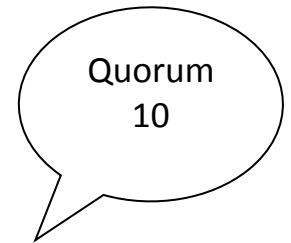


Draft MINUTES
Dunbar and East Linton Area Partnership meeting
13th August 2018, 7.00pm – 9.00pm
in Bleachingfield Centre, Dunbar



Meeting Chaired by: Pippa Swan, Chair of the Dunbar and East Linton Area Partnership (PS)

Members (and substitute members) present

Stephen Bunyan, Dunbar Community Council (SB)
George Robertson, Dunbar Community Council (GR)
Jacquie Bell, Vice Chair, Dunbar Community Council (JB)
Anne Lyall, East Lammermuir Community Council (AL)
Barry Craighead, Dunder Community Council (BC)
John Gray, Monkmuir TRA (JG)
Cllr Norman Hampshire, Elected Member (NH)
Kate Darrah, The Ridge (KD)
Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)
Karen Leitch, Small Schools Parent Council Representative (KL)
Cllr Sue Kempson, Elected Member (SK)
Daniel Wight, Dunder Community Council (DW)
Katy Pollock, Support from the Start (KP)

Others in attendance

Stuart Gibb, Area Manager, ELC (SG)
Lorna MacLennan Business Support Administration, ELC (LMac)
Gareth Hill, Active Schools Co-ordinator (GH)
Sheila Robertson, Member of local Community (SR)
Marilyn McNeill, Integrated Joint Board (MM)
Calum Taylor, Active Schools Co-ordinator (CT)
Mike Shaw, DSHNG (MS)

Apologies received

Mary Bonnar, TRA (MB)
Jim Heron, Monkmuir TRA (JH)
Gill Wilson, East Lothian Association of Day Centres (GW)

1. Agenda Item	Key discussion points	Action
2. Welcome	<p>PS welcomed everyone to the meeting.</p> <p>LM stated that the meeting was quorate.</p>	
3. Apologies	<p>Apologies were noted as above.</p>	
4. Approval of Minutes	<p>KD asked for it to be noted that she had attended the previous meeting on 28/05/18.</p> <p>The minutes of the last meeting were approved with changes.</p>	
5. Matters Arising	<p>a. Back Road, Dunbar</p> <p>There is an opportunity for this to be a larger project. ELC Roads colleagues are in conversation with Sustrans looking at options and hopefully funding. At the moment there is an opportunity for the AP roads budget to be part of this larger project, creating a path at the Back Road. This project could take a number of years to complete. SG is to discuss feasibility of the AP supporting the path project with ELC Roads and will report progress back to the Area Partnership. If the project does not go ahead the monies would be redirected to another project.</p>	SG
6. Community Resilience	<p>Community Resilience – PS introduced Sandy Baptie, ELC Emergency Planning & Risk Manager and Kevin Sewell, Events Safety & Resilience Officer. SB gave a talk about community resilience within the area. There is an event on 27th October 2018 in Brunton Hall, Musselburgh from 8.30am for 9.00am until lunchtime (lunch will be served). It is hoped that each community will have a first point of contact and a depute for communication purposes so that in the event of an emergency within the area communications between ELC and the community can be carried out effectively. There was some discussions. PS thanked SB & KS for their informative presentation.</p> <p>You can get in touch with Sandie Baptie at sbaptie@eastlothian.gov.uk and with Kevin Sewell at kswell@eastlothian.gov.uk, if you have any queries regarding resilience or organised events.</p>	
7. Dunbar Cluster Activities Access Fund - Update	<p>Callum Taylor gave an update on the Cluster Activities Fund for the Dunbar Area. This has taken some time to get in place and CT explained how the fund would work. CT and GH have worked with suppliers to get discounts, worked with clubs to get them on board and to understand how payment could be made. There was a flurry of activity just before the summer holidays but has been quieter since then but school are just going back. There was a discussion around the process and publicity. KL thanked both for bringing her idea into reality. CT told the Area Partnership that other Active Schools teams in ELC were now taking this idea forward as well and asking other Area Partnerships in East Lothian for support to start something similar. PS thanked CT and GH for all their efforts.</p>	
8. Budget and existing allocations	<p>The budget sheet was circulated. PS went through the projects that had been allocated funding and those that were still to have a final total allocated (monies have been put aside already for these projects). The summer school has been funded from last year's budget and so funding from the 18/19 budget is not required the benches for High Street have still to be purchased – these are estimated to cost £4000. The Roads Budget has been fully committed (£50K); Amenity Budget – there is to be a meeting with Amenities soon to discuss this; General Budget £9,284.00; and Education Budget £40,716.</p>	
9. Funding Proposals for consideration	<p>All paper were circulated in advance of the meeting. The East Linton Restoration of the Fountain was circulated at the meeting.</p> <p>a. Sustaining Dunbar – There was a discussion and vote on this project, 6 votes to support the project and 4 votes against supporting the project. SG</p>	SG

	<p>was asked to question Sustaining Dunbar further on their proposal however. It was agreed that on the basis of satisfactory responses the AP would award £3,000.</p> <p>b. Lamp of Lothian – There was a discussion and vote on this project, 3 votes to support this project and 7 votes against supporting the project. It was agreed not to support this project to the sum of £2,000.</p> <p>c. East Linton Christmas Lights – There was a discussion and vote on this project, 6 votes for the project and 3 votes against the project. It was agreed to support this project to the sum of £2,000.</p> <p>d. East Linton Restoration of the Fountain – There was a discussion and vote on this project, 3 votes to support this project and 6 votes against supporting the project – it was agreed not to support this project for the sum of £4,500. BC was advised that DDC should seek funding for this project from the Civic Pride Fund.</p>	BC
<p>10. Education Funding Panel update</p>	<p>Summer School - GR gave a report on the Summer School. The summer school finished last week. 134 children had then opportunity to take part in activities over the summer period. With the introduction of e GDPR, volunteers were not able to assist as envisaged so the programme relied on SG and LM to do a large part of the day to day running of the programme. The Partnership funded the assistance of youth workers. They assisted with contacting parents, meeting and greeting of the young people and contacting suppliers. GR had sent an article to the Courier with a large amount of photographs, so is hoping that it will be in that week's Courier. This will help to publicise the Area Partnership to the community.</p> <p>Project Applications – all the applications and recommendation were gone through. A vote was taken on whether the AP wished to support the recommendations. This came in at a 4 for and 4 against. Another vote was then taken on each project.</p> <p>Relax Kids – This application was asking for £18,640 to support a project in Dunbar Primary from P1 to P7. The recommendation would be to provide £18,640 in funding with the caveat that they should offer this service across all cluster primaries for the same sum, even if it means reducing the program planned for Dunbar Primary School. On the second vote 5 to support this project with 4 against.</p> <p>Support from the Start – This project has been supported before for the sum of £41,000 and is looking for a further years funding. Support from the Start is supported by other Area Partnerships in East Lothian and is highly respected. This project was seeking £35,500. The AP recommendation would be to offer £20,000, giving time for them to re-apply to next year's budget or find funding elsewhere. On the second vote 7 for this project and 2 against.</p> <p>The Ridge – The Backlands – This project was previously supported by the Area Partnership to the sum of £14,208 last year and £9,060 in 16/17. This is additional support, mainly for staffing to support challenging young people who have lost their way and to get them focused and some practical skills for the future. This project was looking for £ 16,596. On second vote 7 for this project and 2 against.</p> <p>The Ridge – Positive Destinations – This is a new project, to give young people who have left school, don't know what they want to do or with few prospects</p>	

	<p>encouragement and help with C.V.'s and applications. This project is looking for the sum of £16,830. On second vote 4 for this project and 5 against.</p> <p>It was decided that this matter would be remitted back to the Education Funding Panel (EFP) to take these views into account and to reconsider their original recommendation. The EFP will have an emergency meeting now set for 22nd August as some applicants are urgently awaiting a decision. The results will be communicated immediately after the meeting to all voting members.</p>	
11. Project Updates (Comment only)	PS advised everyone to look at the end column of the circulated paper for updates.	
12. Election to Chair and Vice-Chair	SG stated to the Partnership that at the last meeting a request was made for nominees for Chair and for 2 Vice Chairs. There has been one nominee for Chair, George Robertson and one for Vice Chair, Jacqui Bell. The question was put to the Area Partnership, would they like a formal vote or would they accept the nominations. It was agreed to accept the nominees. PS also stated that the Partnership are looking for a 2nd Vice Chair preferably from out with Dunbar i.e. from the TRA's, for other community councils or other areas. All nominations names please to SG.	ALL
13. Date of Next Meetings	The date of the next meeting is below – all meetings are held in Bleachingfield Centre unless stated and commence at 7pm Monday 1 st October 2018 Monday 26 th November 2018	

Please send any apologies to: d&el-ap@eastlothian.gov.uk or call 01620 827871