



**REPORT TO:** East Lothian Integration Joint Board

**MEETING DATE:** 23 August 2018

**BY:** Interim Chief Officer

**SUBJECT:** Appointment of Chief Finance Officer

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## **1 PURPOSE**

- 1.1 The report asks the IJB to approve the appointment of a new Chief Finance Officer (Section 95 officer) to replace the current CFO who is retiring at the end of September 2018.

## **2 RECOMMENDATIONS**

- 2.1 The IJB is asked to approve the appointment of Claire Flanagan as the Chief Finance Officer for East Lothian IJB. This appointment to be effective from 1 October 2018.

## **3 BACKGROUND**

- 3.1 A paper was presented to the IJB at its April 2018 meeting explaining that the current Chief Finance Officer is going to retire at the end of September 2018 and laying out the process for the selection of a candidate to be offered to the IJB to undertake the role of Chief Finance Officer for the IJB.
- 3.2 Only the IJB can appoint its own Chief Finance Officer but the Integration Scheme described a mechanism whereby the IJB's partners (East Lothian Council and NHS Lothian) can provide the IJB with a suitable candidate.
- 3.3 The IJB agreed to continue to utilise the current model to support the role of the CFO – that is that the role is not considered to be full time and that the proposed candidate will undertake the role of Chief Finance officer for East Lothian IJB and the role of Chief Finance officer of Mid Lothian IJB.
- 3.4 An interview was held on 17 July 2018 with the panel including representatives from the IJB, NHS Lothian, East Lothian Council and

Mid Lothian IJB. The panel unanimously agreed to recommend Claire Flanagan for the role.

- 3.5 Claire is current an employee of NHS Lothian and will be seconded by NHS Lothian to this role.
- 3.6 In order to ensure that the Annual Accounts are signed off by the current CFO – in the interests of continuity and governance – it is recommended that this appointment is effective from 1 October 2018. The current CFO can therefore sign off the 2017/18 annual accounts.

#### **4 ENGAGEMENT**

- 4.1 The post was advertised within East Lothian Council, Midlothian Council and NHS Lothian.

#### **5 POLICY IMPLICATIONS**

- 5.1 There are no new policy implications arising from this paper

#### **6 INTEGRATED IMPACT ASSESSMENT**

- 6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy

#### **7 RESOURCE IMPLICATIONS**

- 7.1 Financial – There are no further resources implications from this appointment. The Integration Scheme lays out that the partners will provide – at no charge – a CFO to the IJB. This post will be funded by NHS Lothian.
- 7.2 Personnel – none.
- 7.3 Other – none.

#### **8 BACKGROUND PAPERS**

- 8.1 Process for the appointment of the CFO - report to the IJB, April 2018.

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