



## MINUTES OF THE MEETING OF EAST LOTHIAN LICENSING BOARD

1

THURSDAY 28 MARCH 2019  
COUNCIL CHAMBERS, TOWN HOUSE, HADDINGTON

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**Board Members Present:**

Councillor F Dugdale (Convener)  
Councillor J Henderson  
Councillor J McMillan

**Clerk of the Licensing Board:**

Mrs K MacNeill, Service Manager, Licensing, Administration and Democratic Services

**Attending:**

Mr R Fruzynski, Licensing Standards Officer  
Ms G Herkes, Licensing Officer  
Ms C Shiel, Licensing Officer  
PC H Bowsher, Police Scotland

**Committee Clerk:**

Ms J Totney

**Apologies:**

Councillor L Bruce  
Councillor J Goodfellow  
Councillor W Innes

**Declarations of Interest:**

None

## **1 MINUTES FOR APPROVAL – 24 JANUARY 2019**

The minutes of the East Lothian Licensing Board meeting of 22 January 2019 were approved as a true record.

## **2 MAJOR VARIATION OF PREMISES LICENCE The Brig and Barrel (Masons Arms), 8 High Street, Belhaven, Dunbar**

The Clerk advised that the application seeks to change the premises name to 'The Brig and Barrel'; vary the premises manager and operating plan; add off-sales; vary core hours to: Monday, Tuesday and Wednesday 11am to 11pm, Thursday, Friday and Saturday 11am to 1am, and Sunday 11am to 12 midnight; add restaurant/bar meals, receptions and club meetings, recorded and live music, film, gaming, sports, televised sports and outdoor drinking; allow children and young persons; vary capacity from 66 to 95 people; vary layout plan for renovation, to include dining/drinking area; change ladies toilets; and shorten the beer garden to allow staff parking and deliveries.

Mr J Hughes, applicant, was present and outlined the changes and upgrades he has made to the premises.

In response to Councillor McMillan, he confirmed that there are strong local links with Belhaven Brewery, who would also be one of his suppliers; commenting that he would be supporting many local produce suppliers. He added that his premises would be sharing in the Brewery's 300 year celebrations, and advised that the family friendly pub would welcome walkers and cyclists using the John Muir Way. He advised Councillor Henderson that he had moved into the flat above the premises.

The Licensing Standards Officer (LSO) commented on the positive relationship with the applicant and fully supported the application.

PC Bowsher stated that Police Scotland support the application.

The Clerk drew members' attention to their Board papers which contained an email of support from the local Community Council.

Mr Hughes advised Councillor Dugdale that the off-sales element would be an added facility for the local community, especially those using the caravan site.

### **Decision**

East Lothian Licensing Board agreed to grant the major variation to the premises licence.

## **3 OCCASSIONAL LICENCE APPLICATIONS Martin Blackburn, Bistro/Restaurant, Poldrate, Haddington**

The Clerk advised that five occasional licence applications had been received covering the period 25 March 2019 to 2 June 2019. She added that there had been a representation from a member of the public who wished their comments to be considered by the Board.

Mr M Blackburn, applicant, was present. He confirmed that he had seen the representation and summarised the business case and operating model for re-opening the premises.

Responding to questions from Board members, he advised that there would be no internal changes to the current premises for the time being; reported that he had spoken to neighbouring residents about their concerns regarding outside drinking and noise, adding that he and his family live in one of the flatted properties above the premises; stated that smoking would not be permitted in the court yard and that the terminal hour for the court yard would be trialled at 22.00 hrs with a view to changing this to 20.00hrs if there are concerns from neighbours; consideration would be given to providing a minibus service to alleviate parking problems; parking spaces at the front of the premises would be reconfigured but would not be reduced in number; and stated that the food offering at the Poldrate would be different from other local restaurants.

The LSO provided a verbal report welcoming the re-opening of the premises and supporting the application, including the 22.00hrs terminal hour for the outside drinking area.

PC Bowsher also supported the 22.00hrs terminal hour for outside drinking. However, she advised that Police Scotland are seeking a restriction on the access for children and young persons (to 22.00 hrs) unless they are having a meal or attending a private event. The applicant confirmed he was agreeable to this condition.

Councillor McMillan was satisfied that the noise concerns had been addressed and stated that there is a growing market for eateries in the area due to the number of new homes in the area, adding that there is an aspiration to create a vibrant 'river quarter' in the town.

**Decision**

East Lothian Licensing Board agreed to issue the five occasional licenses subject to the condition that access for children and young persons be restricted to 22.00hrs unless they are having a meal or attending a private event.

Signed .....

Councillor Fiona Dugdale  
Convener of East Lothian Licensing Board



## EAST LOTHIAN

Meeting 25 April 2019 at 10:00am in Council Chambers, Town House, Haddington, East Lothian

### Licensing (Scotland) Act 2005

Provisional(s)	Premises	Applicant	Date Received	Comments
1	3 RAVENSHEUGH ROAD LEVENHALL MUSSELBURGH EH21 7PS	FERHAN ASHIQ C/O MACDONALD LICENSING 21A RUTLAND SQUARE EDINBURGH EH1 2BB	18 March 2019	Retail premises located on the ground floor of a building on Ravensheugh Road, Levenhall, Musselburgh
2	BISTRO/RESTAURANT 13 POLDRATE HADDINGTON EAST LOTHIAN EH41 4DA	BLACKBURN & BONAR LTD. C/O MACDONALD LICENSING 21A RUTLAND SQUARE EDINBURGH EH1 2BB	19 March 2019	Premises operating as cafe/bar/restaurant consisting of two public areas and courtyard area in Poldrate, Haddington
3	INVERESK BOWLING & SOCIAL CLUB CARLYLE PLACE MUSSELBURGH EAST LOTHIAN EH21 6AX	INVERESK BOWLING & SOCIAL CLUB EH1 2BB	11 March 2019	Small members bowling & social club, which serves the community with sporting & social amenities and have rebuilt a new smaller club, which more suits our needs, this is after selling our old premises due to overheads and upkeep of old clubhouse. The new building has toilet facilities and locker room for our bowling equipment.



EL 360

**EAST LOTHIAN LICENSING BOARD**

**APPLICATION FOR ~~PREMISES LICENCE~~/PROVISIONAL PREMISES  
LICENCE\***

\*Delete as appropriate

**Licensing (Scotland) Act 2005, section 20**

**APPLICANT INFORMATION** *Licensing (Scotland) Act 2005, section 20(1)*

**Question 1**

*Name, address and postcode of premises to be licensed.*

**3 Ravensheugh Road**

**Levenhall**

**Musselburgh**

**EH21 7PS**

**Question 2**

*Particulars of applicant*

2(a) *Where applicant is an individual, provide full name, date and place of birth, and home address including postcode and telephone number.*

**Ferhan Ashiq,** [REDACTED]

**Born -** [REDACTED]

**Contact -** [REDACTED]

2(b) *Where applicant is a partnership, please provide full name, and postal address of partnership.*

[REDACTED]

2(c) *Where applicant is a company, please provide name, registered office and company registration number.*

2(d) *Where the applicant is a club or other body, please provide full name, and postal address of club or other body.*

2(e) *Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.\**

**\* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.**



**Question 3**

*Previous applications*

3 *Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises? YES/NO\**

*If YES – provide full details*

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**Question 4**

*Previous convictions*

4 <i>Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)</i>	<i>YES/NO*</i>
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*\*If YES – provide full details*

*For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974*

<i>Name &amp; position (if applicable)</i>	<i>Date of conviction or sentence</i>	<i>Court</i>	<i>Offence</i>	<i>Penalty</i>

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

**DESCRIPTION OF PREMISES** *Licensing (Scotland) Act 2005, section 20(2)(a)*

**Question 5**

5 Description of premises (where application is submitted by a members' club, please also complete question 6)

Retail premises located on the ground floor of a building on Ravensheugh Road, Levenhall, Musselburgh.
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**Question 6**

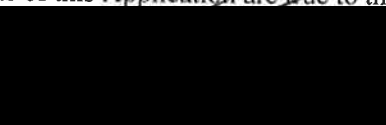
6 To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?	YES/NO*
* Delete as appropriate	

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature  \* (see note below)

Date ..... 15/11/15 .....

Capacity ..... APPLICANT/AGENT (delete as appropriate)

Telephone number and email address of signatory **Macdonald Licensing** .....  
**21a Rutland Square** .....  
**Edinburgh**  
**EH1 2BB**

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Operating plan</i>	✓
<i>Layout plan</i>	✓
<i>Planning certificate</i>	✓
<i>Building standards certificate</i>	
<i>Food hygiene certificate</i>	

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<u>For use by the Licensing Board only</u>	
Application checklist	
Date received	
Fee amount	
Receipt number	
Received by ( <i>INITIALS</i> )	
Consideration date	
Last date for consideration	
Date of initial hearing	
Date of any modification hearing	
Date granted/refused (delete as appropriate)	

<u>For use by the Licensing Board only</u>	
If application is for a premises licence	
Documents required	
Operating plan	
Layout plan	
Planning certificate	
Building standards certificate	
Food hygiene certificate	

<u>For use by the Licensing Board only</u>	
If application is for a provisional premises licence	
Documents required	
Provisional planning certificate	
Operating plan	
Layout plan	

# EAST LoTHIAN LICENSING BOARD

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

*Name, address and postcode of premises to be licensed.*

<b>3 Ravensheugh Road</b>
<b>Levenhall</b>
<b>Musselburgh</b>
<b>EH21 7PS</b>

### Question 1

*STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH*

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO*</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>YES*</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>NO*</i>
<i>*Delete as appropriate</i>	

### Question 2

*STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>		
<i>Tuesday</i>		
<i>Wednesday</i>		
<i>Thursday</i>		
<i>Friday</i>		
<i>Saturday</i>		
<i>Sunday</i>		

**Question 3**

**STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES**

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	10am	10pm
<i>Tuesday</i>	10am	10pm
<i>Wednesday</i>	10am	10pm
<i>Thursday</i>	10am	10pm
<i>Friday</i>	10am	10pm
<i>Saturday</i>	10am	10pm
<i>Sunday</i>	10am	10pm

**Question 4**

**SEASONAL VARIATIONS**

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>YES/NO*</i>
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*\*If YES – provide details*

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

<b>COL. 1</b> <i>5(a)</i> <i>Activity</i>	<b>COL. 2</b> <i>Please confirm</i> <i>YES/NO</i>	<b>COL. 3</b> <i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<b>COL. 4</b> <i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Accommodation</i>	No	N/A	N/A
<i>Conference facilities</i>	No	No	No
<i>Restaurant facilities</i>	No	No	No
<i>Bar meals</i>	No	No	No
<i>5(b) Activity</i> <i>Social functions</i> <i>including:</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	No	No	No
<i>Club or other group</i> <i>meetings etc.</i>	No	No	No
<i>5(c)</i> <i>Activity</i> <i>Entertainment</i> <i>including:</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Recorded music – see</i> <i>5(g)</i>	Yes	Yes	Yes
<i>Live performances –</i> <i>see 5(g)</i>	No	No	No
<i>Dance facilities</i>	No	No	No
<i>Theatre</i>	No	No	No
<i>Films</i>	No	No	No
<i>Gaming</i>	No	No	No
<i>Indoor/outdoor sports</i>	No	No	No
<i>Televised sport</i>	No	No	No

5(d) Activity	<i>Please confirm YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Outdoor drinking facilities</i>	No	No	No
5(e) Activity	<i>Please confirm YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Adult entertainment</i>	No	No	No

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

*The premises may open from 6am for the sale of news[papers, groceries and hot and cold snacks. Recorded music may be played during this period*



5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

General newsagents/grocers

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	YES/NO*
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When fully occupied, are there likely to be more customers standing than seated?	YES/NO*
*Delete as appropriate	

**Question 6 (On-sales only)**

*CHILDREN AND YOUNG PERSONS*

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	<i>YES/NO*</i>
	<i>*Delete as appropriate</i>	

6(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

6(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

6(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

**Question 7**

**CAPACITY OF PREMISES**

*What is the proposed capacity of the premises to which this application relates?*

3.69m<sup>2</sup>

**Question 8**

**PREMISES MANAGER** (NOTE: not required where application is for grant of provisional premises licence)

*Personal details*

8(a) Name

8(b) Date of birth

8(c) Contact address

8(d) Email address and telephone number

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this operating plan are true to the best of my knowledge and belief.

Signature .....  \* (see note below)

Date ..... 15/0/19

Capacity ..... ~~APPLICANT/AGENT~~ (delete as appropriate).

Telephone number and email address of signatory .....

**Macdonald Licensing**  
21a Rutland Square  
Edinburgh  
EH1 2BB  
alistair@macdonaldlicensing.com 0131 229 6181

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

SIGNATURE AND DECLARATION BY APPLICANT

IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

Signature



Date

18/3/19

AGENTS :

Macdonald Licensing  
21a Rutland Square  
Edinburgh  
EH1 2BB

alistair@macdonaldlicensing.com 0131 229 618 1

# SCHEDULE

## “SCHEDULE 6

Regulation 7

### DISABLED ACCESS AND FACILITIES STATEMENT

*Licensing (Scotland) Act 2005, section 20(2)(b)(iia)*

#### Question 1

##### Disabled access and facilities

1(a)	Is there disabled access to the premises	YES / <del>NO</del> *
1(b)	Do you have facilities for those with a disability	<del>YES</del> / NO*
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	<del>YES</del> / NO*
<i>*Delete as appropriate</i>		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

#### Question 2

##### Disabled access to, from and within the premises

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

Door just wide enough for access by wheelchair. No step

**Question 3**

**Facilities available**

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

Should be ok for aisles, but staff happy to help.

**Question 4**

**Other provisions**

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

Once again this matter has been brought to the attention of our clients and they will now do an assessment of what facilities they may be able to provide, and in particular assistance for other types of disability, beyond mobility difficulties, including mental health, sight, hearing and other types of illness. It is hoped to provide staff with guidance as to how to identify such people and what assistance can be provided. No problem with assistance dogs

Once again this matter has been brought to the attention of our clients and they will now do an assessment of what facilities they may be able to provide, and in particular assistance for other types of disability, beyond mobility difficulties, including mental health, sight, hearing and other types of illness. It is hoped to provide staff with guidance as to how to identify such people and what assistance can be provided. No problem with assistance dogs

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature ...  \* (see note below)

Date ..... 15/0/19 .....

Capacity ..... APPLICANT/AGENT

Telephone number and email address of signatory.....

Macdonald Licensing  
21a Rutland Square  
Edinburgh  
EH1 2BB

\* Data Protection Act 1998

alastair@macdonaldlicensing.com 0131 229 6181

The information on this form may be held on an electronic public register which may be available to members of the public on request."



## Appendix 8

### Supplementary Application Information

This information is required in relation to all Premises Licence/Provisional Licence applications or any application, which is a Premises Licence Variation, not considered to be a Minor Variation.

Application submissions generally tend to be insufficiently detailed as to provide a complete picture of what businesses propose to provide the public. Therefore, Licensing Boards often have too little information, in advance of Board hearings, to fully appreciate what is being applied for. This situation often leads to numerous unnecessary objections and representation being made due to interested parties, such as neighbouring residents, not understanding what proposed activities really relate to i.e. What does Live Music actually mean and how will it impact on their lives. For these reasons, the Board has made a policy decision to require applicants to provide a fuller description of their business proposals and detail how the five licensing objectives will be met.

#### Business Profile

Please describe your business offering.

Retail Premises offering a range of products including newspapers and magazines, general groceries, sweets and confectionaries, toiletries, cigarettes. Hot and Cold snacks.

(extend this box if you require additional space)

<b>On/Off Consumption</b>	
(a) Please describe the type of business you intend to operate in respect of on consumption.	a) N/A
(b) Please describe the type of business you intend to operate in respect of off consumption & deliveries	b) sale of spirits, beers & wines and generally alcohol of a type that would be sold in a convenience store of this kind.

**Clarification is required in relation to the content of your proposed Operating Plan**  
(extend the boxes below if you require additional space)

**To what extent do you intend to use any of the following: Accommodation; Conference Facilities; Restaurant Facilities; Bar Meals:**

N/A

**Social Functions – Weddings; Birthdays; Retirements; Other - If you intend to provide for any of these functions please describe the nature and extent and likely frequency of each:**

N/A

**Entertainment – Recorded Music; Live Performances; Dance Facilities; Theatre; Films; Gaming;**

**Indoor/outdoor sports; Televised Sport** - If you intend to provide for any of these facilities please describe the nature and extent and likely frequency of each:

May play background music.

**Outdoor Drinking Facilities** - If you intend to provide outdoor drinking facilities please describe where and what the facilities will be used for. You will also be required to provide a statement in the objectives section how you intend to prevent public nuisance from use of such facilities:

N/A

**Adult Entertainment** – If you intend to provide any entertainment of a sexual nature please state the type and likely frequency if use. Adult entertainment is any form of sexual stimulation and includes adult humour or explicit language. The Board will also expect you to address the objective of preventing harm to children and young persons:

N/A

**Activities Outwith Licensed Core Hours** - In your Operating Plan, directly below question 5(e), you should have given details of any activity that will be provided outwith core licensed hours. If you wish you can expand on your explanation here:

The shop will open from 6am for newspapers, rolls and general groceries, but no alcohol will be sold or supplied until the commencement of licensed hours.

**Any Other Activities** - In your Operating Plan at 5(f), you should have given details of any other type of activity you are likely to cater for. It would be useful to give an indication of the extent and frequency of such events. It should be noted that any proposal to allow a BYOB event to take place on your licensed premises, this activity should be stated in the other activities part of the operating plan.

N/A

**Children and Young Persons** - If you intend to provide access for children and young persons on the premises please provide details of what facilities you have on the premises in respect of different age groups. In addition, please state where and what type of baby changing facilities will be provided for children under five years.

N/A

**Licensing Objectives** - Please provide details below of how you will ensure that the 5 Licensing Objectives are complied with. It may be helpful in answering this section if you refer to the East Lothian Council Licensing Board's 'Statement of Licensing Policy, which can be found at the following link or the [Council website](#).

(extend the boxes below if you require additional space)

**Preventing Crime and Disorder:**

The applicant is experienced in the licensed trade. His family have owned a similar business in Prestonpans for over 30 years and he has worked on a regular basis at the premises. They have a CCTV System and have shown at their Prestonpans shop that they adhere to the highest standards. This shop is run on a similar basis, and if they were permitted to sell alcohol, it would be sold under the same strict terms as in their other operation. They will liaise with the Police in respect of any particular issues in the area for instance. They would refer any problems, either inside the shop, or which they have observed, to the Police.

**Securing Public Safety:**

The shop is designed in such a way that customers can peruse items for sale without obstruction or difficulty.

**Preventing Public Nuisance:**

Our clients due diligence will be similar to that in place at their Prestonpans shop. Underagers, and customers who have already consumed too much, will know that they will not be served. There is no reason to think that the shop will cause problems in respect of noise etc., because it hasn't done so far.

**Protecting and Improving Public Health:**

Our clients will have a strict policy and refusal of alcohol to those that they consider have had too much to drink already or for whatever other reason. Staff will be specifically trained in this respect.

**Protecting Children and Young Persons from Harm:**

As explained above our clients will have a robust system in place for checking ages, as they do in their other shop, in terms of Challenge 25, and the ID that they will accept. The till system prompts staff to request such items. They will also liaise with the Police with regard to possibly agency sales and general issues in the neighbourhood.

**Application Supporting Comments / Any Other Additional Information**

(extend the boxes below if you require additional space)

**Additional Information:**

Our client and his family have shown that they can operate well run premises and there is no reason to think that this shop, if licensed, would not be operated in the same way.

Staff will be properly trained and supervised, and support will be provided to them.

**Supporting Comments: i.e. reasons why the Board should support your application.**

Our client is confident that these Premises could run effectively without causing issues. It is not considered that there is an Overprovision of similar establishments in the area and that there is the demand from local people for such a facility. Our clients will support the responsible purchase of such items.

Date 26/03/2019

Your Ref:

Our Ref: J/LIC/3705/HB



**POLICE  
SCOTLAND**

Keeping people safe

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA

Iain Livingstone QPM  
Chief Constable  
  
Local Area Commander  
The Lothians and Scottish Borders Division  
Haddington Police Station  
39-41 Court Street  
Haddington  
EH41 3AE

Dear Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A  
PROVISIONAL PREMISES LICENCE  
3 RAVENHEUGH ROAD  
LEVENHALL, 3 RAVENSHEUGH ROAD, LEVENHALL, MUSSELBURGH,  
EAST LOTHIAN, EH21 7PS.  
Ferhan Ashiq, [REDACTED]**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

In relation to the operating plan I would request that the applicant consider installing CCTV to cover the whole of the alcohol display area as well as report all theft of alcohol to the police.

Yours faithfully

[REDACTED]

Iain Livingstone QPM  
Chief Constable



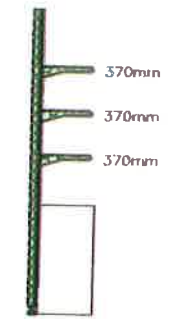
-  Display Area of Alcohol (Inaccessible)
-  Display Area of Alcohol (Accessible)
-  Emergency Exit Sign
-  Fire Extinguisher

Total Display Area of Alcohol (Inaccessible)  
 3 x Shelves For Spirits:- 0.665m (w) x 0.6m (h) = 0.39m<sup>2</sup>  
 Spirits:- 0.665m (w) x 2.0m (h) = 1.3m<sup>2</sup>

Total Display Area of Alcohol (Accessible)  
 Wall Shelving:- 1.0m (w) x 2.0m (h) = 2.0m<sup>2</sup>

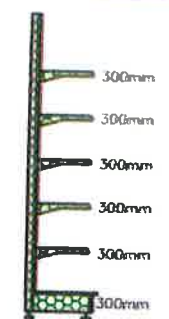
Total Display Area:- 3.69m<sup>2</sup>

Profile 1  
Wall Shelving



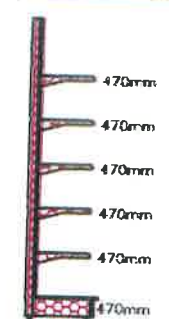
Height : 2.0m

Profile 2  
Wall Shelving

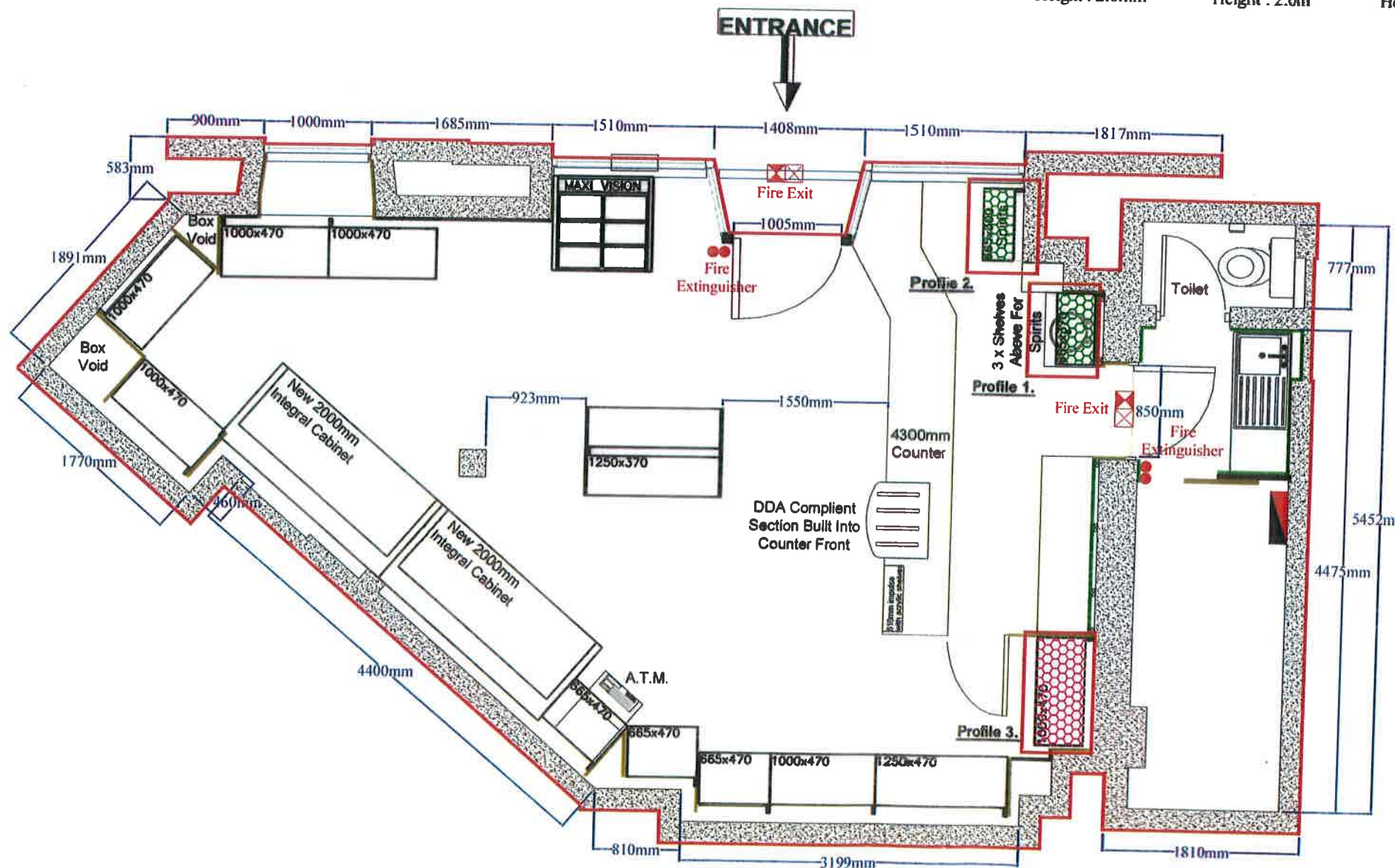


Height : 2.0m

Profile 3  
Wall Shelving



Height : 2.0m



- Existing Ceiling: -
- Proposed Ceiling: -
- Depth of Frieze: -
- Wall Column Height: -
- Gondola Column Height: -
- Suspended Ceiling: -
- Floor Specification: -
- Lighting Specification: -
- Woodwork Finish: -
- Shelving Colour: -
- Kickplate Colour: -
- Ticket Rail Colour: -
- Dairy Trim Colour: -
- Slatwall Finish: -
- Frieze Finish: -



Vertex RAS Ltd  
 Sir William Smith Road  
 Kirkton Industrial Estate  
 Arbroath, Angus  
 DD11 3RD

Tel: 01241 876796  
 Fax: 01241 878010

www.vertexscotland.com

Project: Mr. F. Ashiq  
 3 Ravensheugh Road  
 Musselburgh

Scale:	1:50@A3
Reference:	16-134 (License)
Date Drawn:	20-11-17
Drawn By:	JT
Revision No:	C
Revision Date:	15-02-19
Revised By:	JT

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 Therefore, no shop plan or shelving elevation example, may be copied or used as a basis for quotation by other persons or companies, without written permission from the proprietor of the company

**DO NOT SCALE**





## EAST LOTHIAN

### Meeting 25 April 2019 at 10:00am in Council Chambers, Town House, Haddington, East Lothian

#### Licensing (Scotland) Act 2005

Provisional(s)	Premises	Applicant	Date Received	Comments
1	3 RAVENSHEUGH ROAD LEVENHALL MUSSELBURGH EH21 7PS	FERHAN ASHIQ C/O MACDONALD LICENSING 21A RUTLAND SQUARE EDINBURGH EH1 2BB	18 March 2019	Retail premises located on the ground floor of a building on Ravensheugh Road, Levenhall, Musselburgh
2	BISTRO/RESTAURANT 13 POLDRATE HADDINGTON EAST LOTHIAN EH41 4DA	BLACKBURN & BONAR LTD. C/O MACDONALD LICENSING 21A RUTLAND SQUARE EDINBURGH EH1 2BB	19 March 2019	Premises operating as cafe/bar/restaurant consisting of two public areas and courtyard area in Poldrate, Haddington
3	INVERESK BOWLING & SOCIAL CLUB CARLYLE PLACE MUSSELBURGH EAST LOTHIAN EH21 6AX	INVERESK BOWLING & SOCIAL CLUB	11 March 2019	Small members bowling & social club, which serves the community with sporting & social amenities and have rebuilt a new smaller club, which more suits our needs, this is after selling our old premises due to overheads and upkeep of old clubhouse. The new building has toilet facilities and locker room for our bowling equipment.

2b



EL 361

EAST LoTHIAN LICENSING BOARD

APPLICATION FOR ~~PREMISES LICENCE~~/PROVISIONAL PREMISES LICENCE\*

\*Delete as appropriate

Licensing (Scotland) Act 2005, section 20

APPLICANT INFORMATION Licensing (Scotland) Act 2005, section 20(1)

Question 1

Name, address and postcode of premises to be licensed.

<p><b>The Tynehouse</b> <b>13 Poldrate</b> <b>Haddington</b> <b>EH41 4DA</b></p>
--

Question 2

Particulars of applicant

2(a) Where applicant is an individual, provide full name, date and place of birth, and home address including postcode and telephone number.

--

2(b) Where applicant is a partnership, please provide full name, and postal address of partnership.

--

2(c) *Where applicant is a company, please provide name, registered office and company registration number.*

Blackburn & Bonar Ltd  
Poldrate Restaurant  
Poldrate Mill  
Haddington, EH41 4DA  
SC612556

2(d) *Where the applicant is a club or other body, please provide full name, and postal address of club or other body.*

[Empty box for club or other body details]

2(e) *Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.\**

Martin David Smith Blackburn, [Redacted]  
Born - [Redacted]  
Contact - [Redacted]

David Blackburn, [Redacted]  
Born - [Redacted]

\* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.

**Question 3**

*Previous applications*

3 *Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises?* **YES/NO\***

*If YES – provide full details*

--

**Question 4**

*Previous convictions*

4 <i>Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)</i>	<b>YES/NO*</b>
---	----------------

*\*If YES – provide full details*

*For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974*

<i>Name &amp; position (if applicable)</i>	<i>Date of conviction or sentence</i>	<i>Court</i>	<i>Offence</i>	<i>Penalty</i>

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

**DESCRIPTION OF PREMISES** Licensing (Scotland) Act 2005, section 20(2)(a)

**Question 5**

5 Description of premises (where application is submitted by a members' club, please also complete question 6)

Premises operating as café/bar/restaurant consisting of two public areas and courtyard area in Poldrate, Haddington

**Question 6**

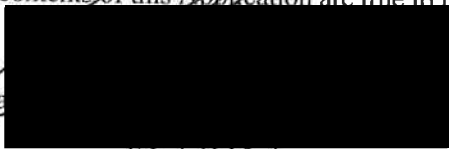
6 To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?	YES/NO*
* Delete as appropriate	

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature  \* (see note below)

Date 10/07/11

Capacity ~~APPLICANT/AGENT~~ (delete as appropriate)

Telephone number and email address of signatory ..... Macdonald Licensing  
21a Rutland Square  
Edinburgh  
EH1 2BB

allstair@macdonaldlicensing.com 0131 229 6184

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Operating plan</i>	
<i>Layout plan</i>	
<i>Planning certificate</i>	
<i>Building standards certificate</i>	
<i>Food hygiene certificate</i>	

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<u>For use by the Licensing Board only</u>	
Application checklist	
Date received	
Fee amount	
Receipt number	
Received by ( <i>INITIALS</i> )	
Consideration date	
Last date for consideration	
Date of initial hearing	
Date of any modification hearing	
Date granted/refused (delete as appropriate)	

<u>For use by the Licensing Board only</u>	
If application is for a premises licence	
Documents required	
Operating plan	
Layout plan	
Planning certificate	
Building standards certificate	
Food hygiene certificate	

<u>For use by the Licensing Board only</u>	
If application is for a provisional premises licence	
Documents required	
Provisional planning certificate	
Operating plan	
Layout plan	



# EAST LoTHIAN LICENSING BOARD

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

*Name, address and postcode of premises to be licensed.*

<b>The Tynehouse</b> <b>13 Poldrate</b> <b>Haddington</b> <b>EH41 4DA</b>
--

**Question 1**

*STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH*

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<b>NO</b>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<b>NO</b>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<b>YES</b>
<i>*Delete as appropriate</i>	

**Question 2**

*STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11am	11pm
<i>Tuesday</i>	11am	11pm
<i>Wednesday</i>	11am	11pm
<i>Thursday</i>	11am	1am
<i>Friday</i>	11am	1am
<i>Saturday</i>	11am	1am
<i>Sunday</i>	11am	Midnight

**Question 3**

**STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES**

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11am	10pm
<i>Tuesday</i>	11am	10pm
<i>Wednesday</i>	11am	10pm
<i>Thursday</i>	11am	10pm
<i>Friday</i>	11am	10pm
<i>Saturday</i>	11am	10pm
<i>Sunday</i>	11am	10pm

**Question 4**

**SEASONAL VARIATIONS**

<i>Does the applicant intend to operate according to seasonal demand</i>	<b>YES</b>
--	------------

*\*If YES – provide details*

Would like the benefit of General Extensions granted by the Licensing Board over the Christmas and New Year period, and for any special events, such as sporting and cultural events or local significance.

The Licence Holder may also apply for certain specific extensions.

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

<b>COL. 1</b> <b>5(a)</b> <b>Activity</b>	<b>COL. 2</b> <b>Please confirm</b> <b>YES/NO</b>	<b>COL. 3</b> <b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>COL. 4</b> <b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	YES	YES	YES
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	YES	YES	YES
<b>5(b) Activity</b> <b>Social functions</b> <b>including:</b>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	YES	YES	YES
<i>Club or other group</i> <i>meetings etc.</i>	YES	YES	YES
<b>5(c)</b> <b>Activity</b> <b>Entertainment</b> <b>including:</b>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Recorded music – see</i> <i>5(g)</i>	YES	YES	YES
<i>Live performances –</i> <i>see 5(g)</i>	NO		
<i>Dance facilities</i>	YES	YES	YES
<i>Theatre</i>	NO		
<i>Films</i>	YES	YES	YES
<i>Gaming</i>	NO		
<i>Indoor/outdoor sports</i>	NO		

<i>Televised sport</i>	YES	YES	YES
<i>5(d) Activity</i>	<i>Please confirm YES/NO</i>	<i>To be provided during core licensed hours – please confirm YES/NO</i>	<i>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</i>
<i>Outdoor drinking facilities</i>	YES	YES	NO
<i>5(e) Activity</i>	<i>Please confirm YES/NO</i>	<i>To be provided during core licensed hours – please confirm YES/NO</i>	<i>Where activities are also to be provided outwith core licensed hours please confirm YES/NO</i>
<i>Adult entertainment</i>	NO		

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

Conference Facilities: shall occasionally commence from 9am with the provision of morning facilities such as tea, coffees and breakfasts.

Restaurant Facilities: Teas, coffees and breakfast commencing from 8am including club or other group meetings.

Recorded Music: Background music may be required for morning receptions.

Televised Sport: May be shown from time to time for main sporting events i.e. Open Golf, Tennis, Olympics etc.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

Deliveries (with food orders)
Takeaways (with food orders)
Outside Catering
Outside area will not be used for the consumption of food and drink after 10pm

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	NO
When fully occupied, are there likely to be more customers standing than seated?	NO
*Delete as appropriate	

**Question 6 (On-sales only)**

*CHILDREN AND YOUNG PERSONS*

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	YES
	<i>*Delete as appropriate</i>	

6(b) *Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry*

This will be a family friendly restaurant/cafe/bar, catering for the local community, plus visitors and tourists. Children will require to be accompanied by an adult who is having something to eat.

6(c) *Provide statement regarding the **AGES** of children or young persons to be allowed entry*

No restriction (0-17 years)

6(d) *Provide statement regarding the **TIMES** during which children and young persons will be allowed entry*

Children will require to vacate the premises by 10pm. No restriction for Young Persons.  
Children and Young Persons may remain for the duration if attending a private function and in the company of a responsible adult.

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

All public parts of the premises with the exception of 1.5 metres from the bar.

**Question 7**

**CAPACITY OF PREMISES**

What is the proposed capacity of the premises to which this application relates?

ON SALES - 140

**Question 8**

**PREMISES MANAGER** (**NOTE: not required where application is for grant of provisional premises licence**)

Personal details

8(a) Name

8(b) Date of birth

8(c) Contact address

8(d) Email address and telephone number

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature ..... (see note below)

Date ..... 15/5/15

Capacity ..... APPLICANT/AGENT (delete as appropriate).

Telephone number and email address of signatory .....

Macdonald Licensing  
21a Rutland Square  
Edinburgh  
EH1 2BB

alistair@macdonaldlicensing.com 0131 229 6151

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.



**SIGNATURE AND DECLARATION BY APPLICANT**

**IT IS AN OFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

Signature		Date	14/3/19
-----------	---	------	---------

Maddons' Licensing  
21a Fife Road Square  
Edinburgh  
EH1 2LB

## Appendix 8

### Supplementary Application Information

This information is required in relation to all Premises Licence/Provisional Licence applications or any application, which is a Premises Licence Variation, not considered to be a Minor Variation.

Application submissions generally tend to be insufficiently detailed as to provide a complete picture of what businesses propose to provide the public. Therefore, Licensing Boards often have too little information, in advance of Board hearings, to fully appreciate what is being applied for. This situation often leads to numerous unnecessary objections and representation being made due to interested parties, such as neighbouring residents, not understanding what proposed activities really relate to i.e. What does Live Music actually mean and how will it impact on their lives. For these reasons, the Board has made a policy decision to require applicants to provide a fuller description of their business proposals and detail how the five licensing objectives will be met.

#### Business Profile

Please describe your business offering.

A community focused cafe/tearoom will operate in one half of the building from 10am-5pm. Aimed towards the local population. Those likely to use cafe are people using the adjacent riverside path, cyclists, runners, walkers. A safe and inviting environment.

Next door offers a full service restaurant and small restaurant bar focused on quality cuisine. A lunch menu will be offered between 12pm-4:30pm with on license focused at business lunches. Full service will operate from 5:30pm to 10pm on license. The bar will offer 4 products on tap with a wine list and cocktails and will close at 11pm latest.

Outdoor seating area in courtyard and at the front of property will be available between 10am-10pm

(extend this box if you require additional space)

<b>On/Off Consumption</b>	
(a) Please describe the type of business you intend to operate in respect of on consumption.	a) -A full service lunch and dinner restaurant. -Small restaurant bar -Outdoor area
(b) Please describe the type of business you intend to operate in respect of off consumption & deliveries	b) -May do deliveries.

**Clarification is required in relation to the content of your proposed Operating Plan**  
(extend the boxes below if you require additional space)

**To what extent do you intend to use any of the following: Accommodation; Conference Facilities; Restaurant Facilities; Bar Meals:**

- We will offer a restaurant as described above
- A grill menu will be available to bar area
- Group bookings and small conferences may be organised within the premises
- No accommodation is offered by our business
- We are considering a shuttle service to help transport people to and from the restaurant in evening
- Cafe focused on light eating and non-alcoholic beverages during afternoon operation

**Social Functions – Weddings; Birthdays; Retirements; Other - If you intend to provide for any of these functions please describe the nature and extent and likely frequency of each:**

- We will accept bookings for occasions such as birthdays, office parties, meetings etc.
- Wedding meals may be accommodated.

**Entertainment – Recorded Music; Live Performances; Dance Facilities; Theatre; Films; Gaming;**

**Indoor/outdoor sports; Televised Sport** - If you intend to provide for any of these facilities please describe the nature and extent and likely frequency of each:

- Recorded music may be played in the main restaurant to create background ambiance. Levels will be low.
- Any event or function organised will be done so with neighbours in mind and noise minimised.
- TV Sport may be shown for events such as golf at Muirfield etc.

**Outdoor Drinking Facilities** - If you intend to provide outdoor drinking facilities please describe where and what the facilities will be used for. You will also be required to provide a statement in the objectives section how you intend to prevent public nuisance from use of such facilities:

- We will offer outdoor seating in the courtyard and a small area in front of the building (not reducing car parking space).
- Customers will be able to consume food and alcohol in outdoor areas until 10pm.
- Good alcohol procedures will be followed by bar and waiting staff to monitor the behaviour of customers.
- Alcohol will be refused to anyone considered to be causing nuisance or drunk.
- Regular checks of outdoor areas will be made by staff.

**Adult Entertainment** – If you intend to provide any entertainment of a sexual nature please state the type and likely frequency if use. Adult entertainment is any form of sexual stimulation and includes adult humour or explicit language. The Board will also expect you to address the objective of preventing harm to children and young persons:

None

**Activities Outwith Licensed Core Hours** - In your Operating Plan, directly below question 5(e), you should have given details of any activity that will be provided outwith core licensed hours. If you wish you can expand on your explanation here:

Cafe/ Tearoom may open from 8am

**Any Other Activities** - In your Operating Plan at 5(f), you should have given details of any other type of activity you are likely to cater for. It would be useful to give an indication of the extent and frequency of such events. It should be noted that any proposal to allow a BYOB event to take place on your licensed premises, this activity should be stated in the other activities part of the operating plan.

Shuttle service for customers is something we will look into, nothing planned for immediate implementation.

**Children and Young Persons** – If you intend to provide access for children and young persons on the premises please provide details of what facilities you have on the premises in respect of different age groups. In addition, please state where and what type of baby changing facilities will be provided for children under five years.

- Children will be welcome to dine or lounge with adult in tearoom.
- We will offer some light play materials in a section of the tearoom.
- Toilets and one baby changing facility available.
- Children's menu will be offered with healthy options.

**Licensing Objectives** - Please provide details below of how you will ensure that the 5 Licensing Objectives are complied with. It may be helpful in answering this section if you refer to the East Lothian Council Licensing Board's 'Statement of Licensing Policy, which can be found at the following link or the [Council website](#).

(extend the boxes below if you require additional space)

**Preventing Crime and Disorder:**

- Zero tolerance on illegal substances with notices displayed in toilets
- Regular checks of toilets and outdoor areas by staff
- Notice displayed and reporting of drink driving - shuttle scheme to be developed
- Outdoor bins and good external lighting will be maintained
- Refusal/challenge books will be maintained at bar
- Staff will inform police of any concerns
- Staff training provided regularly

**Securing Public Safety:**

- Relevant risk assessments will be carried out in a timely manner
- First aid station provision with first aider on every shift
- Flood action plan in place and reviewed regularly
- Regular clearance of crockery and glassware
- Good maintenance and housekeeping of premises

**Preventing Public Nuisance:**

- Regularly review opening times and operation to prevent nuisance to neighbors
- Establish a wind down time and policy for dispersal of customers in evening
- Outdoor area closed early to prevent excessive noise
- Litter and rubbish management policy with regular uplifts of rubbish bins
- Staff training in dealing with public nuisance situations
- Extraction system maintained in good order
- Notice will be displayed of any large party booking for neighbors awareness

**Protecting and Improving Public Health:**

- Non alcohol options available
- Staff training in identifying excessive alcohol consumption
- Managed music levels to keep below acceptable levels
- Adhere to minimum pricing, responsible promotions and responsible selling guidelines
- Staff training in alcohol levels

**Protecting Children and Young Persons from Harm:**

- Challenge 25 scheme will be implemented in bar area
- Children to be accompanied by an adult
- Risk assessments kept up to date
- Staff to monitor child policy in restaurant
- High chairs, child menu's and changing facility will be offered
- Plastic cups available for children rather than glass

**Application Supporting Comments / Any Other Additional Information**

(extend the boxes below if you require additional space)

**Additional Information:**

- We are keen to work with other local stakeholders in making our area as safe and pleasant as possible.
- The premises is fully accessible by wheelchair and there is a large disabled toilet facility with support bars.
- We will also provide a large print menu or assist customers in reading the menu out where appropriate.
- Various dietary requirement indications will be made on the menu's

**Supporting Comments:** i.e. reasons why the Board should support your application.

We are a family run business looking to establish a quality restaurant and community focused cafe. We are interested in getting involved with local initiatives and working together with other businesses and charities in the area. We aim to be a destination for people in the wider East Lothian community, generating new business in the area where possible.

We have considered joint-managed/hosting events in the local area.

As residents to the same building, and with our own young children - we have a vested interest in keeping good relations with all stakeholders and are in a good position to understand possible concerns with our operation.

# SCHEDULE

## “SCHEDULE 6

Regulation 7

### DISABLED ACCESS AND FACILITIES STATEMENT

*Licensing (Scotland) Act 2005, section 20(2)(b)(ia)*

#### Question 1

##### Disabled access and facilities

1(a)	Is there disabled access to the premises	YES / <del>NO</del> *
1(b)	Do you have facilities for those with a disability	YES / <del>NO</del> *
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES / <del>NO</del> *
*Delete as appropriate		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

#### Question 2

##### Disabled access to, from and within the premises

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

Full accessibility for wheelchairs. People with any kind of disability, plus older and infirm people will be welcomed, and the cafe tearoom will be particularly accessible to them.

**Question 3**

**Facilities available**

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

The premises have a large accessible toilet.

Guide dogs would be welcomed, and large print menus will be provided.

**Question 4**

**Other provisions**

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.


Once again this matter has been brought to the attention of our clients and they will now do an assessment of what facilities they may be able to provide, and in particular assistance for other types of disability, beyond mobility difficulties, including mental health, sight, hearing and other types of illness. It is hoped to provide staff with guidance as to how to identify such people and what assistance can be provided.



DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature .....  \* (see note below)

Date ..... 16/5/19

Capacity ..... APPLICANT/AGENT

Telephone number and email address of signatory.....

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request."

Macdonald Licensing  
298 Southend Square  
Rainbow  
EH1 2BB

alistair@macdonaldlicensing.com 0131 229 6181

01620 827164

[kmacneill@eastlothian.gov.uk](mailto:kmacneill@eastlothian.gov.uk)

From: [REDACTED]  
Sent: 26 February 2019 11:15  
To: Licensing <[licensing@eastlothian.gov.uk](mailto:licensing@eastlothian.gov.uk)>  
Subject: Tyne House cafe/restaurant

Hello

I would like to register my concerns about the license for the proposed cafe/restaurant at Tyne House, Poldrate, Haddington. While I am not necessarily objecting to the business per se - indeed I think it would be good to tidy up the area in which the previous Waterloo Bistro was situated. However, I am concerned about a number of aspects related to the establishment of such a large eatery.

1. **The lack of parking** in the vicinity is likely to lead to an accident on the road. I would invite you to drive, on a Tuesday late afternoon for example, along the road that runs past the Tyneside Tavern, the Poldrate Mill art centre and leading to the bridge over the river Tyne. **It is impossible for two cars to pass due to the fact that cars park on both sides of the road even around the corners in this section of the road.** Large agricultural machinery is often proceeding along this section of road and a significant number of elderly drivers are in the area, often attending classes at the art centre. Furthermore, the area immediately in front of the proposed cafe/restaurant is almost permanently occupied by cars parking either for the arts centre or for walking along the Tyne river path. This leaves no available parking for restaurant customers, a busy restaurant will add a significant amount of additional traffic to a road that is not able to handle it increasing the risk of accident for pedestrians and/or other road users.
2. **Consumption of alcohol outdoors in the evening** is unsuitable due to the noise levels that will impact residents of Tyne House. There is a courtyard area that forms a part of the proposed venue and a number of properties within Tyne House overlook this area - having tables in the courtyard means that residents in these properties will be disturbed by noise of customers eating and drinking outdoors. This is perhaps ok during the day but to expect immediate neighbours to be disturbed every evening is unreasonable.
3. **There are a large number of established eateries in very close proximity** to this proposed cafe/restaurant. For example: The Loft, The Tyneside Tavern (including its Italian restaurant Mazzoli), The Waterside Bistro, Number 7, The Plough, The Golf Tavern, The Eastern Eye, Jo's Kitchen, Falko, The Pantry, The New Pheasant to name a few. I am not convinced that another large cafe and restaurant will be able to survive and/or may put existing businesses in jeopardy. This seems particularly unfair for existing eateries, especially with the uncertainty of Brexit making operation more unpredictable than usual.

As I mentioned, I am not necessarily opposed to this business moving forward and do not wish to register official opposition. However, I would suggest that any licence that is granted is done so taking into account road safety, neighbouring residents and existing businesses in Haddington. I think Haddington works particularly well, in part because there is a successful system in place to ensure that businesses work well together and are suitable for the place in which they operate. I would hope that this will continue with the consideration of licensing any future proposals.

Best Regards

[REDACTED]

## Winter, Maree

---

**From:** [REDACTED]  
**Sent:** 16 April 2019 09:00  
**To:** Winter, Maree  
**Subject:** Re: Tyne House Bistro - Provisional Licence application

Hello

Yes, I would appreciate it if the same concerns could be raised. As I mentioned, I have no intention of getting into a face to face debate about the merits of the different aspects that were brought up. However, I would like to point out a couple of points that the board may wish to consider -

1. The previous business that operated on the premises did not operate without any issues, as the response from the license applicant suggested. There were a number of police incidents and serious complaints from surrounding residents relating to noise. So the suggestion that simply returning a license to the business would mean things would be problem-free, as before, is not realistic.
2. A license that allows for outdoor eating and drinking until 10pm is completely unreasonable for surrounding residents. In a residential area, most people are happy to accommodate their evenings being interrupted on occasion. However, most evenings throughout May-September with noise intrusion until 10pm (followed by the noise of a clear up after this time), is not a reasonable situation for neighbours.

I am actually not a local resident, as the applicant assumed, but I am a frequent visitor and friend of a number of people in the area. As I mentioned, the renovated cafe and restaurant could be a bonus to the area and I would like to see it work out well, but it shouldn't be allowed to operate in a way that will negatively impact those who live nearby.

My previous points about traffic and other businesses in the area are, I feel, still valid. I am not sure how the applicant can respond that lack of parking and amount of cars on the road will have no impact, this seems very unlikely.

Anyway, I appreciate you passing these concerns to the board and I hope that they will consider them fully.

Thanks again

[REDACTED]

---

**From:** Winter, Maree <mwinter@eastlothian.gov.uk>  
**Sent:** 11 April 2019 11:58  
**To:** [REDACTED]  
**Subject:** Tyne House Bistro - Provisional Licence application

Dear [REDACTED]

I refer to your representation for the above premise, this was brought up at the board regarding the occasional licences which were applied for, can you confirm if the same representation is to go to the board on 25<sup>th</sup> April regarding their provisional premise application.

Kind regards  
Maree.

**Maree Winter**  
**Licensing Officer: Democratic & Licensing Services: East Lothian Council: John Muir House:**  
**Haddington: EH41 3HA**  
**01620 827867**  
**[mwinter@eastlothian.gov.uk](mailto:mwinter@eastlothian.gov.uk)**



\*\*\*\*\*  
\*\*\*\*\*

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\*\*\*\*\*

Date 16/04/2019

Your Ref: EL361

Our Ref: J/LIC/3705/HB



**POLICE  
SCOTLAND**

Keeping people safe

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA

Iain Livingstone QPM  
Chief Constable

Local Area Commander  
The Lothians and Scottish Borders Division  
Haddington Police Station  
39-41 Court Street  
Haddington  
EH41 3AE

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A  
PROVISIONAL PREMISES LICENCE  
THE TYNEHOUSE  
13 POLDRATE, HADDINGTON, EAST LOTHIAN, EH41 4DA.  
BLACKBURN & BONAR LTD**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

I also give you notice in terms of Section 22(1)(b)(ii) of the 2005 Act that the Chief Constable wishes to make the following representations to the Licensing Board concerning the application:-

I note that the layout plan submitted shows an area to the front of the building that is to be licensed. I would request that a new layout plan be lodged to reflect what was agreed at the licensing Board on 28<sup>th</sup> March 2019. That only the area marked as 'Front Area' is to be licensed and not the area marked as 'Piazza Seated Area'.

I note that the applicant wishes to offer Deliveries, Takeaways and Outside Catering and would draw their attention to conditions set out under Section 119 of the Licensing Scotland Act 2005.

I would also seek clarification on Children and Young Persons access, again as agreed at the Board on the 28<sup>th</sup> March 2019, I would request that:

- Children and Young Persons vacate the premises by 2200 hours unless consuming a meal or attending a private function.
- Children must be accompanied by a responsible parent or guardian whilst within the premises.

I would also request that the applicant considers installing CCTV in and around the premises as a form of crime prevention.

Yours faithfully

A black rectangular redaction box covering the signature of Iain Livingstone.

Iain Livingstone QPM  
Chief Constable

For enquiries please contact the Licensing Department on 01620 826147

☼	Position of fire extinguishers
☐	Sounder
⊙	Break glass call point
☐	Overdoor emergency exit (non-illuminated)
⊙	Maintained emergency lighting

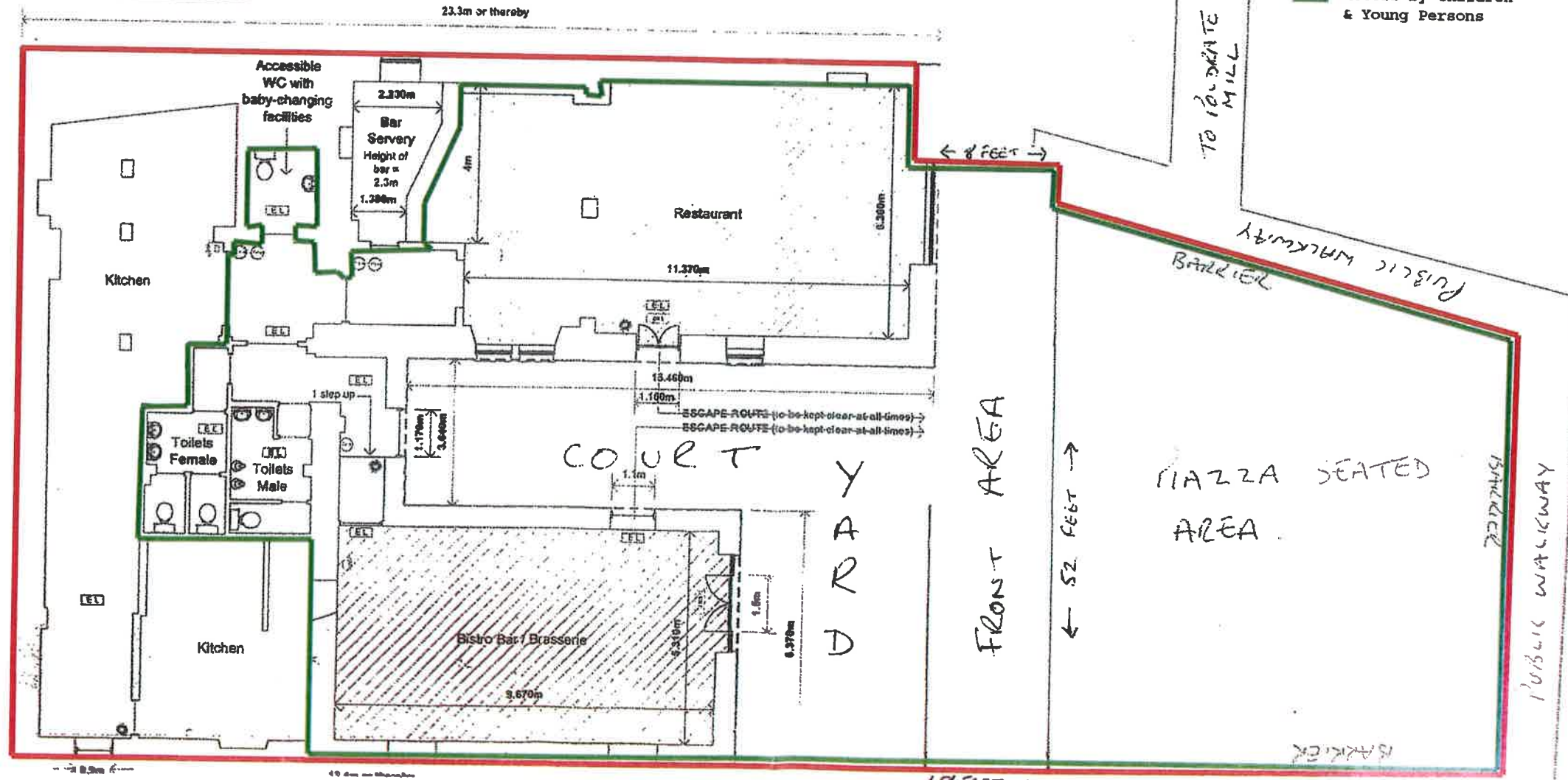
**General Notes**

Fire fighting equipment to comply with the British Standard EN3, British Standard 7863:1996, British Standard 5306-3:2000 and British Standard 5306-8:2000.

The applicant must ensure that the upholstered furniture satisfies the Cigarette and Match Ignitability. Test specified in British Standard 5852:1990 (1998). (Note for existing furnishings only).

A Certificate of Compliance to the aforementioned British Standards should be issued by a competent person and forwarded to the Fire Authority prior to, or on the date of final inspection of the premises.

REF: WATER LOO BISTRO  
LYNE HOUSE  
POUDRA CT.  
HADDINGTON  
EH41 4DA







## EAST LOTHIAN

Meeting 25 April 2019 at 10:00am in Council Chambers, Town House, Haddington, East Lothian

### Licensing (Scotland) Act 2005

#### Provisional(s)

#### Premises

#### Applicant

#### Date Received

#### Comments

1 3 RAVENSHEUGH ROAD  
LEVENHALL  
MUSSELBURGH  
EH21 7PS

FERHAN ASHIQ  
C/O MACDONALD LICENSING  
21A RUTLAND SQUARE  
EDINBURGH  
EH1 2BB

18 March 2019

Retail premises located on the ground floor of a building on Ravensheugh Road, Levenhall, Musselburgh

2 BISTRO/RESTAURANT  
13 POLDRATE  
HADDINGTON  
EAST LOTHIAN  
EH41 4DA

BLACKBURN & BONAR LTD.  
C/O MACDONALD LICENSING  
21A RUTLAND SQUARE  
EDINBURGH  
EH1 2BB

19 March 2019

Premises operating as cafe/bar/restaurant consisting of two public areas and courtyard area in Poldrate, Haddington

3 INVERESK BOWLING & SOCIAL CLUB  
CARLYLE PLACE  
MUSSELBURGH  
EAST LOTHIAN  
EH21 6AX

INVERESK BOWLING & SOCIAL CLUB

11 March 2019

Small members bowling & social club, which serves the community with sporting & social amenities and have rebuilt a new smaller club, which more suits our needs, this is after selling our old premises due to overheads and upkeep of old clubhouse. The new building has toilet facilities and locker room for our bowling equipment.

2c



**EAST LoTHIAN LICENSING BOARD**

**APPLICATION FOR ~~PREMISES LICENCE~~/PROVISIONAL PREMISES  
LICENCE\***

\*Delete as appropriate

**Licensing (Scotland) Act 2005, section 20**

**APPLICANT INFORMATION** *Licensing (Scotland) Act 2005, section 20(1)*

**Question 1**

*Name, address and postcode of premises to be licensed.*

**Inveresk Bowling & Social Club  
Carlyle Place  
Musselburgh. EH21 6AX**

**Question 2**

*Particulars of applicant*

2(a) *Where applicant is an individual, provide full name, date and place of birth, and home address including postcode and telephone number.*

**Mr Michael Morrison Martin Burgess (Secretary, Inveresk Bowling & Social Club)**

**Born** [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

**Home Phone** [REDACTED]

**Mobile:** [REDACTED]

2(b) *Where applicant is a partnership, please provide full name, and postal address of partnership.*

NO

2(c) *Where applicant is a company, please provide name, registered office and company registration number.*

NO

2(d) *Where the applicant is a club or other body, please provide full name, and postal address of club or other body.*

**Inveresk Bowling & Social Club,  
Carlyle Place,  
Musselburgh. EH21 6AX**

2(e) *Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.\**

- a) **Nancy Savage:-** P [REDACTED]  
[REDACTED]
- b) **James Menzies:-** [REDACTED]  
[REDACTED]
- c) **Ann Tait:** [REDACTED]  
[REDACTED]
- d) **Michael Burgess:-** [REDACTED]  
[REDACTED]
- e) **Barbara Bentley:** [REDACTED]  
[REDACTED]

\* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.

**Question 3**

*Previous applications*

3 *Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises?* **NO**

*If YES – provide full details*

**NO**

**Question 4**

*Previous convictions*

4 *Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)* **NO**

*\*If YES – provide full details*

*For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974*

<i>Name position &amp; (if applicable)</i>	<i>Date of conviction or sentence</i>	<i>Court</i>	<i>Offence</i>	<i>Penalty</i>
--	---------------------------------------	--------------	----------------	----------------

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

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**DESCRIPTION OF PREMISES** *Licensing (Scotland) Act 2005, section 20(2)(a)*

**Question 5**

5 *Description of premises (where application is submitted by a members' club, please also complete question 6)*

We are a small members bowling & social club, which serves the community with sporting & social amenities and have rebuilt a new smaller club, which more suits our needs, this is after selling our old premises due to overheads and upkeep of old clubhouse. The new building has toilet facilities and locker room for our bowling equipment.

**Question 6**


6 To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?	YES
* Delete as appropriate	

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature ..  ... \* (see note below)  
Date ..... 11/03/19 .....  
Capacity ..... APPLICANT/~~AGENT~~ (delete as appropriate)  
Telephone number and email address of signatory .....

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Operating plan</i>	<input checked="" type="checkbox"/>
<i>Layout plan</i>	<input checked="" type="checkbox"/>
<i>Planning certificate</i>	<input type="checkbox"/>
<i>Building standards certificate</i>	<input type="checkbox"/>
<i>Food hygiene certificate</i>	<input checked="" type="checkbox"/>

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

<u>For use by the Licensing Board only</u>	
Application checklist	
Date received	
Fee amount	
Receipt number	
Received by ( <i>INITIALS</i> )	
Consideration date	
Last date for consideration	
Date of initial hearing	
Date of any modification hearing	
Date granted/refused (delete as appropriate)	

<u>For use by the Licensing Board only</u>	
If application is for a premises licence	
Documents required	
Operating plan	
Layout plan	
Planning certificate	
Building standards certificate	
Food hygiene certificate	

<u>For use by the Licensing Board only</u>	
If application is for a provisional premises licence	
Documents required	
Provisional planning certificate	
Operating plan	
Layout plan	



# EAST LoTHIAN LICENSING BOARD

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

*Name, address and postcode of premises to be licensed.*

**Inveresk Bowling & Social Club**  
**Carlyle Place,**  
**Musselburgh. EH21 6AX**

**Question 1**

*STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH*

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<del>NO</del> YES
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	NO
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	YES <del>NO</del>
<i>*Delete as appropriate</i>	

**Question 2**

*STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11:00	23:00
<i>Tuesday</i>	11:00	23:00
<i>Wednesday</i>	11:00	23:00
<i>Thursday</i>	11:00	23:00
<i>Friday</i>	11:00	01:00
<i>Saturday</i>	11:00	01:00
<i>Sunday</i>	11:00	<del>23:00</del> 00:00

**Question 3**

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	NONE	NONE
<i>Tuesday</i>	NONE	NONE
<i>Wednesday</i>	NONE	NONE
<i>Thursday</i>	NONE	NONE
<i>Friday</i>	NONE	NONE
<i>Saturday</i>	NONE	NONE
<i>Sunday</i>	NONE	NONE

**Question 4**

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>YES</i>
--	------------

*\*If YES – provide details*

Yes, we would like to take advantage of additional hours granted by the Licensing Board, probably only during the festive season.

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

<b>COL. 1</b>	<b>COL. 2</b>	<b>COL. 3</b>	<b>COL. 4</b>
<b>5(a)</b> <i>Activity</i>	<i>Please confirm</i> <b>YES/NO</b>	To be provided during core licensed hours - please confirm <b>YES/NO</b>	Where activities are also to be provided outwith core licensed hours please confirm <b>YES/NO</b>
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	NO	NO	NO
<i>Bar meals</i>	NO	NO	NO
<i>5(b) Activity</i> <i>Social functions including:</i>	<i>Please confirm</i> <b>YES/NO</b>	To be provided during core licensed hours - please confirm <b>YES/NO</b>	Where activities are also to be provided outwith core licensed hours please confirm <b>YES/NO</b>
<i>Receptions including Weddings, funerals, birthdays, retirements etc.</i>	YES	YES	YES
<i>Club or other group meetings etc.</i>	YES	YES	YES
<i>5(c)</i> <i>Activity</i> <i>Entertainment including:</i>	<i>Please confirm</i> <b>YES/NO</b>	To be provided during core licensed hours - please confirm <b>YES/NO</b>	Where activities are also to be provided outwith core licensed hours please confirm <b>YES/NO</b>
<i>Recorded music - see 5(g)</i>	YES	YES	NO
<i>Live performances - see 5(g)</i>	YES	YES	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	NO	NO	NO
<i>5(d)</i>	<i>Please confirm</i>	To be provided	Where activities are

<i>Activity</i>	<i>YES/NO</i>	during core licensed hours – please confirm <i>YES/NO</i>	also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Outdoor drinking facilities</i>	YES	YES	YES
<i>5(e) Activity</i>	<i>Please confirm YES/NO</i>	To be provided during core licensed hours – please confirm <i>YES/NO</i>	Where activities are also to be provided outwith core licensed hours please confirm <i>YES/NO</i>
<i>Adult entertainment</i>	NO	NO	NO

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

Outdoor sport, when bowling green open from 09:00am onwards, bar not open during non-licensing hours. The spectator area may be used by spectators prior to the commencement of core hours. Club or group meetings may commence prior to the commencement of core hours but not earlier than 10:00am

*5(f) any other activities*

*If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.*

Mostly bowling only but we do have occasional fundraising & charity events, which are usually mostly bowling orientated.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	NO
---	----

When fully occupied, are there likely to be more customers standing than seated?	NO
*Delete as appropriate	

**Question 6 (On-sales only)**

**CHILDREN AND YOUNG PERSONS**

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

Junior bowlers may be competing in some events, other children will be allowed in designated areas as stipulated. Whilst attending functions however, they must be accompanied by the appropriate adult or parent.

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

~~0-17 years of age~~ 0-17 years of age

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

Children and young people will permitted to enter the club at all times club premises are open up until 22:00, unless at a pre-organised events, such as family parties.

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

Children will be allowed onto the bowling green, and into the locker room, toilets, lounge and function hall but are not permitted within 1.5mtrs of the bar area.

**Question 7**

**CAPACITY OF PREMISES**

What is the proposed capacity of the premises to which this application relates?

Capacity of lounge/bar is 60 and bowling green and surrounding area is 40, total: 100

**Question 8**

**PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)**

Personal details

8(a) Name

Mr Michael Morrison Martin Burgess

8(b) Date of birth

[REDACTED]

8(c) Contact address

[Redacted]

8(d) Email address and telephone number

[Redacted]

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this operating plan are true to the best of my knowledge and belief.

Signature [Redacted] ..... \* (see note below)

Date ..... 11/05/19 .....

Capacity ..... APPLICANT/AGENT (delete as appropriate).

Telephone number and email address of signatory [Redacted]

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

### Supplementary Application Information

This information is required in relation to all Premises Licence/Provisional Licence applications or any application which is a Premises Licence Variation, not considered to be a Minor Variation.

Application submissions generally tend to be insufficiently detailed as to provide a complete picture of what businesses propose to provide the public. Therefore, Licensing Boards often have too little information, in advance of Board hearings, to fully appreciate what is being applied for. This situation often leads to numerous unnecessary objections and representation being made due to interested parties, such as neighbouring residents, not understanding what proposed activities really relate to i.e. What does Live Music actually mean and how will it impact on their lives. For these reasons, the Board has made a policy decision to require applicants to provide a fuller description of their business proposals and detail how the five licensing objectives will be met.

#### **Business Profile**

We are a new built club, as our previous clubhouse was sold to stay in business. We provide bowling and social amenities for local people in the area to join. We play bowls in Scottish and Midlothian competitions and leagues and have friendly competitions during the season. We also have occasionally, some parties and functions.

#### **On/Off Consumption**

(a) Please describe the type of business you intend to operate in respect of On consumption.

a) Members and guests for the consuming on premises, or on outdoor seating

(b) Please describe the type of business you intend to operate in respect of Off consumption & deliveries

b) We do not intend in doing any off-sales



**Clarification is required in relation to the content of your proposed Operating Plan**  
(extend the boxes below if you require additional space)

**To what extent do you intend to use any of the following: Accommodation; Conference Facilities; Restaurant Facilities; Bar Meals:**

The clubhouse will not have any accommodation, conference or restaurant facilities and will not be doing bar meals in clubhouse. We will cater for bowling league matches and friendly competitions, where the sandwiches etc will be brought in, no food will be prepared on premises.

**Social Functions – Weddings; Birthdays; Retirements ; Other - If you intend to provide for any of these functions please describe the nature and extent and likely frequency of each:**

We will be entertaining some small, birthday, anniversary, retirement or funeral parties but not accepting or having any birthday parties for under 40 year olds.

**Entertainment – Recorded Music; Live Performances; Dance Facilities; Theatre; Films; Gaming;**

**Indoor/outdoor sports; Televised Sport - If you intend to provide for any of these facilities please describe the nature and extent and likely frequency of each:**

I don't foresee us having any live music (ie bands, DJs or musicians) as our premises are too small. We will have music with our disc player and occasionally have karaoke singing.

The only sport we will have is what is on our terrestrial television, which we have a license for.

**Outdoor Drinking Facilities- If you intend to provide outdoor drinking facilities please describe where and what the facilities will be used for. You will also be required to provide a statement in the objectives section how you intend to prevent public nuisance from use of such facilities:**

Only drinks which will be allowed outside, will be for spectators around green when matches or competitions are being played.

**Adult Entertainment – If you intend to provide any entertainment of a sexual nature please state the type and likely frequency if use. Adult entertainment is any form of sexual stimulation and includes adult humour or explicit language. The Board will also expect you to address the objective of preventing harm to children and young persons:**

**NONE**

**Activities Outwith Licensed Core Hours - In your Operating Plan, directly below question 5(e), you should have given details of any activity that will be provided outwith core licensed hours. If you wish you can expand on your explanation here:**

We have senior league matches and competitions which start at 10:30am but not served drink until after opening hours.

We also may have competitions before the official opening hours but no alcohol is served until official opening hours.

**Any Other Activities - In your Operating Plan at 5(f) you should have given details of any other type of activity you are likely to cater for. It would be useful to give an indication of the extent and frequency of such events:**

We occasionally have friendly competitions and charitable bowling matches and also some fundraising nights.

**Children and Young Persons – If you intend to provide access for children and young persons on the premises please provide details of what facilities you have on the premises in respect of different age groups. In addition, please state where and what baby changing facilities will be provided for children under five years.**

Children will be allowed on the bowling green under supervision, they would also be allowed at special events, where supervised by parents or responsible adult, they will not be allowed within the 1.5 metres of the bar area.

**Licensing Objectives - Please provide details below of how you will ensure that the 5 Licensing Objectives are complied with. It may be helpful in answering this section if you refer to the East Lothian Council Licensing Board's 'Statement of Licensing Policy, which can be found at the following link or the Council website [policy link](#)**

**(extend the boxes below if you require additional space)**

**Preventing Crime and Disorder:**

Our green is surrounded by a wall and we have a fence bordering ourselves and our former clubhouse, which means a limited area of people coming in and out the club and bowling green area.

**Securing Public Safety:**

We have CCTV inside and outside the clubhouse, which is recorded and also alarms.

**Preventing Public Nuisance:**

Our clubhouse is built with soundproofed windows and walls which prevent noise pollution for the neighbours. Our previous clubhouse had no problems for the houses surrounding the club and we will not be having discos or any loud entertainment, as our members are mainly elderly and prefer quieter music. Drinking in the outside areas of the club will be supervised and not allowed after 22:00pm.

**Protecting and Improving Public Health:**

No drunkenness will be tolerated in the club and anyone under the influence will not be served by any bar staff. People smoking outside in designated areas will be reminded, with notices, about being considerate to neighbours in keeping noise to the minimum and litter to be deposited in bins provided.

**Protecting Children and Young Persons From Harm:**

ID will be required for under 25's and parental supervision for children at functions. Children will not be permitted to be within 1.5 metres of the bar area.

**Application Supporting Comments / Any Other Additional Information**  
(extend the boxes below if you require additional space)

**Additional Information:**

Having built our new clubhouse we will be hoping to encourage more members and some younger bowlers to take up the sport and leave a legacy for the future.

**Supporting Comments: i.e. reasons why the Board should support your application.**

Inveresk Bowling & Social Club has been in existence since 1888 and we have had a great tradition in bowls, through either competition or in an official capacity in the game and our club has been a great community facility throughout the years for locals. In recent years the decline in members, through passing away of members, and the decline in popularity of the game of bowls had a serious effect on our finances and last year we had to sell our clubhouse to continue the bowling green. This led to the members getting together to help build a new smaller clubhouse, which is more suited to our membership numbers and we are now set up for the future of the club, both financially and on the bowling green. We have several neighbours who are members of the club and we have made sure the impact of the club on other neighbours is minimal, as we have soundproof windows and building, we also have installed CCTV which covers inside & outside the club, benefiting the surrounding area. We provide lockers area for bowls equipment, green facilities, toilets, bar and a kitchen for washing up, all this for a capacity of around 60 people. This is all geared up for the commencement of the start of this season's bowling. We would appreciate your granting of the license to help the club grow in strength and secure a future for Inveresk Bowling & Social club.

**SIGNATURE AND DECLARATION BY APPLICANT**

**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))**

**The contents of this Application are true to the best of my knowledge and belief.**

Signature		Date	11/03/19
-----------	---	------	----------

# SCHEDULE

## “SCHEDULE 6

Regulation 7

### DISABLED ACCESS AND FACILITIES STATEMENT

*Licensing (Scotland) Act 2005, section 20(2)(b)(iia)*

#### Question 1

##### Disabled access and facilities

1(a)	Is there disabled access to the premises	YES / <del>NO</del> *
1(b)	Do you have facilities for those with a disability	YES / <del>NO</del> *
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES / <del>NO</del> *
<i>*Delete as appropriate</i>		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

#### Question 2

##### Disabled access to, from and within the premises

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

RAMPS AT DOORS .

PREMISE ON ONE LEVEL

ACCESS TO DISABLED TOILET

ACCESS TO BAR . AREA .

Question 3

**Facilities available**

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

DISABLED TOILET  
ACCESS DOOR TO SEATED AREA WIDE ENOUGH FOR  
WHEELCHAIRS.

Question 4

**Other provisions**

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

ASSISTANCE DOGS WELCOME.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature ...  ..... \* (see note below)

Date ..... 05/03/19 .....

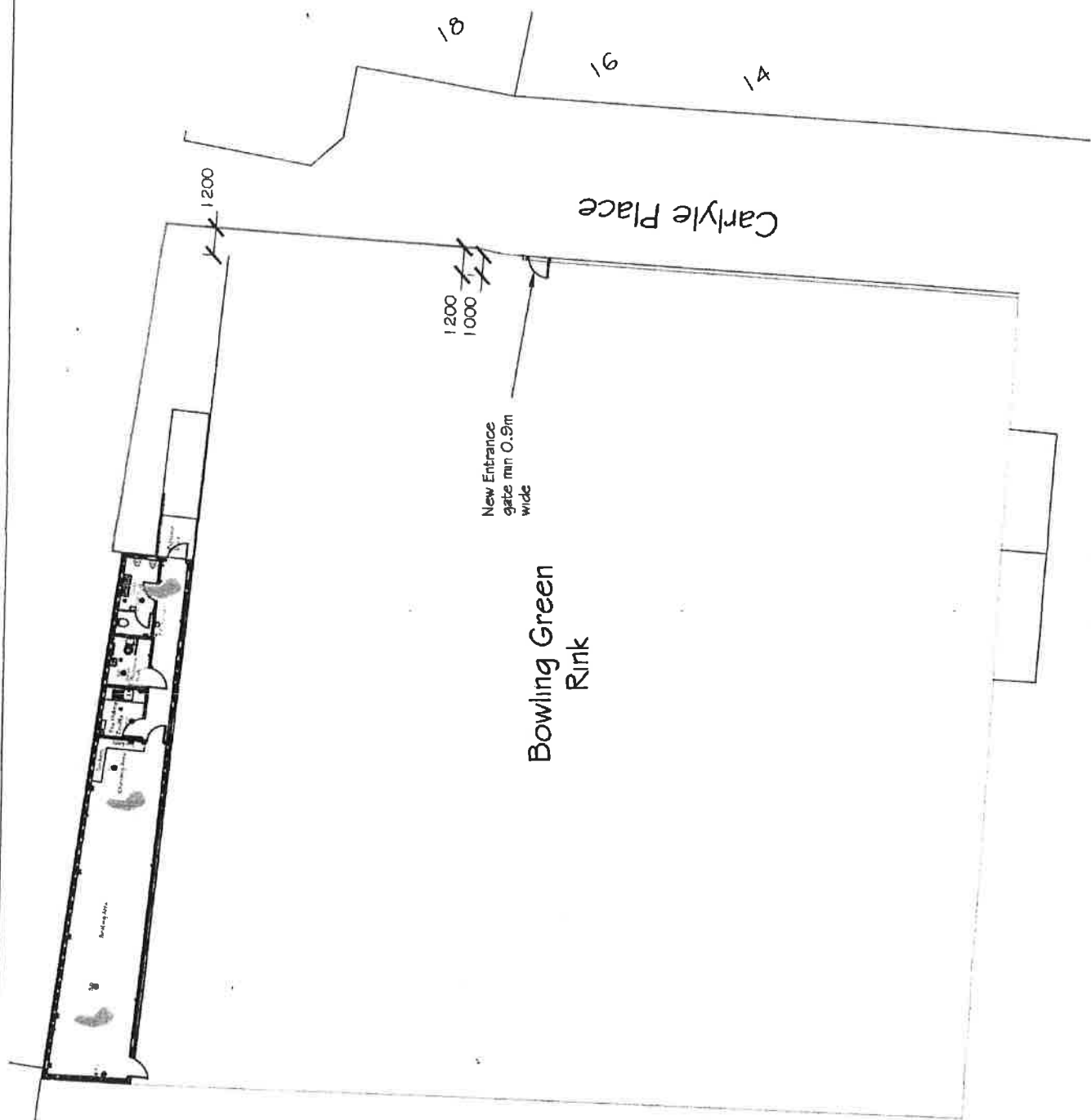
Capacity ..... APPLICANT ..... APPLICANT/AGENT

Telephone number and email address of signatory



\* Data Protection Act 1998

The information on this form may be held on an electronic public register which may be available to members of the public on request."



Bowling Green Rink

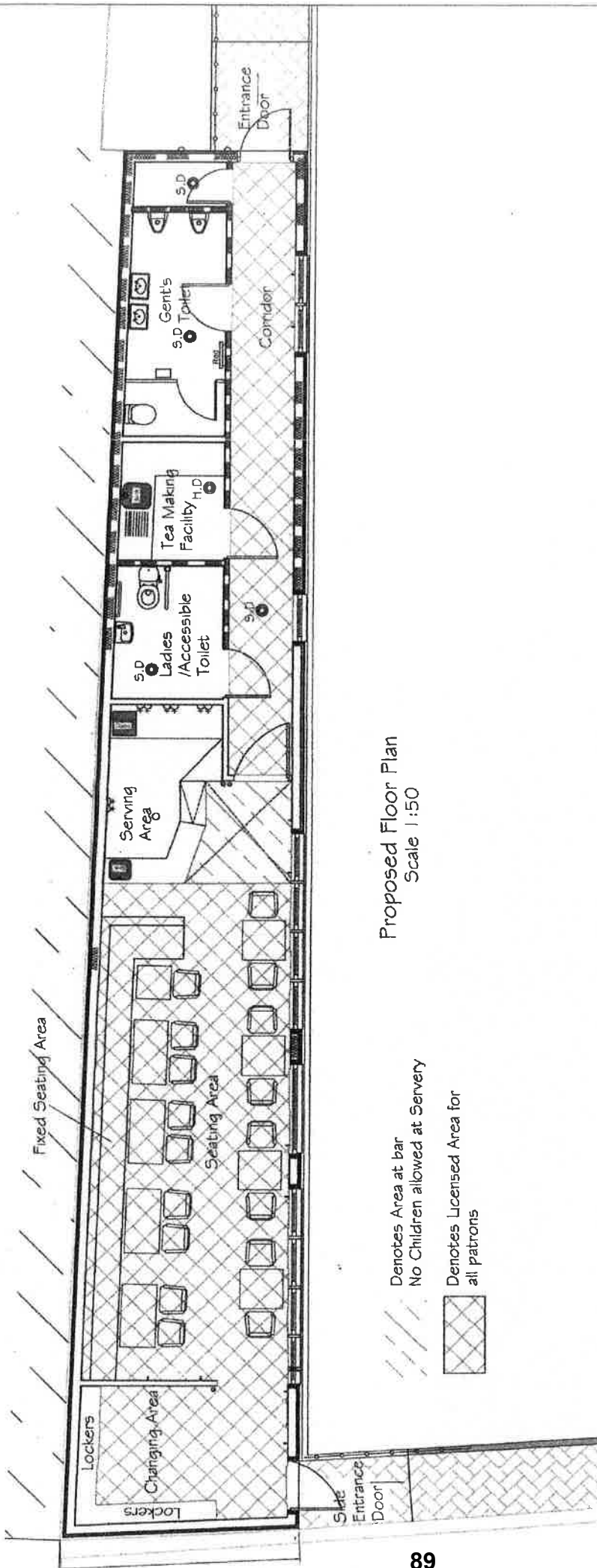
Carlyle Place

New Entrance gate min 0.9m wide

Proposed Site Plan  
Scale 1:200

Rev	Description	Date
	Capital Draughting Consultant's Ltd 40 Dinmont Drive Edinburgh EH16 5RR Email: cdc.ltd@sky.com Tel: 0131 565 1871 Fax: 0131 565 1871	
	State Building Warrant	
	Project Title Proposed New Clubhouse at Inveresk Bowling Club Carlyle Place Musselburgh	
	Client Inveresk Bowling Club	
	Drawing Title Proposed Site Plan	
Date	July 17	Scale As Shown
Drawn		
Drawing Number	CDC/16/108Y05	Rev D



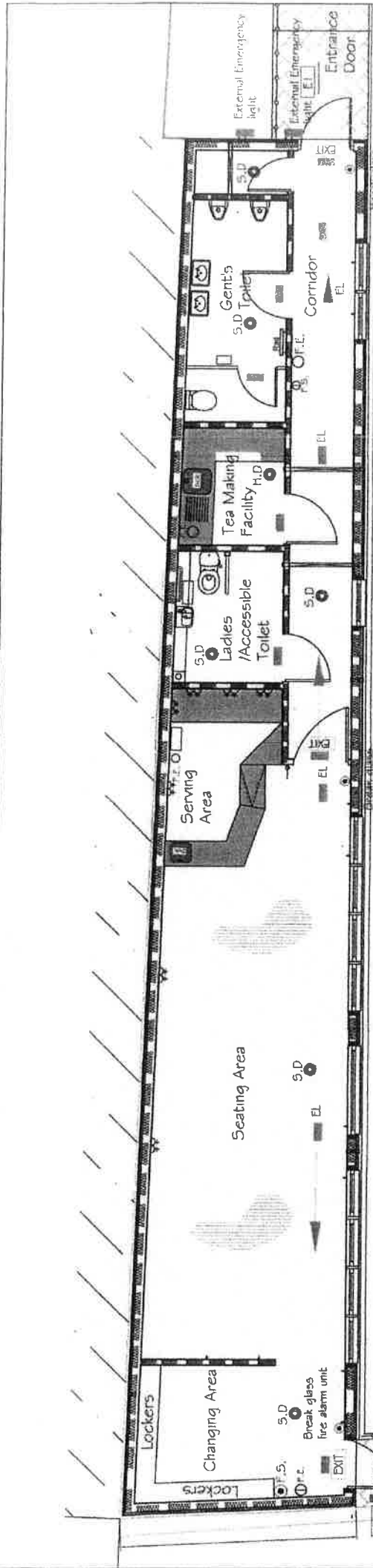


Proposed Floor Plan  
Scale 1:50

Denotes Area at bar  
No Children allowed at Servery

Denotes Licensed Area for  
all patrons

No.	Client/Job	Date
	Capital Draughting Consultant's Ltd 40 Dimont Drive Edinburgh EH16 5RR	
Drawn by	Checked by	Scale
Capital Draughting Consultant's Ltd	Capital Draughting Consultant's Ltd	1:50
Project Name		
Licence Application		
Project No.		
Proposed New Clubhouse at Inveresk Bowling Club Garry's Place Musselburgh		
Client		
Inveresk Bowling Club		
Drawing No.		
Proposed Ground Floor Layout		
Date	Drawn	Checked
July 18	AS	Shoun
Drawing Number		Rev
CDC/18/108/01		



**Legend**

- Break glass fire alarm unit
- EL External Emergency light/Fire ext sign
- Emergency light/Fire ext sign
- Noted ext sign
- H.D Heat detector
- S.D Smoke detector
- Fire Blanket
- r.t.o Fire Extinguisher 3lt Foam filled or Water
- f.s.d Fire Alarm Sounder
- Fire Alarm Panel

**Alarm & Smoke Detector Notes**

Smoke alarms and heat alarms should be mains operated and permanently wired to a circuit which should take the form of either:

- an independent circuit at the main distribution board, in which case no other electrical equipment should be connected to this circuit (other than a dedicated monitoring device installed to indicate failure of the mains supply to the alarms)
- a separately electrically protected regularly used local lighting circuit.

The standby supply for smoke alarms and heat alarms may take the form of a primary battery, a secondary battery or a capacitor.

The capacity of the standby supply should be sufficient to power the smoke alarms and heat alarms in the quiescent mode for at least 72 hours whilst giving an audible or visual warning of power supply failure, after which there should remain sufficient capacity to provide a warning for a further 4 minutes or, in the absence of a fire, a fault warning for at least 24 ho

K.02.0

A BS5839 L2 classification includes automatic fire detection in all rooms, on all escape routes and in all voids over 800mm in height. Sounders positioned throughout the building to achieve a minimum of 65dB(A) throughout the building and 75dB(A) at bedside where there is a sleeping risk. In areas of high ambient noise sound levels the fire alarm sound levels should be 5dB(A) above the normal noise level; although not exceeding 120dB(A).

Emergency lighting to BS:5266:Part 1:2005 as read in association with BS 5266:Part 7:1992 (BS EN 1838:1999).

Note All lighting is on protected circuits

**Proposed Ground Floor Plan  
Indicating Fire Equipment and  
Escape Route**  
Scale 1:50

Ref	Description	Date
<b>Capital Draughting Consultants Ltd</b> 40 Diamond Drive Edinburgh EH16 5RR E-mail: cad@cdh.co.uk Tel: 0131 664 6881		
Job No	Liquor License Application	
Project No	Proposed New Clubhouse at Inveresk Bowling Club Carryle Place Musselburgh	
Client No	Inveresk Bowling Club	
Contract No	Proposed Ground Floor Layout Indicating Fire Equipment & Escape Routes	
Drawn	May '15	As Shown
Checked		
Drawing Number	CDC/16/108/03	Rev

Date 21/03/2019

Your Ref:

Our Ref: J/LIC/3705/HB



**POLICE  
SCOTLAND**

Keeping people safe

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA

Iain Livingstone QPM  
Chief Constable

Local Area Commander  
The Lothians and Scottish Borders Division  
Haddington Police Station  
39-41 Court Street  
Haddington  
EH41 3AE

Dear Madam,

**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A  
PROVISIONAL PREMISES LICENCE  
INVERESK BOWLING & SOCIAL CLUB  
CARLYLE PLACE, FISHERROW, MUSSELBURGH, EAST LOTHIAN, EH21  
6AX.  
Inveresk Bowling & Social Club Committee**

I refer to the above application and in terms of Section 21(4)(a)(i) and (ii) of the Licensing (Scotland) Act 2005, I have to advise you that neither the applicant nor any connected person has been convicted of any relevant offence.

I am unable to confirm the existence of any foreign offence in respect of the applicant or any connected person.

In relation to the operating plan I would request that any outside area is not used beyond 2200 hours due to the close proximity of residential properties. I would also ask that Children and Young Persons vacate the premises by 2200 hours unless they are attending a private function when they would be allowed to stay for the duration of that function as long as they were supervised by a responsible parent or guardian.

The club should also consider, if they haven't done so already, installing CCTV as a crime prevention measure.

Yours faithfully



Iain Livingstone QPM  
Chief Constable

For enquiries please contact the Licensing Department on 01620 826147

# EAST LoTHIAN COUNCIL

## PEOPLE AND GOVERNANCE

**From:** R. Fruzynski  
Licensing Standards Officer

**To:** K. MacNeill  
Clerk to the Licensing Board

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**Date:** 04 April 2019

### **LICENSING SCOTLAND ACT 2005 – PROVISIONAL PREMISES LICENCE APPLICATION**

**Inveresk Bowling and Social Club, Carlyle Place, Musselburgh, East Lothian EH21 6AX**

I refer to the above subject and can confirm that the LSO has visited the premises and met with various members of the management committee on several occasions concerning this application.

This small club previously held a Premises Licence in respect of a nearby clubhouse, which has since been sold for re-development. The new club is well run by a group of dedicated volunteers.

I support this application.

R. Fruzynski  
Licensing Standards Officer

**Winter, Maree**

---

**From:** Michael Burgess <[REDACTED]>  
**Sent:** 11 April 2019 15:51  
**To:** Winter, Maree  
**Subject:** Re: Provisional Premise Licence application - Inveresk Bowling & Social Club

We have already installed CCTV on our premises and we have stated in our application form that no-one will be allowed outside after 22.00, unless they are leaving, or having a smoke. We have also stated that no children will be allowed on premises after 22.00, unless at a private party and have supervision.

Michael Burgess ( Inversk B.C. secretary)

---

**From:** Winter, Maree <mwinter@eastlothian.gov.uk>  
**Sent:** 11 April 2019 13:59  
**To:** [REDACTED]  
**Subject:** Provisional Premise Licence application - Inveresk Bowling & Social Club

Hi,

I refer to the above, this application will be heard at the April 25<sup>th</sup> Board Meeting, an agenda, time and address details will be on the agenda, it would be preferable if someone from the club could attend the meeting.

The police have sent a representation letter requesting that the outside area is not used beyond 10pm and children and young persons vacate the premises by 10pm unless a private function is being held and they are supervised by a responsible parent or guardian.

They have also requested that you may think about installing CCTV as a crime prevention.

Can you confirm if you are happy to apply these conditions.

Kind regards  
Maree.

**Maree Winter**  
**Licensing Officer: Democratic & Licensing Services: East Lothian Council: John Muir House:**  
**Haddington: EH41 3HA**  
**01620 827867**  
[mwinter@eastlothian.gov.uk](mailto:mwinter@eastlothian.gov.uk)



\*\*\*\*\*  
\*\*\*\*\*

Email Disclaimer - East Lothian Council

**EAST LOTHIAN**

**Meeting 25 April 2019 at 10:00am in Council Chambers, Town House, Haddington, East Lothian**

**Licensing (Scotland) Act 2005**

<b>Variation (Major)(s)</b>	<b>Premises</b>	<b>Applicant</b>	<b>Date Received</b>	<b>Comments</b>
4	SIGNALS BISTRO 12 QUALITY STREET NORTH BERWICK EAST LOTHIAN EH39 4HP	SIGNALS BISTRO LIMITED	7 March 2019	Vary On-Sales hours from 11am to 9am Monday to Sunday.





EAST LoTHIAN LICENSING BOARD

NEIGH.  
SITE MET.

KC  
RF  
AL  
GWS  
Pslb  
CC

LICENSING (SCOTLAND) ACT 2005, SECTION 29  
APPLICATION FOR VARIATION OTHER THAN MINOR VARIATION

This application should only be completed by the Licence Holder of the appropriate Premises Licence or their Agent.

SECTION 1: TYPE OF VARIATION

This application for Variation other than a Minor Variation of Premises Licence is made under Section 29(5) of the Licensing (Scotland) Act 2005 in order to vary-  
(Tick all relevant boxes)

- Any of the Conditions to which the Premises Licence is subject
- Any of the information contained within the Operating Plan
- The Layout Plan
- Any other information contained or referred to in the licence (including any addition, deletion or other modification).

(Provide Details)

.....

SECTION 2: PREMISES LICENCE DETAILS

East Lothian Council  
Licensing

7 - MAR 2019

Received

2(a) Licence Number of Premises

ELO278

2(b) Name and Address of Premises

SIGNALS BISTRO: NO12 QUALITY STREET B&B  
12 QUALITY STREET  
NORTH BERWICK

Post Code	EH39 4HP	Phone No.	01620 892 529
-----------	----------	-----------	---------------

2(c) Full Name and Address of Current Licence Holder

SIGNALS BISTRO LTD  
12 QUALITY STREET  
NORTH BERWICK

Post Code	EH39 4HP	Phone No.	01620892529
-----------	----------	-----------	-------------

**SECTION 3: NATURE OF VARIATION**

Complete the relevant section(s) regarding the variations sought:-

**3(a) Variation to the Conditions to which the Premises Licence is subject**

Provide details of the Condition(s) to be varied and the variation being sought

N/A

**3(b) Variation to the information contained within the Operating Plan of the Premises Licence**

Provide a copy of the proposed operating plan and highlight below the proposed changes. (See Note 1)

WE ARE PROPOSING A NEW OPERATING PLAN; SPECIFICALLY EXTEND OUR HOURS OF 'ON CONSUMPTION.'

WE WOULD LIKE TO EXTEND THE HOURS FROM 9AM. SEE BELOW HOURS

MONDAY 9AM- 11PM  
TUESDAY 9AM- 11PM  
WEDNESDAY 9AM- 11PM  
THURSDAY 9AM- 1AM  
FRIDAY 9AM- 1AM  
SATURDAY 9AM – 1AM  
SUNDAY 9AM- MIDNIGHT

**3(c) Variation to the Layout Plan of the Premises Licence**

7 Copies of the proposed Layout Plan **must** accompany this application. (See Note 2)

In addition please provide details below of the proposed change to the layout of the Premises.

N/A

**3(d) Variation to any other information contained or referred to in the licence**

Provide details below of any other variation sought to the Premises Licence

*(e.g. Alteration to the description of the premises contained within the Premises Licence)*

N/A

**SECTION 4: LICENCE TO BE AMENDED**  
(See note 3 below)

Does the appropriate Premises Licence accompany this application?

YES  NO

If the answer is NO, please provide an explanation.

I am unable to produce the Premises Licence because...

- The licence has not yet been issued by the Board
- The licence has already been returned to the Board in respect of an earlier application for variation or transfer
- Other (provide details)
- .....

**SECTION 5: FEE PAYABLE**

The fee payable in respect of the application for variation is **£200**

If the application is submitted alongside an application for Transfer of Premises Licence then the combined fee for both applications will be **£220** (see note 4 below)

If submitted with an application for transfer, please specify the order in which the applications are to be considered-

- Application for Transfer of Premises Licence followed by Application for Variation
- Application for Variation followed by Application for Transfer of Premises Licence

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

*If signing on behalf of the applicant please state in what capacity.*

I confirm that (a) the contents of this Application are true to the best of my knowledge and belief; and (b) the appropriate fee of ~~£200~~ is enclosed.

Signature



..... (See note 5 below)

Date

*4th March 2019*

Capacity: APPLICANT / ~~AGENT~~ (delete as appropriate)

**If agent, please provide name, address, phone number and (if applicable) email address**

.....  
.....  
.....

**Note 1:**

Please note that the proposed Operating Plan **must** contain any aspects of the current Operating Plan that are to be preserved should the variation be granted. (e.g. If the current Operating Plan allows a premises to have 'live performances' but this is not requested on the proposed Operating Plan then the Licensing Board would view such an omission as a request to have 'live performances' deleted from the Operating Plan of the Premises.)

**Note 2:**

Please refer to Paragraph 5 of the Premises Licence (Scotland) Regulations 2007 regarding the format of Layout Plans.

**Note 3:**

The appropriate premises licence (including summary licence, operating plan and layout plan) must be returned to the Licensing Authority in order that the licence documents can be updated to reflect the details of the variation. If you are in possession of the appropriate Premises Licence but unable to provide said licence with this application, you must ensure the licence is forward to the Licensing Authority within 14 days in order to complete the process of variation.

Please note also that once the variation is completed, any certified copies of the appropriate Premises Licence must also be updated to reflect the details of the variation.

**Note 4:**

This refers to an application to Transfer the Premises Licence made under either Section 33(1) or Section 34(1) of the Licensing (Scotland) Act 2005

**Note 5:**

**Data Protection Act 1998**

The information on this form will be used to update the Premises Licence of the appropriate premises. Accordingly, the information contained on this form may be held on an electronic public register which may be available to members of the public on request.

**Contact Us:**

**East Lothian Licensing Board**  
Licensing Office  
John Muir House  
Haddington, East Lothian  
EH41 3HA

**Phone:** 01620 827217 / 827867 / 820114  
**Fax:** 01620 827253  
**Email:** [licensing@eastlothian.gov.uk](mailto:licensing@eastlothian.gov.uk)

<b>FOR OFFICE USE ONLY</b>		
<i>Received &amp; Receipt No.</i>	<i>System Updated</i>	<i>Licence Issued</i>

# EAST LoTHIAN LICENSING BOARD

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

*Name, address and postcode of premises to be licensed.*

**SIGNALS BISTRO: NO12 QUALITY STREET B&B**  
**12 QUALITY STREET**  
**NORTH BERWICK**  
**EH39 4HP**

### Question 1

*STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH*

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>NO</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>YES</i>
<i>*Delete as appropriate</i>	

### Question 2

*STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	9:00	23:00
<i>Tuesday</i>	9:00	23:00
<i>Wednesday</i>	9:00	23:00
<i>Thursday</i>	9:00	01:00
<i>Friday</i>	9:00	01:00
<i>Saturday</i>	9:00	01:00
<i>Sunday</i>	9:00	00:00 MIDNIGHT

**Question 3**

*STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES*

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11:00	22:00
<i>Tuesday</i>	11:00	22:00
<i>Wednesday</i>	11:00	22:00
<i>Thursday</i>	11:00	22:00
<i>Friday</i>	11:00	22:00
<i>Saturday</i>	11:00	22:00
<i>Sunday</i>	11:00	22:00

**Question 4**

*SEASONAL VARIATIONS*

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>YES</i>
--	------------

*\*If YES – provide details*

WE WOULD LIKE TO TAKE ADVANTAGE OF ANY EXTENDED PERIOD OF TRADING GRANTED BY THE BOARD FOR SIGNIFICANT LOCAL NATIONAL EVENTS  
EG. FESTIVE PERIOD, BANK HOLIDAYS ETC

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

<b>COL. 1</b> <i>5(a)</i> <i>Activity</i>	<b>COL. 2</b> <i>Please confirm</i> <i>YES/NO</i>	<b>COL. 3</b> <i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<b>COL. 4</b> <i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Accommodation</i>	YES	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	YES	YES	NO
<i>5(b) Activity</i> <i>Social functions</i> <i>including:</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	YES	YES	NO
<i>Club or other group</i> <i>meetings etc.</i>	YES	YES	NO
<i>5(c)</i> <i>Activity</i> <i>Entertainment</i> <i>including:</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Recorded music – see</i> <i>5(g)</i>	YES	YES	YES
<i>Live performances –</i> <i>see 5(g)</i>	YES	YES	NO
<i>Dance facilities</i>	YES	YES	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	YES	YES	NO

<i>5(d)</i> <i>Activity</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Outdoor drinking</i> <i>facilities</i>	YES	YES	YES
<i>5(e)</i> <i>Activity</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Adult entertainment</i>	NO	NO	NO

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

*OUTDOOR DRINKING AVAILABLE FOR COFFEE AND SOFT DRINKS OUTWITH LICENSED HOURS*

*MUSIC WILL BE AMBIENT BACKGROUND MUSIC FROM 8AM (BREAKFAST)*

*BREAKFASTS AVAILABLE FROM 8AM*

*5(f) any other activities*

*If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.*

*N/A*

*5(g) Late night premises opening after 1.00am*

<i>Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?</i>	<i>NO</i>
--	-----------

<i>When fully occupied, are there likely to be more customers standing than seated?</i>	<i>NO</i>
<i>*Delete as appropriate</i>	<i>N/A</i>



**Question 6 (On-sales only)**

*CHILDREN AND YOUNG PERSONS*

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	YES
	<i>*Delete as appropriate</i>	

6(b) *Where the answer to 6(a) is YES provide statement of the TERMS under which they will be allowed entry*

ONLY WHEN HAVING A MEAL WITH AN APPROPRIATE ADULT

6(c) *Provide statement regarding the AGES of children or young persons to be allowed entry*

0-18

6(d) *Provide statement regarding the TIMES during which children and young persons will be allowed entry*

CORE HOURS- CHILDREN WHEN ACCOMPANIED BY AN ADULT.  
YOUNG PERSONS AT ANY TIME

6(e) *Provide statement regarding the PARTS of the premises to which children and young persons will be allowed entry*

CHILDREN AND YOUNG PERSONS WILL BE ADMITTED TO ALL PUBLIC AREAS

**Question 7**

*CAPACITY OF PREMISES*

*What is the proposed capacity of the premises to which this application relates?*

CAPACITY BREAKDOWN - 85

**Question 8**

*PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)*

*Personal details*

8(a) Name

[Redacted]

8(b) Date of birth

[Redacted]

8(c) Contact address

12 QUALITY STREET  
NORTH BERWICK  
EAST LOTHIAN  
EH39 4HP

8(d) Email address and telephone number

[Redacted]

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
11 NOVEMBER 2013	CITY OF EDINBURGH LICENSING BOARD	13/16548 401300

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this operating plan are true to the best of my knowledge and belief.

Signature [Redacted] \* (see note below)

Date 4th March 2019

Capacity SEAN MCCASHE / APPLICANT (delete as appropriate)

Telephone number and email address of signatory [Redacted]

\* Data Protection Act 1998 [Redacted]

## Supplementary Application Information

This information is required in relation to all Premises Licence/Provisional Licence applications or any application which is a Premises Licence Variation, not considered to be a Minor Variation.

Application submissions generally tend to be insufficiently detailed as to provide a complete picture of what businesses propose to provide the public. Therefore, Licensing Boards often have too little information, in advance of Board hearings, to fully appreciate what is being applied for. This situation often leads to numerous unnecessary objections and representation being made due to interested parties, such as neighbouring residents, not understanding what proposed activities really relate to i.e. What does Live Music actually mean and how will it impact on their lives. For these reasons, the Board has made a policy decision to require applicants to provide a fuller description of their business proposals and detail how the five licensing objectives will be met.

### **Business Profile**

Please describe your business offering.

*We are a restaurant that seats 24 covers in dining area. We also have 8 tables and 20 chairs (approx.) outside which is used on a seasonal basis. The outdoor seating area has barriers/planters around the area. This means our customers are contained within the outdoor seating boundary.*

*Our dining area inside consists of 9 tables. We have a counter servery where alcohol is distributed from- by waiting staff taking the drinks to the table.*

*We serve breakfast from 8am- 12noon, lunch from 12noon until 5pm and then dinner from 5pm until 9pm.*

*We also have 11 letting bedrooms within the premise- can accommodate up to 20 guests on B&B basis.*

*The majority of our customers come in for food and drinks, rather than just for drinks.*

*Our on consumption for alcohol starts at 11am daily. We would like this to change to 9am. Currently we can provide alcohol out with licensed hours to our residents and guests of residents. Guest who are residents also ask for champagne breakfast which can be offered to residents and resident's guests which is covered under section 63 of the Licensing (Scotland) act 2005. Where it is not an offence for a person to consume alcohol on or taken from licensed premises out with licensed hours if the person consuming or taking alcohol resides on the premise or is a guest of a person who resides there.*

*Signals, between 8am-11am usual accommodates more residents than outside trade. This is due to the restaurant being small and the hotel part accommodating up to 20 guests.*

*When outside trade come into the restaurant and see others consuming alcohol- they want to have that option as well. This would be in the form of a champagne breakfast or a breakfast drink- e.g. Bloody Mary.*

*We would like to have this option of offering all our customers alcohol from 9am.*

*This works in City of Edinburgh as many cafes/ restaurants offer this service.*

*Breakfasts are getting more and more popular in the hospitality trade and we feel we need to 'up*

*the standard' and try and compete with other businesses within Edinburgh. Guests and customers do compare their experience at Signals and no12 B&B to previous experiences elsewhere.*

<p><b>On/Off Consumption</b></p> <p>(a) Please describe the type of business you intend to operate in respect of on consumption.</p> <p>(b) Please describe the type of business you intend to operate in respect of Off consumption &amp; deliveries</p>	<p>a) We offer drinks sales with food meals and without meals.</p> <p>b) Some of our customers like to take a bottle of wine home with them or back to their hotel rooms.</p>
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**Clarification is required in relation to the content of your proposed Operating Plan**  
(extend the boxes below if you require additional space)

**To what extent do you intend to use any of the following:** Accommodation; Conference Facilities; Restaurant Facilities; Bar Meals:

We have 11 letting bedrooms. Guests like to take alcohol up their bedrooms.

We serve restaurant and bar meals where alcohol is consumed.

**Social Functions – Weddings; Birthdays; Retirements; Other** - If you intend to provide for any of these functions please describe the nature and extent and likely frequency of each:

We quite often have customers who book tables for birthdays/ wedding etc. This is for sit down meals only.

**Entertainment – Recorded Music; Live Performances; Dance Facilities; Theatre; Films; Gaming; Indoor/outdoor sports; Televised Sport** - If you intend to provide for any of these facilities please describe the nature and extent and likely frequency of each:

We have background music on during breakfast/lunch and dinner.

We want to have the option to have live performances – eg. piper at new year. Where guests can enjoy the live performance and maybe have a dance.

Televised sport- we like to show sporting events e.g. Wimbledon tennis, golf events.

**Outdoor Drinking Facilities** - If you intend to provide outdoor drinking facilities please describe where and what the facilities will be used for. You will also be required to provide a statement in the objectives section how you intend to prevent public nuisance from use of such facilities:

We put tables and chairs out every morning and bring them in by 9pm in the evening. The tables are within the allowed space. To outline the area, we have barriers and planters which keeps the customers within the area.

**Adult Entertainment** – If you intend to provide any entertainment of a sexual nature please state the type and likely frequency if use. Adult entertainment is any form of sexual stimulation and includes adult humor or explicit language. The Board will also expect you to address the objective of preventing harm to children and young persons:

**Activities Outwith Licensed Core Hours** - In your Operating Plan, directly below question 5(e), you should have given details of any activity that will be provided outwith core licensed hours. If you wish you can expand on your explanation here:

The license would cover the option of have tea/coffee and soft drinks inside and outside outwith licensed hours.

**Any Other Activities** - In your Operating Plan at 5(f) you should have given details of any other type of activity you are likely to cater for. It would be useful to give an indication of the extent and frequency of such events:

**Children and Young Persons** – If you intend to provide access for children and young persons on the premises please provide details of what facilities you have on the premises in respect of different age groups. In addition, please state where and what baby changing facilities will be provided for children under five years.

Baby changing facilities are always available in the gents/ladies/disabled toilet on ground level.

Young children persons and children will be allowed into the restaurant. We have tables away from the area we distribute alcohol from.

**Licensing Objectives** - Please provide details below of how you will ensure that the 5 Licensing Objectives are complied with. It may be helpful in answering this section if you refer to the East Lothian Council Licensing Board's 'Statement of Licensing Policy, which can be found at the following link or the Council website [policy link](#)

(extend the boxes below if you require additional space)

**Preventing Crime and Disorder:**

- Consider underage drinking- challenge 25 will be enforced.
- staff are trained to monitor individual's behavior
- offering non-alcoholic drinks at reasonable affordable prices
- provide tap water free of charge, this is placed on every table on the arrival of customers.
- keep staff training records up to date
- correct signage in place
- choice of measures- small medium or large. Shown on drinks list.
- Continue to discourage drink driving. Providing non-alcohol drinks
- refusal book on premise and staff will be trained on how to use

**Securing Public Safety:**

- ensuring all fire risk assessments are up to date.
- ensuring all other risk assessments are up to date.
- First aid kit/facility on site, along with trained first aider.
- Staff will make sure occupancy capacity is not ignored.

- Effective and responsible management of premises.
- CCTV active, and available playback. Correct signage up for this feature.
- adequate numbers of suitable trained staff.
- ensure the premises is maintained and kept in a good clean tidy condition.

**Preventing Public Nuisance:**

- adhere to any local conditions imposed by the licensed board.
- appropriate staff training to prevent public nuisance. Allow adequate 'drinking up' time.
- Music kept low- back ground music
- CCTV in place. Recorded and available for playback.

**Protecting and Improving Public Health:**

- ensuring customers know strength of alcoholic drinks and sizes on offer.
- premise license holder always present.
- low alcohol/ non-alcohol drinks available.
- tap water provided free of charge available.
- food always available from restaurant opening times.
- no drink promotions.
- Minimum unit pricing policy in place.

**Protecting Children and Young Persons from Harm:**

- facility is well maintained and refurbishment takes place annually.
- family friendly. Toy train runs around the top of restaurant.
- staff training. Appropriate supervision in place.
- regulate toilet checks to ensure standards are met.
- risk assessment reviewed regularly.
- alcohol dispensed from servery only.
- challenge 25 enforced.
- only accept appropriate ID cards
- correct signage up for ID cards, and challenge 25.
- policy in place on recognizing and dealing with sexual exploitation of children and young persons.
- appropriate measures in place to ensure that children and young persons do not purchase or consume alcohol on the premises.
- baby changing facilities available.
- High chairs available.
- children menus available.
- children are 1.5m away from servery.

**Application Supporting Comments / Any Other Additional Information**

(extend the boxes below if you require additional space)

**Additional Information:**

- 3/4 full time member of staff holds personal licenses.
- Fire officer been in and inspected premises and is happy with layout and fire safety. (Feb 19)
- All staff are well trained, and record kept up to date.
- being local business, would really benefit from an early 'on consumption' license hours. 9am.

**Supporting Comments:** i.e. reasons why the Board should support your application.

- We are not a premise where customers come in for drinks only.
- we aren't a pub. We are a sit-down restaurant with table service only.
- Serve breakfast lunch and dinner.
- Small business family run.
- Want to keep our customers happy- we have had comments about not being able to sell alcohol until 11am. Especially when others can consume alcohol (guests of B&B)
- we don't promote drinking alcohol.
- Noticed how successful breakfast restaurants are in Edinburgh with the option of selling alcohol.
- Currently allowed to serve residents of the B&B which is the majority of customer before 11am.
- Never had any bother with alcohol sales to customer, or ever been given warnings from LSO or police.
- been trading as a small restaurant and B&B for 5 years- no problems.
- we are always look at ways of improving, and increased license hours for on consumption is definitely an improvement.
- We keep up to date with the license forum website, and always take advice from LSO.
- Staff are experienced and well trained in this trade.

**SIGNATURE AND DECLARATION BY APPLICANT**

**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

Signature		Date	
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Date 26/03/2019

Your Ref: EL0278

Our Ref: J/LIC/3705/HB



**POLICE  
SCOTLAND**

Keeping people safe

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA

Iain Livingstone QPM  
Chief Constable  
Local Area Commander  
The Lothians and Scottish Borders Division  
Haddington Police Station  
39-41 Court Street  
Haddington  
EH41 3AE

Dear Madam,

**LICENSING (SCOTLAND) ACT 2005 - OBJECTION  
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE  
Signals Bistro  
12, Quality Street, North Berwick, East Lothian, EH39 4HP.  
Signals Bistro Ltd**

I refer to the above application for the variation of a premises licence under terms of Section 29(5) of the Licensing (Scotland) Act 2005.

The variation requested consists of an increase in 'on sales' hours, to commence at 9am seven days a week.

In terms of Section 22(1)(a) of the same Act, I make the following objection.

The premises currently benefits from the following hours:

Monday – Wednesday – 11am – 11pm  
Thursday – Saturday – 11am – 1am  
Sunday – 11am – 11pm

The applicant is looking to increase these hours as follows:

Monday – Wednesday – 9am – 11pm  
Thursday – Saturday – 9am -1am  
Sunday – 9am – midnight



These requested hours are out with Board Policy in relation to the commencement time of 9am.

It is also out with the Scottish Governments recommendation of licensed hours not exceeding 14 hours. Thursday, Friday, and Saturday would be 16 hours and Sunday would be 15 hours per day.

I appreciate that the applicant has explained the reason for this request but it has long since been common knowledge that residential guests within a premises have exceptions when it comes to the consumption of alcohol. Other premises manage this by having residential guests dining in a separate area/room.

If the Board were minded to grant this application it would set a precedent for East Lothian, one which we would not wish to encourage.

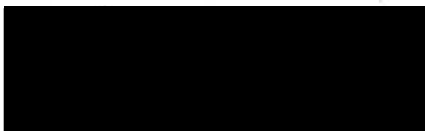
In terms of section 22(1)(a) of the Licensing (Scotland) Act 2005, I am of the opinion that the variation should be refused on the grounds that it would be inconsistent with the licensing objectives of:

- preventing crime and disorder
- protecting and improving public health

Allowing patrons to start drinking at 9am on a daily basis should not be encouraged and cannot be supported by the police from a preventing crime and disorder point of view as well as a public health perspective.

This objection is submitted for your attention in considering this application.

Yours faithfully

A large black rectangular redaction box covering the signature of the Chief Constable.

Iain Livingstone QPM  
Chief Constable

For enquiries please contact the Licensing Department on 01620 826147

Maree Winter  
Licensing Officer  
Democratic & Licensing Services  
East Lothian Council  
John Muir House  
HADDINGTON, EH41 3HA

Date 5<sup>th</sup> April 2019  
Your Ref  
Our Ref JS/EO/fb  
Enquiries to Jim Sherval  
Extension 35436  
Direct Line 0131 465 5436  
Email jim.sherval@nhslothian.scot.nhs.uk

Dear Ms Winter

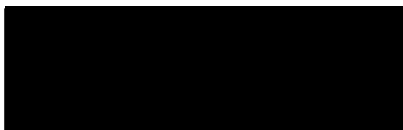
**SIGNALS BISTRO, 12 QUALITY STREET, NORTH BERWICK**

On behalf of NHS Lothian, we object to the main part of this application for a variation to premises license to increase the core hours of availability. The proposed move of the commencement hour from 11 am to 9am is clearly out with Board policy, which has been agreed as such by the Licensing Board in order to uphold the 5 licensing objectives.

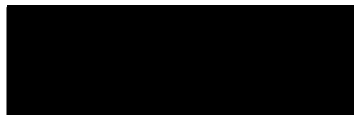
The application did provide some additional information as to why they felt this application should be granted against the hours outlined in the Statement of Licensing Policy. This mainly focused on being able to provide champagne breakfasts and breakfast drinks such as Bloody Marys. We feel it counter to the licensing objective of Protecting and Improving Public Health to promote the consumption of alcohol at breakfast by granting this application for earlier hours against the Licensing Policy.

We are also concerned that granting this application would set a precedent for other applications that the Board may then find more difficult to justify refusing.

Yours sincerely



**ELIZABETH OLDCORN**  
Senior Health Promotion Specialist



**JIM SHERVAL FFPH**  
Consultant in Public Health



Headquarters  
Waverley Gate  
2-4 Waterloo Place  
Edinburgh EH1 3EG

Chair Brian G. Houston  
Chief Executive Tim Davison

Lothian NHS Board is the common  
name of Lothian Health Board

# EAST LoTHIAN COUNCIL

## PEOPLE AND GOVERNANCE

**From: R. Fruzynski**  
**Licensing Standards Officer**

**To: K. MacNeill**  
**Clerk to the Licensing Board**

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Date: 04 April 2019

**LICENSING SCOTLAND ACT 2005**  
**PREMISES LICENCE VARIATION APPLICATION**

**Signals Bistro, 12 Quality Street, North Berwick, East Lothian EH39 4HP**

I refer to the above subject and can confirm that the LSO has visited the premises and met with Mr McCashey regarding his application.

This is a small well run hotel and I can confirm that no complaints or licensing concerns have come to light since Mr McCashey took over the premises in December 2013.

This application is outwith policy in respect of licensed hours before 11:00 each day and is also inconsistent with the Scottish Government's recommendation of not permitting licensed hours in excess of 14 hours per day. However, the applicant is entitled to apply for hours which is deemed to be in his business interests to meet a demand which he feels outweighs the existing availability and legal exception that hotel guests can be sold and supplied with alcohol at any time during their stay on the premises. Indeed each application is determined on its own merits and the Board may grant the application against policy if they are satisfied that there is a genuine demand for the 09:00 hours consumption of alcohol and that none of the licensing objectives would be compromised by the granting of these additional hours.

I submit this report for the information of the Board in determining this application.

R. Fruzynski  
Licensing Standards Officer

Winter, Maree

---

**From:** Kathryn Smith <[REDACTED]>  
**Sent:** 03 April 2019 11:59  
**To:** Winter, Maree  
**Subject:** RE: Major Variation - Signals Bistro - No 12 Quality Street, North Berwick.pdf

Dear Maree

At last night's Community Council meeting we discussed the major variation application from Signals, 12 Quality Street, North Berwick to amend their operating plan to extend the opening time from 11.00 am to 9.00 am.

We confirm that we have no objection to the proposed amendment.

Regards

Kathryn

*Kathryn E Smith*  
Secretary, NBCC

---

**From:** Winter, Maree [mailto:mwinter@eastlothian.gov.uk]  
**Sent:** 15 March 2019 14:04  
**To:** Lothian Scot Borders Licensing East Mid Lothian; Fruzynski, Rudi; Environmental Health/Trading Standards; Environment Reception; Grant, Shona; Sherval, Jim; Oldcorn, Elizabeth; Kathryn Smith  
**Subject:** Major Variation - Signals Bistro - No 12 Quality Street, North Berwick.pdf

Hi,  
Please find attached major variation from Signals Bistro to amend core hours from 11am to 9am Monday to Sunday.  
Could I please have any representations/objections you may care to make on this application by 8<sup>th</sup> April 2019.

Kind regards  
Maree

Licensing Officer  
East Lothian Council  
01620 827867

\*\*\*\*\*  
\*\*\*\*\*

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