

REPORT TO: East Lothian Council

MEETING DATE: 26 February 2019

BY: Depute Chief Executive (Resources & People Services)

SUBJECT: Schedule of Meetings 2019/20

1 PURPOSE

- 1.1 To set the Schedule of Meetings of the Council, committees and other forums for 2019/20.

2 RECOMMENDATIONS

- 2.1 The Council is asked:
- i. to approve the proposed Schedule of Meetings for 2019/20; and
 - iii. to note that the schedule is subject to change, and that any changes will be communicated to Members and officers as soon as practicable.

3 BACKGROUND

- 3.1 The annual Schedule of Meetings for 2019/20 is presented to Members for approval. There are 123 committee meetings scheduled for 2019/20. The schedule largely follows the pattern set for previous years, with a week-long mid-term break in October, a two-week winter break over Christmas/New Year, and a two-week break over the Easter period.
- 3.2 As in 2018/19, a number of additional meetings of the Planning Committee have been scheduled to take account of the increase in planning applications generated by the Local Development Plan.
- 3.3 Members should note that the Integration Joint Board (IJB) sets its own dates. As the meeting dates have not yet been approved by the IJB, they will be communicated to Members and added to the schedule in due course.
- 3.4 Members should also note that the date of the budget-setting meeting will be scheduled and communicated to Members in due course.
- 3.5 A number of dates have been included for Members' briefing sessions. Members will be advised of the topics in due course.

3.6 On approval of the dates, venues for meetings and briefings will be booked and confirmed with Members and officers. Members are asked to note that the schedule is subject to change and that any changes will be communicated as soon as practicable.

4 POLICY IMPLICATIONS

4.1 None

5 INTEGRATED IMPACT ASSESSMENT

5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 RESOURCE IMPLICATIONS

6.1 Financial - None

6.2 Personnel - None

6.3 Other - None

7 BACKGROUND PAPERS

7.1 East Lothian Council Standing Orders

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DATE	4 February 2019

Appendix 1

East Lothian Council Schedule of Meetings 2019/20

Day	Date	Time	Committee/Meeting	Venue
Tues	20 August 2019	10.00	Planning Committee	CC
Thurs	22 August 2019	10.00	Homelessness Appeals Sub-Committee	Saltire
Tues	27 August 2019	10.00	East Lothian Council	CC
Thurs	29 August 2019	10.00	East Lothian Licensing Board	CC
Tues	3 September 2019	10.00	Planning Committee	CC
		14.00	Members' Briefing	CC
Thurs	5 September 2019	10.00	Employee Appeals Sub-Committee	CC
		14.00	North Berwick Common Good Committee	tbc
Tues	10 September 2019	10.00	Cabinet	CC
		14.00	Musselburgh Common Good Committee	tbc
		14.00	IJB Audit & Risk Committee	CC
Thurs	12 September 2019	10.00	Licensing Sub-Committee	CC
		14.00	Petitions and Community Empowerment Review Committee	CC
Tues	17 September 2019	10.00	Audit & Governance Committee	CC
		14.00	Haddington Common Good Committee	tbc
Thurs	19 September 2019	10.00	Homelessness Appeals Sub-Committee	Saltire
		14.00	Local Review Body (Planning)	CC
Tues	24 September 2019	09.00	Musselburgh Racing Associated Committee	CC
Wed	25 September 2019	14.00	Joint Consultative Committee	CC
Thurs	26 September 2019	10.00	East Lothian Licensing Board (to be followed by meeting of East Lothian Licensing Board and East Lothian Local Licensing Forum)	CC
Tues	1 October 2019	10.00	Planning Committee	CC
Thurs	3 October 2019	10.00	Employee Appeals Sub-Committee	CC
		14.00	Dunbar Common Good Committee	tbc
Tues	8 October 2019	14.00	Members' Briefing	CC
Wed	9 October 2019	10.00	Policy and Performance Review Committee	CC
Thurs	10 October 2019	10.00	Licensing Sub-Committee	CC
<i>Autumn Recess: 14 – 18 October 2019</i>				
Thurs	24 October 2019	10.00	Homelessness Appeals Sub-Committee	Saltire
		14.00	Local Review Body (Planning)	CC
Tues	29 October 2019	10.00	East Lothian Council	CC
Thurs	31 October 2019	10.00	East Lothian Licensing Board	CC
Tues	5 November 2019	10.00	Planning Committee	CC
		14.00	Members' Briefing	CC
Thurs	7 November 2019	10.00	Employee Appeals Sub-Committee	CC
Tues	12 November 2019	10.00	Cabinet	CC
		14.00	Musselburgh Common Good Committee	tbc

Thurs	14 November 2019	10.00 14.00	Licensing Sub-Committee Police, Fire and Community Safety Committee	CC CC
Tues	19 November 2019	10.00 14.00	Education Committee Haddington Common Good Committee	CC tbc
Thurs	21 November 2019	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	Saltire CC
Tues	26 November 2019	10.00	Audit & Governance Committee	CC
Thurs	28 November 2019	10.00	East Lothian Licensing Board	CC
Tues	3 December 2019	10.00	Planning Committee	CC
Thurs	5 December 2019	10.00 14.00	Employee Appeals Sub-Committee North Berwick Common Good Committee	CC tbc
Tues	10 December 2019	10.00	East Lothian Council	CC
Thurs	12 December 2019	10.00 10.00 14.00	Licensing Sub-Committee Homelessness Appeals Sub-Committee Petitions and Community Empowerment Review Committee	CC Saltire CC
Tues	17 December 2019	09.00 14.00	Musselburgh Racing Associated Committee IJB Audit & Risk Committee	CC CC
Wed	18 December 2019	14.00	Joint Consultative Committee	CC
Thurs	19 December 2019	10.00	East Lothian Licensing Board	CC
<i>Winter Recess: 20 December 2019 – 3 January 2020</i>				
Thurs	9 January 2020	10.00 14.00	Licensing Sub-Committee Dunbar Common Good Committee	CC tbc
Tues	14 January 2020	10.00	Planning Committee	CC
Thurs	16 January 2020	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	Saltire CC
Tues	21 January 2020	10.00 14.00	Cabinet Members' Briefing	CC CC
Thurs	23 January 2020	10.00	East Lothian Licensing Board	CC
Tues	4 February 2020	10.00	Planning Committee	CC
Thurs	6 February 2020	10.00 14.00	Employee Appeals Sub-Committee North Berwick Common Good Committee	CC tbc
Thurs	13 February 2020	10.00	Licensing Sub-Committee	CC
Tues	18 February 2020	10.00 14.00	Audit & Governance Committee Musselburgh Common Good Committee	CC tbc
Thurs	20 February 2020	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	Saltire CC
Tues	25 February 2020	10.00	East Lothian Council	CC
Wed	26 February 2020	10.00	Policy & Performance Review Committee	CC
Thurs	27 February 2020	10.00	East Lothian Licensing Board	CC
Tues	3 March 2020	10.00 14.00	Planning Committee Haddington Common Good Committee	CC tbc
Thurs	5 March 2020	10.00 14.00	Employee Appeals Sub-Committee Dunbar Common Good Committee	CC tbc

Tues	10 March 2020	10.00 14.00	Cabinet IJB Audit & Risk Committee	CC CC
Wed	11 March 2020	14.00	Joint Consultative Committee	CC
Thurs	12 March 2020	10.00 14.00	Licensing Sub-Committee Petitions and Community Empowerment Review Committee	CC CC
Tues	17 March 2020	10.00 14.00	Education Committee Members' Briefing	CC CC
Thurs	19 March 2020	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	Saltire CC
Tues	24 March 2020	09.00	Musselburgh Racing Associated Committee	CC
Thurs	26 March 2020	10.00	East Lothian Licensing Board	CC
Tues	31 March 2020	10.00	Planning Committee	CC
Thurs	2 April 2020	10.00	Employee Appeals Sub-Committee	
<i>Spring Recess: 3 – 17 April 2020</i>				
Tues	21 April 2020	14.00	Members' Briefing	CC
Thurs	23 April 2020	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	Saltire CC
Tues	28 April 2020	10.00	East Lothian Council	CC
Thurs	30 April 2020	10.00	East Lothian Licensing Board	CC
Tues	5 May 2020	10.00	Planning Committee	CC
Thurs	7 May 2020	10.00 14.00	Employee Appeals Sub-Committee North Berwick Common Good Committee	CC tbc
Tues	12 May 2020	10.00 14.00	Cabinet Members' Briefing	CC CC
Thurs	14 May 2020	10.00 14.00	Licensing Sub-Committee Police, Fire and Community Safety Committee	CC CC
Tues	19 May 2020	10.00 14.00	Musselburgh Common Good Committee Haddington Common Good Committee	tbc tbc
Thurs	21 May 2020	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	Saltire CC
Thurs	28 May 2020	10.00	East Lothian Licensing Board	CC
Tue	2 June 2020	10.00 14.00	Planning Committee IJB Audit & Risk Committee	CC CC
Thurs	4 June 2020	10.00 14.00	Employee Appeals Sub-Committee Dunbar Common Good Committee	CC tbc
Tue	9 June 2020	10.00 14.00	Education Committee Members' Briefing	CC CC
Wed	10 June 2020	14.00	Joint Consultative Committee	CC
Thurs	11 June 2020	10.00 14.00	Licensing Sub-Committee Petitions and Community Empowerment Review Committee	CC CC
Tue	16 June 2020	10.00	Audit & Governance Committee	CC
Wed	17 June 2020	10.00	Policy & Performance Review Committee	CC

Thurs	18 June 2020	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	Saltire CC
Tue	23 June 2020	10.00	East Lothian Council	CC
Wed	24 June 2020	10.00	Planning Committee	CC
Thurs	25 June 2020	10.00	East Lothian Licensing Board	CC
Tue	30 June 2020	09.00	Musselburgh Racing Associated Committee	CC

18 February 2019

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