

## Members' Library Service Request Form

Date of Document	02/07/18
Originator	Ed Hendrikson
Originator's Ref (if any)	
Document Title	Access to Leisure Scheme

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Additional information:

Authorised By	Tom Shearer
Designation	Head of Infrastructure
Date	02/07/18

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**REPORT TO:** Members' Library Service

**DATE:**

**BY:** Head of Infrastructure

**SUBJECT:** Access to Leisure Scheme

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## **1 PURPOSE**

- 1.1 The purpose of this report is to provide information on an adjustment to the Access to Leisure cost proposed by enjoyleisure and approved under delegated authority.

## **2 RECOMMENDATIONS**

- 2.1 It is recommended that Councillors note the information provided on the Access to Leisure scheme and adjustment to cost.

## **3 BACKGROUND**

- 3.1 The Access to Leisure Scheme offers residents of East Lothian who qualify through eligibility criteria to benefit from discounted rates to access Sport and Leisure provision within the County (see Appendix 1).
- 3.2 Having previously been known as Leisure Pass, the scheme was re-visited and amended to Access to Leisure in March 2013. A group reviewed the categories and cost of the scheme and benchmarked the East Lothian scheme with other similar schemes operating elsewhere across Scotland within Local Authorities and Leisure Trusts. An increase in price from 50p to £1 was approved as part of the review.
- 3.3 Within the approved Council budget for 2018/19, £150k was allocated for a reduction in the contract payment to enjoyleisure. As an efficiency measure, enjoyleisure have proposed an increase in cost of a single Access to Leisure use from £1 to £1.50. The proposed price increase aims to support the reduction in budget whilst continuing to offer discounted rates to access Sport and Leisure provision. There are no other changes to the scheme proposed other than the price increase.

- 3.4 Through delegated authority the Head of Infrastructure in consultation with the Cabinet Spokesperson has approved the increase in price. This change will take effect as of the date of this report.

#### **4 POLICY IMPLICATIONS**

- 4.1 This report supports the Council's commitment to equalities and promoting Community Wellbeing as there are no changes to the Access to Leisure scheme proposed other than an increase in cost. It contributes to promoting healthy communities and supporting disadvantaged individuals and families. It is consistent with the Council's priority of promoting healthy living and improving social care.

#### **5 INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

#### **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – Any financial implications will be dealt with as part of the enjoyleisure contract payment.
- 6.2 Personnel - None
- 6.3 Other - None

#### **7 BACKGROUND PAPERS**

- 7.1 Appendix 1 – Access to Leisure Application Form

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<b>DATE</b>	2 July 2018



### The Application Process

- Hand your completed application into a sports centre, community centre or The Brunton.
- This will be sent to the enjoyleisure Head Office for processing.
- For applications where the accompanying paperwork is complete, the aim is to process cards within 14 days of receipt.
- Cards should be collected from the place you nominated after 14 days.
- Cards are issued free. However, if they are lost or damaged, a £2 replacement cost will be charged.

In order to keep costs down, our preferred method for contacting you regarding your card will increasingly be by email or text. Your email address and mobile number will be used for Administrative purposes only. If you are happy to receive texts or emails for other communications from *enjoyleisure*, there is an “opt-in” tick box overleaf.

ACCESS TO LEISURE cards may be used at any of the following *enjoyleisure* facilities

AUBIGNY SPORTS CENTRE  
Mill Wynd | HADDINGTON | EH41 4DB  
01620 820650

DUNBAR LEISURE POOL  
Castle Park | DUNBAR | EH42 1EU  
01368 866040

LOCH CENTRE  
Well Wynd | TRANENT | EH33 2JX  
01875 824140

MEADOWMILL SPORTS CENTRE  
Off the B1361 | BY TRANENT | EH33 1LZ  
01875 619079

MUSSELBURGH SPORTS CENTRE  
Newbigging | MUSSELBURGH | EH21 7AS  
0131 653 5208

NORTH BERWICK SPORTS CENTRE  
Grange Road | NORTH BERWICK | EH39 4QS  
01620 820730

MUSSELBURGH LINKS - THE OLD COURSE  
Balcarres Road | MUSSELBURGH | EH21 7SR  
0131 653 5122

WINTERFIELD GOLF CLUB  
St Margaret's, Back Road | DUNBAR | EH42 1XE  
01368 863562

ACCESS TO LEISURE Cards can also be used at  
MERCAT GAIT SPORTS CENTRE  
PRESTONPANS | 01875 815483

# ACCESS TO LEISURE

## What benefits do I get from the card?

The Access To Leisure card allows use of East Lothian Council's leisure facilities:

- from Monday to Friday
- between 9.00am and 4.45pm (latest booking 4.30pm)
- for £1 per session
- reduced rates operate at all other times.

To qualify, users must reside in East Lothian and meet one of the categories listed overleaf.

Access To Leisure Cards give entry to gyms, swimming pools, golf, crèches, fitness classes and children's sports programmes.

Category	Evidence Required	Valid For	Box Code
Family/Working Tax Credit	Family/Working Tax Credit Award Letter. Total household income must be less than £16,010.00	1 year	F
Carer	Carer's Allowance Award Letter	1 year	H
Long Term Sick	Employment and Support Allowance Letter	1 year	L
Single parent	Council Tax Letter and Child Benefit	1 year	P
Single parent in receipt of Child Tax Credit	Child Tax Credit Award Letter	1 year	P
Foster Carer	Must apply through East Lothian Council Social Work.	1 year	
Student	Current Matriculation Card Letter of acceptance. Full time student at College or University.	1 year	S
East Lothian Council Health Improvement Support Programme	Must apply through East Lothian Council Healthy Living Service.	1 year	E
Children	Must be dependant on one of the above categories and aged 5 - 16yrs (up to 18 if still at school)	1 year	C

Children in Care / Kinship Carer	Must apply through East Lothian Council Children's Wellbeing.	1 year	K
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War Pensioner	War Pension Letter	1 year	W
Senior Citizen	Pension Credit Award letter	1 year	A

Unemployed 16 - 17yrs	Statement from Careers Office	3 months	U
Unemployed 18+yrs	Jobseekers Allowance Letter	3 months	U
Child of Unemployed	Parents Evidence	3 months	U

Disability	Disability Allowance Award Letter	3 years	D
Child of Disabled	Parents Evidence	3 years	C

**RENEWALS:** Should be accompanied with up-to-date evidence from a relevant, official source.



### Application Form

*Please complete this form in block capitals*

Surname.....Title.....

First Names.....

Address.....

.....

Postcode..... Date of Birth.....

Tel. Number.....

E-mail Address (\*).....

Mobile No (\*).....

(\* From time to time, enjoyleisure may wish to contact you about news, events or offers. Please tick here if you are happy to receive these)

Signature, or that of parent if applicant is under 16

.....

Previous Card Number / ID.....

I would like to apply for the following Access To Leisure Card (please tick applicable box as shown opposite)

A  C  D  E  F  H

K  L  P  S  U  W

Please submit your application and qualifying evidence to a Sports Centre, Community Centre or the Brunton Hall. A passport sized photograph is also required if handing in your application at the Brunton or Community Centre.

#### FOR OFFICE USE ONLY

Evidence provided.....Checked by.....

Return card to.....

Date Application received at HO.....

Card issued by.....Date.....