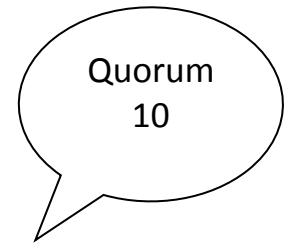


**Draft MINUTES**  
**Dunbar and East Linton Area Partnership meeting**  
**28<sup>th</sup> May 2018, 7.00pm – 9.00pm**  
**in Bleachingfield Centre, Dunbar**



**Meeting Chaired by:** Pippa Swan, Chair of the Dunbar and East Linton Area Partnership (PS)

**Members (and substitute members) present**

Dorothy Gordon, Wingate TRA (DG)  
Stephen Bunyan, Dunbar Community Council (SB)  
George Robertson, Dunbar Community Council (GR)  
Jacquie Bell, Dunbar Community Council (JB)  
Anne Lyall, East Lammermuir Community Council (AL)  
Barry Craighead, Dunpendar Community Council (BC)  
Judith Priest, Dunpendar Community Council (JP)  
Jim Heron, Monkmuir TRA (JH)  
John Gray, Monkmuir TRA (JG)  
Helen Schoen, Dunbar Primary School Parent Council (HS)  
Elisabeth Wilson, Sustaining Dunbar (EW)  
Gill Wilson, East Lothian Association of Day Centres (GW)  
Kate Darrah, The Ridge (KD)

**Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)  
Lorna MacLennan Business Support Administration, ELC (LMac)  
Gareth Hill, Active Schools Co-ordinator (GH)  
Sheila Robertson, Member of local Community (SR)  
Marilyn McNeill, Integrated Joint Board (MM)

**Apologies received**

Mary Bonnar, TRA (MB)  
Cllr Norman Hampshire, Elected Member (NH)  
Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)  
Colin Bloomfield, East Lammermuir Community Council (CB)  
Donald Budge, Dunbar Trade Association (DB)  
Karen Leitch, Small Schools Parent Council Representative (KL)  
Cllr Sue Kempson, Elected Member (SK)  
Calum Taylor, Active Schools Co-ordinator (CT)  
Jo McNamara, ELC, Community Development Officer (JM)

Agenda Item	Key discussion points	Action
1. <b>Welcome</b>	<p>PS welcomed everyone to the meeting. PS asked everyone to introduce themselves round the table as we had guests, Steven Forrest and Sheilagh Stewart from Audit Scotland who were visiting the Area Partnership as part of their work undertaking ELC's best value audit.</p> <p>LM stated that the meeting was quorate.</p>	
2. <b>Apologies</b>	Apologies were noted as above.	
3. <b>Approval of Minutes</b>	The minutes of the last meeting were approved.	
4. <b>Matters Arising</b>	<p>a. <b>Parking Strategy</b> – PS hoped that everyone had taken the opportunity to have their say regarding this strategy which closed on the 10 May 2018.</p> <p>b. <b>Election to AP Chair and Vice Chair</b> – On the Agenda</p> <p>c. <b>Annual Public Meeting</b> – PS thanked everyone for their attendance. The event was very successful.</p>	
5. <b>Governance</b>	<p>a. <b>Voting Procedure</b> At a previous meeting it was raised that not everyone felt comfortable with an open vote so a closed vote would be trialled. Everyone who is eligible to vote was given simple and confidential voting slips to be used whenever a vote was required LM will go round with a box so votes can be put into the box then counted. If the Partnership feel that this process is of value, this system can be used in the future.</p> <p>b. <b>Area Partnership Membership</b> Everyone had been given a list of current membership and are asked to look over and come back to SG with suggestions of groups that would enhance the Area Partnership – such as the Rotary or Churches together and others from the outlying communities who could bring forward their knowledge of the inequalities in their own community. Please give suggestions to SG by 30<sup>th</sup> June 2018.</p> <p>c. <b>Election of Chair and Vice Chair</b> Paperwork was circulated relating to the Call for Nominations for Chair and Vice Chair. PS has indicated that she will be standing down and elections will be held in October 2018. Members are asked to consider the position or if they know someone within their group/organisation who would have an interest in this position to put their name forward. If anyone would like more information or to discuss this please contact SG who would be happy to discuss one to one. Closing date for nominations is 30<sup>th</sup> June 2018</p>	<p>ALL</p> <p>ALL</p>
6. <b>Funding Proposals for consideration</b>	<p>a. <b>Belhaven Surf Centre</b> Sam Christopherson, Lisa Monteith and Alasdair Swan gave a presentation on the proposed Belhaven Surf Centre project. The project links into the Area Plan as follows:</p> <ul style="list-style-type: none"> <li>• Our Coast will be protected, developed and promoted</li> <li>• Ward Assets will be developed and protected</li> <li>• Young people will have improved post-school employment opportunities</li> </ul> <p>PS declared an interest and left the room also with Sam, Lisa and Alasdair whilst the matter was discussed by the Area Partnership. JB chaired in PS absence.</p> <p>The AP voted 10 votes for the project, none against. The sum of £20K was granted from the General budget.</p> <p>b. <b>St Anne's Community Peace Garden</b></p>	

This application to Dunbar & East Linton Area Partnership is for a one-off capital contribution of £10,000 towards the cost of: the 10% Third-Party Contribution to secure Viridor funding; professional fees; two curved, four-seater garden-benches; two notice-boards; costs of plants, shrubs & trees.

The AP voted 10 votes for the project, none against.

The sum of £10K was granted and it was agreed that £7,500 would be provided from the Amenity Service budget with the remaining £2,500 coming from the General budget.

**c. Roads Projects 2018**

**i. Back Road, Dunbar** –A map was circulated showing the location of the proposed £150,000 project on Back Road in Dunbar. There was a discussion around the issue. This links into TT24 on the Area Plan. The Area Partnership decided that they would allocate all of this year’s AP Roads budget to this project. The AP did however agree to only provide support from this current financial year and not agreed from future years – which leaves a shortfall. The AP agreed that they would be keen to have a dialogue with ELC Roads team around providing the right solution and to seek the remaining funds required to deliver this.

**ii. PrestonKirk Traffic Lights** – Dunpender Community Council advised that they were withdrawing their proposal for this project. This was noted and no further action is required

**iii. Dunbar Cliff Top Path**

GR gave a verbal report. The first two fundraising attempts were unsuccessful. WREN (unlike Viridor) did provide some verbal feedback and do allow a second application. They advised that there had been too many applicants for available funds, said that it would have helped if they were not to be the sole source of funding, and also queried the technical viability of overlaying concrete with tarmac (in spite of the evidence of a successful trial section).

GR has resubmitted to WREN and has raised a new submission to SUEZ, this time for 50% of the required funding from each as follows:

WREN	Requested £21285	3rd Party Contribution	£2288.14
SUEZ	Requested £21285	3rd Party Contribution	£2447.70
Total	£42,570		£4735.84

GR expects a decision in by the end of June 2018. If successful this project may commence in September 2018.

GR requested **£4735.84** ring fenced from the General budget and this was agreed by the Area Partnership. No vote was held as support for this project had previously been agreed.

**d. Dunbar Dementia Network**

This project was considered at the same time as the Belhaven Surf School proposal. PS had declared an interest in this project as well and had excused herself from proceedings. JB was still acting Chair. This project linked into the Area Plan under HS2 - Ward residents should have access to locally provided health and social care. £2580.94 requested to assist with start-up costs for Dunbar Dementia Network SCIO to support ongoing work of the Dunbar Dementia Carers support group. £10,000 funding has already been requested and pending from 4 other sources.

Comprehensive activity details of the group is on the application form.

SG

	The AP voted 10 votes for the project, none against. The sum of £2580.94 was granted from the General budget.	
<b>7. Education Funding Panel Update</b>	<p><b>a. Funding Proposals</b></p> <p>GR advised on the recent work of the Education Funding Panel:</p> <p>i. <b>Dunbar Cluster – Community Support Worker</b> – The Education Funding Panel, had a presentation from 2 Head Teachers and Principle Teacher about this project. This project links into the Area Plan under ‘All Children in the ward will get the best start in life’. The recommendation from the Sub Group was to give £45K which is one year’s funding. After discussions the Area Partnership agreed with the recommendation to provide £45k from the Education Budget to support this project.</p> <p>ii. <b>Dunbar Grammar School – Inclusion Fund</b> The Education Funding Panel had a presentation from one of the Depute Head Teachers from Dunbar Grammar school. The school takes all S3 pupils to the France and the Battlefields. This links into English, History, Geography and Citizenship. Another activity is Teen Ranch for additional support needs, and social and emotional behaviour problems would also be supported within this funding. The sum of £8000 is being sought to support partners and carers for whom the cost of school trips a challenge, with the aim of giving students equal opportunities throughout school. The Area Partnership agreed with the recommendation from the Education Funding Panel to support this project and further agreed to provide £8000 from the Education Budget.</p> <p><b>b. Summer School 2018</b> GR gave an update on the Summers School project. There were originally over 200 places for young people but this has been scaled back 134 places. At the moment the allocation have not been started but the task will be completed next week. PS thanked GR/SR/SG/LM for the work they have done and are doing for to make the summer school happen especially with all the new General Data Protection Regulations to adhere to also to all the other volunteers who are working hard to make this a success. There will be another meeting of the Sub group on Tuesday 5 June.</p>	
<b>8. Project Updates (Comment only)</b>	Everyone was asked to look at the last column on the plan to see the status of projects. Any questions please speak to SG or LM	ALL
<b>9. Budget and existing allocations</b>	The budget was circulated with all the approved spends from the evening the balances are as follows:- Amenity £93K; Roads fully spent; Education 47K and General £9,284.00.	
<b>10. AOCB</b>	<p><b>a. Winterfield Park Public Consultation</b> - There will be a consultation in Bleachingfield for the month of June to obtain views of the plans. Can everyone please let people know so that as many views as possible can be sought. Consultation closes on 30<sup>th</sup> June 2018.</p> <p><b>b.</b> BC thanked the Partnership for the monies received previously and that benches had been repaired, some benches had been sited around the river walk in East Linton and another 3 ready to install. Plaques are to be added to the benches to let people know that the Area Partnership had helped with their installation. BC had bought the materials from the monies from the Partnership, made the benches and installed them. PS thanked BC for doing this project.</p> <p><b>c.</b> DTA stated that there was to be a culling of Sea Gulls on the 24<sup>th</sup> May. People are asked to leave less litter lying about, shut the lids of bins and</p>	

	<p>place the bins away from the wind so the lids do not open – it is hoped that this would deter the birds.</p> <p>d. DTA – High Street parking charges – from Dunbar there had been 2000 signatures against charges for parking. There was a discussion and the Councillors were asked to take to ELC meeting that Dunbar were not in agreement of charges in the High Street. SK was researching how other towns outside East Lothian had implemented charges and the effect it had had on the local High Streets.</p> <p>e. JB stated that on ELC consultation hub ‘Getting Older’ the East Lothian Health and Social Care Partnership regarding the provision of Belhaven and Edington Community Hospitals. This consultation ends on the 30<sup>th</sup> June 2018.</p> <p>f. BC asked about monies for the refurbishment of the fountain in East Linton. He was asked to see where this would fit into the Area Plan and then submit an application.</p> <p>g. It was noted that the date of the next meeting was not suitable as this clashed with a meeting of the Dunbar Community Council. SG and LM were asked to look at the date for the next meeting.</p> <p><b><i>Post meeting note: the meeting previously scheduled for 16<sup>th</sup> July has now been re-arranged to the 7pm on 13<sup>th</sup> August 2018 where the Area Plan will be discussed.</i></b></p>	SG/LM
11.	<p>Date of the meetings for the coming year – all meetings are held in Bleachingfield Centre unless stated and commence at 7pm</p> <p><del>Monday 16<sup>th</sup> July 2018 – Area Plan Session (Cancelled)</del></p> <p>Monday 13<sup>th</sup> August 2018 – Area Plan Session</p> <p>Monday 1<sup>st</sup> October 2018 – Elections to Chair etc.</p> <p>Monday 26<sup>th</sup> November 2018</p>	

Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 827871