

# Musselburgh Area Partnership

## Minutes of the Meeting of the Musselburgh Area Partnership Monday 5<sup>th</sup> February 2018, 7-9pm Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

### Members (and substitute members) present:

Iain Clark, Chair (IC)  
 Janice MacLeod, Support from the Start (JM)  
 Cllr. John Williamson, Elected Member (JW)  
 Cllr. Katie Mackie, Elected Member (KM)  
 Margaret Stewart, Musselburgh & Inveresk CC (MS)  
 Irene Tait, Musselburgh & Inveresk CC (IT)  
 Alister Hadden, Wallyford CC (AH)  
 Tanya Morrison, Whitecraig Community Council (TM)  
 Cathie McArthur, Windsor Park TRA (CMc)  
 Linda Finlayson, Beach Lane TRA (LF)  
 Gaynor Allen, Musselburgh GS Parent Council (GA)  
 Natasha McInninie, Bridges Project (NM)  
 Veronica Noone, Fisherrow Waterfront Group (VN)  
 Cllr Andrew Forrest, Elected Member (AF)  
 Vivien Struthers, Stoneyhill PS Parent Council (VS)  
 Barry Turner, Musselburgh Conservation Soc. (BT)  
 Callum Maguire, QMU (CM)

### Others in attendance:

Stuart Baxter, Area Manager, ELC (SB)  
 Shirley Gillie, Business Support Administrator, ELC (SG)  
 Marilyn McNeill, IJB, (McN)  
 David Dagleish, CLDS, ELC (DD)

### Apologies:

Emma Stewart, Musselburgh Council of Churches (ES)  
 Cllr. Stuart Currie, Elected Member (SC)  
 Stuart Thomson, Old Craighall TRA (ST)  
 Cllr. Colin McGinn, Elected Member (CMc)  
 Cllr. Fiona Dugdale, Elected Member (FD)  
 Karen Cullen, Queen Margaret University (KC)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
<b>1. Welcome , Introductions and Apologies</b>		
	IC welcomed everyone this was followed by introductions and stated that a big thank you should go to Stuart Baxter for all his hard work which is hugely appreciated by everyone in the area partnership	
<b>2. Approval of Minutes – 4th December 2017</b>		
	Minutes were approved, proposed by MS and seconded by AH	
<b>3. Matters Arising</b>		
	<b>Contact Council Planned Events affecting Musselburgh</b> – Economic Development and the Roads sections of East Lothian Council (ELC) have been contacted and requested to keep the Area Partnership informed of future events. We have asked for better communication and greater	

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	<p>clarification of the likely impact these events will have on our Community.</p> <p>IC stated he would raise the other actions under his Chair's Report</p>	
<b>4. Sub Groups</b>		
	<p><b>Active Travel</b> – A meeting was held on 27/01/2017 where potential projects for next year were discussed and will be considered once the budget is known for next year. A copy of the core path map was sent to members of the sub group with a request for them to add any additions. So far comments have been received from ST and SB will add the Trails information. IB stated that it was hoped that we would be able to have an on line version, similar to St Andrews in the future. IC stated that an issue was raised regarding sight lines at the bottom of the roman Bridge. IC/Sb will investigate. Projects were discussed for this year were additional signage, coordination of existing signs, repairs to existing paths particularly in areas damaged by tree roots, replacing the existing steps at the Haugh Park and an additional section of footpath at Inveresk Village Road near the War Memorial to the River Esk path near the river. This path is currently very muddy and impossible to walk on. This section may also need additional drainage. Additional cycle racks were also discussed. The need for a dropped kerb at Inveresk Road near Tesco was discussed however further information was required regarding planning consent for the new flats at this location prior to looking at this further</p>	
	<p><b>Children &amp; Young People Network</b> – JM highlighted that the Education Initiative funding was now almost fully allocated. There had been a bid by Roots and Fruits for a Garden Plate Initiative growing food at Wallyford school. There had been some reservations regarding this bid particularly regarding the timing however JM has visited the site and a revised bid of £2500 was now expected and had the full support from the sub group. All members agreed to support this application. Musselburgh Grammar School (MSG) have made a bid to the Area Partnership for funding next year (2018-2019) to complement their proposals for their pupil equity fund. The Area Partnership have been asked to support the Nurturing element of their proposals. This bid will now be considered by the sub group prior to bringing it forward to the Area Partnership for their support. JM stated that the sub group were now progressing with plans for Holiday Provision during both Easter and Summer. This will look at both play and hot food elements, the Partnership agreed this was an initiative they were happy to support. The Area Partnership were made aware that Robert Burns Depute Head MSG was due to retire. The Area Partnership agreed to thank him for his work and support and to send him a card on his retirement</p>	
	<p><b>Senior Citizens Network</b> – DD discussed the Wellbeing Passport and informed the partnership that there were carrying out a pilot. Some of the trained volunteers had dropped out and there was a need to look for additional volunteers. Can members of the partnership consider volunteering to help with this initiative? All names interested to be given to DD. DD discussed the What Matters to You project and stated there had been a heavy demand for the questionnaire particularly from the Churches and the Hollies. He was however still looking for volunteers to help gather this data and again anyone interested please contact DD. Janice Andrews had already made an excellent job of recruiting volunteers however more were needed. IC thanked the group for all their hard work particularly DD and CM</p>	<b>ALL</b>

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	<p><b>Communications</b> – There has been no further meeting of the communication sub group due to the concentration on the Participatory Budgeting event.</p> <p>IC highlighted that the Area Partnership needed to make a decision regarding the format and timing of the Communities Day. He stated that an option was to focus on an existing planned event for young people that was currently being progressed by Community Learning and Development. The Area Partnership could provide additional support for this event focusing not only on young people but on the work of the “Your Voice Your Choice” Initiative where the successful applicants could demonstrate how their projects/initiatives had progressed.</p> <p>The Area Partnership could also consider keeping the Communities Day for this year in addition to this event and consideration should be given to whether this would be best held in June or September. IC agreed to send out the various options for consideration by members to give them time to consider the best way forward.</p>	<p>IC</p>
<p><b>5. Chair Report</b></p>		
	<p><b>Lewisvale Play Park</b> - IC congratulated the partnership members on the success of the play park at Lewisvale Park which had received a design award from the Musselburgh Conservation Society. This award would normally go to a building however it had been decided this year to award it to a play park for the first time. IC thanked all members for their contribution to this successful project. SB added that ELC intended printing an article on the play park and stated that a photographer had been arranged for this Thursday 8<sup>th</sup> February at 8.30am and asked if anyone knew of children that could attend the play park to be included in the photograph. VS stated that she could arrange for children to attend. BT added that unfortunately he could not attend the presentation of the award but was very pleased this project had received an award. He added that it was good news and great for the partnership.</p> <p><b>Friday Market</b> – The market had been postponed during January due to the low numbers of traders however it will be returning on Friday 9<sup>th</sup> February. It has been decided to remove the community development element of the charge to the traders there for reducing the cost to them from £60 to £40. The reason for this is to attract more traders and help sustain the market. The partnership and rotary club had raised over £2000 from the community element received from the market and it was intended to provide an additional defibrillator in Musselburgh town centre with this money. SB added that new banners had been ordered and would replace the existing ones. Also two new tear drop banners had been ordered and would be available shortly.</p> <p><b>Hollies</b> – AH/SB/IC met last week with the management and chef (Clive) at the Hollies to look at their project which included Sunday cooking classes and providing meals to those in need. The partnership were exploring ways to support this initiative. SB added that he had contacted ELC transport section and asked to be informed if any vehicles became available for purchase with a view to help and support this initiative</p> <p><b>Bridges Project</b> – SB/IC met with Jim Boyle from the Bridges Project (BP) on Friday 19<sup>th</sup> January. Natasha McInninie added that the BP intended making an application for funding to introduce a cooking project aimed at 4<sup>th</sup> year pupils at MGS who were in danger of leaving school with a negative destination. It was intended to provide cooking skills and a food</p>	

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	<p>and hygiene certificate for taking part. IC added that the meeting had been very productive and would provide the pupils with extra life skills and that the kitchen at the BP was an excellent facility the Partnership agreed this was an initiative they were keen to support.</p> <p>IC stated that Sandy Baptie emergency Planning and Risk Manager had asked to attend a future partnership meeting. He intended to discuss the resilience planning similar to a recent meeting that had taken place at the Musselburgh and Inveresk Community Council. It was agreed to invite Sandy to the next partnership meeting.</p>	<p style="text-align: center;"><b>SB</b></p>
<b>6. Participatory Budgeting Event</b>		
	<p>“Your Voice, Your Choice” IC congratulated everyone who had been working on this project and had achieved so much over a short timescale. This was a huge event and the standard and level of work from the sub group was outstanding. 44 full application had been received from children and young people and VS had done an amazing job in preparing the smart sheet to allow applications to be submitted easily on line and this had worked seamlessly. VS added that a panel had gone through all 44 applications and had short listed 25 to go forward to the main event on 27<sup>th</sup> February. 211 young people are expected to attend this event and to vote on the various projects. A meeting had taken place on the 11<sup>th</sup> January with pupils representing 5 of the 7 primary schools. This has been an excellent event that had empowered the young people and the sub group were amazed that the children came up with 115 ideas in 20 mins. VS added that they were still trying to finalise speakers, an MC and entertainment for the event. Due to the timing a buffet of food will be provided free of charge. VS enquired whether Queen Margaret University (QMU) could support the filming of this event. CMc replied that while it was difficult to arrange for students to be involved at short notice that he knew of a previous student who had established her own business and for a small sum may be able to provide this facility. She was very good and came highly recommended. SB stated he was keen to follow this up and asked if CMc could find out how much this would cost. SB added that he will update the budget estimate to see if additional costs can be accommodated. IC stated that invitations were to go out to elected members and the chief executive tomorrow and consideration is being given to invite the Heads of the Musselburgh Schools and other VIPs depending on the budget available to increase the numbers for catering. IC added that we are looking for as many members as possible to help out at the event and to contact SG with their availability. IC offered his thanks to CD and FM for their assistance and support. There will be a de brief at the end of this project to learn lessons going forward.</p>	<p style="text-align: center;"><b>CMc</b></p> <p style="text-align: center;"><b>IC/SG</b></p>
<b>7. Area Manager’s Report</b>		
	<p>SB handed out an updated budget sheet which highlighted the projects most at risk in amber and red. He added that although all of this work was still being progressed that it was important to know which projects were most at risk of not being achieved this year. SB gave an update on progress on individual projects.</p> <p>War Memorial – the tender had been awarded and he was waiting on a start date from the contractor</p> <p>Old Town Hall – BT will discuss later</p> <p>Active Travel – SB added that the majority of this had been discussed earlier in the Chair’s report but that projects were being looked at for not only this year but for next year and highlighted that this year’s projects were likely to include additional signage, repairs and new steps</p>	

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	<p>Whitecraig Link Path – This work was ongoing and under construction            Golf course path – similarly this work was currently under construction            Drift path – Permission had been received from Barratt Homes to progress with this project and an agreement had been reached with Sestrans to match existing £15000 from the partnership with an additional £38000 for a £53000 project this year. This would leave approximately £100000 of additional work required to finish the project and Sestrans were happy to look at a 2 year project. SB thanked AH for all his hard work and diligence in progressing this project with the housing developer.            AF highlighted that there was currently an issue on this path quad bikes and asked that consideration be given to providing inhibitors to prevent this anti-social behaviour.</p> <p>Amenity Projects – Amenity services were currently working through the list of projects for this year including work to Station road car park, Eskside West, the promenade, the raised planter at the North end of Newbiggin, the beds at Eskside West at Olive Bank Road and the Brunton Court. The two new foot ways at the Whitecraig Link path and the Golf Course park at Hope Place were currently under construction and for bulb planting to take place at Albert Place Park in Wallyford.            Levenhall Links Boating Pond – This contract has been awarded and the consultant is carrying out a desk study and would shortly follow this with a public consultation.</p> <p>Zero Waste – A van was being provided at a cost of £1000            KM asked for an update of the Musselburgh Business Partnership. SB added that the last meeting had been cancelled and that he intended to meet with members to get an update. KM added that she was sure the partnership would be grateful of any support that could be provided.</p> <p>AH asked for an update on the path at the Wallyford Shops. SB replied that he had a meeting arranged for Tuesday 6<sup>th</sup> February to look at the options to replace the existing dwarf retaining wall and the work to the footway would follow. SB added that it was proving difficult to find out what work the developer still intended to do on Salters road and intended to keep trying to establish the extent of their work in this area.</p>	<p style="text-align: center;"><b>SB</b></p>
<b>8. Consultations</b>		
	<p>Lagoons Restoration - BT informed the meeting that the owners of Cockenzie Power Station proposed to carry out a pre application notice this Thursday at Fisherrow Centre between 4 – 8 pm. This is a drop in session and your opportunity to make an input to this proposal</p> <p>Old Town Hall Consultation – BT reported that this project had taken a long time however the consultations event would take place on the 17<sup>th</sup> February between 10am – 4pm. This is an open day where there will be an exhibition of proposals in the Musselburgh Museum and a questionnaire. There will also be access given into the Old Town Hall to allow people to see the interior of the building including the police cells and the clock tower. BT asked if he could be given the contact details for the cycling club. SG would send BT the contact details. SB was organising the printing of the posters and flyers. BT encouraged everyone to go along and support this event. The improvements could be in the region</p>	<p style="text-align: center;"><b>SG/SB</b></p>

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	of 2.6 million and external funding for this will need to be sought. AH congratulated everyone involved in this project for all their hard work.	
<b>9. AOCB</b>		
	VN informed the group that following the Area Partnership funding study a key action was to set up a Trust Association to bring all groups together and speak with one voice and to identify priorities. It was the intention to seek Trustees for the new Association. Interested parties will be invited to a briefing event on Monday 12th February. This will be followed by a request for CV's before the 19 <sup>th</sup> February with interviews in March. VN stated that they hoped to have a management agreement by April 2018. VN encouraged everyone to come along between 7.30 – 8.30 pm at the Bruntonhall. IC thanked VN for her update and was pleased to see this moving forward.	
<b>10. 2018 Meeting Dates</b>		
	Area Partnership meetings for 2018 are as follows: <ul style="list-style-type: none"> <li>• 26 March 2018</li> <li>• 18 June 2018</li> <li>• 20 August 2018 – Annual Meeting</li> <li>• 1 October 2018</li> <li>• 3 December 2018</li> </ul>	Apologies to be sent to <a href="mailto:Musselburgh-ap@eastlothian.gov.uk">Musselburgh-ap@eastlothian.gov.uk</a>