

# Musselburgh Area Partnership

## Minutes of the Meeting of the Musselburgh Area Partnership Monday 18th June 2018, 7-9pm

Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

### Members (and substitute members) present:

Iain Clark, Chair (IC)  
 Janice MacLeod, Support from the Start (JM)  
 Cllr. Katie Mackie, Elected Member (KM)  
 Cllr. Stuart Currie, Elected Member (SC)  
 Margaret Stewart, Musselburgh & Inveresk CC (MS)  
 Irene Tait, Musselburgh & Inveresk CC (IT)  
 Alister Hadden, Wallyford CC (AH)  
 Tanya Morrison, Whitecraig Community Council (TM)  
 Cathie McArthur, Windsor Park TRA (CMc)  
 Gaynor Allen, Musselburgh GS Parent Council (GA)  
 Cllr Andrew Forrest, Elected Member (AF)  
 John Waddell, Musselburgh Business Partnership (JW)  
 Jim Boyle, Bridges Project (JB)  
 Barry Turner, Musselburgh Conservation Society (AS)  
 Linda Finlayson, Beach Lane TRA (LF)  
 Stuart Thomson Oldcraighall RTA (ST)

### Others in attendance:

Stuart Baxter (Area Manager) (SB)  
 David Dagleish, CLDS, ELC (DD)  
 Lesley Aitkenhead East Lothian Community Care Forum (LA)  
 Shelagh Stewart Audit Scotland (observer)  
 Stephen Forrest Audit Scotland (observer)

### Apologies:

Vivien Struthers, ELOSCN (VS)  
 Callum Maguire, QMU (CM)  
 Cllr. John Williamson, Elected Member (JW)

| AGENDA ITEM                                     | KEY DISCUSSION POINTS  | ACTION    |
|---|--|-----------|
| <b>1. Welcome , Introductions and Apologies</b> |  |           |
|   | IC welcomed everyone this was followed by introductions and apologies  |           |
| <b>2. Approval of Minutes – 26th March 2018</b> |  |           |
|   | Minutes were approved, proposed by MS and seconded by AH   |           |
| <b>3. Matters Arising</b>                       |  |           |
|   | <p>IC made members aware that regarding Resilient Communities Sandy Baptie had reported back to a question raised by John Waddell that if a path wasn't cleared properly by residents then they could be sued. Sandy had replied that he had contacted the Scottish Government and that while there was no way of stopping anyone pursuing a legal case, there was no legal basis under which a person could be sued having cleared ice/snow. Anyone clearing Ice/ Snow as part of a community resilience group would be covered by council insurance anyway.</p> <p>Sandy has provided two additional documents (which are provided)<br/>           SB agreed to keep Area Partnership Members aware of progress on the Musselburgh Flood Scheme.</p> | <b>SB</b> |

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|                      | <p>SB stated that he had contacted Stuart Pryde who had indicated that he was more than happy to provide the necessary equipment and bags to clean core paths as long as volunteers left the bags in a location that could be easily accessed to assist in disposal.</p> <p>IC stated The Quay application would be discussed under a separate agenda item</p>   |   |
| <b>4. Sub Groups</b> |  |   |
|                      | <p><b>Active Travel –</b></p> <p>IC gave a report on the Active Travel Sub Group, the group had two recent meetings, one to discuss the Active Travel Improvement Plan and Local Transport Strategy (LTS) and one to look at future priorities and key issues.</p> <p>Iain added that both he and SB had attended two events at the Brunton Hall on the LTS and Musselburgh Active Travel proposed masterplan. He added that responses had been made to both Consultations.</p> <p>Iain informed the members that the 25 signs have now been erected on the core path network. Iain gave an update on an App called the Global Treasure App, this was free and the Partnership had been offered a free entry in the App for a trail in Musselburgh, Stuart Baxter had a meeting with Frances O'Neill the App designer to look at the possibility of a number of trails within Musselburgh. The current free trail was to be based on the Historical Walk around Musselburgh a detailed booklet produced by Paul Lambie. It was hoped that further trails could be introduced including the Silver Arrow Trail and the Turf Cutting Stations. LA asked if the App trail would highlight disabled access SB replied that he would speak to Frances, the trail only indicated points to visit and not a specific route to take, but the route may need walked and if possible improvements to the route made to allow access for people with physical disabilities.</p> <p>JW asked if it wasn't possible to ensure disabled access that this be notified on the App. SB said he would speak to Frances to see if there was an issue. KM asked how much and how many would use the app IC said that he would need to get that information from the Developer of the App. SB added that costs would depend on the amount of work required and if Frances had to meet with young people at school to develop questions for the App he added that if it was intended to go forward with an additional app that costs would be provided prior to acceptance. AH suggested that the booklet on a historical walk around Musselburgh could be given to the App Developer SB replied that he had already given her a copy. IC indicated that the booklet on Paths in the Musselburgh Area was now available in libraries, The Brunton Hall, Musselburgh Museum and other public buildings.</p> <p>IC indicated that the Group had been looking at safe cycle routes through Musselburgh and have been working with cycling without age to remove obstacles and barriers to them providing Circular Routes from the Hollies. There was a general acceptance by the Partnership that Cycling Without Age was a great project and one to be supported where possible. IC stated that they had been looking at additional cycle parking around the Musselburgh Area.</p> | <p><b>IC/SB</b></p> <p><b>SB</b></p> <p><b>IC</b></p> |
|                      | <p><b>Children &amp; Young People Network –</b></p> <p>JM reporting on the children and young people's subgroup, she indicated that so much has been done she may not be able to mention everything. She stated that she must mention the cookery classes provided at</p>  |   |

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|             | <p>Wallyford and Whitecraig by Cyrenians and also the Cook2succeed initiative being provided to targeted Musselburgh Grammar School pupils by the Bridges Project on behalf of the MAP.</p> <p>JM suggested that early intervention and prevention was key and highlighted the first thousand and one days family support worker, the Area Partnership were funding again this year and the speech therapist at First Step. JM added that people were not attending appointments at the primary care centre and there was a need to take the service to where it was needed, she added that these projects have been evaluated really well. KM asked why they were not attending appointments at the primary care centre and Janice suggested there were many reasons for this, lack of transport or lack of suitable care for their children. Janice mentioned the Whitecraig playgroup and that the Area Partnership funded them last year for the second year, this was not normal but that the area partnership took the decision to support them one more time due to the difficulties being experienced by the group. JM reported the Partnership had supported the showing of a film on adverse childhood experiences to a group of Practitioners, she added that they were still not sure how best to show the film to Families and a viewing had been arranged at First Step to show to parents. JM also reported on the Loose Parts Play Development Worker, and the Nurturing element of the Musselburgh Grammar School Pupil Equity Fund Proposals, the Area Partnership were funding this year. JM highlighted the Summer lunch clubs the Partnership were providing in Partnership with ELOSCN and CLD at Wallyford and Whitecraig. GA enquired why there was not summer provision at Pinkie school? JM replied that there had been a meeting at Pinkie with all parties , that it was the intention to follow the recommendations contained in the Report by Liz Kilpatrick on “Primary Schools - Summer learning loss and every day hunger” this included a recommendation “Provision of healthy and nutritious breakfast, snacks and hot lunch”. Sarah Ogden however decided not to work with the Area Partnership but to provide their own summer lunch club. SC had concerns that some children could miss out and go hungry SB undertook to email the Head Sarah Ogden to find out what programme was being provided over the summer and would report back. CM reported that Heather Paul had been working with Pinkie growing food and had been spending afternoons with children. Janice spoke of the work of the short life working group to look at strategic provision and aspirational holiday provision focussing on targeted areas of most need, she also spoke about the work of the Cyrenians and the Community Larders the Partnership had provided in Wallyford, Whitecraig and at Fisherrow. JM indicated that a strategic approach would be taken going forward working in partnership with Schools and reminded the Partnership that funding was to be cut in half to £50,000 and that the budget was to move to Education.</p> <p>IC spoke of a meeting he had attended with SB and Education representatives Lesley Brown and Fiona Robertson on working in Partnership. He added that Schools were part of the community and that all did not fully understand the Area Partnership and there needed to be greater understanding between both parties. He added that Lesley Brown had promised to help foster relationships and promised greater dialogue with Schools, Iain also highlighted copies of the reports, East Lothian Education Service Local Improvement Plan JM suggested a lot had been achieved with a focus on outputs and robust evaluation.</p> | <p style="text-align: center;"><b>SB</b></p> |

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|             | <p>She added there was a huge sense of accountability to address the roots off poor attainment. SC added for all actions, outcomes were crucial and strengthens the case particularly in relation to changing budgets and resources. He also added that we needed to demonstrate both quantitative and qualitative data, that some people did not know the issues existed and this would help demonstrate the need. Iain Clark added that he hoped in future for more positive dialogue and partnership working with Schools. JM shared her concerns regarding the first 1001 days Family Worker and because the work finished when children reached 2 years of age, that the Schools may not support this work moving forward.</p>   |        |
|             | <p><b>Senior Citizens Network –</b><br/> Leslie Aitkenhead reported on the Senior Citizens Network, and suggested that the partnership could help with the community care forum with the community action research if the community were to go out and ask questions and suggested that all members take away three forms and fill them in with older people from the Musselburgh area. Iain Clark added that a great deal of work had gone into the questionnaire to make sure that it was appropriate. Lesley gave an update on the headlines of the survey so far with the questionnaires already completed. DD suggested that part of the questionnaire included sensitive questions and recipients may not wish to divulge information that was sensitive. LA suggested that these questions were optional. CM suggested a few things that may come out of the survey. LA suggested that we wait until the questionnaires have been completed before looking at what may come out and hoped to have the survey completed by the end of August and informed the partnership that completed forms were to be returned to David Dalgleish</p>   |        |
|             | <p><b>Communications –</b><br/> IC informed members that our next Communities Day was being planned for Saturday 1st September from 11-3, he added that the prime aim is to allow people to have a say in the priorities of the Area Partnership and to meet all the organisations within the area present and to enable networking to take place. He stated however, given the scale of planning for both communities day and Participatory Budgeting event he sought the views of the membership regarding the frequency of events. Should we have them annually or every second year? It was unanimously agreed that Communities a Day was a great asset to the Partnership and the community and that it should go ahead as planned. IC also asked the members to consider helping to plan the event and asked members for as much support as possible as it was a small planning team so far. IC also stated that unlike last year we are unable to get into venue 1 on the evening before to set up therefore he would be grateful of as much assistance as possible from 8am on the day of the event. IC asked members if they would respond to all email request for assistance, even if it is a negative response as this allows better planning for meetings and events</p> <p>IC added that he and SB were considering applying for Community Choices funding to hold another PB event to focus on poverty and inequalities. JM suggested that the Area Partnership had given a commitment to hold a PB event for five years. SC suggested that if funding was available that the Partnership should look at this.</p> |        |

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| <b>5. Chair Report</b>                    |   |        |
|   | <p>IC stated that the majority of the time since the last meeting had been spend dealing with the Your Voice Your Choice evaluation report and preparing for the debrief event held in the Brunton Hall.</p> <p>IC intimated that nominations for Chair and Vice Chair were required with a deadline of 30th July. Anyone requiring a nomination form should make a request through the MAP email address.</p> <p>IC said that it had been a busy time with various meetings taking place. IC &amp; SB intended to visit the cook2succeed project at the Bridges Project which had been funded by the Partnership. IC discussed membership of the Area Partnership and intimated that Vivien Struthers who had represented Stoneyhill Parent Council on the Partnership was no longer on this group. However, she was Chair of ELOSCN and had been heavily involved in the work of the Partnership IC therefore asked members to approve that she remains a member but representing ELOSCN. He also Highlighted the work of Cathie McArthur who was Chair of the Senior Citizens Network Cathie had previously represented the Windsor Park Tenants and Residents Group. IC therefore asked members to approve that she remains a member but as Chair of the Network. The members unanimously approved both.</p> <p>A discussion took place regarding the Community Market with SC suggesting the market was needed to encourage shoppers to that end of the town, it was also suggested that the Business Partnership could lend a hand finding traders and that the Council’s Economic Development and QMU food and drink hub may be able to help as the Market needed some support to ensure its survival.</p> |        |
| <b>6. Participatory Budgeting Event</b>   |   |        |
|   | <p>“Your Voice, Your Choice” –</p> <p>Iain Clark reported on the your voice your choice event and explained how he had produced a document ‘sharing the experience’. Iain highlighted the presentation of findings at an event in the Brunton hall where he, VS and SB had presented the findings to an audience including representatives from PB Scotland and the Community Empowerment Unit of the Scottish Government. Ian described the evening and highlighted the presentations by both the Plastic Police and the Community Choir he added that their presentations had been excellent.</p> <p>The video was played to the Partnership and concluded with a rounding applause by those present.</p>   |        |
| <b>7. Proposed Change to Constitution</b> |   |        |
|   | <p>I.C indicated that discussions were now taking place to review the Standing Orders of all 6 Area Partnerships this was mainly to rationalise what was already in place with core members, members and co-opted members, he added that it was hoped these would be ready to put to the Partnership at a future Meeting.</p>   |        |
| <b>8. Area Manager’s Report</b>           |   |        |
|   | <p>SB reported that April May and June have been very busy months finalising payments ensuring completion of projects and payments and looking forward to the new year we are currently looking at revising the Area Plan to reflect the requirements of the Locality Plan.</p> <p><b><u>PROJECT UPDATES</u></b></p>  |        |

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|-------------|--|--------|
|             | <ol style="list-style-type: none"> <li>1. The Creation of public area next to the bus stop and CAB in Musselburgh High Street, This work is complete apart from an area we had agreed to provide for the CAB bin storage. This is to enable the bins to be kept away from the new work to ensure a tidy and kept appearance to the area. Estates are still trying to procure this work which will now be carried out in 2018/19.</li> <li>2. Musselburgh Business Partnership, Work continues with this group we are looking at providing planting along barriers in the High Street.</li> <li>3. Mussel Shell now in Place and Archer to go in next week</li> <li>4. War Memorial, This work is now complete</li> <li>5. Tolbooth Old Town Hall Community Open Day, Work is now starting on the report from the 120 Questionnaires. Need now to meet with the Museum Group to see how we take this forward, agree final specification draw up architects plans/ apply for funding etc.</li> <li>6. Active Travel, The sub group have met and are looking at priorities for 2018/19 together with Smarter Choices Smarter Places Funding. We are currently looking at promoting an App for the Silver Arrow Trail and one based on the Historic Musselburgh Walk. Additional Cycle Racks and repairs to the tree root damaged section of the River Esk Path. We are also looking at any missing links and necessary improvements identified in the Audit carried out last year.</li> <li>7. The Drift Path, currently in discussions with Roads and SEStran to progress this project, SEStran now wish the projects design work to be completed prior to agreeing funding.</li> <li>8. Work has been completed to date on the steps from Inveresk to the River Esk, identified in the Core Path Audit undertaken last year, the drainage has been improved and the path leading to the river esk path surfaced.</li> <li>9. The Cook2Succeed project with the Bridges is now into the second group of pupils, Iain and I are to visit on Friday 29<sup>th</sup> June.</li> <li>10. Benches on the high street have been replaced with black metal ones.</li> <li>11. The Summer Lunch Clubs will be covered in Janice's Report</li> <li>12. The MAP and the Business Partnership are investigating with assistance from CM the installation of planters along the High Street to improve the appearance and environment and to encourage people to visit and shop in the Town Centre</li> </ol> <p>SB showed Partnership members two locations in Musselburgh High Street for a City Tree, Stuart explained the potential positive effect this structure could make on air quality on the High Street within the Air Quality Improvement Area and showed a photomontage of each location.</p> <p>The general feeling was that this structure at either location would detract from the appearance on the High Street and that it was generally agreed that the appearance of the High Street needed to improve and that this structure would make the appearance worse and that both locations were unacceptable to the members of the Area Partnership.</p> |        |

| AGENDA ITEM  | KEY DISCUSSION POINTS  | ACTION  |
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| <b>9. Consultations</b>  |  |   |
|  | <p>IC Highlighted two consultations that had taken place.</p> <ol style="list-style-type: none"> <li>1. The Local Transport Strategy</li> <li>2. Musselburgh Active Travel Proposed Masterplan</li> </ol> <p>And that representation had been made to both</p>   | <b>IC &amp; SB</b>  |
| <b>10. The Quay Planning Application to convert to Care Home</b> |  |   |
|  | <p>IC highlighted that he had submitted a formal objection to this proposal and said that he had been unable to attend the site visit due to his work commitments but that Veronica Noone had raised his objections (on his behalf) at the meeting. Iain thanked Veronica for doing this.</p> <p>It was indicated that the application was likely to go to appeal and that the Community needed to be ready with alternative viable options for the building. It was discussed that the building may make an ideal hospitality training Academy and that there could be a role for QMU and Edinburgh College. VN informed members of the intention to hold a meeting with a small group at the Yacht Club to look at the Quay and other viable alternatives for its use.</p> | <b>IC</b>   |
| <b>11. 2018 -19 Priorities</b>                                   |  |   |
|  | <p>SB Highlighted a list of Priorities that would be considered by the Budget and Priorities Sub Group prior to being presented to the Partnership at the next meeting.</p>  |   |
| <b>12. AOCB</b>  |  |   |
|  | <p><b>Attendance</b> - IC asked everyone to please make sure they have signed in so we have an accurate record of everyone in attendance.</p>  |   |
| <b>13. 2018 Meeting Dates</b>                                    |  |   |
|  | <p>Area Partnership meetings for 2018 are as follows:</p> <ul style="list-style-type: none"> <li>• 20 August 2018 – Annual Meeting</li> <li>• 1 October 2018</li> <li>• 3 December 2018</li> </ul>   | <p>Apologies to be sent to <a href="mailto:Musselburgh-ap@eastlothian.gov.uk">Musselburgh-ap@eastlothian.gov.uk</a></p> |