

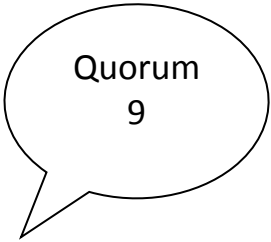
# Dunbar and East Linton Area Partnership

## Draft MINUTES

Dunbar and East Linton Area Partnership meeting

29<sup>th</sup> January 2017, 7-9pm

in Bleachingfield Centre, Dunbar



Quorum  
9

**Meeting Chaired by:** Pippa Swan, Chair of the Dunbar and East Linton Area Partnership (PS)

### **Members (and substitute members) present**

Cllr Norman Hampshire, Elected Member (NH)

Dorothy Gordon, Wingate TRA (DG)

Karen Leitch, Small Schools Parent Council Representative (KL)

George Robertson, Dunbar Community Council (GR)

Barry Craighead, Dunpender Community Council (BC)

Jacquie Bell, Dunbar Community Council (JB)

Anne Lyall, East Lammermuir Community Council (AL)

Gill Wilson, East Lothian Association of Day Centres (GW)

Kate Darrah, The Ridge (KD)

Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)

Colin Bloomfield, East Lammermuir Community Council (CB)

Allison Cosgrove, Dunpender Community Council (AC)

Donald Budge, Dunbar Trade Association (DB)

### **Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)

Lorna MacLennan Business Support Administration, ELC (LMac)

Gareth Hill, Active Schools Co-ordinator (CT)

Sheila Robertson, Member of local Community (SR)

Marilyn McNeill, Integrated Joint Board (MM)

Shona Liddle, Dunbar Parish Church (SL)

Mike Shaw D.S.H.N.G. (MS)

Bea Taylor, ELC Playground Committee (BT)

Gail Wallace, Dunbar Primary School PGS (GW)

Jo McNamara, ELC, Community Development Officer (JM)

### **Apologies received**

Cllr Sue Kempson, Elected Member (SK)

Mary Bonnar, TRA (MB)

Stephen Bunyan, Dunbar Community Council (SB)

Jim Heron, Monksmuir TRA (JH)

Elisabeth Wilson, Sustaining Dunbar (EW)

Calum Taylor, Active Schools Co-ordinator (CT)

Agenda Item	Key discussion points	Action
a. <b>Welcome</b>	<p>PS welcomed everyone to the meeting. PS asked everyone to introduce themselves round the table.</p> <p>LM stated that the meeting was quorate.</p>	
b. <b>Apologies</b>	Apologies were noted as above.	
c. <b>Approval of Minutes</b>	The minutes of the last meeting were approved.	
d. <b>Matters Arising</b>	PS and SG will meet to draw information together and bring this to the Annual Meeting on 26 <sup>th</sup> March 2018. This will be a working progress with views being sought from both members of the partnership and members of the public.	
e. <b>Education Funding Panel Update</b>	<p><b>a. Summer School</b></p> <p>There had been meeting at Dunbar Grammar School where the school were very positive about the plans the partnership were hoping to put into place for this summer.</p> <p>A questionnaire regarding activities have been drawn up with different activities which young people can choose from. As before the age limit will be between 8yrs and 15 yrs.</p> <p>The activities are as follows:-</p> <ul style="list-style-type: none"> <li>Foxlake Adventures</li> <li>Coast to Coast</li> <li>Fashion School</li> <li>Dance Discovery</li> <li>Computer Explorers</li> <li>Martial Arts</li> <li>Box Soccer</li> <li>Digital Beats</li> <li>Animals Inside Out</li> <li>Adventures in Cooking</li> <li>Arts &amp; Crafts</li> <li>Drama Course</li> </ul> <p>The schools are going to encourage the appropriate children to apply for these courses. Primary Children’s parents will apply for the courses for them but in the secondary older children can apply themselves.</p> <p>Dunbar Grammar School have offered to administer the DCAAF fund on the Partnerships behalf with no additional administration cost as opposed to Care free Kinds doing this work. CT and GH are working to agree the process for applying for the fund. The fund of £15k will be available as soon as the procedures are in place. The fund will help families who cannot afford things like swimming costumes, football boots, transport, and other opportunities which are out of their reach. The AP are grateful for all the hard work which has gone into making this a reality.</p> <p><b>b. Dunbar Fashion School funding proposal</b></p> <p>The Education Panel have looked at the Fashion School proposal again. It was noted that Haddington &amp; Lammermuir Area Partnership have given funding to a similar project it was thought that the project should be finances given that it is both young and older people who would benefit from this project.</p>	CT / GH

	<p>H&amp;L AP have set out conditions with the funding and D&amp;EL AP are welcome to join the meetings organised by Haddington &amp; Lammermuir in relation to the project, if Dunbar &amp; East Linton feel appropriate</p> <p>The Partnership were happy to support this project to the sum of £8,783.00.</p> <p>c. PS asked about the <b>1001 days project</b> from Support from the Start which was given the sum of £41K. SG stated the post has been filled, the person in post is called Susan Kerr. This was an important project for the Partnership. Some members were concerned as some staff at the school had not heard of this project. Members of the Parent Council were asked to feed this back to the schools, SG would feed this back to Steven Wray.</p>	SG
<p><b>f. Annual Public meeting - Update</b></p>	<p>The Sub Group for the Annual Meeting met before this meeting to discuss the format of the public meeting. It was decided that the meeting would be held in Bleachingfield, Gibb rooms 1 &amp; 2 on 26<sup>th</sup> March at 7pm – 9.00pm, where there will be refreshments and a chance to influence the new locality plan, which each area must have. The Area Partnership members are being asked to instigate this meeting by letting their groups know and bringing at least 2 people with them on the evening. There will be posters and posts on social media but in the past this does not instigate the outcomes that one would hope so this approach will help numbers.</p>	ALL
<p><b>g. Project updates</b></p>	<p>PS circulated information on project works still outstanding</p> <p>These are as follows:-</p> <p><b>Dunbar High Street</b>  Clear pavement gully's  Wiggly Benches  Banner Aram  Street light replacement  Ongoing review of cobble repairs</p> <p><b>Road Services</b>  Works to Westgate – road resurfacing and dropped kerbs  Works to shore/harbour area</p> <p><b>Amenity Services</b>  Regular cleaning of ALL through vennels for high Street used by the public  Maintenance and upkeep of Town House Garden  Maintenance and upkeep of East Beach Garden (The Vennel)  Maintenance and upkeep of planted margin at East Beach Play Garden path  Repair of bench at Victoria Street  Mowing plan for Winterfield park</p> <p>NH advised that he would speak to the relevant teams in ELC for an update</p>	
<p><b>h. Funding Proposals for consideration</b></p>	<p>a. <b>Picnic Benches throughout John Muir Park</b> – A number of benches in John Muir Country Park were required, these were highlighted after the audit was carried out. Some will be wheelchair friendly/buggy friendly. These will be made of recycled plastic. There will also be Grill Stand for BBQ's put in different locations. The cost <b>£11,900.00</b>, which also includes improved disabled access. The Partnership agreed to fund this.</p>	

- b. Dunpender Council – Barry Craighhead** – The proposal was for the purchase of 3 park benches and for 6 simple benches to be made. These would be sited at areas around Dunpender by volunteers with support from ELC Rangers and East Lothian Countryside Volunteers. The total cost of the project is **£3672.00**. The Partnership had a few questions which were answered in the applications and by BC. The Partnership agreed to support this project.
- c. Coastal Pathway** – GR has been seeking funding for the coastal pathway which runs from The Rocks to Winterfield. The application to Viridor was unsuccessful. GR had approached WREN for funding but the outcome of this application will not be known until 26 February 2018. GR has concerns about the cost of this project because the quote was more than a year old.
- In October £6,500.00 was originally granted by the AP to this project; this was then reduced to £4,576.00. In light that the funding will not be known until the end of February, it was agreed to increase the funding to a total of **£7,876.00**, this would fund another section of the pathway until alternative funding was obtained. There were other options if the WREN application was not successful. PS thanked GR on behalf of the Partnership for all his efforts in obtaining funding.
- d. Gymnastics Equipment** – JM was asking for **£2,800.00** mats and other equipment so that the gymnastic group can progress. This equipment will be for the Bleachingfield Centre and patrons of the centre could use the equipment with prior booking but was primarily for the gymnastic groups held within Bleachingfield. The equipment used before, belonged to Saltire Gymnastics which now have relocated within premises at Meadowmill. The parents are funding raising for other equipment and the rest will be acquired over time. The partnership agreed to fund this project.
- e. Hungry Hutch** – The Ridge Café works with Tesco (Fare Share/Food Cloud initiative), Dunbar COOP, as well as local suppliers (e.g. Whitecross Butcher, Community Bakery, Crunchy Carrot) to ensure food which would otherwise go to waste was brought into use to provide nutritious meals for local people through the Hungry Hatch initiative. The project has run for the last 14 months and at the moment runs every 2 weeks, serving 30-40 people each time. The Café also has a freezer in the old Customer Services Area of Bleachingfield where people could help themselves to Soup made by people who have been doing a 5 week course with the Ridge Plenty Project. The Café were looking for the sum of **£1,000.00** to help with the project for a further 10 weeks (every fortnight), therefore keeping the Hungry Hatch project alive. The Partnership agreed to support this project.
- f. The Ridge – The Black Bull Close** - The clearance Phase is a vital step towards the realisation of plans to rescue and repurpose the Black Bull Close buildings, to serve the whole Dunbar community, with a range of uses envisaged, including many opportunities to realise the ambitions of young people, as identified in the consultation process leading to the DELAP Plan 2015-2020. There were discussions around the project and what it involved and what the total cost of the whole project (completed - £1.4 million). KD stated to the artnership that she had received £55,000.00 from the Heritage Lottery Fund and the £10,000.00 would help realise the clearance of the close. The Partnership agreed to fund the **£10,000.00**.

	<p>g. <b>High Street Painting</b> – Graham Adams of the High Street Lights group had come forward with a proposal to paint 2 buildings in the High Street. In the consultation of the High Street, the top priority was, that people wanted to see repair/painting of the building within the High Street. ELC had had no luck with the owners of the buildings in the past, it would be great for the High Street and the people of Dunbar if some of the unsightly buildings were painted. This paint work should last approximately 5 years. The project would cost <b>£3,000.00</b>. After a discussion the Partnership were delighted with this project and were only too willing to support this project.</p> <p>h. GW asked if the <b>Day Centre</b> would be able to apply for funding from this year's allocation. They were hoping to rearrange the Day Centre and purchase some furniture of the era that people with dementia remember. GW was advised to apply and also to approach Miixer in relation to furniture.</p>	
<p>i. <b>Budget and existing Allocations</b></p>	<p>The budget sheet is attached (this does not include the evenings spend)</p>	
<p>j. <b>AOB</b></p>	<p>a. <b>Notice Boards</b> – John Gray from Monks Muir asked if this was the correct forum to bring up about missing notice boards etc. JG was directed to Dunpender Community Council. The next meeting was on Thursday 1<sup>st</sup> February 2018.</p> <p>b. <b>Housing Strategy</b> – everyone is encouraged to look at the housing strategy and take part in the consultation. This can be found on the <a href="https://eastlothianconsultations.co.uk/">https://eastlothianconsultations.co.uk/</a>. This closes on the 9<sup>th</sup> March 2018.</p> <p>c. <b>Design a Flag for East Lothian</b> – The Provost was asking for people to design a flag for East Lothian. Details will be sent out by email.</p> <p>d. <b>Dunbar Civic Week</b> – Saturday 16<sup>th</sup> – Sunday 24<sup>th</sup> June 2018. If you would like to provide anything or have any questions please contact <a href="mailto:dunbarcivicweek@outlook.com">dunbarcivicweek@outlook.com</a>. LM would send out information to the Partnership</p> <p>e. <b>Shona Liddle</b> – is a representative from Dunbar Parish Church. She has a questionnaire which she was hoping the members of the Area Partnership would complete and send back to herself. SL was to send the questionnaire to LM so it could be sent out to Partnership.</p> <p>f. <b>Building Trust</b> – KD stated that she was involved in setting up a Building Trust. There would be a meeting in February. The first meeting would be an informal chat.</p>	<p>LM</p> <p>LM</p> <p>SL/LM</p>
<p>g. <b>Date of next Meetings</b></p>	<p>Date of the meetings for the coming year – all meetings are held in Bleachingfield Centre unless stated and commence at 7pm</p> <p>Monday 26<sup>th</sup> February 2018  Monday 26<sup>th</sup> March 2018 – TBC  Monday 28<sup>th</sup> May 2018  Monday 16<sup>th</sup> July 2018  Monday 1<sup>st</sup> October 2018  Monday 26<sup>th</sup> November 2018</p>	

Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 827871

**DUNBAR AND EAST LINTON AREA PARTNERSHIP**

Budget Allocation 2017/2018

Last Reviewed: 29/01/2018

			A	R	E	G	
			Amenity Services	Roads	Education	General	
Budget	Date Approved	Project	Proj. Ref:	£	£	£	£
				100,000	50,000	100,000	50,000
E		16/17 carry forward - Summer School				-41,803.00	
G		16/17 carry forward - WOEL underspend					-525.00
G	29/05/17	Street furniture - 4 wiggly seats	LE3				8,000.00
E	29/05/17	Foxlake Junior Leaders course - transport	YP			200.00	
G	29/05/17	Haddington Table Tennis Club	CC9				600.00
G	29/05/17	The Ridge - Hungry Hatch	YP3				1,000.00
E	29/05/17	Dunbar Music School - Instrumental Music tuition	YP			7,800.00	
E	29/05/17	Dunbar Primary School - Relax Kids	YP			4,560.00	
E	01/06/17	The Ridge - Summer School 2017	YP			3,394.50	
E	01/06/17	Dunbar Fashion School - Summer School 2017	YP			2,250.00	
E	01/06/17	Coast 2 Coast - Transport - Summer School 2017	YP			400.00	
E	27/06/17	Maggie McCole - Invoice 1 - Summer School	YP			1,175.00	
E	03/08/17	The Ridge - DGS Backlands project	YP			14,208.00	
E	03/08/17	DCAAF scholarships	YP			15,000.00	
E	03/08/17	Maggie McCole - Invoice 2 - Summer School	YP			1,500.00	
E	03/08/2017	Dunbar Fashion School - Summer School 2017	YP			2,250.00	
G	07/08/17	SftS - Resilience film part licence	YP				200.00
G	07/08/17	East Linton Xmas Lights	RS1				5,000.00
G	07/08/17	RAGES Group - Promotional Banner	TT15				295.00
E	02/10/17	Maggie McCole - Invoice 3 Final - Summer School	YP			2,000.00	
G	02/10/17	West Barns Village Hall Committee - Path project					3,965.00
E	02/10/17	Summer School 2018	YP			30,000.00	
E	02/10/17	SftS - 1001 days Family Support Worker	YP			41,000.00	
E	02/10/17	Dunbar Grammar School - Literacy project	YP			3,978.00	
G	02/10/17	Coastal Pathway - resurfacing					4,576.25
G	02/10/17	East Lothian Foodbank - Red box project					523.00
G	02/10/2017	Stenton Community Association - Stenton Broadband					4,366.00
R	02/10/17	Westgate surfacing / Shore & Harbour works			50,000.00		
	27/11/17	DCAAF care free kids cost					300.00
	27/11/17	The Ridge Xmas lunch					100.00
	04/12/17	ELC Roads - additional cost for works at Westgate, Dunbar					2,000.00
		Total Spend		£	£	£	£
				-	50,000	87,913	30,400
		Balance		£	£	£	£
				100,000	-	12,088	19,600