

Musselburgh Area Partnership

Minutes of the Meeting of the Musselburgh Area Partnership Monday 26th March 2018, 7-9pm Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

Members (and substitute members) present:

Iain Clark, Chair (IC)
 Janice MacLeod, Support from the Start (JM)
 Cllr. Katie Mackie, Elected Member (KM)
 Cllr. Stuart Currie, Elected Member (SC)
 Margaret Stewart, Musselburgh & Inveresk CC (MS)
 Irene Tait, Musselburgh & Inveresk CC (IT)
 Alister Hadden, Wallyford CC (AH)
 Tanya Morrison, Whitecraig Community Council (TM)
 Cathie McArthur, Windsor Park TRA (CMc)
 Gaynor Allen, Musselburgh GS Parent Council (GA)
 Emma Stewart, Musselburgh Council of Churches (ES)
 Cllr Andrew Forrest, Elected Member (AF)
 Vivien Struthers, ELOSCN (VS)
 Sharon Brown, Musselburgh Business Partnership (SBr)
 John Waddell, Musselburgh Business Partnership (JW)
 Jim Boyle, Bridges Project (JB)
 Alan Stevens, Musselburgh Conservation Society (AS)

Others in attendance:

Shirley Gillie, Business Support Administrator, ELC (SG)
 Marilyn McNeill, IJB, (McN)
 David Dalgleish, CLDS, ELC (DD)
 Sandy Baptie, Emergency Planning & Risk Manager ELC (SBap)

Apologies:

Linda Finlayson, Beach Lane TRA (LF)
 Cllr. John Williamson, Elected Member (JW)
 Barry Turner, Musselburgh Conservation Soc. (BT)
 Callum Maguire, QMU (CM)
 Stuart Thomson, Old Craighall TRA (ST)
 Sharlene Miller, Musselburgh Grammar School Parent Council (SM)
 Stuart Baxter, Area Manager, ELC (SB)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	IC welcomed everyone this was followed by introductions and apologies IC welcomed Sandy Baptie (SBap) along to the meeting to explain his role within ELC	
2. Sandy Baptie Emergency Planning & Risk Manager		
	Sandy Baptie explained his various roles within ELC. He is on a mission to visit community councils and TRA groups looking for support and giving support to resilient communities. He identifies risks for certain areas and makes sure they are prepared to respond to the crisis. This included the red alert weather recently and also the wood that showed up on our local beaches which could be a Health & Safety risk. Once he knows about a risk he then puts in a contingency plan. The Nuclear	

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	<p>Power Station is also a risk. Any oil pollution, coastal flooding, river flooding, gas pipes etc could be risks. There is a business continuity plans in place. Work with the SAG Safety Advisory Group who organise events and make sure that all the risks and insurance checks are carried out. Council Terrorism Prevent Strategy are statutory obligations. In 2010 we had severe weather and the Scottish Government set up an initiative to help resilient communities to make their own plans. We have good relationships with community councils and TRA groups. We carried out workshops which over 100 people attended in 2014 to issue a reassurance message that had great outcomes. Community councils created asset registers to gather information re the skills in certain areas. North Berwick created a plan, looked at risks ie missing child who would be in charge/responsible etc. He added that although this is a lot of work, it works very well and has been used as best practice. This year he is looking to build on relationships and have a single point of contact, he added that a direct contact for each community council would be really helpful. SBap was investigating a new IT system which would be able to send a text to numerous numbers, he added that this would prove a very useful tool to have. SBap highlighted the need to consider data protection when creating plans and asset registers. There will be a workshop on Oct 27th 2018 in the Brunton Hall. Multi agencies will be attending ie police, fire etc and looking at scenarios. In 2014 schools were involved along with Scottish Power. This was a really good example of multi agencies working together, trying to improve relationships. This works well in Dumfries & Galloway where they have a good resilience plan. SBap stated they were continuing to learn and a good example of this was the red alert weather recently. The Community council got in touch which was great. We are all doing our best to work together. SBap stated the key was communication. Area Partnerships could have a few places at the workshop if they wanted to attend. IC stated It's great to see everyone working together to create strong links and looking for support to drive this forward. AH mentioned the incident when the digger went through a pipe in Wallyford and through the Facebook page contacted many people who turned up at the Community Centres with heaters to help etc. SBap stated that all agencies helped out and provided heaters/cookers for the community centre. He added that the Facebook page worked really well and stressed again that communication is the key and to Look out for vulnerable people who may need help. CM stated that "help in hand" initiative works really well in Dunbar. On 27th April Windsor Park Residence will be having a talk on flood protection by SBap and colleagues and everyone are welcome. During the red weather alert recently it was great to see the community helping neighbours and working together. JW mentioned legislation he had heard about saying if the path isn't cleared properly by members of the community they could then be sued. SBap asked for more information on this, he hadn't heard of this before and added this was not his understanding but would check this out. JW to send information to SBap. SBap discussed grit boxes as the council are carrying out a survey on the location and need for grit boxes. He added that they would be knocking on doors and asking for the need for grit boxes he however highlighted that if 1 person objects then they are not allowed to put the grit box at that location. SC asked if a central point could be made available to collect shovels etc if people wanted to help out in situations like the red alert weather they could collect equipment. SBap said this has been done</p>	<p style="text-align: right;">JW/SBap</p>

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	<p>before and will continue to do so. SC suggested that raising awareness of this would be good. The council did a great job of keeping main routes clear and the guys with the small buggies were good at clearing the paths. IT wanted to praise the council for the high street and some of the side streets being kept clear, Everyone was working really hard. Well Done. IC stated 2 mains things to be taken from this –1. The continuation of excellent partnership working and support and 2. To raise awareness regarding council resources and priorities. SBap informed the meeting that the main roads were kept clear for fire and police etc and felt the public made a great effort in their response, he added that he would give an update when he has checked about the legislation re the paths. KM was pleased to see community spirit and see the best in everyone during the red alert weather. Very encouraging for the community. Felt like the Dunkirk Spirt. Lots of positives came out of this. IC thanked SBap for coming along to the meeting</p>	
3. Approval of Minutes – 5th February 2018 2018		
	Minutes were approved, proposed by JM and seconded by MS	
4. Matters Arising		
	<p>Communities Day – The preferred date was September 2018 (This has now been confirmed as Saturday 1st September 2018). A mini sub group will be established to plan another successful Communities Day. Anyone interested in becoming involved please pass your name to SG. This will allow another excellent opportunity for the Area Partnership to engage and consult with communities.</p>	
5. Sub Groups		
	<p>Active Travel – The Core Path Map is now available and was shown to the group. Everyone very impressed and copies were made available to Partnership members. AH asked if there were plans to improve the signage to reflect the information on the plan. IC replied that work had already began to improve signing on the core path network. JM asked if there would be a big launch maybe even a cycle. IC hoped for an article in the courier and suggested looking at Sustrans on line version similar to St Andrews. https://fourpointmapping.sustrans.org.uk/standrewscyclemap/standrews.html SC stated that East Lothian Council’s Transport Strategy was currently open for public consultation. It is a Strategic document looking at a range of issues throughout East Lothian including: major interventions, travel routes, train stations and sustainability. IC suggested holding an Active Travel sub-group meeting to focus on this consultation. SC also suggested that the Area Partnership should also contribute to the current Musselburgh Flood Prevention Study. This has huge implications for Musselburgh. IC added that SB was attending Board meetings and would ask him to keep the Area Partnership updated on progress and the most positive time for their contribution to the project. AH mentioned that maintenance on the core paths had been exceptional. He added that local people may be able to help more by removing litter, this could be achieved if an initiative was introduced where pickers and bags were made available by East Lothian Council. It was suggested that this was a good idea and reference was made to the recent beach clean at Fisherrow where 65 Volunteers had helped clean up the beach. IC said that he would contact Stuart Pryde to see if this was possible.</p>	<p style="text-align: right;">IC/SB</p> <p style="text-align: right;">IC</p>

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	<p>Children & Young People Network – JM talked through the three funding applications that needed urgent consideration.</p> <ol style="list-style-type: none"> 1. Community Larder project (£3,300) – this is an initiative aimed at Wallyford, Whitecraig and Fisherrow to provide a community Larders similar to the “Pans Pantry” at Aldhammer House in Prestonpans. This would be in partnership with East Lothian Food Bank, The Pennypit Trust and Roots and Fruits. This would also focus on holiday hunger and link in to the holiday provision in these areas. 2. Family Learning Summer Holiday Programme & Events (£4,850) -This proposal is to provide 3 workshops in each of the four community centres Whitecraig, Wallyford, Fisherrow and MECLC. The workshops will be of 2-hour duration and include all of the learning aspects. Activities will also aim to improve confidence and will include integrated literacy and numeracy elements but will also aim to raise parents’ awareness of play opportunities that are healthy, low cost and make use of local green spaces. These workshops will also be ‘universal’ and be open to all families within the community. They could be timed to follow the lunch club provision and would therefore offer an opportunity for parents to join their children and share a positive play/learning opportunity with their child after lunch. 3. Whitecraig Playgroup - (£4,500) are looking for assistance to help supplement their other funding applications. While this is the 2nd application to the partnership they understand that their funding needs to be sustainable and that they cannot rely on the area partnership for future funding. They are actively seeking funding from other groups to ensure sustainability of the playgroup. <p>IC agreed that they need to be sustainable and that the area partnership cannot keep funding this initiative. IC stressed the importance of making the playgroup aware that they need to seek alternative means to ensure their sustainability and that the area partnership cannot consider projects that require ongoing support.</p> <p>SC agreed that the playgroup needed to focus on their sustainability.</p> <p>IC highlighted that funding for 2018/2019 Educational Initiatives (Attainment) would remain at £100,000. Following that this budget would no longer be held by the Musselburgh Area Partnership but would move to Education (although working with the area partnerships) and reduce to £50,000</p> <p>The area partnership unanimously agreed to support all 3 projects</p> <p>CM took the opportunity to highlight that the Head Teacher at Pinkie is holding a joint event, similar to an afternoon tea, with seniors and children for the forthcoming Royal Wedding. She added that she thought this was a really nice idea and would help bring people together.</p>	
	<p>Senior Citizens Network – DD gave an update on the work of the Senior Citizens. The Wellbeing Passport project is on hold just now due to Lesley Aitkenhead absence.</p>	

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	<p>What Matters Now Questionnaire – DD highlighted that Janice Andrews was currently seeking volunteers. Anyone interested should contact DD on ddalgleish@eastlothian.gov.uk. DD stressed that it was not just a case of filing in the questionnaires. That volunteers would need guidance on assisting people on how to fill these in. IC congratulated all on the work done to date and added that a great deal of work had gone in to the project. DD added that they intended to try and have a core group of volunteers with the appropriate listening skills and ensured the appropriate information is provided. Information that tells the person’s story. SC raised his concerns regarding potential cuts to ELCCF. MM added that she was aware of a significant reduction of the funding for the ELCCF and added that Lesley Aitkenhead had done a significant amount of work on this initiative and there was potential for this work to also be considered by other area partnerships in East Lothian. IC asked for help in progressing this initiative. JM and VS volunteered to help with the completion of questionnaires. IC added that anyone considering volunteering should do that soon and not wait until the next meeting.</p>	
	<p>Communications – The majority of the work carried out by the communication group has been on Your voice Your Choice which will be discussed under item 7</p>	
6. Chair Report		
	<p>IC stated that the majority of his time had been spent on Your Voice Your Choice Event – see below</p>	
7. Participatory Budgeting Event		
	<p>“Your Voice, Your Choice” – IC offered his sincere gratitude to all who were involved in the planning of this event. He added that it was a fantastic achievement considering there was only 12 weeks from start to finish. IC stated that it had been a fantastic event and had attracted extensive media coverage and the video of the event was currently being produced and IC suggested the area partnership hold a showcase event where the video could be shown to partnership members, members of the Scottish Government, East Lothian Council and other stake holders. IC informed the area partnership that over 300 attended the event and was a great showcase for the year of the young people and a credit to the area partnership with 17 projects receiving funding. VS stated that she had been massively inspired by the young people standing up in front of their peers which took a great deal of courage. While there had been tears of disappointment there had also been tears of joy and although unfortunate for those whose projects were not successful it was a great learning experience and unfortunately it was impossible to finance all of the projects. In Participatory Budgeting there are both winners and losers. IC The children who took part in the unsuccessful projects will be applauded and receive a certificate of achievement. They will also be given a £100 book token for their school/community group. IC added that a full debrief had taken place focusing on the positives as well as the negatives, understanding lessons learned and providing a learning log for future events. CM added that she thought it had been an excellent event and in particularly like the star wars figures. IC thanked VS for all the hard work pulling together the smart sheet and offered his heartfelt thanks to the planning team, volunteers, teachers, pupils and young people who took part. IC added that it was hoped to carry out future PB events in Musselburgh although the focus may change from young people.</p>	

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8. Area Manager's Report		
	<p>February and March have been particularly busy months with several Consultation Events including Your Voice Your Choice, The Old Town Hall and Tolbooth and the Levenhall Boating Pond Feasibility Study along with the many Projects that are currently being undertaken as we head towards the end of the financial year.</p> <p>PROJECT UPDATES</p> <ol style="list-style-type: none"> 1. The Creation of public area next to the bus stop and CAB in Musselburgh High Street, This work is complete apart from an area we had agreed to provide for the CAB bin storage. This is to enable the bins to be kept away from the new work to ensure a tidy and kept appearance to the area. Estates are still trying to procure this work which will now be carried out in 2018/19. 2. Musselburgh Business Partnership, Work continues with this group who are now registered as a non profit limited company in Scotland. I continue to attend the meetings and they are working towards raising funds and are aiming to relaunch the Partnership on the 15th May 2018. Representatives should be in attendance tonight and can give more details if required. 3. War Memorial, work is due to start on the War memorial this week (Commencing 26 March) all permissions have been received from the War Memorial Trust and the new apex stone has been carved and is in the Stone Masons Yard. 4. Tolbooth Old Town Hall Community Open Day, This was held on 17 February and the exhibition continued for an additional week at the Brunton Hall, there was also an entry in the ELC consultation Hub. Around 120 questionnaires have been completed and are currently being assessed. 5. Active Travel the footpaths at Whitecraig and Hope Place have been completed, The Map of core paths is being printed, counters are being purchased under Smarter Choices Smarter Places Funding this will enable us to monitor increased usage on paths we have improved and build up a knowledge of the use of paths in the Musselburgh Area. 6. The Drift Path, while we have been unable to progress this path we have purchased the Street Lighting required and are in discussions with Roads and SEStran to progress this project. 7. Work has started to improve the steps from Inveresk to the River Esk, identified in the Core Path Audit undertaken last year. 8. The Cook2Succeed project with the Bridges Project has been accepted and they look to get the group up and running shortly. 9. The Summer Lunch Clubs will be covered in Janice's Report 	
9. Consultations		
	<p>PROPOSED EAST LOTHIAN LOCAL DEVELOPMENT PLAN THE TOWN AND COUNTRY PLANNING (DEVELOPMENT PLANNING) (SCOTLAND) REGULATIONS 2008</p> <p>IC informed the partnership that he had received a representation on the above from the Scottish Government</p>	IC
10. The Quay Planning Application to convert to Care Home		
	<p>A discussion took place re the pros and cons for the planning application for a change of use at the Quay to a new care home. SC/AF made the partnership aware that they could not take part in these discussions as</p>	

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	they were members of the planning committee. IC stated that although the area partnership were not a statutory consultee in the planning process that individual groups could make representation in their own right. It was agreed at the meeting that the area partnership would submit a material objection to the application by the 30 th March 2018.	IC
11. AOCB		
	Attendance - IC asked everyone to please make sure they have signed in so we have an accurate record of everyone in attendance.	
12. 2018 Meeting Dates		
	Area Partnership meetings for 2018 are as follows: <ul style="list-style-type: none"> • 18 June 2018 • 20 August 2018 – Annual Meeting • 1 October 2018 • 3 December 2018 	Apologies to be sent to Musselburgh-ap@eastlothian.gov.uk