

# North Berwick Coastal Area Partnership

## Minutes of the North Berwick Coastal Area Partnership Meeting Tuesday 15 January 2019, 7-9pm at Hope Rooms North Berwick

Voting Members present:	Substitute members present
Hilary Smith, Chair (HS)	
Tom Drysdale, Gullane Area Community Council (TD)	
James Barbour, Gullane Area Community Council (JB)	
Cllr Jim Goodfellow, Elected member ELC (JG)	
Niall Bradley, North Berwick High School Parent School Partnership (NB)	
Deborah Ritchie, NB Health & Wellbeing Association (DR)	
Tim Harding, Lime Grove TRA (TH)	
Katie Nevans, Support from the Start (KN)	
Derek Carter, Dirleton Village Association (DC)	Ann Orr, Dirleton Village Association (AO)

**Others in attendance:**

Sandra King, Area Manager, East Lothian Council (SK)  
 Shirley Gillie, Business Support East Lothian Council (SG)  
 Marilyn McNeill, IJB (MMcN)  
 Isabel Anderson, North Berwick Harbour Trust/First Responders  
 Paul Leggott, North Berwick Resident (PL)  
 Geraldine Prince, Arts Group (GP)

**Apologies:**

Sue Northrop, NB Community Council (SN)  
 Laura Forrest, Sustaining North Berwick (LF)  
 Nicky Fox, North Berwick Community Centre Management Committee (NF)  
 John Baird, Volunteer Car Scheme (JB)  
 Tillie Baird, NBC Health & Wellbeing Association (TB)  
 Helen Bradley, Aberlady Primary School Parent Council (HB)  
 Lesley Kay, NB Area Children & Youth Network (LK)  
 Simon Metzner, North Berwick District Association of Churches (SM)  
 Donald Hay, Aberlady Village Association (DH)  
 Cllr Jane Henderson, Elected member ELC (JH)  
 Zoe Lovell, Law Primary School Parent Council (ZL)

AGENDA ITEM	KEY DISCUSSION POINTS, DECISIONS <i>Actions</i>	FOR THE ATTENTION OF
<b>1. Welcome, Introductions and Apologies</b>		
	HS welcomed everyone. Apologies received were noted.	
<b>2. Minutes from Previous Meetings</b>		
	Minutes from the meeting of 20 <sup>th</sup> November 2018 were accepted as correct but will need to be agreed at the next meeting. This meeting was not quorate as only 9 voting members were present. Members in attendance agreed to continue with the agenda and seek agreement for any urgent decisions by email.	
<b>3. Matters Arising</b>		

	<p>IJB Data - SK has received data relevant to the Area plan. ELC Web page - HS/SK to follow up with ELC Communications regarding improvements on the ELC Area Partnership web. All members were encouraged to like the facebook page</p> <p>Town Arts Group - GP is taking this forward and has arranged a series of small informal 'welcome' meetings to which those who have been involved in some way with either the telephone cabins project or the murals restoration have been invited. Each meeting will include discussing particular themes and agreeing a name for the group. The North Berwick Environment Trust has agreed to be the umbrella organisation for the emerging group. This will enable the new group to operate flexibly and informally.</p> <p>NBC Standing Orders – changes were previously circulated and members were requested to make comments. No comments have been received and as the meeting wasn't quorate this will be taken to the March meeting.</p> <p>Vice Chair – Due to family commitments Gordon Gray has resigned from Dunpender Community Council. HS on behalf of the Partnership thanked Gordon for all his valuable contributions since the Partnership evolved. HS to contact Dunpender Community Council request a new representation on the Partnership.</p> <p>Membership List – The current list includes 27 voting members. There needs to be 10 voting members present to be quorate (40%). It was suggested that the percentage could be reduced to ensure all meetings are quorate. This will be discussed at the next meeting. SG to circulate the full members list with the minutes and request that people confirm their membership.</p>	<p><b>HS/SK</b> <b>All</b></p> <p><b>HS</b></p> <p><b>SG</b></p>
<b>4. Draft Area Plan</b>		
	<p>The Draft Area Plan was tabled and all changes had been made. The plan was well received and HS thanked everyone for their contribution. SK received a few more minor amendments including adding chronic conditions under Health &amp; Wellbeing and a general sentence to be added about preventative Health. It was agreed to send out the final Area Plan as we had hoped to have this plan adopted at this meeting. The plan will now be taken to the East Lothian Partnership for approval. The stat on 2<sup>nd</sup> homes in North Berwick was included in the Area plan as this is relevant to housing availability. SK/HS will ask economic development to look into this further to identify the number of unoccupied properties.</p> <p>The Annual Public Meeting will be an ideal opportunity to report on progress of the outcomes identified in our Area plan.</p> <p>SK will be presenting the draft Area Plan to ELC council officers for their information, comments and action.</p>	<p><b>SK/HS</b></p> <p><b>SK</b></p>
<b>5. Priorities 2018/2019</b>		
	<p>SK tabled the budget priorities and asked members present to give an update on proposals.</p> <p><b>General Budget</b> NBC Health &amp; Wellbeing Association are now requesting £31,491.17 for a full time worker for 1 year. It had been previously agreed to fund a post for 6 months however following discussions to make a significant impact, it would take a year. Carers of East Lothian agreed to employ the worker. There is a very tight time scale to enable this position to be advertised quickly and get started within this</p>	<p><b>SK</b></p>

	<p>financial year. This was agreed by voting members present. As the meeting was not quorate an email will be sent outlining the proposal to allow all members to vote. A deadline for responses by Friday 18.1.19 at 12 noon was agreed.</p> <p>NBC Health &amp; Wellbeing Association are represented on the reprovisioning group of Health &amp; Social Care in North Berwick. This is a priority for the Association and they wish to develop a web page to ensure ongoing communication with the community. The Association has an underspend from the budget allocated for regeneration intergenerational work of approx. £2013. They will require a further £593.36 to meet the costs of the web page and general admin. 6 voting members agreed to the proposal and 2 abstained. As the meeting was not quorate an email will be sent outlining the proposal to allow all members to vote.</p> <p>Dirleton Village Association – DC presented two proposals, one of which had been put forward at the annual public meeting. A contribution of £276 was requested for a hedge planting project with the school. 7 voting members agreed to the proposal and 1 abstained. As the meeting was not quorate an email will be sent outlining the proposal to allow all members to vote.</p> <p>Dirleton Village Association Heritage Project – War Memorial Wire Survey which includes survey costs (required by OpenReach), to look at removing a telephone cable close to the War Memorial, amounting to £297. This was agreed by 4 members present and 2 were against and 2 abstained. There was a concern raised that Area partnership should not fund the rerouting of overhead cables as this may set a precedent across Area Partnerships. As the meeting was not quorate an email will be sent outlining the proposal to allow all members to vote.</p> <p>Aberlady Pleasance Play Park bench replacements – we are awaiting an application but this is likely to be well under £1,000 for the benches. This was agreed by the members present. As the meeting was not quorate an email will be sent outlining the proposal to allow all members to vote. More information will be supplied by DH in due course. SK to raise this with amenity Services.</p> <p>The NBC Children &amp; Youth Network submitted a priority application for the Resilience Course to be delivered in local schools costing £2,500. This had previously been outlined and agreed in principle at the last meeting. This was agreed by the members present. As the meeting was not quorate an email will be sent outlining the proposal to allow all members to vote.</p> <p><b>Roads Budget</b>  Paths leaflet – On the Move Group to progress this. HS</p> <p>Ramp at East beach -There had been a carry forward of funding from the last financial year as this project had been delayed due to bad weather and had to be completed in this financial year. SK to seek confirmation of amount from Transportation.</p> <p>Charrette Implementation Group – the group are working with ELC transportation who are developing a traffic model for the town to test out several recommendations from the Report and the impact on traffic flow and pedestrian safety in the town centre. Costs for this work will be from the Roads budgets and have still to be confirmed.</p>	<p>SK</p> <p>HS</p> <p>SK</p>
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**6. Reports from Sub Groups**

**NBC Children & Youth Network** - KN met with the new Community Sport Development Officer Stephen Wands and discussed how the Sports Inclusion Charter is operating with clubs as there is a need for clubs to offer bursary places. This could also be linked more closely to the Bursary Scheme operating in North Berwick Coastal. It was suggested that any remaining funding in the general budget could be put into the bursary scheme. As the meeting was not quorate the proposal will be taken to the March meeting.

**Support From the Start** – Christmas Advent Book calendar went well with 1 parent quoting “She now has a full book shelf for her child”. Funding proposal for the Resilience programme which links with the Raising children with Confidence programme was agreed by members present (noted previously).

**NBC Health & Wellbeing Association** – Reprovisioning of Health & Social Care discussed the paper which went to the 13<sup>th</sup> Dec. Representatives on the reprovisioning group include DB/SN/TB. The IJB will be appointing a local manager to take the plans forward and it will be important to ensure strong partnership working given this process could take up to five years. The Health & Wellbeing group’s preferred option is for a new health centre to be placed as close as possible to new extra care housing but recognises that we may need more than one site. The concept of extra care housing still needs more explanation. The public meeting had been well attended on 26<sup>th</sup> Nov – standing room only. To overcome a perceived lack of up to date information it was agreed to seek funding for a website devoted to the Reprovisioning issue where all information from the IJB and the work in the community on this can be posted, with a forum section for responses. An application for funding (noted previously) has been submitted for the design of the web site. This included a request to reallocate an under spend from the Intergenerational work.

It had been previously agreed to fund a Loneliness worker post for 6 months. Following discussions it was agreed that the post should be for up to a year given that it could take that long to make any impact. Carers of East Lothian agreed to employ the worker.

The wider issues relating to extra care housing need to be discussed and it is important that vulnerable residents have a platform to raise any issues and their voices are heard. This is a core value of the Area Partnership in addressing inequalities.

**Lime grove** – No update was provided.

**On The move** – The first meeting of the Charrette implementation Group has taken place. This will involve traffic modelling and testing out temporary measures. Interventions from the Charrette report can be tested using the model and data gathered to support future work.

ELC have still to appoint a consultant to consider all the options for ‘Safe route to School’ and it will be important that work carried out by Cycleforth be included in this.

The group wish to develop a Core Paths Leaflet for all the core paths in and around North Berwick Coastal area. HS to take this forward.

HS

	<p>The Beat The Street proposal from East Lothian Council to encourage active travel and get people to know their area better especially new developments will be considered at the next meeting.</p> <p>No application has been received for the temporary toilets at North Berwick Station. HS to follow this up with the Community Council.</p>	HS
<b>7. Membership List/Standing Orders</b>		
	<p>A full list of all the sub group meetings will be circulated in due course. All dates for all the Sub Group meetings to be sent to SG.</p> <p>Standing orders will be agreed at the next meeting.</p> <p>JG suggested Gullane Tenants and Residents seek membership of the Area Partnership</p>	<b>Sub group chairs/SG</b>
<b>8. Poverty Champion</b>		
	HS put out a request for a Poverty Champion from the partnership. This is to ensure that poverty issues be addressed when setting priorities	<b>All</b>
<b>9. A.O.C.B</b>		
	The training calendar dates were circulated.	
<b>Dates of Next Meetings</b>	<p><b>Tuesday 19<sup>th</sup> March 2019 at 7pm in the Hope Rooms.</b></p> <p>21<sup>st</sup> May 2019 (Annual Public Meeting)</p> <p>11<sup>th</sup> June 2019</p> <p>24<sup>th</sup> September 2019 (Review &amp; Development Meeting)</p> <p>19<sup>th</sup> November 2019</p>	<p><b>Apologies to</b></p> <p><a href="mailto:nbc-ap@eastlothian.gov.uk">nbc-ap@eastlothian.gov.uk</a></p>