

REPORT TO: East Lothian Council

MEETING DATE: 27 February 2018

BY: Depute Chief Executive (Resources & People Services)

SUBJECT: Schedule of Meetings 2018/19

1 PURPOSE

- 1.1 To set the Schedule of Meetings of the Council, committees and other forums for 2018/19.

2 RECOMMENDATIONS

- 2.1 The Council is asked:
- i. to approve the proposed Schedule of Meetings for 2018/19; and
 - iii. to note that the schedule is subject to change, and that any changes will be communicated to Members and officers as soon as practicable.

3 BACKGROUND

- 3.1 The annual Schedule of Meetings for 2018/19 is presented to Members for approval. There will be approximately 125 committee meetings during 2018/19. The schedule largely follows the pattern set for previous years, with a week-long mid-term break in October, a two-week winter break over Christmas/New Year, and a two-week break over the Easter period.
- 3.2 As in 2017/18, a number of additional meetings of the Planning Committee have been scheduled to take account of the anticipated increase in planning applications generated by the Local Development Plan.
- 3.3 Members should note that the Integration Joint Board (IJB) sets its own dates and these are included on the schedule for noting rather than approval. Musselburgh Joint Racing Committee also sets its own meeting dates, and these will be confirmed and added to the schedule in due course.
- 3.4 A review of the Joint Consultative Committee is currently underway, hence two meetings of this Committee (19 December 2018 and 12 June

2019) are marked 'to be confirmed'. Any changes to JCC meetings will be communicated to Members.

3.5 A number of dates have been scheduled for Members' briefing sessions. Members will be advised of the topics in due course.

3.6 On approval of the dates, venues for meetings and briefings will be booked and confirmed with Members and officers. Members are asked to note that the schedule is subject to change and that any changes will be communicated as soon as practicable.

4 POLICY IMPLICATIONS

4.1 None

5 INTEGRATED IMPACT ASSESSMENT

5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 RESOURCE IMPLICATIONS

6.1 Financial - None

6.2 Personnel - None

6.3 Other - None

7 BACKGROUND PAPERS

7.1 East Lothian Council Standing Orders

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DATE	14 February 2018

**East Lothian Council
Draft Schedule of Meetings 2018/19**

Day	Date	Time	Committee/Meeting	Venue (tbc)
Tues	21 August 2018	10.00	Planning Committee	
Thurs	23 August 2018	10.00 14.00	East Lothian Licensing Board East Lothian Integration Joint Board	
Tues	28 August 2018	10.00	East Lothian Council	
Thurs	30 August 2018	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	4 September 2018	10.00	Planning Committee	
Thurs	6 September 2018	10.00 13.00 14.00	Employee Appeals Sub-Committee North Berwick Common Good Committee Petitions & Community Empowerment Review Committee	
Tues	11 September 2018	10.00 14.00	Cabinet Musselburgh Common Good Committee	
Wed	12 September 2018	14.00	Joint Consultative Committee	
Thurs	13 September 2018	10.00 13.00	Licensing Sub-Committee Dunbar Common Good Committee	
Tues	18 September 2018	14.00	IJB Audit & Risk Committee	
Thurs	20 September 2018	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	25 September 2018	10.00 14.00	Members' Briefing Audit & Governance Committee	
Wed	26 September 2018	17.00	East Lothian Partnership Forum	
Thurs	27 September 2018	10.00 13.00	East Lothian Licensing Board (to be followed by a meeting of East Lothian Licensing Board/Local Licensing Forum) Haddington Common Good Committee	
Tues	2 October 2018	10.00	Planning Committee	
Thurs	4 October 2018	10.00	Employee Appeals Sub-Committee	
Wed	10 October 2018	10.00	Policy & Performance Review Committee	
Thurs	11 October 2018	10.00	Licensing Sub-Committee	
<i>Autumn Recess: 15 – 19 October 2018</i>				
Tues	23 October 2018	14.00	Members' Briefing	
Thurs	25 October 2018	10.00 14.00	East Lothian Licensing Board East Lothian Integration Joint Board	
Tues	30 October 2018	10.00	East Lothian Council	

Thurs	1 November 2018	10.00	Employee Appeals Sub-Committee	
Tues	6 November 2018	10.00	Planning Committee	
Thurs	8 November 2018	10.00	Licensing Sub-Committee	
Tues	13 November 2018	10.00	Cabinet	
Thurs	15 November 2018	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	20 November 2018	10.00 14.00	Education Committee Members' Briefing	
Thurs	22 November 2018	10.00 13.00	East Lothian Licensing Board Haddington Common Good Committee	
Tues	27 November 2018	10.00 14.00	Audit & Governance Committee Musselburgh Common Good Committee	
Wed	28 November 2018	10.00 13.00	Police, Fire & Community Safety Scrutiny Committee Dunbar Common Good Committee	
Thurs	29 November 2018	10.00	Employee Appeals Sub-Committee	
Tues	4 December 2018	10.00	Planning Committee	
Thurs	6 December 2018	10.00 13.00 14.00	Licensing Sub-Committee North Berwick Common Good Committee Petitions & Community Empowerment Review Committee	
Tues	11 December 2018	10.00	East Lothian Council	
Thurs	13 December 2018	10.00 14.00	East Lothian Licensing Board East Lothian Integration Joint Board	
Tues	18 December 2018	14.00	IJB Audit & Risk Committee	
Wed	19 December 2018	14.00	Joint Consultative Committee (tbc)	
Thurs	20 December 2018	10.00	Homelessness Appeals Sub-Committee	
<i>Winter Recess: 21 December 2018 – 4 January 2019</i>				
Thurs	10 January 2019	10.00	Licensing Sub-Committee	
Tues	15 January 2019	10.00	Planning Committee	
Thurs	17 January 2019	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	22 January 2019	10.00 14.00	Cabinet Members' Briefing	
Thurs	24 January 2019	10.00	East Lothian Licensing Board	
Tues	29 January 2019	09.00	Musselburgh Joint Racing Committee	
Thurs	31 January 2019	10.00	Employee Appeals Sub-Committee	
Tues	5 February 2019	10.00	Planning Committee	
Thurs	7 February 2019	10.00	Licensing Sub-Committee	
Tues	12 February 2019	10.00	East Lothian Council (budget-setting)	
Tues	19 February 2019	10.00 14.00	Audit & Governance Committee Musselburgh Common Good Committee	

Thurs	21 February 2019	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	26 February 2019	10.00	East Lothian Council	
Wed	27 February 2019	10.00 17.00	Policy & Performance Review Committee East Lothian Partnership Forum	
Thurs	28 February 2019	10.00 14.00	East Lothian Licensing Board East Lothian Integration Joint Board	
Tues	5 March 2019	10.00 14.00	Planning Committee Members' Briefing	
Thurs	7 March 2019	10.00 13.00 14.00	Employee Appeals Sub-Committee North Berwick Common Good Committee Petitions & Community Empowerment Review Committee	
Tues	12 March 2019	10.00 14.00	Cabinet Education Committee	
Wed	13 March 2019	14.00	Joint Consultative Committee	
Thurs	14 March 2019	10.00 13.00	Licensing Sub-Committee Dunbar Common Good Committee	
Tues	19 March 2019	14.00	IJB Audit & Risk Committee	
Thurs	21 March 2019	10.00 13.00 14.00	Homelessness Appeals Sub-Committee Haddington Common Good Committee Local Review Body (Planning)	
Tues	26 March 2019	10.00	Planning Committee	
Thurs	28 March 2019	10.00	East Lothian Licensing Board	
<i>Spring Recess: 29 March – 12 April 2019</i>				
Thurs	18 April 2019	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Tues	23 April 2019	10.00	East Lothian Council	
Thurs	25 April 2019	10.00 14.00	East Lothian Licensing Board East Lothian Integration Joint Board	
Thurs	2 May 2019	10.00	Employee Appeals Sub-Committee	
Tues	7 May 2019	10.00	Planning Committee	
Thurs	9 May 2019	10.00	Licensing Sub-Committee	
Tues	14 May 2019	10.00 14.00	Cabinet Members' Briefing	
Thurs	16 May 2019	10.00 14.00	Homelessness Appeals Sub-Committee Local Review Body (Planning)	
Thurs	23 May 2019	10.00	East Lothian Licensing Board	
Tues	28 May 2019	10.00	Musselburgh Common Good Committee	
Wed	29 May 2019	10.00	Police, Fire and Community Safety Scrutiny Committee	

Tue	4 June 2019	10.00 15.00	Planning Committee IJB Audit & Risk Committee	
Thurs	6 June 2019	10.00 13.00 14.00	Employee Appeals Sub-Committee North Berwick Common Good Committee Petitions & Community Empowerment Review Committee	
Tue	11 June 2019	10.00	Education Committee	
Wed	12 June 2019	14.00	Joint Consultative Committee (tbc)	
Thurs	13 June 2019	10.00 13.00	Licensing Sub-Committee Dunbar Common Good Committee	
Tue	18 June 2019	10.00 14.00	Audit & Governance Committee Members' Briefing	
Wed	19 June 2019	10.00	Policy & Performance Review Committee	
Thurs	20 June 2019	10.00 13.00 14.00	Homelessness Appeals Sub- Committee Haddington Common Good Committee Local Review Body (Planning)	
Tue	25 June 2019	10.00	East Lothian Council	
Wed	26 June 2019	10.00	Planning Committee	
Thurs	27 June 2019	10.00 14.00	East Lothian Licensing Board East Lothian Integration Joint Board	

19 February 2018

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