

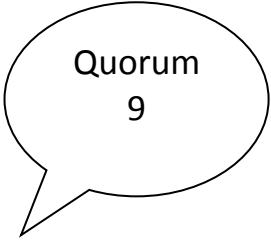
# Dunbar and East Linton Area Partnership

## Draft MINUTES

Dunbar and East Linton Area Partnership meeting

27th March 2017, 7-9pm

in Bleachingfield Centre, Dunbar



Quorum  
9

**Meeting Chaired by:** Pippa Swan, Chairperson of the Dunbar and East Linton Area Partnership (PS)

### **Members (and substitute members) present**

Allison Cosgrove, Dunpender Community Council (AC)  
Jacquie Bell, Dunbar Community Council (JB)  
Elisabeth Wilson, Sustaining Dunbar (EW)  
Stephen Bunyan, Dunbar Community Council (SB)  
Dorothy Gordon, Wingate TRA (DG)  
Philip Mellor, Dunbar Trades Association (DB)  
Karen Leitch, Small Schools Parent Council Representative (KL)  
Gill Wilson, Association of East Lothian Day Centres (GW)  
Cllr Michael Veitch, ELC (MV)  
Anne Lyall, East Lammermuir Community Council (AL)  
Jim Heron, Monkmuir TRA (JH)  
Kate Darragh, The Ridge (KD)

### **Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)  
Lorna MacLennan, Business Support Administration, ELC (LMac)  
Gareth Hill, Active Schools Co-ordinator, ELC (GH)

### **Apologies received**

Mary Bonnar, James Court TRA (MB)  
Sue Cairns, Tenants Information Service (SC)  
Callum Taylor, Active Schools Co-ordinator, ELC (CT)  
Cllr Norman Hampshire (NH)  
George Robertson, Dunbar Community Council (GR)  
Barbara Wyllie, East Lammermuir Community Council (BW)  
Jo McNamara, Community Learning and Development Officer, ELC (JM)  
Angela McLeman, Dunbar Grammar School Parent Council (AM)

Agenda Item	Key discussion points	Action
1. Welcome	PS welcomed everyone to the meeting.	
2. Apologies	Apologies were noted	
3. Approval of Minutes	Minutes were approved	
4. Matters Arising	<ul style="list-style-type: none"> <li>• All matters arising had been dealt with.</li> <li>• Feedback from Belhaven Forum meeting on 2<sup>nd</sup> February 2017 (GW) Belhaven Forum meeting had been resurrected after several years to discuss the preservation of Belhaven Hospital but most of all ward 2. Although Belhaven is deemed not fit for purpose, there have been no infections, as with others hospitals who have had to close wards; GW stated as a retired nurse the treatment that patients receive is second to none. The NHS would be conducting a study around the use of hospitals by patients within Dunbar and the surrounding areas with regard to admissions to Edinburgh &amp; Lothian Hospitals using post codes, also from Edinburgh hospitals to Belhaven. It was hoped that this would include all the hospitals used by patients, as the hospitals have become more specialised. PS stated that the key would be to understand the nature of the research. There was a discussion around what members thought about the Belhaven Hospital and where it would hope to see Belhaven in the future. There is still a commitment to Belhaven Hospital, but due to financial restraints no immediate solution. There is another meeting in June. and it is hoped that some of the data regarding the study will be available then. There were also talks with regards to transportation issue when either using or visiting someone within Hospitals in Edinburgh and the surrounding area.</li> </ul> <p>Once the elections are over, and it is known who would sit on the IJB, the Area Partnership could invite both the Spokesperson and Chair of the IJB to one of the Area Partnership meetings. PS thanked GW for going to the meetings and feeding back to the Partnership.</p>	
5. Funding Proposals	<p>*** Under Section 22 of the Area Partnership Standing Orders the Chair can approve spending on projects which have time restraints or nearing the end of the financial year ***</p> <ul style="list-style-type: none"> <li>• <b>West Barns Village hall</b> – Chair Approval given – for noting only. West Barns Hall was given £507.40 for repairs carried out on the wall outside the hall. This links into ‘RS4’ on the Area Plan – ‘Work, Social and Recreational needs of village residents will be met locally’.</li> <li>• <b>First Wave Music Project</b> – Chair approval given – for noting only. This project was given £2,085.00. This links into Area Plan under Children and Young People will have improved social, sporting and recreational opportunities.</li> <li>• 3 x <b>Dunpender Community Council projects</b> <ul style="list-style-type: none"> <li>○ <b>Traffic Lights in Preston Road</b> TT22 – Our roads will be safe in between settlements – DCC seek £20,000 from the roads budget allocation toward the erection of traffic lights at Prestonkirk, Preston Road, East Linton. At the moment the pavement is exceedingly narrow, not wide enough for a pram or for two people to walk abreast. Older people in the village who use mobility scooters cannot use the pavement on this section of the road, which has a bend that prevents seeing oncoming traffic. The total cost of the traffic lights would be in the region of £50,000. For such a sum to be spent in East</li> </ul> </li> </ul>	

Linton by ELC, the area would have to wait at least 10 years, as villages do not have the priority of larger towns. However, ELC Roads Department have advised that if there were a contribution towards the cost this can be moved up the agenda and more likely to happen. There were discussion around the path and other options. Another option would be to reroute the path through the grave yard. MV would feed back on this option. This was put **on hold** at this time.

- **Benches/seating and other items at the newly created Park re Robert Noble**

The items within the application had already been through the ELC procurement process with the seating and other items costing £4,000. There were discussions around the project and who would maintain the area. The Area Partnership approved the funding. This is linked into 'LE2' of the Area Partnership Plan – 'Our conservation Areas will be promoted and enhanced'; 'LE23' 'Work, Social and Recreational needs of village residents will be met locally – access to entertainment and cultural events'. Dunpender Community Council have organised a festival to commemorate the centenary of Robert Noble, RSA during the weekend of 12-14 May. These monies would complete this project. **Approval** was given for this project.

- **To install Electricity in the local park**

The application was for £17,370.00. Within the park in East Linton has no electricity for events like the Gala; football etc. DDC stated that to have electricity points would give more opportunity to groups. At present generators were hired to use at events, which are noisy and cause pollution. After discussions over safety, security, use and payment for the electricity the Partnership agreed to fund £15,688.00 towards the project. This links into the 'RS6' of Area Partnership Plan – 'Work, social and recreational needs of village residents will be met locally'. The new amount of funding was **approved**.

- **Dunbar Rotary/Dunbar Grammar Peace Group**

- **School Breakfast Club** – there is a successful breakfast club within Dunbar Grammar. This funding would help sustain and grow the project. The School Breakfast Club charge per week depending on the person's ability to pay. This links with Children & Young People – All children in the ward should have the best start in life/HSC – Ward residents should be able to feed their families from local sources. This project was approved and given the sum of £2000.

- **Creating a colouring book** - A colouring book of old and new Dunbar would be produced to raise money for Dementia Friendly and to bridge the social gap between oldest and youngest in the community. This links with 'HS2' 'Dementia Friendly'; also 'venerable and isolated community members will be supported'. After discussions it was to award the sum of £1000.

- **Discussion around potential projects for consideration from the Area Partnership Amenity Services budget for 2017/18.**

There had been 2 submissions on projects that could be achieved through Amenity Services; a list would be sent to Stuart Pryde for comments and feedback and then come back to the Area Partnership. Most of the ideas were to carry on with projects that had started last year. Note: Amenity Services are for men and machines, and cost of materials would have to be met by the Area Partnership. All these ideas SG will pass to Stuart Pryde, Principal Amenity

SG

	<p>Officer, ELC for their comments, priority and the additional costs.</p> <p><b>Items submitted by GR</b></p> <ol style="list-style-type: none"> <li>1. Repairs to the broken concrete surface of the prom (cliff top walk) from the War Memorial to St Margaret's.</li> <li>2. The handrail from the War Memorial descending towards the old pool is corroded through, broken and dangerous. It needs to be replaced.</li> <li>3. The path below St Margaret's is under constant attack from high tides. A temporary repair was made a year ago, but is already being undermined by the sea. I suggest that Thomson's be contracted to do a proper repair, and move as many large stones as possible to shore up the erosion.</li> <li>4. Landscaping in Winterfield Park seems to have stalled. Do Friends of Winterfield need some help with this? Who will be responsible for landscaping the vacant site after the Pavilion is removed?</li> <li>5. The Tennis Clubhouse is in a very poor state of repair. The wooden rails are rotten and broken, and the building needs a fresh coat of paint. I don't know who owns it, but it needs sorting.</li> <li>6. There is nowhere for visitors to sit at the Harbour. Perhaps a few benches would be good? Audit of benches</li> <li>7. Finally, are we all done with the High Street, or are there still some outstanding tasks?</li> </ol> <p><b>Items submitted by DSHNG:</b></p> <p><u>Local Neighbourhood</u></p> <ol style="list-style-type: none"> <li>1. Maintenance of newly planted margin at East Beach Play Garden</li> <li>2. Overhaul and maintenance of Beach Garden and car park area at The Vennel</li> <li>3. Repair/upgrade to benches at seating area at East Beach</li> </ol> <p><u>Dunbar Area</u></p> <ol style="list-style-type: none"> <li>4. Continued maintenance of newly planted Town House Garden</li> <li>5. Planting and maintenance of High Street planters</li> <li>6. Planting and maintenance of planters at Leisure Pool</li> <li>7. Maintenance of Coastal Pathway renovated in 2016/17</li> <li>8. Extension of upgrade work to Coastal Pathway</li> <li>9. Review and repair/replace benches along Coastal Pathway</li> <li>10. Repair/replace benches at John Muir Country Park play area</li> </ol> <p>Pedestrian access through Preston Kirk, East Linton - speak to Nick Morgan, Outdoor Access Officer, ELC.</p> <p>There had been a request from Tom Reid, Service Manager – Waste, ELC for £1200 with regards for large containers to be situated on the grass in front of the swimming pool for members of the public to put their recycling items. This was passed.</p>	<p>SG</p> <p>SG</p>
<p><b>6. Budget update</b></p>	<p>The budget paper was circulated and is attached.</p> <p>There was discussion around the Amenities budget, which consists of labour and machinery costs only. All materials have to be purchased from the general budget.</p> <p>The budget for 17/18 have been confirmed as 50K General budget; £100k Amenity services (men and machines) and £100k for Education Attainment. If there is any further funding the Partnership will be informed.</p>	

<p><b>7. Project Update &amp; Priority Review</b></p>	<ul style="list-style-type: none"> <li>• <b>Design of Coastal Pathway</b> – there have been great improvements along the path and PS encouraged people to have a walk along. It is hoped that from the Amenities Budget and the General Budget more improvements could be made. JB stated that she had reported broken steps at Shore Road and new steps appeared. Well done to ELC, Amenity Services.</li> <li>• <b>Dunbar High Street</b> – PS and SG will review the incomplete projects.</li> <li>• <b>Summer School Project</b> – the recruitment of a Director for the Summer School was unsuccessful. A revised proposal where school children from the age of 8 to 15 will be offered a scholarship had been put in place. The children will receive breakfast, snacks and lunch along with an activity and transportation, if required. A letter would be sent via the schools to all pupils between 8 to 15. The schools would collate before returning to Dunbar and East Linton Area Partnership. The letter would contain all the information that parents require. The meeting place for all sessions will be Bleachingfield Centre.</li> </ul>	<p>PS / SG</p>
<p><b>8. Any other Business</b></p>	<ul style="list-style-type: none"> <li>• <b>Dunbar High Street – Hanging Baskets</b> Stuart Pryde, Principal Amenity Officer, ELC had been in correspondence with Pauline Jeffrey, Dunbar Trade Association re hanging baskets for Dunbar High Street. An application to the Civic Pride Fund to cover initial set up costs had been sent to SP. SP hopes that the application would be approved. The arrangements include for a volunteer(s) to water the baskets and presumably the new planters on a 3x per week basis.  SP is currently awaiting a letter of comfort from the DTA confirming that they would maintain and water the planters and baskets in the short to medium term. The DTA had reflected the costs for this work in their CPF application. ELC will build and install the baskets, these will be similar to those in Haddington, with the benefit being that they would be of a consistently high quality.</li> <li>• SB thanked MV for all his input and wished him well as he moved on to pastures new. PS on behalf of the Dunbar &amp; East Linton Area Partnership thanked MV for all his efforts, he was a truly impressive councillor, it was very sad he was leaving. He would be truly missed.</li> </ul>	
<p><b>9. Date of next Partnership Meeting</b></p>	<p>The date of the next partnership meeting is 29<sup>th</sup> May 2017 at 7.00pm in Bleachingfield.</p>	

Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 827871

DUNBAR AND EAST LINTON AREA PARTNERSHIP							
Budget Allocation		2016/2017				Last Reviewed:	08/02/2017
					<b>A</b>	<b>R</b>	<b>E</b>
				<b>Proj.</b>	<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>
<b>Budget</b>	<b>Date Approved</b>	<b>Project</b>	<b>Ref:</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
				100,000	50,000	100,000	99,903
A	22/04/16	Beltonford roundabout tidy up	LE28	2,132.94			
R	11/04/16	Installation of 2 lights at Bus Stops on main road outside Monksmuir site	TT22		10,000.00		
G	11/04/16	West Barns Village Hall Committee - reroof WBVH	RS4				5,093.00
G	27/06/16	Whats On East Lothian event database	LE21				3,362.16
G	27/06/16	WOEL logo - designer Esther Tacke	LE21				150.00
G	09/05/16	Duke of Edinburgh Award Expedition costs	YP19				533.00
G	27/06/16	C&YP / CLD / DGS event 13/5/16					560.00
G	23/05/16	The Ridge	YP6				2,280.00
G	27/06/16	Dunbar Day Centre - ipad	HS2				443.00
	27/06/16	<b>Dunbar High Street Improvement works:</b>	LE3				
R / G	do	Caithness slab repairs, granite block repairs & replace downpipe covers	LE3		35,000.00		
R	do	Paint lighting columns & cycle racks	LE3		3,000.00		
R	do	Replace perspex in bus shelter outside no.33	LE3		800.00		215.00
G	do	Roads Contingency etc	LE3				5,000.00
G	do	Street furniture - 4 wiggly seats	LE3				6,000.00
G	do	Bins / cycle racks	LE3				
G	do	Winter Lights for Dunbar High Street (Dunbar Community Council)	LE3				10,000.00
		Supply and fit timer / mcb to lighting columns in High Street for winter lights	LE3				2,000.00
		Banners and Bunting	LE3				10,000.00
		Move banner arms	LE3		1,200.00		150.00
G	do	Tree infrastructure at Abbey Church	LE3				3,000.00
G	do	Permanent electrics for tree site at Abbey Church	LE3				2,754.00
		Painting of additional street furniture	LE3				2,100.00
	27/06/16	<b>Reinstate coastal trail:</b>	LE17				
A	do	ELC Amenity Services works	LE17	7,000.00			
G	do	Benches and railings for coastal pathway	LE17				40,000.00

G	05/09/16	The Ridge - Hungry Hatch project	YP3 / HS1				500.00
G		Bleachingfield Centre - The sitting room	YP9 / YP17				
G	05/09/16	Zero Waste Dunbar Van	LE26				2,210.00
G	05/09/16	DSHNG Victoria Street Project	LE15				320.00
G	29/11/16	East Linton - Robert Noble anniversary	RS				800.00
G	29/11/16	The Ridge - Black Bull Close vegetation clearance	LE				1,416.00
E	29/11/16	DGS - Family Therapy Sessions	YP			10,560.00	
E	29/11/16	West Barns Youth Club	YP			400.00	
E	29/11/16	Duke of Edinburgh Expedition	YP			1,200.00	
E	29/11/16	Innerwick Parent Council	YP			760.00	
E	29/11/16	Dunbar Fashion School - MAKE IT project	YP			13,800.00	
E	29/11/16	DEL AP Summer School 2017	YP			58,928.00	
E	29/11/16	The Ridge - DGS / Backlands	YP			9,060.00	
E	29/11/16	Foxlake Adventures	YP			2,160.00	
E	29/11/16	East Linton Playgroup	YP			3,132.00	
		Total Spend		£9,133	£ 50,000	£100,000	£98,886
		Balance		£90,867	£ -	£ -	£1,016
						add	£5,000
						<b>Total</b>	<b>£ 6,016</b>
				<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>
				<b>A</b>	<b>R</b>	<b>E</b>	<b>G</b>