

REPORT TO: Education Committee

MEETING DATE: 12 March 2019

BY: Depute Chief Executive (Resources and People Services)

SUBJECT: Roll Capping in East Lothian Secondary Schools – Session 2019/20

1 PURPOSE

- 1.1 The purpose of this report is to ask the Committee to approve the S1-S4 intake levels for our secondary schools for Session 2019/20.

2 RECOMMENDATIONS

- 2.1 The Committee is asked to agree a maximum intake level in S1-S4 for session 2019/20 in the schools listed below. The reasons for this are set out in section 3.

School	Maximum S1 intake level	Maximum S2 intake level	Maximum S3 intake level	Maximum S4 intake level
Dunbar Grammar School	220	220	210	180
Knox Academy	160	140	160	140
Musselburgh Grammar School	240	240	200	220
North Berwick High School	200	180	200	180
Preston Lodge High School	210	200	180	200
Ross High School	270	260	240	220

- 2.2 The only increases/decreases that have been requested for June 2019 is for Dunbar Grammar School to increase the current S3 from 160 to 180 for S4, Musselburgh Grammar to decrease the current S2 from 220 to 200 for S3 and increase the current S3 from 200 to 220 for S4, North Berwick High School to increase the current S3 from 160 to 180 for S4.
- 2.3 We request that the Committee delegate any changes to the maximum intake level in S1 – S4 to the Head of Education in consultation with the Education Convener, should the number of pupils requiring a place at the school significantly increase or decrease.

3 BACKGROUND

- 3.1 The main principles for managing secondary school rolls in East Lothian are to:
- provide high quality education at local schools for local pupils;
 - ensure equality of resources throughout East Lothian;
 - commit to a real choice of education inside our schools and not between our schools.
- 3.2 As an education authority, East Lothian Council has to manage public funds and ensure a balanced education service across the authority in terms of expenditure and resources. This is partly managed by agreeing to limit the overall school roll for a school or to limit the number of pupils in one specific year. This is commonly referred to as “capping”.
- 3.3 When considering how to cap school rolls, East Lothian Council as an education authority, must look at all its schools and available resources. We also consider the total population of children who require places in our secondary schools and how many of those are within each catchment area. We consider how each school will manage its resources and we then balance that with other schools’ situations to ensure that resources are shared evenly throughout East Lothian, thereby avoiding unreasonable public expenditure.
- 3.4 Limiting the number of pupils that the school can admit each academic year allows schools to timetable and employ a suitable number and category of teachers. In general, capping will support appropriate and early organisation for schools to meet their pupils’ needs for a high level of education. Capping prevents detrimental impacts on pupils’ education, and ensures effective and efficient management of resources by the authority.

Note: Practical classes, such as science subjects, are set in multiples of 20 pupils in secondary schools. Non-practical classes are set in multiples of 30 pupils and those classrooms are furnished to

accommodate a maximum of 30 pupils. Where a limit has been set for S1 roll, this has been calculated in multiples of 20 and 30, as per practical and non-practical class maximum.

3.5 S1 August 2019 – School Roll

Based on the number of catchment pupils expected in S1 and the current S1-S5 pupils progressing into S2-S6, the pupil numbers for next session 2019/20 are:

School	<u>S1</u>	<u>S2</u>	<u>S3</u>	<u>S4</u>	<u>S5</u>	<u>S6</u>	<u>TOTAL</u>
Dunbar Grammar	201	203	196	155	146	102	1003
Knox Academy	146	132	154	121	127	88	768
Musselburgh Grammar	232	231	187	199	179	107	1135
North Berwick High School	184	163	186	156	153	120	962
Preston Lodge High School	198	183	160	180	144	114	979
Ross High School	270	242	218	217	164	84	1195

- 3.6 The total roll includes pupils who are expected to transfer to S1 in August 2019 and the number of pupils expected to move up into S2 and so on, to S6.
- 3.7 The process is complex owing to pupils moving to and leaving East Lothian late applications, and pupils choosing private schools. We consult with Head Teachers regularly and consider the statistics and information that we collate to decide on appropriate recommendations for the S1 intake. This has informed our capping recommendation, set out in 2.1 above.
- 3.8 Reserved places must also be considered as part of the roll for secondary schools and a separate report has been completed for this.

4 POLICY IMPLICATIONS

- 4.1 There are no policy implications in this report.

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 RESOURCE IMPLICATIONS

- 6.1 Financial - None
- 6.2 Personnel - None
- 6.3 Other - None

7 BACKGROUND PAPERS

- 7.1 None

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