

Members' Library Service Request Form

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Originator	Fiona Robertson
Originator's Ref (if any)	
Document Title	Progress on ASN review action plan

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Designation	Head of Education
Date	19/06/18

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Depute Chief Executive (Resources and People Services)

SUBJECT: Progress on ASN review action plan

1 PURPOSE

1.1 The purpose of this report is to update Members on the external Review of Additional Support Needs Service carried out in January 2017.

2 RECOMMENDATIONS

2.1 Members are asked to:

- (i) Note the progress that has been made towards taking the action forward.
- (ii) Note the Action Plan and Progress Update document (Appendix1).

3 BACKGROUND

3.1 An external consultant carried out a review of provision, policies and procedures relating to additional support needs in East Lothian Council in January 2017. A report was submitted to the Head of Education on the findings and recommendations for improvement.

3.2 A total of 12 recommendations were provided. These were taken forward and incorporated in Education Service planning.

4 POLICY IMPLICATIONS

4.1 None.

5 INTEGRATED IMPACT ASSESSMENT

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 RESOURCE IMPLICATIONS

- 6.1 Financial - None
6.2 Personnel - None
6.3 Other - None

7 BACKGROUND PAPERS

- 7.1 Appendix 1 – Review of Additional Support Needs (Action Plan and Progress Update)

AUTHOR'S NAME	Dr Lynne Binnie
DESIGNATION	Principal Educational Psychologist
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DATE	9 May 2018

Review of Additional Support Needs – Action Plan and Progress Update

Lead Officer: Lynne Binnie

Date: 8.5.18

Recommendations	Action Required	Update / Timescales	Status	Lead Officer
<p>1: Concepts of inclusion and additional support needs should be clarified further and agreed so that there is an embeded shared understanding of this across the whole authority.</p> <p>2: A new policy on inclusion should be agreed and developed. This should reference the above concepts.</p> <p>3: Build the new policy into all education processes and expectations including school reviews, quality assurance and school plans.</p> <p>7: Educational Psychologists and senior staff in education services should work with schools to develop strategic approaches to inclusion and meeting additional support needs.</p>	<p>Develop a Local Authority Wellbeing and Inclusion vision/policy/strategy/plan that fits with legislation and guidance including HYGIOS 4 3.1</p>	<p>Tasks incorporated into ASN PAD group - Aug 17. Vision and principles consulted on at April HT/DHT conference on this topic. Policy to be presented to Ed Comm for finalisation Aug 18</p>	<p>April 18 consultation. New policy to be in place Aug 18.</p>	<p>L Binnie</p>
	<p>Identify and implement sub-policies and guidance that is required to support the policy in practice. Inclusive practice materials to be developed and rolled out</p>	<p>Policies and guidance under review. New guidance on a range of topics have been developed. Overview stored on education exchange. Exclusion policy out for consultation and will be with Ed Comm March 18</p>	<p>All ASN policies and guidance reviewed and in place Aug 18</p>	<p>L Binnie</p>
	<p>Identify roles and responsibilities of staff including support for learning</p>	<p>This will be incorporated into Inclusion policy</p>	<p>Aug 18</p>	<p>L Binnie</p>
	<p>Review EN criteria/paper work/process; share with schools</p>	<p>Updated guidance issued Aug 17</p>	<p>Completed</p>	<p>L Binnie</p>
			<p>Ongoing</p>	

	<p>Consider HYGIOS 4 3.1 challenge questions and work with HoE and QIO's to include these within school review and planning cycle</p> <p>Review Local Authority data on ASN at cluster and school level including LAC and young carers</p> <p>Educational Psychology Service have prioritised nurture and restorative work across the Authority. EPS will lead on inclusive practice resources and training launched in Summer Term. ASN PAD group will have an overview of this work.</p>	<p>School reviews have had a focus on 3.1. Sessions with all school delivered by Ann Boni.</p> <p>More focus needs to given to this</p> <p>April – Aug 18 and ongoing development. Inclusive Practice resources sourced and small sub-group taking forward training.</p>	<p>Aug-Dec 18</p> <p>Ongoing</p>	<p>L Binnie/L Brown</p> <p>L Binnie</p> <p>L Binnie</p>
<p>4: Review SAI model and realign with Children's Planning Process to ensure that it fits with legislation including The Children & Young People (Scotland) Act 2014 and arrangements for The Child's Plan</p>	<p>This is being taken forward with the implementation of the Child's Planning Framework Aug 18 – Dec 18</p> <p>Review, amend to align with new legislation and Codes of Practice from Scott Gov.</p>	<p>Implementation Aug 18 – Dec 18</p> <p>Review June 18</p>	<p>Completed</p> <p>Review Aug-Dec 18</p>	<p>L Binnie</p> <p>L Leslie</p>
<p>5: The authority should review the model of fair allocation of resources and, importantly, the values which underpin the model.</p>	<p>The predictable/exceptional needs model is sound. Review of guidance and policy required to ensure coherence and consistency of thresholds of need.</p> <p>Schools need to be held accountable for predictable and exceptional needs spend and impact. This links with action 3 above</p>	<p>Re-vamp of policy presented to Ed Committee alongside inclusion policy.</p> <p>Refreshed EN criteria and guidance Aug 17</p>	<p>By Aug 18</p> <p>Completed</p>	<p>L Binnie / F Robertson</p> <p>L Binnie</p>

	<p>and should be included in school performance and review processes as well as the ongoing budget spend and review process.</p> <p>Consider resource system based on audit of overall need in school.</p>	<p>Statement on website to aid parents understanding</p> <p>Work needs to focus on school use of predictable funding. Review of predictable funding to take place.</p> <p>This will not be taken forward</p>	<p>In progress</p> <p>Review Aug-Dec</p> <p>No Action required</p>	<p>L Binnie/D Gilmour</p> <p>L Binnie / C Thompson</p>
<p>6: To ensure equity and quality of provision across East Lothian, the authority should bring the deployment of teaching staff in outreach posts under the line management of the ASN manager.</p> <p>12: The authority should consider how to maintain and support young people in their local communities by realigning existing resources to ensure needs are met equitably across the authority.</p>	<p>Pre-school home visiting teacher post line managed by Service Manager ASN from Aug 17</p> <p>Review of hearing impaired service will take place Aug-Dec 17</p> <p>Service Review for Behaviour Support Officers to proceed with recommendation they will be a centralised service and line managed by Service Manager ASN</p> <p>Audit of provision both authority and school level to take place to determine current and future needs</p>	<p>Completed</p> <p>Under way.</p> <p>Budget for posts cut from April 18. Service Review on hold pending SMT discussions.</p> <p>Review has taken place. Increased capacity put in place at Hub & Cove (12 places). Capital bid for Meadowpark approved (increase of 12 places). Increased provision at Harbour Point school in place for P5-P7 Aug 18 (6 places).</p>	<p>Completed</p> <p>Completed by Aug 18</p> <p>On hold</p> <p>Completed</p>	<p>L Binnie</p> <p>F Parkinson</p> <p>F Robertson</p> <p>L Binnie</p>

Service Level agreements should be reviewed to ensure they provide best value.	All SLA reviewed. New contracts in place for Visual Impairment and SALT.	All Service Level Agreements have been reviewed. Overview doc produced and review timetables in place. Action for Children cut from June 2018.	Completed	L Binnie
8: Review, with social work colleagues, arrangements for the funding of outwith authority placements.	Discussions required by Heads of Service	Heads of Service to take forward	To be actioned	F Robertson
9: The authority should look at the spread of specialist provision and attempt to ensure that children's needs can be met as locally as possible by increasing specialist provision in mainstream schools throughout East Lothian.	Working group has submitted a proposal to F Robertson to develop enhanced cluster primary bases. Increased capacity has been put in place at Hub and Cove. Capital bid has been submitted for 2 new classes at Meadowpark	Enhanced support base paper completed. Lack of revenue funding stopping full implementation. Completed Capital Bid successful. Planning underway	Implementation Aug 18 Completed Completed.	L Binnie/F Robertson L Binnie L Binnie/F Robertson
10: Review funding for specialist resources and consider allocating this on a staff to child ratio, using SNCT ratios. Allocate funding to provisions annually and not tied to individual children.	Staffing/Budget model changed for implementation Aug 17 Working group has submitted a proposal to F Robertson to develop enhanced cluster primary bases.	Completed If proposal agreed a standard staffing model for enhanced bases will be implemented for Aug 18	Completed Completed but lack of revenue has meant full implementation not possible.	L Binnie/F Brown L Binnie/F Brown

<p>11: The authority should develop approaches to promoting positive behaviour across all schools and an understanding of the thresholds of need. The development nurture bases/ nurturing approaches should be extended to all schools.</p>	<p>Nurture and Restorative approaches are promoted in Education Service Plan.</p> <p>Monitoring of attendance and exclusion data in line with Service and School planning and review cycle</p> <p>Development of CLPL</p> <p>Authority Positive Relationships policy required in line with IEI part 2</p>	<p>Increase in schools developing nurture and restorative approaches with EPS involved in support, training and development.</p> <p>Monthly monitoring of exclusion, attendance and ROVO data is taking place with ESO/QIO and Judith Wood</p> <p>Exclusion guidance at Education Committee June 18 which promotes positive relationships</p> <p>Inclusion policy/inclusive practice will promote positive relationships</p>	<p>Ongoing - significant increase in schools taking forward nurture and restorative approaches</p> <p>Started Jan 18</p> <p>March 18</p> <p>Aug 18</p>	<p>L Binnie / Fraser Parkinson</p> <p>F Parkinson</p> <p>F Parkinson</p> <p>L Binnie</p>
<p>12: The authority should consider how to maintain and support young people in their local communities by realigning existing resources to ensure needs are met equitably across the authority.</p>	<p>Working group has submitted a proposal to F Robertson to develop enhanced cluster primary bases. Awaiting decision</p> <p>Pilot Nurture Group at Musselburgh Grammar</p> <p>Increased capacity has been put in place at Hub and Cove.</p> <p>Capital bid has been submitted for 2 new classes at Meadowpark</p>	<p>Paper passed.</p> <p>Ongoing</p> <p>Completed</p> <p>Capital Bid successful</p>	<p>Implementation Aug 18 (as above)</p> <p>Ongoing</p> <p>Completed</p> <p>Completed</p>	<p>L Binnie/F Robertson</p> <p>L Binnie / L Grant</p> <p>L Binnie</p> <p>L Binnie/F Robertson</p>

		<p>Budget challenges will lead to a reduction in ASN budget. Very little scope to realign resources.</p> <p>PEF funding has supported schools to develop capacity to meet needs locally e.g. nurture groups/family support workers/etc.</p>		
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