



**NOTICE OF THE MEETING OF
MUSSELBURGH RACING ASSOCIATED COMMITTEE**

**TUESDAY 18 DECEMBER 2018, at 9am
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Agenda of Business

Declarations of Interest

Members and Officers should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest

Public

1. Apologies
2. Minute of Meeting on 18 September 2018 for approval **(pages 1-12)**
3. Health and Safety Report **(pages 13-18)**
4. Working Group - Update **(pages 19-20)**
Report by Depute Chief Executive, Resources and People Services

Private

5. Commercial and Operations Report **(pages 21-36)**
Report by Racecourse Senior Operations and Commercial Manager
6. General Manager's Report **(pages 37-102)**
7. Internal Audit Follow-up Review – Musselburgh Racecourse **(pages 103-110)**
8. Finance – Quarter 1-3 - Review 2018/19 **(pages 111-128)**
Report by Racecourse General Manager and Financial Manager
9. Budget Report 2019-20 **(pages 129-158)**
Report by Racecourse Manager and Financial Manager
10. Human Resources and Procurement Update **(pages 159-164)**
Report by Depute Chief Executive, Resources and People Services

NOTE: Access to Information. It is anticipated that the Committee will resolve to exclude the public from Items 5 to 10 in terms of paragraph 6 (information relating to the business affairs of particular persons other than the Authority) of Schedule 7A to the Local Government (Scotland) Act 1973.

**Angela Leitch
Chief Executive
John Muir House
Haddington
12 December 2018**