

East Lothian
Integration Joint Board



REPORT TO: East Lothian Integration Joint Board

MEETING DATE: 28 June 2018

BY: Chief Officer

SUBJECT: East Lothian IJB Meeting Dates 2018/19

1 PURPOSE

- 1.1 To set the dates for meetings of the East Lothian Integration Joint Board (IJB) for 2018/19.

2 RECOMMENDATIONS

- 2.1 The IJB is asked to approve the dates for meetings during session 2018/19, including development sessions, as set out in Sections 3.2 and 3.3 of the report.

3 BACKGROUND

- 3.1 The IJB is required to approve a schedule of meeting dates for session 2018/19. From August 2017 the frequency of business meetings changed to every two months, with development sessions scheduled in the months in between. The exceptions were February/March 2018 when business meetings were scheduled on consecutive months. There were also additional meetings arranged in September 2017 (to sign-off the annual accounts) and April and May 2018 to deal with urgent items of business.

- 3.2 The proposed business meeting dates for 2018/19 are as follows:

- Thursday 23 August 2018, 2pm
- Thursday 27 September 2018, 2pm (sign-off annual accounts)
- Thursday 25 October 2018, 2pm
- Thursday 13 December 2018, 2pm
- Thursday 28 February 2019, 2pm

- Thursday 28 March 2019, 2pm
- Thursday 27 June 2019, 2pm

3.3 The proposed development session dates for 2018/19 are as follows:

- Thursday 27 September 2018, **3pm**
- Thursday 22 November 2018, 2pm
- Thursday 24 January 2019, 2pm
- Thursday 25 April 2019, 2pm
- Thursday 23 May 2019, 2pm

3.4 Members should note that Standing Orders allow the IJB to call additional business meetings, if necessary. This may result in some development session dates being re-designated as business meetings, as was the case in 2017/18. The meetings will be held in the Council Chamber, Town House, Haddington. In the event that a meeting date or venue requires to be changed, members will be notified as soon as practicable.

4 ENGAGEMENT

4.1 The proposed meeting dates were discussed with the Chair, Depute Chair and Chief Officers prior to this report being presented to the IJB.

5 POLICY IMPLICATIONS

5.1 None.

6 INTEGRATED IMPACT ASSESSMENT

6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

7 RESOURCE IMPLICATIONS

7.1 Financial – none.

7.2 Personnel – none.

7.3 Other – none.

8 BACKGROUND PAPERS

8.1 None.

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