

Musselburgh Area Partnership

Minutes of the Meeting of the Musselburgh Area Partnership Monday 4th December 2017, 7-9pm Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

Members (and substitute members) present:

Iain Clark, Chair (IC)
 Margaret Stewart, Musselburgh & Inveresk CC (MS)
 Irene Tait, Musselburgh & Inveresk CC (IT)
 Alister Hadden, Wallyford CC (AH)
 Jeanette Boyd, Windsor Park TRA (JB)
 Cathie McArthur, Windsor Park TRA (CMc)
 Sharlene Miller, Musselburgh GS Parent Council (SM)
 Janice MacLeod, Support from the Start (JM)
 Cllr. Katie Mackie, Elected Member (KM)
 Cllr Andrew Forrest, Elected Member (AF)
 Vivien Struthers, Stoneyhill PS Parent Council (VS)
 Barry Turner, Musselburgh Conservation Soc. (BT)
 Stuart Thomson, Old Craighall TRA (ST)

Others in attendance:

Stuart Baxter, Area Manager, ELC (SB)
 Shirley Gillie, Business Support Administrator, ELC (SG)
 Linda Finlayson, Beach Lane TRA (LF)
 Marilyn McNeill, IJB, (McN)
 David Dalgleish, CLDS, ELC (DD)
 Louise Dickson, Friends of Hope PI/Ravensheugh Rd, (LD)
 Christine Shaffer, Friends of Hope PI/Ravensheugh Rd, (CS)

Apologies:

Emma Stewart, Musselburgh Council of Churches (ES)
 Gaynor Allen, Musselburgh GS Parent Council (GA)
 Veronica Noone, Fisherrow Waterfront Group (VN)
 Callum Maguire, QMU (CM)
 Cllr. John Williamson, Elected Member (JW)
 Cllr. Stuart Currie, Elected Member (SC)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	IC welcomed everyone this was followed by introductions and introductions IC congratulated Musselburgh Community Council for their Christmas Market and Torchlight procession which had a huge turnout.	
2. Approval of Minutes – 2 October 2017		
	Minutes were approved, proposed by JB and seconded by AH	
3. Matters Arising		
	Poverty Commission has 52 recommendations and we think the partnership could help with 18. These are embedded into the plan. Improving attainment is a Key focus. Fiona Robertson Head of Education	

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	<p>informed IC that schools would be looking to address all recommendations in the Report and suggested that Musselburgh AP meet with cluster heads to see what Schools are doing in relation to poverty and to look at how the Area Partnership can offer help and support. SB/IC were planning to meet with the cluster heads so they will get that meeting arranged as soon as possible. £15,000 left from £20,000 specifically to help with poverty. Poverty is wider than just young people so look at possibly senior citizens. Members were asked to have a good think before the next meeting and were asked to feed this information to the sub groups also. Raise awareness through the Children & Young Peoples Network, linking in and giving support. Look at the wider community to see if anyone needs help and support.</p> <p>We have an application for funding from the Musselburgh Baptist Church seeking £500 to supply a Christmas Dinner for between 30-40 people who would be on their own on Christmas Day. Volunteers would make all the diner and the cost is to cover food/decorations/small gift etc. This group do a tremendous amount of work for the community. The group agreed unanimously to fund this worthwhile project. SG to forward decision form to the organisers.</p> <p>The Community Council agreed to donate the selections boxes that were left over from their event last night to support the Church with this Christmas Diner. Contact details were passed to MS/IT to deliver the selection boxes.</p> <p>JMc happy to meet with the Primary school representatives with regards to poverty. She also informed the Partnership that the Hollies centre do cookery classes and said we may need to help promote this and look at this organisation could help with holiday hunger by providing hot food etc. – it was asked how many were attending the Hollies? IC replied that he and Stuart would look to find out more information.</p> <p>IT attended QMU and watched a 10 min film about young people who don't have the basics skills for even simple things like sewing on a button. Bridges do offer a variety of courses. IC/SB will contact them for a list of help that they can offer.</p> <p>SM asked about bridging the gap for young people not attending schools and are missing out on basic skills. How can we help? Who do we speak to? One suggestion was perhaps linking with the job centre and invite them along to a future meeting. It was also suggested that housing could provide supported accommodation advice. It was also suggested that Blue Triangle who provide housing for 16-25 year olds who are experiencing homelessness and Looked after Children and Young People (LAC) at Lothian Villa may also welcome support. This is a wider conversation and needs time spent on gathering information. CMC advised that LAC should be a priority for ELC.</p> <p>The Area Partnership received an email from the secretary of the Fraternal looking at all the events that effect Musselburgh throughout the year and the level of disruption experienced. The group discussed all the positives and negatives of these event. SB advised the 1st concern of the council is to limit any effect on the public. Look at how we minimise disruptions and look at the impact. There are huge benefits to these</p>	<p>IC/SB</p> <p>All</p> <p>SG</p> <p>MS/IT</p> <p>IC/SB</p> <p>IC/SB</p>

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	<p>events but we need to work together to minimize the impact on the local community and good communication is very important part of this. The Area Partnership will contact EL Council regarding these concerns and ask to be kept up to date with planned events. Musselburgh and Inveresk Community Council are also looking into this. CMc said she has always been notified at least 3 weeks in advance of road closures or anything that may affect the street where she lives. Everyone agreed it has been a busy year for events in Musselburgh this year.</p>	<p>IC/SB</p>
4. Sub Groups		
	<p>Active Travel – Alan Bell from Recharge gave a very good presentation at the last sub-group meeting regarding the results of the path audit. A meeting is arranged for January 2018 re the roads budget to see what progress can be pre planned for the new budget. £18,000 is set aside for the Wallyford Footway work. A £10,000 sum has been identified in the budget for improvements identified by the active travel sub group. A need to improve signage was highlighted in the audit and some of the budget could be used for this. Another option highlighted in the study was a possible path at Hope Place. Along the side of Mrs Foreman’s to go through the trees.</p>	
	<p>Children & Young People Network – JMc reported that funds from the Education Attainment Fund has now been allocated. ELOSCN were also successful in their bid to provide a breakfast club within Whitecraig PS.</p> <p>The group have been working on the Christmas book advent which gives each family 23 books to read each night in December, then the night before Christmas for Christmas Eve. JMc wanted to say a huge thank you to all the volunteers that wrapped all the books. 11 families are going to benefit from this and big thank you to Home Start for their help. Home Start will evaluate this. Thank you also to Zero Waste for giving us space to wrap all the books in. There are a lot of books left over and we are looking for storage space.</p> <p>The next meeting in January we need to look at the following: Holiday activities to be coordinated, Look at Holiday provision and the key elements like hot food and learning from play this needs to be high quality we need to learn from others in East Lothian.</p> <p>We need to take stock of the Education Initiatives to look at all the successes and look at evaluating how successful everything has been. JMc wanted to thank the group for all their fantastic work.</p>	
	<p>Senior Citizens Network – CM/DD provided an update – Wellbeing passport The first training session on the Wellbeing Passport had taken place and it had gone really well. 6 volunteers have been trained and are now off and running. Good ideas and suggestions were discussed at the training day. Further training days are likely and some leads had been received from Queen Margaret University.</p> <p>Extensive work has been done on fine tuning the interview questionnaire on the “What Matters” research project consultation. A Notice requesting volunteers is due to go out shortly with a view to completing the project and presenting findings to the Partnership by the end of March 2018. IC commented It has been worth while taking the time to get this questionnaire right.</p>	

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	<p>CM reported that people are amazed at what is happening in our area. The range of small groups getting together to support each other. There are a whole host of things going on. If anyone knows of anyone who is lonely or needing some help please contact CM and she will be able to help signpost them to an appropriate group for support.</p> <p>Musselburgh Health & Social Care meeting is Wednesday 6th December 2017. IC thanked the group for all their great work.</p>	
	<p>Communications – IC provided an update. The big project for this group was the Musselburgh Communities Day which was a huge success. Looking forward to planning next year’s Communities Day.</p> <p>The group are now focusing on creating a new Musselburgh Website which is not live yet. The address will be musselburghinfo.org. IC stated he would like it to be a one stop shop a web site with links to all the key agencies etc. and it must look and feel ‘professional’.</p>	
5. Chair Report		
	<p>Musselburgh Market Day – The market is going well and we will be setting up a review meeting to discuss options and consider how we can diversify. A date, time and venue will be set for this meeting.</p> <p>The Chair had been invited to a meeting with the Council’s Corporate Management Team and Kevin Stewart MSP the Minister for Local Government and Housing, Kevin was keen to see how the partnership model was working, to look at the structure in place and the benefits it was delivering to the community. It was seen that the partnership model was working well and this can only be positive for the Partnership. There needed however to be better Communication from ELC to some Council Departments regarding the role of Area Partnerships in delivering projects that need their support.</p>	IC
6. Participatory Budgeting Event		
	<p>The Area Partnership have £20,000 set aside for a Participatory Budgeting (PB) event. Scottish Government have indicated local authorities should commit to allocating at least 1% of council budgets through participatory processes.</p> <p>The Partnership is having its first event in 2018 and this is the year of the young person. The steering group has been set up and had their first meeting 2 weeks ago. Vivien Struthers has been elected Chair of this group and is excited about this Initiative. We will be using the PB process to actively engage 8-18 year olds.</p> <p>“Your Voice Your Choice” is the name the group have chosen for this initiative. The application forms will be available on line and we need to let everyone know that this is available to individual children or groups with ideas/projects. Everyone needs to meet the stated criteria and outcomes. We are referring to adults who support children with their application as a “project coach”, however the ideas need to be from the young persons themselves.</p> <p>We will be checking all applications and short list 25 projects or initiatives that meet the criteria. They will be invited to the Brunton Hall on 27th February to pitch their idea for 2 mins and there will be a decision on the day. A decision will be made on the day only by the young people of the</p>	

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	<p>community. You need to be at the Brunton Hall to be able to vote. We want everyone to be inspired and make this a fun and exciting day. We need to get the message out to everyone to hold the date 27th Feb 2018.</p> <p>A further meeting will be held on December 6th. We appreciate time is tight and IC wanted to thank VS for all her hard work.</p> <p>There will be a concentration on Communicating the event throughout the Community especially on social media to raise the buzz and excitement around this initiative. There will be a review and debrief after the event to learn lessons for the future.</p>	
7. Area Manager's Report		
	<p>Leven Hall Links Boating Pond - SB gave an update. Tenders are in for the boating pond and will be assessed this week. The budget is £10,000 and tenders are within this. Initially there will be an inception meeting with the successful consultant to see how we move this forward. This will involve extensive consultation which will include all the groups who use this, other stakeholders and the community.</p> <p>War Memorial – The contract has been awarded to contractors Scott and Brown and work will start in the new year.</p> <p>Drift Path – we looked at a successful bid to widening the path, however although having had discussions with several services surrounding this bid it was not until after we made the bid, that we were made aware the section of path was subject to a planning condition to be provided by the Developer at Pinkie Mains Farm development.</p> <p>As a consequence we looked at a section of path both sides of the railway line/station/under-path on the south side of the railway line to complement the work already taking place on this side to link this path to the railway station. This section of path is narrow and overgrown and we intend to widen it to 3 metres and provide lighting. There are some issues regarding ownership Howard Wallace owns part of the land and is keen on this project. Walker Homes/Barrett homes passed responsibility to James Gibb property factors. We were in discussions with the factor to progress this project. It is intended to match our Contribution of £15,000 with additional resources from SEStran looking at a total project cost of around £60,000.</p> <p>BT said that the section that has been completed is excellent and there has been a lot of work to get to here. AH is helping negotiating with the factor will write to him again tomorrow to get an update.</p> <p>SB reported the widening the path outside the shops in Wallyford was still proving difficult. SB will check with the council for an update and see what can be done to resolve this issue as the Partnership have £18,000 roads budget set aside for this however we need an agreement from the shopkeepers to make improvements to the wall before this can be progressed.</p>	<p>Alistair</p> <p>SB</p>
8. Consultations		
	The East Lothian Council budget for 2018-2019 is online on their website encouraging everyone to have their say. Paper copies are also available.	
9. AOCB		
	Sleep in the Park	

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	<p>Stuart Baxter and Iain Clark are sleeping out on Saturday night to raise money and awareness for the Homelessness – Well done</p> <p>Check with amenities to see where they are re the flowers in Pinkie and Windsor Park.</p> <p>IT suggested if there is any budget left can we look at the walk way at the lagoons near the cadet hut. Would be good to have this joined up with Goose Green which would help any wheelchair uses. It was agreed this was a good suggestion.</p> <p>JMc mentioned an application from Roots and Fruits for £951.00. Everyone felt it was a good application in principle but needed a few details clarified, there was also the possibility this could link into other initiatives. JMc will contact them for more details and will feed back to the group.</p> <p>SB mentioned the proposal in conjunction with Housing to look at creating allotments in Delta Drive. There is also a cleared area of ground at the back of Fisherrow Community Centre. Stuart to contact Ronnie Elliot Chair of the trust to progress this project, It was also suggested that 'Dad's Shed' may be able to offer assistance.</p> <p>IC thanked everyone for all their contributions throughout the year and wished everyone a very Merry Christmas</p> <p>JMc thanked IC for all his hard work over the year.</p>	<p>SB</p> <p>JMc</p>
10. 2018 Meeting Dates		
	<p>Area Partnership meetings for 2018 are as follows:</p> <ul style="list-style-type: none"> • 5 February 2018 • 26 March 2018 • 18 June 2018 • 20 August 2018 – Annual Meeting • 1 October 2018 • 3 December 2018 	<p>Apologies to be sent to Musselburgh-ap@eastlothian.gov.uk</p>