

**Meeting of the Haddington & Lammermuir Area Partnership  
25<sup>th</sup> January 2018, 7-9pm,  
Saltire Room 1 & 2, John Muir House, Haddington**

**Meeting Chaired by:**

Craig McLachlan, Chair (CM)

**Quorum:-**

12 members

**Members (and substitute members) present:**

Cllr John McMillan Elected Member, ELC (JM)

Cllr Brian Small Elected Member, ELC (BS)

Cllr Shamin Akhtar, elected Member, ELC (SA)

Penny Short, Garvald & Morham Community Council (PS)

Graham Samuel, Haddington & District Community Council (GS)

Malcolm Collins, Haddington Rotary Club (MC)

Nick Morgan, Gifford Community Council (NM)

Beverly Roberts, Bolton Steading Tenants & Residents Association (BR)

Al Beck, Humbie, E&W Saltoun & Bolton Community Council (AB)

Paul Darling, Haddington & District Community Council (PD)

Andy McBain, Knox Academy PC (AB)

Philip Ross, Knox Academy PC (PR)

Brian East, Haddington Community Sports Hub (BE)

Alan Dunton, Haddington East Tenants & Residents Association (AD)

Judith Warren, Haddington Business Association (JW)

Steven Wray, Support from the Start (SW)

Jane Hobbs, Haddington Infants Parent Council (JH)

Fiona-Frances Adam, Haddington & District Community Council

**Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)

Lorna MacLennan, Business Support Administrator, ELC (LMAC)

Doug Haig, Community Development Officer (DH)

Caitlyn McCorry, Service Manager - Community & Area Partnerships

**Apologies received**

Cllr Tom Trotter, Elected Member, ELC (TT)

Phillip White, Garvald & Morham Community Council (PW)

Loreen Pardoe, Support from the Start (LP)

Paul Sales, Bolton Steading Tenants & Residents Associations (PSa)

Frances Wright, Vice Chair (FW)

Rosemary Greenhill, Humbie, E&W Saltoun & Bolton Community Council

David Barrie, Haddington East TRA

Louise Begbie, Haddington Rotary Club (LB)

Gordon Crawford, Yester Primary School Parent Council

	Agenda Item	Key discussion points	Action
1	<b>Welcome</b>	Everyone was welcomed to the meeting by the Chair. LMAC stated that the meeting was quorate.	
2	<b>Apologies</b>	Apologies were noted.	
3	<b>Approval of minutes</b>	The minutes of the last meeting were approved.	
4	<b>Matters Arising</b>	<p>a. <b>Haddington 700</b> BE stated that after the meeting he investigated the monies which had been paid to the Friends of the John Gray Centre (FoJGC). SG confirmed that he had also spoken to colleagues about this and the £48,000 was for a Burgh survey and confirmed that this money did not go to the FoJGC. A further £7,430 was received and this was from the Heritage Lottery Fund for an outreach project. Again nothing to do with the Haddington 700 year.</p> <p>Haddington 700 had a great launch on Saturday 20<sup>th</sup> January with large numbers of Adults and Children enjoying the events of the day. The events were advertised widely on social media, event booklets etc.</p>	
5	<b>Funding Proposals</b>	<p>a. <b>Gifford Lunch Club (Circulated)</b> This project met with the priorities of the Area Partnership plan and was a great example of the community helping the community. There was discussion around the sustainability of the project, and also how the project would be evaluated. The project will have an evaluation form to complete, this will be sent out to them towards the end of an appropriate period. BS stated that at the Christmas event there were children performing and everyone enjoyed. This Lunch club would be available to everyone from Gifford and the surrounding area. Some members of the club would also collect others, who do not have transport so they can enjoy both the food and the company. The total project cost is £2000 with £1000 being sought from the AP. This Club meets in a local hotel who also help subsidise the event. After further debate the Area Partnership agreed to provide support to the sum of <b>£1,000.00</b></p> <p>b. <b>Good Memories Café (Circulated)</b> This project meets section HW6 within the Area Plan. The project was looking for <b>£225.00</b>. They meet in the John Gray Centre. The monies are to help with the cost of providing reminiscence training for volunteer staff. There was a concern around the number of volunteers and the turnover. SG stated that this had been discussed with the applicant and was advised that the volunteers are pretty static with little turnover. There was a general discussion re the project and the governance of funding. CM stated that the governance was being looked at. The guidelines would be shared when they are available. The Area Partnership agreed to support this project to the sum of <b>£225.00</b>.</p>	
6	<b>Update from Children &amp; YP Sub Group Champion</b>	<p>a. <b>Meeting of sub group on 18<sup>th</sup> January 2018</b> PS update the meeting on the Children and YP sub group held on 18<sup>th</sup> January 2018. A number of funding proposals were considered and the sub group asked applicants to speak to their application for 10 minutes.</p> <p>CM stated to the meeting that anyone would be welcome to sit on the Children and Young Peoples sub group or indeed any of the other subgroups. The subgroups have been given the power to take funding decisions on behalf of the Area Partnership.</p>	

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		<p>There was a discussion around whether the papers for the Children and Young people should be distributed to all members of the Area Partnership. It was agreed that everyone would be given the papers and questions would be emailed into the Area Partnership so they can be asked at the Sub Group meeting.</p> <p><b>b. Funding Proposal recommendations:-</b></p> <p><b>a) AUK Attachment Ambassadors Project</b> The first proposal received was from Adoption UK for £16,465.00 to provide training to all schools in our ward) and induct an ‘Attachment Ambassador’ in each school. These ambassadors would be existing members of staff. Unfortunately the applicant did not have information on how many ‘looked after’ children are in our ward and the group felt that £16,465 was a lot to commit without knowing some of the details and so the sub groups recommendation is to defer this application and they have asked the applicant to provide more information and to review their costs and hope to receive a revised application soon.</p> <p><b>b) Lead a Bright future</b> The second proposal came from Lead a Bright Future who applied for £9,300.00 to set up a pilot enterprise and resilience hub within Knox Academy. The project would enable disengaged young people to become assets to their community by supporting them in creating enterprising community projects or setting up new businesses. Lead a Bright Future works with young people to help raise attainment and achievements by building skills and experiences that are transferable to their education and future pathways. The applicants would be continually assessed and any funds generated by any businesses set up would be channelled back into the hub. The group felt that this was a very positive project and recommend funding the full <b>£9,300.00</b> applied for.</p> <p><b>c) Knox academy – Foxlake</b> The last proposal received from Knox Academy High School for £2,560.00 to pilot a “Foxlake Junior Adventure Leader Project”. The 8 week programme would be offered to 12 S2 pupils and it would focus on developing employability and leadership with the young people who will receive an SQA Steps to Work Award Level 4 qualification. The kids selected for the course would be diverse, not just offered to those on low incomes or from disadvantaged families; previous projects had found that mixing pupils with high attainment and low attainment had had very positive outcomes. This was a pilot and would be continually assessed and its success could be measured by how many kids were awarded the qualification at the end of the project. The group felt that this was a great project and our recommendation is to fund the full <b>£2,560.00</b>.</p> <p>BS asked if it would be possible that Knox Academy could part fund this application from the Pupil Equity Fund (PEF) monies that they receive.</p> <p>The recommendations from the Children and Young Persons sub group were noted and agreed by the Area Partnership.</p>	<p>SG/LM</p> <p>SG</p> <p>SG/LM</p> <p>SG/LM</p>
7	<b>Budget update</b>	SG updated the meeting on the current budget position A spreadsheet detailing the balances of the various budgets was circulated to all members in advance of the meeting.	

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8	Any Other Business	<p>a. BE stated that he had been discussing with SG and LM about a list of Health and Wellbeing contacts in the Area. None were aware of such a list, and given the amount of new and existing people within the Haddington area this could be a guide for people who required a particular service(s). As a list was produced for the Area Partnership Annual Meeting, which could be a starter, and with some work, a list could be produced which would guide people to the respective services. AB stated that this should be something ward wide. There was a suggestion to contact STRIVE who in the past have held information of this kind.</p> <p>b. There has been a request from Citizens Advice Bureau to become members of the Area Partnership. It was agreed that they should join. Their knowledge of the area and problems facing people will be of great benefit to the partnership.</p> <p>c. Extract from the consultation on the East Lothian Consultation Hub on Licencing.            'By law, Licensing Boards must produce a 'Statement of Licensing Policy' every five years, which includes an Overprovision declaration relating to the area the Board serves. Overprovision is an assessment of the capacity of licensed premises in Boards' areas. In simple terms it is a judgement as to whether there are sufficient numbers of alcohol licensed on-consumption premises (pubs, clubs, hotels, restaurants and the like) in the area or alcohol off-sales licensed premises (shops, supermarkets etc). If the view is that there are enough of either or both types of licences then the presumption would be for the Board to refuse any further licences.</p> <p>The assessment of overprovision is not a precise calculation, but takes into account a raft of sources of information including the number and type of licences already in operation in each area, alcohol related crime and disorder figures, alcohol related domestic abuse concerns, health data, local knowledge of alcohol related problems as well as nationally available research information.</p> <p>CMC stated that Haddington &amp; Lammermuir Area has the highest drink, drugs poverty compared to other areas within East Lothian. . It is hoped that the above will go away to resolve some of this.</p> <p>d. <b>Design a Flag for East Lothian.</b>            The Provost is looking for the people of east Lothian to design a flag. Information on this will be sent out electronically to everyone by LM.</p> <p>e. AD thanked the Area Partnership for monies Haddington Tenants and Residents Association were given for the Metal Health Project they want to run. There had been a good take up for the programme. Venues are a bit precarious. All the monies are being well used. CM stated that it is indicative that the good can be done and very good as a community.</p> <p>It has been proven that introducing mental health at an early age can be beneficial.</p> <p>f. Miixer have invited people to a special Facebook account where if your organisation works with children, you can join this closed page. These people will be invited to special days 'Loose Parts Play' days where items can be picked up for free to help with 'play' within East Lothian. Loose Part Play is a wonderful way to reuse stuff and develop young minds.</p>	<p>BE</p> <p>SG</p> <p>ALL</p> <p>LM</p>

Haddington & Lammermuir  
Area Partnership

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		<p>g. BR gave out a leaflet re the Bolton Burns Brunch. This will be distributed electronically by LM</p> <p>h. NM handed out the Paths around Haddington leaflet – if anyone requires some please email LM.</p>	<p>LM</p> <p>ALL</p>
9	Date of the next meetings	<p>All meetings start at 7pm in John Muir House, Haddington (unless otherwise stated)</p> <p>Thursday 15<sup>th</sup> March 2018            Thursday 17<sup>th</sup> May 2018            Thursday 19<sup>th</sup> July 2018            Thursday 27<sup>th</sup> September 2018            Thursday 1<sup>st</sup> November 2018 – APM            Thursday 6<sup>th</sup> December 2018</p>	

Contact:- Email: [h&l-ap@eastlothian.gov.uk](mailto:h&l-ap@eastlothian.gov.uk) or 01620 82787

DRAFT

Haddington & Lammermuir  
Area Partnership

2017/2018					Last Reviewed:	27/02/2018
			A	R	E	G
		Proj.	Amenity Services	Roads	Education	General
Date Approved	Project	Ref:	£ 100,000	£ 50,000	£ 100,000	£ 55,000
25/05/2017	Haddstock Music Festival					2,000.00
20/07/2017	Upgrade path from Haddington Golf Course to Amisfeld (materials)					2,900.00
19/02/1900	Haddington and Gifford path leaflets					4,500.00
20/07/2017	Support from the Start - Resilience film					200.00
12/09/2017	Our Community Kitchen / DFEL Knox event 260917					333.50
28/09/2017	Gifford Benches					6,872.00
28/09/2017	Knox Academy School of Rugby				7,500.00	
10/10/2017	Youth Shelter well wynd					5,000.00
10/10/2017	New Footway - The Avenue, Gifford			50,000.00		
23/11/2017	Dunbar Fashion School				11,603.00	
23/11/2017	Haddington 700 Booklet and marketing					6,830.00
23/11/2017	Haddington 700 gateway signs					672.00
23/11/2017	Support from the Start Loose Parts Yrs 2				26,000.00	
23/11/2017	HAL AP APM leaflet costs TBC					1,500.00
	Total Spend		£ -	£ 50,000	£ 45,103	£ 30,808
	Balance		£ 100,000	£ -	£ 54,897	£ 24,193
			<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>
			<b>A</b>	<b>R</b>	<b>E</b>	<b>G</b>