

East Lothian
Integration Joint Board



**MINUTES OF THE MEETING OF THE
EAST LOTHIAN INTEGRATION JOINT BOARD**

**THURSDAY 22 MARCH 2018
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Voting Members Present:

Mr P Murray (Chair)
Councillor S Akhtar
Ms F Ireland
Councillor S Kempson
Councillor F O'Donnell
Mr A Joyce (Items 1 – 14)
Councillor J Williamson* (substitute)

Non-voting Members Present:

Ms P Dutton (Items 2 – 15)
Mr D King
Ms A MacDonald
Mrs M McKay
Ms M McNeill
Mr T Miller
Ms S Saunders
Mr D Small
Dr J Turvill
Mr A Tweedy* (substitute) (Items 5 – 15)

ELC/NHS Officers Present:

Mr P Currie
Mr B Davies
Ms T Leddy
Ms J Ogden-Smith

Clerk:

Ms F Currie

Apologies:

Councillor S Currie*
Ms F Duncan
Dr A Flapan
Ms E Johnston*
Ms M Whyte

Declarations of Interest:

Mrs Margaret McKay declared an interest in Item 13 in relation to her role with Carers of East Lothian. She indicated that she would leave the Chamber during this item.

Ms Marilyn McNeill declared an interest in Item 13 and would also leave the Chamber during this item.

The Chair advised that Mr Andrew Tweedy, acting as substitute for Elaine Johnston, would also be required to declare an interest and leave the Chamber during Item 13.

Sederunt: Ms Penny Dutton left the Chamber.

1. CHANGE TO THE NON-VOTING MEMBERSHIP OF THE IJB

The Chief Officer had submitted a report asking the IJB to agree to the replacement of Andrew Wilson, East Lothian Council's staff representative non-voting member of the IJB.

David Small presented the report with the recommendation that the members approve the change as outlined.

Decision

The IJB agreed to the appointment of Penny Dutton as the Council's new staff representative non-voting member of the IJB, in place of Mr Wilson.

Sederunt: Ms Dutton returned to the Chamber.

The Chair formally welcomed Ms Dutton and Councillor John Williamson to the meeting and advised members of a change to the Agenda order – Item 14 would be taken immediately following Item 10.

The Chair also noted that it was Sharon Saunders' last meeting as she was about to move roles within the Council. He thanked Ms Saunders for her many eloquent and thoughtful contributions and wished her well in her new role.

2. MINUTES OF THE MEETING OF THE EAST LOTHIAN INTEGRATION JOINT BOARD ON 22 FEBRUARY 2018

The minutes of the meeting on 22 February 2018 were approved.

3. MATTERS ARISING FROM THE MINUTES OF 22 FEBRUARY 2018

The Chair advised that he and Mr Small had taken on board the comments made by Councillor Currie at the last meeting and the report on HSCP grant funding (Item 13) would be heard in public.

Delayed Discharges – Mr Small reported that the figure for February 2018 was 15. He said it continued to be a very busy period and that he would provide the March figure at the next meeting.

Councillor Fiona O'Donnell reiterated her previous thanks to Alison MacDonald and her team and all staff across the Partnership in recognition of their efforts. The Chair also added his thanks.

Independent Sector Representative/ Non-Voting member of the IJB – Mr Small said that he had contacted Scottish Care who had indicated that they would be willing to provide an interim representative to replace Mr Harvie but had yet to provide that person's name.

(Item 3) Executive Committee of IJB Chairs and Vice Chairs – the Chair advised that he had been elected Chair of this Committee and, as part of his duties, had attended a meeting of the Ministerial Strategy Group in Edinburgh.

(Item 3) Hospital to Home – the Chair reported that following their meeting, Dr Andrew Coull had confirmed that he was content with the current working relationships in East Lothian and would instead concentrate his efforts with the Edinburgh IJB.

(Item 8) Re provision of Hospitals and Care Homes – Councillor O'Donnell referred to a petition launched by Councillor Currie which sought support for the maintenance of a council owned care home for Musselburgh.

Mr Small said that no decision had yet been taken and that the IJB had agreed simply to consult on the potential model of care. The business case for each individual proposal would require to be approved by the IJB. The Chair added that the consultation on the range of options did not exclude public sector provision.

Ms Jane Ogden-Smith provided an update on the consultation process. She explained that a rolling programme of engagement would begin shortly with Forum meetings, radio and TV adverts and information boards, pop-up events and posters in Council and NHS facilities across the county. A working group had been set up to plan the arrangements for wider community engagement through local community groups. The draft consultation document would shortly go live on the Council's consultation hub webpage seeking people's views on the type of care they would like to have when they get older.

The Chair also advised that Bruce Dickie had met with Health Improvement Scotland who had agreed to source information from other IJBs and to support the economic analysis of the individual business cases.

4. CHAIR'S REPORT (VERBAL)

The Chair reported on the recent meeting of the Ministerial Strategy Group, which he had attended in his role as Chair of the Executive Committee of IJB Chairs and Vice Chairs, and his meetings with a representative from CoSLA and the Chair of the Chief Officers Executive.

He referred to his recent visits to St John's Hospital, Livingston and the Royal Edinburgh Hospital and the relevance of the care of elderly residents to the IJB's social care responsibilities. He also updated members on the First Minister's visit to the new East Lothian Community Hospital site.

The Chair thanked members for their attendance at the recent briefing session on the HSCP Community Grants report. He concluded his report with mention of the recent NHS Lothian development day which had included a presentation by the Chief Executive

on the regional agenda. He suggested that the IJB may find it useful to consider this topic in more detail at a future meeting.

Sederunt: Mr Andrew Tweedy joined the meeting.

5. NHS HEALTHCARE GOVERNANCE COMMITTEE UPDATE (including the East Lothian HSCP Healthcare Governance Arrangements report)

Fiona Ireland attended the meeting where the East Lothian HSCP Healthcare Governance Arrangements report was well received and commended in terms of the progress made to date. She referred to other papers presented by other IJBs/HSCPs and advised that the overall message was about the importance of measuring outcomes and the impact on patients, as well as the processes in place.

Alison MacDonald outlined the content of the report which had been presented to the NHS HGC and was now being shared with the East Lothian IJB members. She summarised the key themes and the work being undertaken across the various health services.

The Chair reminded members that this report was being shared with the IJB to assist the members in considering what they would like to see by way of oversight of healthcare governance issues, in addition to that provided by the NHS HGC. He said that 5 IJBs had set up their own Healthcare Governance Committees but it was for the members to decide whether this additional level of oversight was necessary.

Mr Small said that there needed to be clarity about where the responsibility of the Health Board ended and where the IJB's began. In addition, there were issues relating to social care which also impacted on healthcare and there needed to be a process for bringing this information to the attention of the IJB. It would be for the members to decide whether to rely on the existing NHS HGC, to create a new Committee or to bring these issues directly to the IJB.

Ms MacDonald and Sharon Saunders responded to questions from members on aspects of the report including mental health services, drug and alcohol services and arrangements for obtaining feedback from staff, patients and wider service users.

The Chair invited members to note the content of the report and the intention of the IJB to consider mechanisms by which it receives its assurance in relation to governance arrangements. Mr Small said he would bring forward a proposition to the IJB at its August 2018 meeting.

Decision

The IJB agreed:

- (i) To note the contents of the report;
- (ii) To note the intention to give further consideration to the issue of healthcare governance; and
- (iii) That the Chief Officer would bring forward a proposition to the IJB at its meeting in August 2018.

6. EAST LOTHIAN COUNCIL POLICY & PERFORMANCE REVIEW COMMITTEE AND AUDIT & GOVERNANCE COMMITTEE (VERBAL)

Mr Small reported that neither Committee had met since the IJB's meeting on 22 February. However, he said it was likely that a report on Delayed Discharges would be presented at the Policy & Performance Review Committee's June meeting. He also indicated that a request had been received for a report on reprovision of care home and hospital services but that it would be premature to present this report to the Committee before the IJB had considered the consultation.

7. DIRECTIONS 2018/19

The Chief Officer had submitted a report providing an update on the IJB's programme for issuing Directions to its partners for 2018/19.

David King presented the report indicating that while it was the IJB's policy to agree and issue Directions before the end of the financial year, a lot of the detailed work was still ongoing. He briefly outlined the process from the Strategic Plan, through agreement of financial plans, to Direction-setting, delivery plans and then monitoring and review. He advised members that it was proposed to hold a development session on 26 April to review the draft Directions and gain an understanding of the links between each part of the process. A short business meeting would follow this session at which it was hoped that the IJB would agree its Directions for 2018/19.

Mr King added that, in the meantime, the current Directions would remain in place and the Partners would be advised accordingly.

Decision

The IJB agreed:

- (i) To postpone the issuing of the 2018/19 Directions to the IJB's partners;
- (ii) To a development session and business meeting on 26 April 2018 to discuss and agree a set of Directions for 2018/19; and
- (iii) To ask the Chief Officer to inform the partners of this position and to instruct that the current Directions will remain extant until superseded.

8. MELDAP/SUBSTANCE MISUSE SERVICES – SERVICE DEVELOPMENT AND FINANCIAL PLAN UPDATE FOR 2018/19

The Chief Officer had submitted a report providing the IJB with an update on the total resource available to East Lothian Health and Social Care Partnership (ELHSCP) in the financial year 2018/19 for substance misuse services (SMS). The report also presented an update on ongoing SMS service development and made recommendations for Directions to be issued for NHS Lothian and East Lothian Council setting priority actions for delivery of SMS in East Lothian during 2018/19.

Ms Saunders presented the report summarising the financial overview, service provision and development plans and the SMS and MELDAP service priorities for 2018/19. She explained that the development work was part of a longer term plan which included work that had yet to be formalised and that would require further exploration and reporting to the IJB. In the meantime, she invited members to agree the recommendations as outlined in the report.

Ms Saunders responded to questions from members providing further details of the development plans relating to children and young people's services, advocacy services and the allocation of funding and reserves.

The members welcomed the continuation of this important service, particularly the work being undertaken in relation to children and young people. The Chair concurred wholeheartedly adding that the IJB would continue to do all it could to support this service.

Decision

The IJB agreed:

- (i) To note the anticipated resource allocation to East Lothian Council's SMS in 2018/19;
- (ii) To approve the resource allocation funding recommendations on the application of the total SMS resource available in 2018/19;
- (iii) To approve the recommendations in the report for East Lothian IJB Directions to NHS Lothian and East Lothian Council respectively for delivery of centrally and locally provided SMS to ELHSCP in 2018/19; and
- (iv) To note SMS progress reports will be brought forward during 2018/19.

9. FINANCIAL POSITION - UPDATE

The Chief Finance Officer had submitted a report providing an update on the IJB's financial position for 2017/18 based on the information currently available to the IJB.

Mr King presented the report outlining the most recent forecast out-turns from the partners. He explained that NHS Lothian had previously forecast an overspend but that a proposal had been put forward to the NHS Board to cover any NHS overspend and that the healthcare budget relating to the IJB would end the year in at least a break-even position. East Lothian Council had also forecast an overspend in the Adult Wellbeing budget. Mr King outlined the options available but advised that no decision had yet been taken on how to address this. He invited members to note the current position.

Mr King responded to questions from Councillor Akhtar and Councillor Williamson on the potential use of MELDAP reserves to off-set the IJB's overspend and the implications of the recurring overspend in the Adult Wellbeing budget.

The Chair confirmed that, should the IJB be asked to agree to the use of MELDAP reserves, a report would be brought forward outlining the potential impact for the MELDAP service.

Mr Small added that the IJB needed a longer term financial plan to look at the pressures and how to achieve the delivery of longer term strategic plans. He said that the decision to shift the balance of care from healthcare to social care services had been successful to a degree but had also created pressure within social care budgets.

The Chair suggested that this was the point at which the IJB needed to look more closely at the Set Aside budget and to what extent monies from this could be transferred to community services.

Mrs McKay observed that the current position was no surprise and the question was what should the IJB do about the continuing issue of the overspend/inadequate funding of social care services year on year.

The Chair agreed that reducing the reliance on the acute service as a result of an increase in community services required the transfer of funds, however he said this had to be balanced by the dilemma of ongoing demand for acute beds. A thorough review of all budgets was required if additional funding was to be made available for social care services.

Councillor O'Donnell indicated that there had been efforts by the Council to put the budget on a more sustainable footing, however if the funding being offered by the Scottish Government to deliver new obligations was not sufficient, this would be likely to place additional pressure on the social care budget for next year. She added that although there were currently no figures on underspends in other areas she was confident that the Council would make a decision on social care to support the IJB.

Mr Small stated that although the obligations in relation to care at home and the Living Wage were manageable, the budgetary implications of the Carers Act were still uncertain.

Decision

The IJB agreed to note the current position.

Following advice from the Chair, Mrs McKay and Mr Tweedy declared an interest in Item 14, as it related to the Integrated Care Fund and Social Care Fund. Mrs McKay and Mr Tweedy left the Chamber.

10. INTEGRATED CARE FUND, SOCIAL CARE FUND, PRIMARY CARE INVESTMENTS – 2017/18

The Chief Officer had submitted a report providing an update on the IJB's use of and proposed future utilisation of the Integrated Care Fund, Social Care Fund and Primary Care Investments.

Mr Small presented the report which he said outlined three distinct propositions. He began with the proposals in relation to the Integrated Care Fund and summarised its possible use for existing services and in commissioning terms. He also responded to questions from members regarding the Link Worker Service and agreed to provide further information as it became available.

Mr Small then outlined the proposals in relation to use of the Social Care Fund. He reminded members of the IJB's previous use of this Fund to underpin pressures within social care and to provide additional capacity within the service, although these services were still overspent. He also provided details of progress on delayed discharges, in the form of a short paper, and the overall trends in Care at Home hours outstanding and the number of Care Home places purchased for over 65s. Overall, analysis suggested that the use of the services had saved the equivalent of 20 beds in acute care.

The Chair invited members to agree the recommendations in relation to the use of the Integrated Care Fund and the Social Care Fund. These were agreed.

Sederunt: Mrs McKay and Mr Tweedy returned to the Chamber.

Mr Small then summarised the proposals for use of the Primary Care Investments. He advised that local investment of these funds had allowed the testing of innovative approaches to sustain and develop primary care and he outlined some of the individual projects. He advised of the impact of the new GP contract and that when the actual funding amount was known a report would be brought back to the IJB.

Decision

The IJB agreed to:

- (i) note the projected position for 2017/18;
- (ii) the proposed utilisation of the Integrated Care Fund in 2018/19;
- (iii) move the Social Care Fund into the IJB's baseline; and
- (iv) note the position on the use of the proposed Primary Care Investments.

14. MEASURING PERFORMANCE UNDER INTEGRATION – MSG INDICATORS – PROGRESS IN 2017 AND OBJECTIVES FOR 2018/19

The Chief Officer had submitted a report informing the IJB of progress in delivering the Ministerial Strategic Group for Health and Community Care (MSG) objectives in 2017/18 and the proposed objectives for 2018/19.

Paul Currie presented the report summarising the process by which the MSG objectives were introduced and the targets for 2017/18. He outlined the IJB's attainment against these targets and its ambitions for 2018/19. Mr Currie also advised members that next month would see the release of the social care indicators and the IJB would be asked to show its activity in this area. He said there had already been a lot of discussion on how to improve the patient journey and about the shift to home care. The key to delivering action on these objectives would be the IJB's Directions for 2018/19.

In response to questions from Councillor O'Donnell, Mr Currie advised on issues relating to data gathering and engagement. Mr Small indicated that to have a minor injuries (MI) clinic in the Community Hospital would require the closure of existing local MI clinics and enhanced services in general practices and would therefore reduce rather than improve access for service users.

Councillor O'Donnell also asked about end of life care. Ms MacDonald explained that work was ongoing with MacMillan to increase capacity for care at home while still taking account of some people's preference and/or requirement for hospital care.

Mrs McKay questioned the narrow focus of the targets and also the apparent discrepancy between the data and her own knowledge of the use of hospice care. She also emphasised the need to consider the impact of increased care at home on carers themselves.

The Chair stated that the holistic nature of the annual delivery plans and their attention to targets should address any concerns about narrow focus. Ms MacDonald agreed that there were people from east Lothian that were cared for in hospices and that this may not have been reflected in the timeframe for the data.

Mrs McKay said that it may be more important to consider whether this was a more desirable outcome than hospital or care at home.

The Chair said that it was important that people had a choice and Dr Jon Turvill agreed adding that where the system sometime fell down was when a crisis occurred and the fall-back position was to admit the person to acute care. He said that there needed to be improvements in 24 hour palliative care to support carers and to ensure that people could have confidence that they could continue to be cared for at home.

In response to a question from Andrew Tweedy, Mr Currie advised that the IJB could decide its own additional targets. Mr Tweedy commented that targets were often the driving force for activity so it was important to get the right indicators.

Ms Ireland suggested it might be in the IJB's interests to have Directions which disrupted the pathway to A&E by reassigning services and she asked whether it would be possible to have an indicator on this. Mr Small replied that it was for the IJB to decide on its indicators and Directions.

Decision

The IJB agreed to:

- (i) note attainment to date by East Lothian Health and Social Care Partnership (ELHSCP) against the 2017/18 MSG Integration objectives;
- (ii) note that Strategic Planning Group members were informed of the ELHSCP's performance for 2017/18 and agreed to the proposed MSG Integration objectives for the 2018/19 period; and
- (iii) adopt the proposed targets for the 2018/19 period and for these to be formally communicated to the MSG.

Sederunt: Alex Joyce left the meeting.

11. EAST LoTHIAN IJB ENGAGEMENT STRATEGY 2017-20

The Chief Officer had submitted a report outlining the key elements of the East Lothian Engagement Strategy 2017-2020.

Ms Ogden-Smith presented the report reminding members of the key role of engagement and summarising the background to the development of the Strategy, which had itself been subject to significant engagement and revision. She advised that the document outlines the aims of the Health and Social Care Partnership (HSCP), the engagement mechanisms and how these can be used to maximise participation and improve links with harder to reach communities.

Councillor Williamson and Marilyn McNeill both raised the fact that the East Lothian Community Care Forum was referenced in the Strategy but, as part of a later agenda item, the IJB was being asked to consider that the Forum's funding be withdrawn.

The Chair noted this point. Ms Ogden-Smith advised that the Strategy was an organic document which would change as stakeholders and resources changed. She also responded to further questions from members on the content of the Strategy.

Mrs McKay welcomed the Strategy which she said was clear and comprehensive. She also supported to intention to monitor and review its implementation. The Chair agreed the importance of reviewing the document to ensure that it remained current. Although no timescale had been set down, he suggested that there should be an initial review in 6 months.

In response to a suggestion from Councillor O'Donnell regarding the possibility of working with local students, the chair suggested that she discuss this further with Ms Ogden-Smith.

Mr Tweedy raised a note of caution about the impact on staff time. He stated that meaningful engagement could be time-consuming and staff needed the time to ensure it was done well.

The Chair asked members to consider the recommendations in the report with the addition of an initial review of the Strategy after 6 months.

Decision

The IJB agreed:

- (i) To note the contents of the Engagement Strategy.
- (ii) To endorse the Strategy
- (iii) That an initial review take place after 6 months.

12. CARERS STRATEGY AND POLICIES

The Group Service Manager, Rehabilitation and Access, had submitted a report outlining the progress made to date on the development of the East Lothian Carers Strategy in line with the legislative requirements of the Carers (Scotland) Act 2016 that would commence on 1 April 2018.

Trish Leddy presented the report. She began by advising members of an amendment to the recommendations: she indicated that the recommendation to note that the report would be shared with East Lothian Council's Cabinet had been deleted.

Ms Leddy then summarised the contents of the report including the legislative background, the development work completed to date and the opportunity to pilot and review the Strategy between its publication in April 2018 and it coming into law with the publication of the reviewed Strategic Plan in 2019.

In response to questions from members Ms Leddy provided details of arrangements for engagement with young carers and the provision of respite/short break care.

Mrs McKay said that although the Strategy was welcome it should not be seen as the end of the process but rather a starting point for looking at where we are now, considering where we want to get to and how we will get there. She also stated that the provision of respite/short breaks should not be driven by legislation but by the needs of carers.

The Chair agreed that this raised an important point about shaping service which would be picked up in the discussion on Directions in April.

Decision

The IJB agreed to note the content of the report with regards to the context and background to the Carers (Scotland) Act 2016 and the requirement to develop and publish a local Carers Strategy by 1 April 2018.

Sederunt: Mrs McKay, Ms McNeill and Mr Tweedy left the Chamber.

13. REVIEW OF THE HSCP COMMUNITY GRANT FUNDING

The Chief Officer had submitted a report informing the IJB and seeking their agreement to the outcome of the December 2017 'Best Value and Strategic Fit' reviews of East Lothian HSCP grant funded and externally provided community support services.

Bryan Davies presented the report outlining the background to the review process. He explained that the Best Value review template was approved by Internal Audit and the organisations were provided with officer support to complete the template. Crucially, all of the information was provided by the organisations themselves. He added that this was the first stage in a broader review process and that those organisations who had demonstrated Best Value/Strategic Fit would go on to complete a service redesign within the next 12 months. He referred members to the list of organisations proposed for disinvestment and those proposed for continued investment.

Councillor Williamson asked about the feedback given to organisations following the review and whether they had been given the opportunity to address issues in order to qualify for funding.

Mr Davies advised that some feedback had been given and there had been the opportunity to provide additional evidence. Giving the opportunity for improvement was not part of the review process and the purpose of the review had been clearly outlined to organisations well in advance of it taking place. However, he said that those organisations who had successfully secured funding would have the opportunity for further improvement as part of the broader service redesign phase.

Councillor O'Donnell raised concerns regarding the statements that there would be "no impact" from the withdrawal of funding for some of the organisations and service users.

Mr Davies indicated that in most cases alternatives were available, such as alternative means of engagement with service users by individual organisations and, in the case of Capability LAC, the HSCP had been aware of their intention to withdraw for some time and alternative services had been identified for clients.

Councillor O'Donnell sought advice from the Clerk in relation to a possible amendment to the recommendations as they related to the East Lothian Community Care Forum (ELCCF). The Clerk advised that this should be done at the beginning of the debate.

Mr Davies reminded members of the brief for the review – Best Value and/or Strategic Fit – and reiterated that there were alternatives open to the Partnership.

Mr Small confirmed that other means of engagement were available and referred to Edinburgh University as a potential source of independent analysis.

The Chair said that his concern was that the IJB had yet to decide on the issues for which it required independent analysis and from where this should be commissioned. He said that this left a question over the future involvement of the ELCCF and whether the IJB had enough information to make a decision on its funding at this meeting.

Ms Ireland asked what impact each of the organisations had had in East Lothian and suggested that this was the way to determine whether or not to disinvest.

Mr Small indicated that the last commissioned work from the ELCCF had been undertaken in 2016/17. Ms Ireland said that the question was then of what value was this work to the IJB.

Mr Davies said that the IJB had to consider whether the HSCP should fund this work within its current budgetary pressures. Mr Small added that any change to the proposals would have significant impact on budgets which were already part of the 2018/19 financial plan. If the IJB decided to fund these organisations it would have to find the money from savings elsewhere.

Councillor O'Donnell said that she appreciated the financial pressures and the information provided at the briefing session, as well as the hard work of Mr Davies and his team. However, she was concerned that the value of the knowledge of local people and local issues built up by the ELCCF was being lost in the midst of financial pressures. She felt it would be difficult to commission a service with similar knowledge elsewhere and she believed that the ELCCF would offer a Strategic Fit over the next few years.

Councillor O'Donnell proposed the following amendment to the report recommendations: that funding for the East Lothian Community Care Forum should be subject to a 20% reduction in 2018/19 with a review after 6 months and a final decision on future funding to be taken at the end of 12 months. Councillor Akhtar seconded the amendment.

The Chair stated that in his view he did not consider this to be the best way forward. He proposed an alternative amendment: that the IJB accept the need for independent analysis work and consider the ability of any group to carry out such work, with the intention of coming to a considered view on the East Lothian Community Care Forum for the IJB's April meeting.

The Chair moved Councillor O'Donnell's amendment to a formal vote:

For: 3
Against: 3
Abstentions: 0

The Clerk advised the members that, in line with Standing Order 9.9, where there is an equality of votes the Chair of the IJB will bring consideration of the matter to a close for that meeting and will give direction to the Chief Officer to review the matter with the aim of addressing any concerns and developing a proposal upon which the IJB can reach a decision. This proposal would be brought to the April meeting.

The Chair brought the discussion to a close and invited members to consider the recommendations set out in the report, except where they related to the East Lothian Community Care Forum.

Decision

The IJB agreed:

- (i) To the removal of HSCP grant funding from organisations (with the exception of the East Lothian Community Care Forum) which do not meet Best Value requirements and/or did not demonstrate sufficient Strategic Fit following the review process.
- (ii) That those organisations meeting Best Value and Strategic Fit requirements should have their grant funding renewed for only 12 months

in the first instance and further, that the organisations should undergo a service redesign process to deliver further efficiencies in 2019/20.

- (iii) That following the reviews, a broader needs assessment will be carried out on all internally and externally provided Community Support. The outcome of the needs assessment will shape the services to be delivered and grant funding arrangements to provider organisations from 2019/20 onwards.

Sederunt: Mrs McKay, Ms McNeill and Mr Tweedy returned to the Chamber.

15. MINUTES OF OTHER GROUPS OF RELEVANCE TO THE IJB (FOR NOTING)

a) Community Justice Partnership – 23 November 2017

The minutes of the meeting of the Community Justice Partnership held on 23 November 2017 were presented to the IJB for noting.

b) IJB Audit & Risk Committee – 12 December 2017

The minutes of the meeting of the IJB Audit & Risk Committee held on 12 December 2017 were presented to the IJB for noting.

Mrs McKay commented in her role as Chair of the Committee. She observed that a number of agenda items for the IJB had reflected or emanated from discussions at the Committee, particularly in relation to mechanisms for reviewing and monitoring Directions. She said that the Committee were currently teasing out the issues of where certain risks lie, who holds the responsibility for them and how they impact on the delivery of the Strategic Plan.

Mrs McKay also acknowledged the work of the Council's Internal Audit Team. She advised that the audit plan for 2018/19 had been agreed and it included a review of participation and engagement. She said it was reassuring to see the links between the areas of focus for the Committee and the issues being discussed by the IJB.

The Chair acknowledged Mrs McKay's contribution as Chair of the Committee and he also thanked Mr King for his paper on Risk Management.

Signed

Peter Murray
Chair of the East Lothian Integration Joint Board