

North Berwick Coastal Area Partnership

Minutes of the North Berwick Coastal Area Partnership Meeting Tuesday 16th January 2018, 7-9pm at Hope Rooms North Berwick

Voting Members present:	Substitute members present
Hilary Smith, Chair (HS)	
Gordon Gray, Vice Chair (GG)	
Gordon Moodie, North Berwick Community Council (GM)	
Tom Drysdale, GACC (TD)	
Ann Orr, Dirleton Village Association (AO)	
J.F, Gullane Primary School Parent Council (JF)	
Cllr. Jane Henderson, Elected Member (JH)	
Cllr. Jim Goodfellow, Elected Member (JG)	
Ian Watson, NB Area Children & Youth Network (IW)	
Nicky Fox, NB Community Centre Management Committee (NF)	
Donald Hay, Aberlady Community Association (DH)	
Tim Harding, Lime Grove TRA (TH)	
Helen Bradley, Aberlady Primary School Parent Council (HB)	
Laura Forrest, Sustaining North Berwick (LF)	
Lesley Kay, NBC On the move, (LK)	
Simon Metzner, North Berwick & District Churches, (SM)	

Others in attendance:

Isabel Anderson, NB First Responders/NBHTA (IA)
 Sandra King, Area Manager, East Lothian Council (SK)
 Shirley Gillie, Business Support Administrator, East Lothian Council (SG)
 Marilyn McNeill, IJB (MMcN)
 Paul Leggott, NB Resident (PL)
 Jonathan Best, NB Resident (JB)
 Kay Douglas Hamilton, Dirleton Resident (KD)

Apologies:

Alison Clark, Dirleton Primary School Parent Council
 Anne Bissett, North Berwick Coastal Health and Wellbeing Association
 Eddie Clark, NB Environment Trust (EC)
 Deborah Ritchie, Health & Wellbeing Association (DR)
 Katie Nevans, Community Development Officer, ELC (KN)
 Ian Malcolm, Aberlady Conservation & History Society

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION/ DECISION
1. Welcome, Introductions and Apologies		
	HS welcomed everyone. Apologies received were noted.	
2. Minutes from Previous Meetings		
	Minutes from the meeting 21st November 2017 were approved	
3. Matters Arising		
	Mural - awaiting update re the Mural at the end of the High Street. SK requested that this project needs to be completed. North Berwick Community Council to report back.	
	Telephone Booth – North Berwick Community Council to report back.	

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	Health & Social Care – JG gave an update on stats for the population in North Berwick which is 5885	
4. Network/Sub Groups Reports		
	<p>4.1 Health & Wellbeing Association – At the last meeting there was a really good discussion re Hospital Transport and the meeting was very helpful.</p> <p>There have been ongoing discussions re Health and Social Care and IJB forum has been set up and have had an initial meeting. No decisions were made at that meeting but discussions ongoing. The Forum meetings are public meetings.</p> <p>DB wrote to David Small urgently to find out if Health Provision would be interested in the Lime Grove Site. No reply has been received yet and a reminder has been sent today.</p> <p>4.2 On the Move & Charrette – LK advised the next OTM meeting is the 24th January 2018. SK read out an email from Peter Forsyth who has allocated someone in his team to move forward re costings for some of the Charrette Priorities. HS asked is we could possibility be given an indicator for timings on these projects? SK suggested that the partnership set budget priorities earlier in the year to help get these into service work plans.</p> <p>4.3 Lime Grove Asset Transfer Sub Group – LK advised that they have appointed a consultant SKS Scotland to look at the site. A sub group within the Lime Grove group are looking at 5 options for the site. The next meeting is Monday 22nd January 2018 and invites have been sent out to as many groups/people as possible to be involved in the short listing process. Everyone is welcome along to this meeting. TH from the Lime Grove TRA is hoping to attend. It is very important that all stakeholders are consulted in the Business Plan. We want everyone to have a voice. This is a very intensive, quick process and is not ideal. A survey will be completed on the site.</p> <p>4.4 Children & Youth Network – No update at the moment. The next meeting is Thursday 18th January 2018.</p> <p>4.5 Support from the Start – no representative at meeting to report back.</p> <p>4.6 Arts Centre Steering Group – No further meetings at present due to the link with Lime Grove Asset transfer Group</p> <p>4.7 North Berwick Area Sports Hub – no representative at meeting to report back. SK will circulate a leaflet with the stats etc which show the numbers involved in various kinds of sports. BB was at the H&W meeting and is keen to have more people active and looking at how this can be achieved. Suggestion was an open access social membership which would be a cheaper rate and involve social engagement which could lead to someone taking up the sport/activity. The rusty Racket Club is a good example/model.</p> <p>Economics Development Group – HS thanked everyone who turned up at their first meeting. There were a good discussion and lots of ideas shared. Issues identified included the need for more trades people working in the area. The group discussed events/tourist attractions/general visitor footfall/speed concerns etc.</p>	<p style="text-align: center;">DB</p> <p style="text-align: center;">SK</p> <p style="text-align: center;">SK</p>

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	<p>Jim Conway has agreed to be the chair of this group and the next meeting date has still to be confirmed. Any comments about the Economic Group please speak to HS or JC, email the partnership or come along to the next meeting.</p> <p>HS made a request for all groups to set their dates for the whole year if possible so we can keep all the dates centrally. If you can send all the dates to SK/SG would be much appreciated.</p>	
5. Short Term Priorities Update		
	<p>5.1 Budget - SK circulated the list of short-term priorities and budget allocations to date.</p> <p>GG confirmed that there will not be an application from Dunpender for the village hall.</p> <p>AO confirmed Dirleton Notice Boards were progressing.</p> <p>Whitekirk path ongoing discussions with landowner. Partnership still keen to progress with tarmac sections.</p> <p>Car park improvements (new lines painted) and additional disabled parking bays is scheduled for February at Kirkports (foot of Law Road).</p> <p>Gullane Play park - swings installed and a new roundabout suitable for wheel chair users has been ordered, awaiting installation.</p> <p>Education Budget – C&Y people sub group to allocate remaining spend.</p> <p>2018 Is the Year of the Young People – Your Vice, Your Choice Participatory Budgeting relating to inequalities and Health & Wellbeing is being offered in other Area Partnerships.</p> <p>Still awaiting final costs on some projects, there may still be funding to be allocated in General Budget to priorities from Area Plan. NF suggested that the App that North Berwick High School developed re Mental Health could be rolled out to other schools and she will look at figures to see how much this would cost and report back to the partnership. JG advised that the partnership doesn't have to spend the money given the current financial constraints in ELC budgets.</p> <p>Gullane community garden – initial meeting on Thursday with local reps.</p> <p>Drem railway station parking is an issue which can be considered by East Lothian Community Rail partnership.</p> <p>HS suggested that SK and herself look at the final figures and make suggestions from the Area Plan short-term priorities and what can be achieved within the current financial year, this could then be sent out to everyone for agreement. There are a lot of great projects but running out of time to complete them in the timescales. No funds can be carried forward.</p> <p>Concerns were raised regarding the traffic on the high street. Buses are longer and are getting stuck on the corner of Church Street due to illegal parking. A</p>	<p>SK</p> <p>NF</p> <p>HS/SK</p>

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	<p>Parklet was suggested as a possible stop gap solution to stop cars parking at the moment. Peter Forsyth is looking at this. JG suggested substantial concrete blocks or steel could be an option.</p> <p>GG reminded everyone of the strength of the partnership and the leadership. Everyone agreed to go back to the groups they represent and suggest that the budgets be set in March to allow more time.</p>	everyone
6. Locality Plan		
	<p>Locality Plan - The Area Partnerships are required through the Community Empowerment Act (Scotland) 2015 to prepare a 'locality plan' for communities which experience significant disadvantage including outcomes which address inequalities. All the Sub Group Chairs will meet to discuss this. SK asked councillors/churches if they can feedback any ongoing issues, concerns or trends that come up in surgeries/discussions without breaking any confidentiality. NF has spoken to people who give up trying to get help and find it really hard when no one is taking responsibility to help e.g. when circumstances changed, help with benefits, universal credit.</p>	everyone
7. East Lothian Transport Strategy		
	<p>ELC still to agree draft parking strategy. The amended strategy will go to council again in March and once agreed this will go out for public consultation. The NB Charrette considered parking which highlighted the need for a strategy. LK said the draft parking strategy has been circulated to the members of the OTM group who will look at this next Wednesday at the meeting.</p>	
8. Poverty Champion		
	<p>The partnership is looking for a champion who will be instrumental in promoting the need to address inequalities within the cluster. This could be anyone in the community. NF feels the response from the wider community to address poverty is always amazing and their willingness to help and pull together. It was agreed to Promote Poverty Champion on social media.</p>	
9. Area Partnership Awareness Session		
	<p>An awareness raising session on the work of the Area partnerships is arranged for March 13th 2018 at Bleachingfield Dunbar 7pm till 9pm. This is open to all members. The session will look at the role of the Area partnership and the wider East Lothian Partnership context. If this group feels we need a tailor made training programme then SK could arrange this. HS would recommend attending the session. If there is any other training needs please just let us know what would help you in your role within the community.</p>	SK
10. Evaluation of Projects – Measuring Impact		
	<p>Evaluations of project can be difficult to measure and we need to look at what are the indicators. SK/SG will be sending out evaluation forms to funded projects. We are looking for information/stats/outcomes/achievements. How many people benefited from the project? A case study/story would be acceptable as a form of evaluation. We need to report back to the East Lothian Partnership on the difference we are making to reduce inequalities. As this is public money we need to show that the funds are being well spent and delivering on both strategic and local outcomes. The East Lothian Partnership structure is changing and the Partnerships will continue to report back but is seeking clarity on this. HS confirmed that evaluation, monitoring and measurement need to be reported for a successful end to a project which has been funded by the partnership.</p>	SK/SG
11. Forward Planning		
	<p>To be discussed at next meeting.</p>	
12. A.O.C.B		

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	<p>IJB Community Care Forum – MM advised that the IJB co produced an engagement consultation. Would this be of interest? MM could bring in a handbook.</p> <p>Fire Started Festival – NF outlined the purpose of this event on 31st a link to the partnership members. There will be soup provided and a chance to have a conversation around Mental health using the U Lab approach. Mental Health is in the area plan. We all need to focus on the mental wellbeing of everyone.</p> <p>Housing strategy – this went to ELC today and will then go out for consultation on Friday. It is on the East Lothian Council Web page.</p> <p>Communication Sub Group – We previously had a communications sub group. We need to revisit this. It is essential that we share information and promote the work of the Partnership. If anyone is interested in this sub group please let us know. We are looking to get as many different opinions as possible to improve communication. We will revisit this in March.</p> <p>Volunteer event – Looking at holding a volunteer event across the area to celebrate all the good volunteer working. This includes young people and older people. There are many organisations in the area that rely on volunteers and we are keen to promote and increase awareness of the opportunities available. The community is expanding and this would be a great way to promote volunteering. People who are isolated could benefit from being more connected in their community. If anyone is interested or have any suggestion please get in touch. It would be great if the partnership could link into this event.</p> <p>Law Road – TH mentioned the staggered barrier at play park at Lochbridge Road and whether there was a need for this. IG to check with Law Tenants & residents if this is a priority.</p> <p>Plastic Free area – IW suggested we should as a partnership set an example and use recycled coffee cups.</p>	<p>MM</p> <p>NF</p> <p>IG</p>
<p>Dates of Next Meetings 2018</p>	<p>Tuesday 20 March 2018 Tuesday 15 May 2018 Tuesday 12 June 2018 Tuesday 25 September 2018 APM Tuesday 20 November 2018</p>	<p>Apologies to nbc-ap@eastlothian.gov.uk</p>