

East Lothian  
Integration Joint Board



**MINUTES OF THE MEETING OF THE  
EAST LOTHIAN INTEGRATION JOINT BOARD**

**THURSDAY 24 MAY 2018  
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

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**Voting Members Present:**

Mr P Murray (Chair)  
Councillor S Akhtar  
Councillor S Currie  
Mr A Joyce  
Councillor S Kempson  
Councillor F O'Donnell

**Non-voting Members Present:**

Ms P Dutton  
Ms E Johnston  
Mr D King  
Mrs M McKay  
Mr T Miller  
Mr D Small  
Ms J Tait

**Clerk:**

Ms F Currie

**Apologies:**

Ms F Ireland  
Prof M Whyte  
Ms F Duncan  
Dr R Fairclough  
Ms A MacDonald  
Ms M McNeill

**Declarations of Interest:**

None

## **1. MINUTES OF THE EAST LoTHIAN INTEGRATION JOINT BOARD MEETING OF 26 APRIL 2018 (FOR APPROVAL)**

The minutes of the East Lothian Integration Joint Board meeting of 26 April 2018 were approved.

## **2. MATTERS ARISING FROM THE MINUTES OF THE MEETING ON 26 APRIL 2018**

The following matters arising from the minutes of 26 April were discussed:

**(Item 2) MELDAP/Substance Misuse Service** – Councillor Shamin Akhtar asked if there was any update on a decision regarding funding. David Small said that there had been no response from the Scottish Government as yet but that there would be an update on the use of reserves provided as part of the finance report at Item 4.

Councillor Fiona O'Donnell commented that, in response to a recent Parliamentary Question, the Scottish Government had indicated that it was for councils to determine their use of funding. Mr Small replied that he had been directed to seek advice from the Scottish Government and he would review the position once he had that response.

**(Item 8) Membership of the IJB** – Mr Small advised members that NHS Lothian had confirmed they intended to re-nominate Alex Joyce, Jon Turvill, Andrew Flapan and Alison MacDonald for a further 3 year term as voting and non-voting members of the IJB. The NHS Unions had also confirmed their intention to re-nominate Thomas Miller.

Mr Small also updated members on proposals to seek a replacement for Margaret McKay, as carers' representative, and to fill the vacant independent sector representative role. He said that Jane Ogden-Smith was currently looking at the advertising process. He indicated that a report would be presented to the June meeting of the IJB providing an update on all membership issues, including proposals for future membership and chairing of the Audit & Risk Committee.

The Chair advised that he had already received an expression of interest in relation to chairing of the Audit & Risk Committee and he encouraged any other members who may be interested to contact him before the next IJB meeting.

Mrs McKay informed the meeting that a national role description for carers' representatives on IJBs had recently been approved. She suggested that the East Lothian IJB may wish to adopt this or use it as a template for creating their own role description. She agreed to send the document to Mr Small and Ms Ogden-Smith for further consideration.

## **3. CHAIR'S REPORT**

The Chair confirmed that this was Mr Small's last meeting of the IJB and that plans were underway to seek a temporary appointment to the post of Chief Officer for a six month period. The post had been advertised and the closing date was 3 June. At the end of the six months they would seek to appoint someone on a substantive basis but in the meantime there may be alterations to the job description.

The Chair also reported that the Health and Social Care (Staffing) (Scotland) Bill had started its progress through the Scottish Parliament and advised that, following NHS Lothian's evidence giving session before the health & Sport Committee, a letter to the Chair had been circulated to members for information.

He commented on the recent meeting of the NHS Lothian Finance and Resources Committee and emphasised the need for the IJB to be proactive in seeking capital investment for future projects.

The Chair reported on the recent series of engagement events held in Musselburgh, Dunbar and North Berwick involving plans for the re-provision of hospital and care facilities in these areas. Councillor O'Donnell and Mr Small also provided feedback on events they had attended. The Chair advised that he had now visited all of the facilities involved in the re-provision and he felt he had a better understanding of the current and future challenges.

Mr Small informed members of a recent letter from the Scottish Government regarding additional monies to be made available through the Primary Care Improvement Fund over the next three years and directed to the IJBs. He also advised of a letter regarding additional mental health funding to improve staffing and services in primary care and other settings.

In response to a question from Councillor Akhtar, Mr Small explained that the monies for mental health made no specific reference to children and young people's mental health services.

Mrs McKay asked if any of the savings that were expected through the changes to the Royal Edinburgh Hospital would be reinvested in East Lothian services and whether this would include strengthening the crisis intervention service. Mr Small indicated that the IJB could look at using any additional resources for improvements or changes to local services but that this would likely be a longer term aim.

The Chair suggested that this issue be considered by the planning groups and that he could also raise the question at the Financial Resources Committee.

#### **4. FINANCIAL OUT-TURN 2017/18 AND REVIEW OF 2018/19 BUDGET SETTING**

The Chief Finance Officer had submitted a report to the IJB providing the financial out-turn position for 2017/18 and providing a further review of the 2018/19 budget setting process.

David King presented the report explaining what was meant by 'charges' to the IJB and outlining the significant financial pressures which had affected the 2017/18 outturn position and how these had been addressed by the Partners. He responded to questions from members in relation to the forecasting for the pay uplift, analysis of the prescribing budget and whether the overspend position was continuing into 2108/19.

Mr King explained that the additional monies provided by the Partners to ensure a break-even position at the end of 2017/18 were non-recurring. He also acknowledged the point about the social care overspend and advised that a pressure of £1m had been recognised in the financial assurance for 2018/19. However, he reminded members that the delivery of efficiency savings would off-set some of this financial pressure as well as providing for improvements to services through additional investment. He also referred to other proposals which it was hoped would provide savings which could be reinvested elsewhere. He said that a further paper would be presented to the IJB in the autumn.

The Chair acknowledged members' concerns and agreed that the IJB needed to be very alert to monthly budget spend to ensure that any necessary interventions could be made at as early a stage as possible.

Councillor Stuart Currie expressed concern about the ongoing financial pressures in 2018/19 and said that, based on the information provided, it was difficult not to conclude that the resources being offered were not adequate. However, he agreed that the IJB needed to be able to intervene at an earlier stage to address emerging pressures and to go back to the Partners to signal where they consider the resources to be inadequate.

Mr King advised that the IJB must look to re-design services to meet the resources available – this was part of transformation and the IJB's agreed financial strategy. If the IJB was to get to a position where the resources available were very clearly not adequate to deliver services, it must be able to say this to the Partners. However, he did not think that the IJB were at that position yet.

Councillor O'Donnell said that the question of adequacy went beyond their own area and she understood that 21 IJBs had overspent in 2017/18. She also commented on the tension between the Council and IJB on decision-making and the need to be clearer on the distinction between efficiencies being made by the Council and those being directed by the IJB. She said she looked forward to discussing these issues further at CoSLA.

Mr King presented the second part of his report summarising the process of budget-setting for 2018/19 and the offers made by both the Partners. He responded to further questions from Councillor Currie regarding the impact of 'doing nothing' versus delivery of efficiency savings and whether the IJB could be confident that the required efficiencies would be delivered.

Mr Small stated that there was an element of risk attached to any planned efficiencies programme and that this may not be something which the IJB was content to accept. He added that having conversations with the Partners at an earlier stage would allow the IJB a better chance of delivering a break-even position at the end of 2018/19.

The Chair observed that governance included good financial oversight and he agreed with Mr Small's remarks about early information. He said that everything possible should be done to avoid a repeat of the 2017/18 year-end position.

## **Decision**

The IJB agreed:

- i. to the movement of the IJB's underspend in its health arm into its social care arm;
- ii. to accept the charges made against the IJB's budget by the Partners (subject to the Partners' audited positions);
- iii. to note the IJB's 2017/18 draft financial out-turn position;
- iv. to note the formal East Lothian Council budget proposition for 2018/19;
- v. to accept the NHS Lothian 2018/19 budget proposition on the basis that plans to balance the Set Aside position are presented to the IJB

## 5. PROPOSED DIRECTIONS FOR 2018/19

The Chief Officer had submitted a report to the IJB presenting a final proposed set of Directions for 2018/19 to be issued to NHS Lothian and East Lothian Council.

Mr King presented the report drawing members' attention to the budgetary information which would be added to the Directions pack and issued to the Partners. He referred to the previous discussions on the detail of the Directions at the workshop on 26 April and the amendments which had been agreed by the IJB. He added that since then discussions had taken place at the Strategic Planning Group resulting in two further changes which were outlined in the report.

Mr Small referred members to the Directions summary at appendix 1 and highlighted a number of points including revisions to D02i and D12g.

Judith Tait added that the Strategic Planning group discussion had highlighted the importance of clearly showing the process and engaging fully with service users to ensure that the IJB designs services which are fit for the future. She thanked members for their comments on these points and hoped that they were reassured that their concerns had been taken into account.

The Chair added that he had also recently met with Fiona Ireland to discuss this matter as she was also keen that the IJB should be able to have reasonable assurance that any proposals for reprovvision had gone through the proper process.

Councillor O'Donnell took the opportunity to advise members that notes of interest for chairs of additional working groups, to be set up shortly, would be warmly welcomed.

Mrs McKay raised the question of how priorities were identified and who made the final decision. She was concerned that the priorities identified, such as day centre provision, may not be those of service users or their families. She wanted reassurance that adequate discussion was taking place with the individuals and organisations most affected.

Councillor Currie raised a similar point. He was concerned about the wording in D12g which stated that matters would be "reported to the IJB". He was concerned that there may be an expectation that any proposals presented to the IJB would be "nodded through". He wanted to ensure that there would be a proper options appraisal carried out and presented to the IJB for consideration.

Mr Small gave his assurance regarding the process and decision-making, advising members that the IJB would be fully consulted on possible models of care.

Councillor O'Donnell said that it would be important to look at the range of services and pathways available and not simply focus on one particular model of care.

Addressing Mrs McKay's point, Ms Tait advised that the learning disability strategy included giving people the opportunity to influence service re-design and that work was underway to young people's experiences and to work back to early years. The Council's commitment to the strategy stretched back several years and it wanted to be aspirational in its approach to service provision.

Elaine Johnston observed that not all planning groups had operated as well or as effectively as might have been desired. The Chair acknowledged this point and said that it may be a lesson for the future.

Councillor Currie reiterated the point about inviting open discussion and views on potential priorities, rather than simply presenting a few options and asking people to choose one. He also sought reassurance that the need for engagement with the public during the consultation would be included in the revised text attached to the Directions rather than simply referred to in the minutes of the previous IJB meeting.

Both the Chair and Mr Small acknowledged the point and confirmed that that it would be clearly emphasised in the covering letter to the Partners.

**Decision**

The IJB agreed the Directions for 2018/19 as outlined in the report.

Signed .....

Mr Peter Murray  
Chair of the East Lothian Integration Joint Board