

# North Berwick Coastal Area Partnership

## Minutes of the North Berwick Coastal Area Partnership Meeting Tuesday 20<sup>th</sup> March 2018, 7-9pm at Hope Rooms North Berwick

Voting Members present:	Substitute members present
Hilary Smith, Chair (HS)	
Gordon Gray, Vice Chair (GG)	
Cllr. Jane Henderson, Elected Member (JH)	
Ann Orr, Dirleton Village Association (AO)	
Derek Carter, Dirleton Village Association (DC)	
Laura Forrest, Sustaining North Berwick (LF)	
Tim Harding, Lime Grove TRA (TH)	
Helen Bradley, Aberlady Primary School Parent Council (HB)	
John Baird, Voluntary Car Scheme, (JB)	
Nicky Fox, NB Community Centre Management Committee (NF)	
Deborah Ritchie, Health & Wellbeing Association (DR)	
Tillie Baird, NBC Health & Wellbeing Association (TB)	
Lesley Kay, NBC On the move, (LK)	

### Others in attendance:

Sandra King, Area Manager, East Lothian Council (SK)  
 Shirley Gillie, Business Support Administrator, East Lothian Council (SG)  
 Marilyn McNeill, IJB (MMcN)  
 Paul Leggott, NB Resident (PL)  
 Jonathan Best, NB Resident (JB)  
 Jan Gaunt, Support from the start  
 Richard, North Berwick Volunteer Car Scheme  
 James Meston, North Berwick Volunteer Car Scheme  
 Jenny Potter, North Berwick Business Association  
 Carlene McNair, North Berwick Business Association

### Apologies:

Tom Drysdale, GACC (TD)  
 Ian Watson, NB Area Children & Youth Network (IW)  
 Isabel Anderson, NB First Responders/NBHTA (IA)  
 Donald Hay, Aberlady Community Association (DH)  
 J.F, Gullane Primary School Parent Council (JF)

AGENDA ITEM	KEY DISCUSSION POINTS AND DECISIONS	FOR THE ATTENTION OF
<b>1. Welcome, Introductions and Apologies</b>		
	HS welcomed everyone. Apologies received were noted.	
<b>2. Minutes from Previous Meetings</b>		
	Minutes from the meeting 16th January 2018 were are true representation.	
<b>3. Matters Arising</b>		
	Health & Social Care – DB has written to DS and received a response.  Mental Health - NF re costing of mental health app. Keep this on the agenda. NF is speaking to Mental Health Youth Worker re training	<b>NF</b>

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	<p>Short Term Priorities - HS/SK discussed that some short term priorities will not be completed within this financial year</p> <p>Area Partnership Training Session - SK updated that the session in Dunbar had gone well, MMcN attended and found it very useful.</p> <p>Fire Starter Festival - NF updated that the first Fire starter meeting was attended by 38 people which was excellent. Great suggestions and the next meeting will be on <b>2 May 2018 at 12-3pm in North Berwick Community Centre</b>. They are looking into generated ideas and suggestions to narrow these down to 5 or 6 possible projects. One idea was to run a street party to promote Mental Health within the community bringing everyone together. NF extended an invitation to the partnership to get involved.</p>	<p><b>All partners</b></p>
<p><b>4. How priorities are set</b></p>		
	<p>There was a brief discussion on the purpose of the AP and how its budget is allocated.</p> <p><b>1. Inequality</b> The ward profile outlines areas of inequality across the Area. The Area Partnership remit is to encourage projects and work that will address such inequalities.</p> <p><b>ACTION. Ward profile to be recirculated to AP</b></p> <p><b>2. Setting priorities for AP budget allocation</b> Each subgroup, partner or individual can bring forward their ideas at any time for consideration by the Partnership members at the APM. To be adopted into the Plan they must</p> <ul style="list-style-type: none"> <li>- Show how the project addresses inequality</li> <li>- Have a group or individual who will drive it forward</li> <li>- Have identified specific goals and/or outcomes</li> <li>- Be achievable</li> </ul> <p><b>3. Setting priorities</b> Projects from the Plan will be prioritised according to various factors including need, geography, impact, etc. The public can contribute to this process but the final decision is made by the AP members using a simple voting system.</p>	<p><b>Admin</b></p>
<p><b>4. Review of existing Priorities</b></p>		
	<p>Projects from 2017/18 not yet completed will be carried forward where possible. Those not yet started will be included in the priority setting process for 2018/19 budget.</p> <p>See attached report for details of 2017/18 spend. Please note that final figure for Roads budget is not included.</p>	<p><b>All partners</b></p>
<p><b>5. Setting Priorities for 2018/2019 Budgets</b></p>		
	<p><b>1. Villages</b> <b>Aberlady</b> – The recent results from a Climate Friendly survey has identified a number of priorities. EV fast charging point, Renewable Energy Company, Fruit and vegetable garden at Kirk Stables, flower and shrub garden in the Memorial Garden (lowering of High Hedge), 20 mph trial for the village, diverting through traffic via B1377 route (Ballencrieff-Longniddry), traffic calming measures and pedestrian</p>	

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	<p>access to community facilities to be made safe, off-road cycle way between Aberlady and Ballencrieff and Aberlady-Longniddry.</p> <p><b>Whitekirk</b> – The completion of the path has been welcomed by residents and there are no further priorities at present.</p> <p><b>Dirleton</b> –</p> <ol style="list-style-type: none"> <li>1. Public Realm Heritage Project (details supplied). OpenReach survey to estimate costs to underground overhead telephone wires: £1,500 (Estimate only)</li> <li>2. Repair the bus shelter roof at Halliburton Terrace</li> <li>3. Bowling and Outdoor Club Improvements: Cost to appoint an architectural technician to write a technical specification for clubhouse improvements: £750 (Estimate only)</li> </ol> <p><b>Gullane</b> – no representation from Gullane at the meeting. The Village Hall may wish to apply for funding to make their stage more accessible.</p> <p><b>Drem</b> – Dangerous road across bridge. Perhaps a mirror could help with the safety issues. This is being looked at by Roads. The heavy snow has taken away fencing at the bridge it was suggested that the landowners be asked to fix this. JH will check land ownership with the Community Council</p> <p><b>2. Community Councils</b></p> <p><b>North Berwick Community Council.</b> no representative at the meeting.  <b>Gullane Area Community Council,</b> No representative at the meeting.  <b>Dunpender Community Council,</b> No priorities suggested.</p> <p><b>3. Subgroups</b></p> <p><b>Health &amp; Wellbeing Association</b> –DB/TB gave an update. The group has been busy promoting health and wellbeing in the community. The group would like to see more representatives from the villages and rural communities to address access inequalities.</p> <p>There is hidden poverty and the gap between rich and poor makes life difficult for people on low incomes which impacts on their health &amp; wellbeing. There is a need to raise awareness of and reduce inequalities.</p> <p>Priorities for next year include a continued dialogue with the Health and Social Care Forum, identify support services for people with drug or alcohol issues, continue work with people living with dementia and carry out research into social isolation. The group aim to gather the views of older people experiencing isolation and wish to allocate funding for a consultation. The Intergenerational event will be an opportunity to propose projects generated from that day. The theme of Death and Dying will continue with a remembrance lunch planned in November. Transport was identified as an issue and the Partnership funded an advert in the paper seeking more volunteer drivers. AO is collating work for the transport leaflet and may need funding to help with this. The Group are requesting a total of £25,000.</p>	<p style="text-align: center;"><b>JH</b></p>

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	<p>DB stressed the importance of the local volunteer transport, not just for people in the community to access hospital appointments but as a preventative measure to keep people active and involved in their community, this is a vital message.</p> <p><b>On the Move &amp; Charrette</b> – ELC require to employ an external consultant for the design and costings work needed in order to secure funding for the development of the East end of NB High Street. Cost is estimated £15-20k. Work on remodelling junctions at Abbey Road and Church Street will cost around £10k for each site. Further work on Melbourne Place junction is also planned. The costs for this will be minimal. A working group (AP and ELC) will continue to meet to take forward the Charrette priorities and anyone interested in joining, let HS know. Appreciative thanks to LK for her Chairing of this group over the last 2 and a half years.</p> <p><b>ACTION. Those wishing to be part of the working group should let HS know as soon as possible</b></p> <p><b>Lime Grove Asset Transfer Sub Group</b> –LK issued a summary report (attached) which gives an up to date position for the Lime Grove Asset Transfer request. It was agreed that members present support this proposal. There has been an amazing amount of work involved in this. Well done to the Consultants and LK who has Chaired the Group for the summary report which is very informative.</p> <p><b>Children &amp; Youth Network</b> – The group would like to continue with the following projects:- Family Worker, Mental Health Worker, and Employability Work from the Educational Attainment Fund. The schools have been incredible supportive and wish to continue and expand the work. There is a need to look at sustainability of Workers. The group also wish to support a Youth Shelter following the video which was produced by the young people to show the lack of youth facilities. Viridor may fund this and the group is seeking 10% match funding of £2,000 from the General Fund.</p> <p><b>Support from the Start</b> – No representative present but the group wish to continue with the Family Worker post which is making an impact and to contribute to the Parenting Pathway. A report from the Family Worker was circulated (See attached).</p> <p><b>North Berwick Area Sports Hub</b> – No representative present. Possible Funding request re Dirleton Bowling Club. Issues with a venue for the Netball Club mentioned.</p> <p><b>ACTION. HS to contact FM to ask for their priorities/suggested projects</b></p> <p><b>Economic Development Group</b> - North Berwick Business Association members present. Employers offering local jobs often can't attract anyone due to transport especially for seasonal, part time or full time positions. People from surrounding areas would be suitable but can't access public transport or don't drive. Concerned about Bus routes ie cost and length of time the journey takes. Larger employers could consider offer transport to bring staff in from surrounding areas but most businesses are not big enough. Need to look at priorities from the Business Association. We need to continue to market North Berwick as a day or holiday destination. The Association has only 2 representatives on the committee who manage the website, social media platform and Tourist Information point in</p>	<p>All</p> <p>HS</p> <p>Economic Dev</p>

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	<p>Why Not. Their priority is to reprint the map and leaflet and would like support from the Partnership.</p> <p><b>ACTION. NBBA to work with others in group to develop proposal for funding</b></p> <p><b>Roads Budget.</b> An allocation of £5,000 for Smarter Places, Smarter Choices will secure match funding to promote walking and cycling.</p>	<p><b>Group/NBB A</b></p>
<p><b>6. Non-budget discussion items</b></p>		
	<p><b>Volunteer Car Scheme</b></p> <p>North Berwick Volunteer Drivers Scheme - Representatives from the committee explained that they had received a letter cutting their funding from the Health &amp; Social Care Partnership. The Scheme has maintained a good relationship with partners for over 20 years. Their grant has been cut before and they continue to fundraise to maintain the service. HS touched on the ward profile stats which demonstrate the continued need for local transport. They received a best value review 6 months ago and have had no feedback since. The email cutting their funds came out of the blue and they had no indication of any problems. They found the wording of the letter upsetting e.g. decommissioning the service. DB would like this to be discussed at the next Health &amp; Social Care Forum as cutting this much needed community service sends out the wrong message to the wider community especially at this time. The volunteers provide a lot more than transport, they often accompany people to the hospital or doctors surgery appointment and can sometimes be the only person someone sees in weeks. TB mentioned the high value and effective outcomes of the scheme. Volunteers had provided offer 1000 lifts a year at a cost of around 30p per lift which represents good value. Members asked if the group were going to appeal this decision. They have written and have a committee meeting on Thursday. JH received a response from her email to DS who will be looking into this and will follow this up. MM will also write to DS.</p> <p><b>ACTION. Representation to be made to the H&amp;SC Partnership asking for a review of this decision</b></p> <p><b>Health and Social Care Forum</b></p> <p>Health &amp; Social Care Forum - consultation on health services e.g. future of services offered at the Eddington Hospital and Abbey Care Home for Older People. This is an opportunity to open up the consultation process on how local services will be delivered in the future given the increase in population and the growing number of older people in the area. There is a need to have a strategic focus including the need to extend the Health Centre. The consultation will run over 3 months. There was concerns expressed re the minor injuries service which appears not to be included in the consultation process. Members wanted it make it clear that they are not prepared to give up on any current services until new provision is in place and wanted an absolute guarantee on this. TB explained that in this consultation the whole community needs to get involved, and more people and more groups need to attend the Health &amp; Social Care Forum meetings.</p> <p>Some feedback from the previous meeting was that it was too near Christmas, was only 1 weeks notice and that a meeting at 5pm excludes many people.</p>	<p><b>GG/MMN/J H/DB</b></p>

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	<p>There was a need to let the community all future dates of Forum meetings and the Health &amp; Wellbeing Association will continue to take an active role in this.  <b>ACTION. Ensure dates of future meetings are circulated through AP</b></p> <p><b>20mph zones</b>            JH to report back on the extension the pilot scheme</p> <p>On the Move group are holding a special meeting to discuss the Transportation strategy and consultation on Wednesday April 18<sup>th</sup>, Hope Rooms, 7pm.  <b>ACTION. Details of the consultation and public meetings/workshops to be circulated asap</b></p>	<p><b>Health and Wellbeing Association</b></p> <p><b>JH</b></p> <p><b>Admin</b></p>
<b>7. Evaluation of Projects – Measuring Impact</b>		
	<p>We need to gather evidence to help the Partnership move forward with projects. It is important that when deciding priorities the Partnership can measure impact and there is a need to look at smarter ways to evaluate projects.</p>	
<b>8. Locality Plan</b>		
	<p><b>Locality Plan</b> - The Area Partnerships are required through the Community Empowerment Act (Scotland) 2015 to prepare a 'locality plan' for communities which experience significant disadvantage including outcomes which address inequalities. Chairs of Sub Groups have met to help take this forward.</p>	<p><b>All Chairs</b></p>
<b>9. Poverty Champion</b>		
	<p>Carry this forward to next meeting</p>	<p><b>Carry forward</b></p>
<b>10. Annual Public Meeting</b>		
	<p>It was agreed to bring this meeting forward to 15<sup>th</sup> May 2018 to allow more time for getting projects underway. The meeting will be held in North Berwick High School Café Area. This will be an opportunity for the public to vote on the priorities identified although members will have the final vote. HS is happy to stay on as Chair as the period in post has been less than a year.</p>	
<b>11. A.O.C.B</b>		
	<p><b>Coastal Museum</b>            SK circulated a flyer about the Coastal Museum and encouraged everyone to visit the Museum. It was suggested that the Partnership could organise a future meeting in the museum and include a visit beforehand.</p> <p><b>Dunpender CC</b>            Public Drinking By Laws concerns raised, it was suggested that this issue be discussed at Community Council meetings.</p>	
<p><b>Dates of Next Meetings 2018</b></p>	<p><b><u>Annual Public Meeting Tuesday 15 May 2018 at North Berwick High School.</u></b></p> <p>Tuesday 12 June 2018            Tuesday 25 September 2018            Tuesday 20 November 2018</p>	<p><b>Apologies to</b>  <a href="mailto:nbc-ap@eastlothian.gov.uk">nbc-ap@eastlothian.gov.uk</a></p>