

REPORT TO: Policy and Performance Review Committee

MEETING DATE: 21 February 2018

BY: Chief Social Work Officer

SUBJECT: East Lothian and Midlothian Public Protection Committee Annual Report – 2016/17

1 PURPOSE

- 1.1 This report is to introduce the East Lothian and Midlothian Public Protection Committee Annual Report 2016/17 thereby informing PPRC members of its progress in that time.

2 RECOMMENDATIONS

- 2.1 The Committee is asked to note the contents of the attached annual report.

3 BACKGROUND

- 3.1 This report is the third annual report of the East Lothian and Midlothian Public Protection Committee. The report summarises and comments on the main themes arising in each of the areas of Public Protection during 2016/17. The annual report was signed off by the EMPPC on 12/09/17 and the East Lothian and Midlothian Critical Services Oversight Group on 19/10/17.

4 POLICY IMPLICATIONS

- 4.1 N/A

5 INTEGRATED IMPACT ASSESSMENT

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy

6 RESOURCE IMPLICATIONS

6.1 Financial – N/A

6.2 Personnel – N/A

6.3 Other – N/A

7 BACKGROUND PAPERS

7.1 East Lothian and Midlothian Public Protection Committee – Annual Report 2016/17

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East Lothian and Midlothian Public Protection Committee

Annual Report 2016/17

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1) Introduction

Foreword by Anne Neilson (Chair of the East Lothian and Midlothian Public Protection Committee)

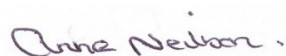
The East Lothian and Midlothian Public Protection Committee (EMPPC), has now been in existence for three years. The committee incorporates the Adult Protection Committee, Child Protection Committee, Offender Management Group and Violence Against Women Partnership, and I am pleased to present the Committee's third annual report. This report presents the achievements made during 2016-17 and sets out our priorities for 2017-18.

Public Protection includes the most high profile 'critical' services for which the key agencies of council, NHS Lothian and police have statutory responsibility. In East Lothian and Midlothian, the drive for collaborative working within Public Protection was a practical one; people do not neatly fit into one category and issues like domestic abuse and substance misuse are common themes with many of the service users with whom we work.

Recognising these significant overlaps, we promote an integrated "lifespan" approach to Public Protection covering all ages and stages of life. Collaborative leadership from East Lothian and Midlothian Critical Services Oversight Group (CSOG), which incorporates the chief executives and chief officers from all partnership agencies, has undoubtedly enabled our public protection services to develop and become more holistic, both strategically, and organisationally. I sit on this group, both in my capacity as chair of EMPPC, and as the Director for Public Protection NHS Lothian.

The EMPPC brings together all agencies involved in supporting and protection adults and children who may be at risk of harm. It meets quarterly to fulfil its scrutiny role in overseeing the Public Protection Performance framework and the four improvement plans – Adult Support and Protection, Child Protection, Offender Management and Violence Against Women and Girls. EMPPC remains committed to continuous improvement, taking an outcome focused approach to supporting and protecting adults and children who may be at risk of harm, based on an understanding of need gained from our evaluation activity. In this year, a number of Initial Case Reviews and Significant Case reviews have been undertaken, and on completion, the learning from these has been integrated into our improvement plans.

We recognise that working in partnership is at the heart of all we do in Public Protection and I would like to thank all members of EMPPC and its sub groups, as well as operational staff across both statutory and voluntary services, for their continued commitment and energy in working together to keep people who may be at risk of harm in East Lothian and Midlothian safer, and promoting the importance of shared learning across all disciplines.



Anne Neilson (EMPPC Chair)

Introduction

East Lothian and Midlothian Public Protection Office (EMPPO) in the Brunton Hall Musselburgh is the base for the Public Protection Team with officers from adult support and protection, child protection and the domestic abuse service. EMPPO is co-located with Police Scotland Public Protection Unit staff and Midlothian and East Lothian Drug and Alcohol Partnership (MELDAP). This year in EMPPO, we have seen some staff changes with Veronica Campanile joining us as the Violence Against Women Strategy Coordinator and Leigh Taylor as the Lead Officer for Child Protection. We have also welcomed Lisa Dowie, as part time Domestic Abuse Adviser to the Domestic Abuse Service.

The aim of the Public Protection Team is to support the delivery of the strategic and operational objectives of the EMPPC, and to work towards improved outcomes and safety for both service users and professional teams. A growing area of work this year has been to support Initial Case Reviews, Significant Case Reviews and Large Scale Investigations and this has both enabled the development of skills and expertise in this field, and promoted confidence in the appropriate sharing of information between partners. A significant level of trust and integrity across partnerships is evident in the pool of senior officers from all key partnerships who are nominated to chair reviews as appropriate, across either council area.

The ongoing positive relationships within the NHS Lothian Public Protection Team and the EMPPO offer many opportunities to promote and raise awareness of the NHS Lothian Public Protection team. The already established role and function of the Child Protection Advisors have also been enhanced. These key roles in NHS Lothian make a significant contribution to operational working, facilitating effective communication and liaison across the core agencies and supporting timely information sharing.

The establishment of separate Health and Social Care Partnerships in both councils has changed the operational picture significantly, and we have recognised the challenges in developing a joint approach with sufficient flexibility to satisfy the different structures as they have evolved. A number of successful initiatives towards achieving the operational presence which was originally envisaged for EMPPO were initiated, but it was not possible to sustain any of these long term, due to resource issues across all key agencies. To address this, further work is required with EMPPO Lead Officers and operational teams and partnerships to improve links between EMPPO and operational practice. This will include clarifying the role of the Lead Officers and the role of EMPPC. We are also keen to strengthen relationships between EMPPO and the third sector as this remains an area of improvement identified in EMPPC business plan.

EMPPC's financial year end 2016/17 budget report is presented at [Appendix 2](#).

There are four sub-groups which support EMPPC:

- East Lothian and Midlothian Performance and Quality Improvement sub group chaired by Joan Tranent, (Head of Children’s Services, Midlothian council) since April 2016. This sub-group meets quarterly, and scrutinises performance on behalf of the EMPPC using the revised EMPPC Performance Framework which was implemented for 2016/17. Lead Officers continue to work closely with operational teams to ensure the performance framework and improvement plans are well understood and embedded within practice;
- East Lothian and Midlothian Learning and Practice Development sub-group, chaired by Alison White (Head of Adults, Midlothian Health and Social Care Partnership) meets at least six monthly to oversee the development and delivery of the EMPPC Learning and Development Strategy. Our new strengthened Learning and Development Strategy and training plan aims to address crosscutting themes wherever possible, to avoid staff having to attend training more often than necessary; for example level 1 Adult Support and Protection Training, which now includes financial harm and prevent awareness raising, which previously were standalone courses. NHS Lothian learning and development leads actively participate in the development and delivery of a broad range of training opportunities to promote best practice and encourage learning across all agencies;
- East Lothian and Midlothian Violence Against Women Delivery Group chaired by Detective Chief Inspector John Peaston (vice chair of EMPPC) meets quarterly to support EMPPC in delivering the services and preventative activities to address Violence Against Women and Girls across East Lothian and Midlothian. The Delivery Group works according to the nationally agreed definition of gender based violence and is guided by priorities as identified in the national strategy *“Equally Safe: Scotland’s strategy for preventing and eradicating violence against women and girls”*;
- East Lothian and Midlothian Offender Management Group, chaired by Alison White (Head of Adults, Midlothian Health and Social Care Partnership), meets quarterly and is the multi-agency group established to ensure that the statutory responsibilities placed on local partner agencies for the assessment and management of risk posed by dangerous offenders are discharged effectively. The group is responsible for monitoring the implementation of risk assessment and risk management procedures and for promoting the highest standards of inter-agency practice in responding to the presentation of risk and in preventing harm.

This report presents the achievements and challenges within each area of Public Protection for the year 2016-17.

2) Adult Support and Protection

What is Adult Support and Protection?

The Adult Support and Protection (Scotland) Act 2007 was implemented in October 2008 to protect adults known or believed to be at risk of harm. This is defined in the Act as:

- Persons aged 16 years and over who are – Unable to safeguard their own well-being, property, rights or other interests;
- Are at risk of harm (physical, sexual, psychological, financial, neglect & self-neglect); and
- Because they are affected by disability, mental disorder, illness or physical or mental infirmity, are more vulnerable to being harmed than adults who are not so affected.

An adult is at risk of harm if

- Another person's conduct is causing (or is likely to cause) the adult to be harmed; or
- The adult is engaging (or is likely to engage) in conduct which causes (or is likely to cause) self-harm.

Where the Council knows or believes that an adult maybe at risk of harm they must make inquiries to determine if the adult is an adult at risk of harm as described, as well as consider the need to intervene to support and protect the adult from harm. Whilst Councils have the lead role in Adult Support and Protection (ASP) other agencies also have a duty to cooperate with the Councils inquiries and are required to share information, these agencies are: Police, Health including GP's, Care Inspectorate, other local authorities, Mental Welfare Commission, Office of the Public Guardian and the Scottish Fire & Rescue Service.

Furthermore, after making inquiries and where the Council considers that it may need to intervene in order to support and protect the adult at risk they can enter any place when investigating the risk of harm, this can include the following:

- Visiting the adult at home to obtain their views;
- Contact the adults bank to formally request information of the adults account;
- Requesting a medical examination to determine the cause of any injury;
- Visit care homes as part of a Large Scale investigation where the Council knows or believes that one or more adults may be at risk of harm;
- Councils can also make an application to a Sheriff Court for a protection order where they know or believe that there is a risk of serious harm to the adult these are:
 - Warrants for entry;
 - Banning Orders with a Power of Arrest;
 - Removal Orders;
 - Assessment Orders.

It is an offence to obstruct the Council when exercising their duties.

Similar to child protection we have a shared responsibility to report concerns, share information and act proportionately where it is known or believed that an adult is at risk of harm or is likely to be harmed.

Key data

The data reported is based on the Scottish Governments National Data set.

Referrals

East Lothian Health and Social Care Partnership and Midlothian Health and Social Care Partnership (HSCP) are both reporting an increase in the number of ASP referrals received in 2016/2017. East Lothian HSCP received 530 ASP referrals at the end of the reporting period in comparison to 493 in 2015/2016, an increase of 8%. Midlothian HSCP received 681 ASP referrals at the end of the reporting period in comparison to 501 in 2015/2016, an increase of 36%. Police Scotland continue to be the main referrer to both partnerships submitting 41% of the overall referrals to Midlothian and 38% to East Lothian.

There is a notable increase of 179% (44) in the number of ASP referrals submitted to Midlothian HSCP by GPs in comparison to the previous year (14). The increase of referrals is thought to be linked to training sessions delivered as part of GP Protected Learning Time delivered by NHS Lothian Public Protection Team on the Mental Welfare Commissions report of Mr JL. Similar sessions are scheduled for East Lothian.

East Lothian HSCP has also experienced a significant increase in the number of ASP referrals submitted within the category of "other". It is thought that this category will include referrals from financial institutions.

Investigations

East Lothian HSCP has experienced an increase of 114% (148) in the number of investigations undertaken in comparison to the previous year (69). This increase is linked to a recording error in the previous year, therefore this suggests that this issue is now resolved.

The main type of principal harm investigated is physical harm 37 / 148 (25%), of these 4 (11%) progressed to an Adult Support and Protection Case Conference where the Council is required to intervene to support and protect the adult from further harm. In two of these cases there were clear links with domestic abuse. These cases had also been discussed as part of a Multi-Agency Risk Assessment Conference (MARAC). Physical harm is closely followed by financial harm 34 / 148 (23%). 7 of these cases progressed to case conference.

Despite the increase in ASP referrals to Midlothian HSCP the number of Investigations have reduced by 36% (from 129 to 82).

Midlothian HSCP have undertaken 82 investigations into adults at risk of harm and are reporting financial harm as being the main type of principal harm investigated in the reporting year 26 / 82 (32%). Of these 7 have progressed to Adult Support and Protection Case Conferences.

Both HSCPs are reporting that the main place in which the harm occurred was in the adults own home.

There were a total of 6 Large Scale investigations (LSI) that had commenced between both HSCPs in 2016 / 2017. The LSIs concerned a combination of Care Homes that provide 24 hour nursing care to older people and contracted service providers, providing support and care to adults living in their own homes within the community.

East Lothian:

Measure	2014/15	2015/16	2016/17
Referrals	427	493	530
Investigations	125	69	148
Initial ASP Case Conferences	24	15	21
Protection orders	6	3	2
Number of Large Scale Investigations	3	2	2

Midlothian:

Measure	2014/15	2015/16	2016/17
Referrals	452	501	681
Investigations	94	129	82
Initial ASP Case Conferences	30	24	36
Protection orders	1	2	0
Number of Large Scale Investigations	2	2	4

Performance Framework

Both East Lothian and Midlothian have exceeded the current target of 75% of the number of inquiries undertaken within the procedural timescale of 5 days from receipt of referral. The purpose of the timescale is to ensure that adults believed to be at risk of harm are identified quickly and that consideration is given to any intervention that may be necessary therefore, ensuring the safety of adults. Where there is a significant concern / risk, immediate action will be taken and this may also involve discussion with other agencies. This performance framework indicator has since been reviewed and the target will increase to 90% for the next financial year.

Current Themes

Physical Harm

East Lothian HSCP are reporting that physical harm is the main type of principal harm that has been investigated in the reporting period with a number progressing to Adult Support and Protection Case Conference. The Adult Support and Protection (Scotland) Act 2007 is underpinned by a set of principles that inform and guide practice which must be applied when considering any intervention. These are:

- is the intervention to the benefit of the adult?
- is the intervention the least restrictive option (can support be provided to reduce the risk of harm before considering protective measures)?
- does the intervention take account of the adults views and wishes.?

In all cases of physical harm information is shared with Police colleagues to determine any criminality, assess the level of risk and plan a co-ordinated approach as to how to proceed and identify who has the lead role. Health colleagues are also consulted to obtain information in respect of any associated health issues of the adult and how this may make them more vulnerable to being harmed than those who do not experience such vulnerabilities. This process of information sharing between core agencies is known as an Inter-agency Referral Discussion (IRD).

Further scrutiny of the cases that had progressed to case conference revealed that frequently there were complex issues of deteriorating mental illness and domestic abuse.

The Lead Officer and Violence Against Women and Girls Co-ordinator are working together to raise awareness within staff groups of the crosscutting issues between domestic abuse and adult support and protection.

"The process has been conducted with sensitivity, compassion and common sense. We are very grateful to all involved"

Quote from service user

Financial Harm

Similar to the previous year financial harm features as the main type of principal harm discussed at Adult Support and Protection Case Conference in both partnership areas. Financial harm is a complex and challenging area and can range from doorstep crime such as bogus workmen, to theft / exploitation where adults feel pressurised to hand over money,

possessions, or property. Incidents of financial harm reported to the Police mainly relate to incidents of cold calling, bogus callers and theft of monies (during bogus workmen incidents or by family members). The investigations that progressed to case conference reflect the disparate range of financial harm, including where legal appointments were in place (Power of Attorney or Financial Guardian) and in such circumstances information was shared with the Office of the Public Guardian who are responsible for supervising those individuals who have been appointed to manage the financial or property affairs of adults who lack capacity.

The Office of the Public Guardian also has a duty to investigate any concerns or reports of Financial Harm against an adult who lacks capacity and depending on the circumstances, they can put in place various safeguards, including revoking/terminating powers or appointments.

East Lothian HSCP and Midlothian HSCP also have strong links with colleagues in Trading Standards, sharing information where there is concern that an adult may be at risk of harm through scams or bogus tradesmen. It is commonly thought that the majority of victims of financial harm are elderly, however from the data available, financial harm is more widespread and all age groups are targeted.

East Lothian and Midlothian Public Protection Committee (EMPPC) have raised awareness of financial harm through specific training sessions which are delivered in conjunction with Police and Trading Standards. This training has now been incorporated into EMPPC Level 1 Adult Support and Protection training, and a new Learn Pro module has been developed making this training and information readily accessible to a wider group of staff.

Large Scale Investigations

A Large Scale Investigation (LSI) occurs where it is known or believed that one or more adults may be at risk of harm or that the quality of care being delivered is not of an acceptable standard.

Historically, LSIs have been mainly associated with Care Homes, however, in the past two years there has been an increase in the number of LSIs into the care provided to adults who are being supported at home. The nature of such investigations is largely due to missed or late visits where the adult has not received the care that the agency has been contracted to provide.

An LSI involves the Care Inspectorate, HSCP staff, Police, and other local authorities who have contracted care with the relevant Care Home or Care at Home Service Provider, coming together to share information, assess risk and provide an operational and strategic response in the management of concerns.

EMPPC continue to support Care Homes and Service Providers through the provision of a Train the Trainers programme for managers.

Learning from Case Reviews

Throughout the last year a number of single agency case file audits have been undertaken and as well as areas of good practice, they have identified areas for improvement. These are subsequently included in the Adult Support and Protection improvement plan and progress is monitored by the Performance and Quality Improvement sub group on behalf of EMPPC. Improvement actions include; Chronologies, Multi-Agency Risk Assessments and Service User feedback.

Challenges and priorities

Chronologies and Multi-agency Risk Assessment

The completion of single agency chronologies and multi-agency risk assessments for adults at risk of harm continues to be a priority. This is supported with the delivery of training to Council Officers and the development of guidance documents to assist working practice. Together with operational managers, an annual quality assurance audit of single agency chronologies and multi-agency risk assessments is undertaken to measure effectiveness in the assessment and management of risk, decision making and actions taken to reduce the risk of harm. These evaluations also identify areas of practice development and training needs. EMPPC are progressing towards integrated chronologies for all adults discussed at Adult Support and Protection Case Conferences.

Service User Evaluation

East Lothian report that 54% (27 / 50) of adults attended their case conference and that 59% (29 / 50) were represented by a significant other. Midlothian report that 48% (32 / 67) attended their case conference and 25% (17 / 67) were represented by a significant other.

Whilst we would hope to improve this percentage, and acknowledge that where possible, adults should be invited to attend their case conference, it is understandable that a number of factors can impact on this, such as impaired cognitive abilities, levels of distress, or the adult may simply not wish to attend. In such circumstances they can nominate someone to attend on their behalf, such as a family member or carer, or, in cases where their decision making is impaired, their guardian or power of attorney. The adult should also be offered the option of advocacy services to present their views of their situation.

EMPPC has reviewed the process of obtaining feedback from service users. Currently, this involves the service user or their carer completing an evaluation form asking the adult to report "if they feel safer" as a result of the intervention, after the initial case conference. Responses to the questionnaires are low and disproportionate to the number handed out. Having reviewed this process it was agreed that where the adult consents, the council officer will pro-actively seek the information within two weeks of the case conference and support the adult to complete the questionnaire. In addition, Adult Support and Protection

cases that have concluded will be reported to the Lead Officer who will contact the adult to undertake an evaluation of the adult's experience of the process.

"It was a very good panel they were very nice and they explained everything clearly. Thank you.

Quote from service user

The information obtained assists HSCPs improve their responses to adults at risk of harm and can identify areas of improvement.

3) Child Protection

Key data

Inter-agency Referral Discussions (IRDs)

Authority Area	2013/14	2014/15	2015/16	2016/17
East Lothian	406	280	218	273
Midlothian	606	418	367	510

For 2016/17 the number of IRDs has increased in contrast to last year but when comparing data from the past few years an extremely spiky profile emerges and that in itself is the most consistent message identified. The number of IRDs varies often without an obvious or identifiable explanation, perhaps because of the very nature of IRDs. IRDs are only ever initiated when a child is identified at risk. Children at risk are closely linked with times of crisis. Unfortunately human behaviour and in particular crisis points can be very difficult to predict. It is arguable that periods of crisis are even more likely across the general population that encounter Child Protection Services. There are occasionally regional issues that may explain increases in the number of IRDs, however there is no evidence of this for East Lothian and Midlothian.

It is perhaps some of the associated Performance Indicators, which are most helpful in identifying children at significant risk. For example, each local authority reports on the number of children subject to more than one IRD over a 12-month period. Thankfully the numbers year on year for repeat IRDs within this timeframe are low, however when a child has been subject to three IRDs, this triggers an exploration of the circumstances to ensure everything possible has been done to ensure the safety of the identified child.

A multi-agency group (Social Work, Health, Police and Child Protection Lead Officer) reviews all IRDs on a fortnightly basis. The review group considers relevance, procedural correctness and most importantly ensuring Interim Safety Plans (ISP) meet the standards required for each child deemed at risk and progressing to Child Protection Case Conference (CPC). Members of the IRD Overview Group recognise that Interim Safety Plans need to be Multi Agency in nature and we are continually working to improve safety plans across East Lothian and Midlothian in conjunction with frontline staff.

Child Protection Registration

Authority Area	2013/14	2014/15	2015/16	2016/17
East Lothian	59	31	30	40
Midlothian	79	21	40	54

In East Lothian and Midlothian, the number of children on the Child Protection Register for 2016/17 remains very consistent with national averages and very consistent for the past year within each authority.

It is evident from the numbers of children on the register year on year that there are consistent thresholds applied to consideration of risk factors and whether a child meets the at risk threshold for registration. Arguably, this ensures standards remain consistent and families are presented with clear thresholds around risk to children.

Current Themes

National Child Protection Improvement Plan

The Scottish Government review around policy, practice, services and structures within child protection is ongoing. The review has been focusing on Child Protection Committees, Initial / Significant Case Reviews and the Child Protection Register as well as greater scrutiny through a revised inspection programme. Addressing the impact of neglect on children is to be promoted through strengthening leadership and the impact of changes to legislation and practice within the Children's Hearing System are being explored.

The chair of the EMPPC and Lead Officer for Child Protection will continue to keep Chief Officers and members appraised of any developments and will seek to ensure practitioners are aware of the process and kept updated with relevant information. We will also ensure opportunities to be involved in the review are taken wherever possible.

Trafficking and Exploitation Strategy 2017

This year the Scottish Government announced their strategy for Trafficking and Exploitation outlining their aim to eliminate human trafficking and exploitation. It is recognised that this is ambitious, however the Scottish Government are clear that no level of trafficking and exploitation is acceptable. EMPPC fully support this vision and will work towards the key action areas identified below:

- Identify victims and support them to safety and recovery;
- Identify perpetrators and disrupt their activity;
- Address the conditions, locally, that foster trafficking and exploitation.

Children (Equal Protection from Assault Bill) (Scotland) Bill

This bill was proposed by John Finnie MSP to the Scottish Government in May 2017. The Bill proposes to give children equal protection from assault by prohibiting the physical punishment of children by parents and carers in charge of children. The EMPPC supports the bill in principle on the basis that it ends any dubiety around what constitutes justifiable punishment, each child will be afforded the same protection. This is extremely important given that each child is an individual and the effects of physical punishment can vary greatly from child to child. Children should not fear physical punishment from parents; it is the

wrong message to give children and contradicts societal messages that violence is not acceptable.

As part of the consultation the EMPPC raised some concerns such as the potential of criminalising some parents at the end of their tether. Raising children can be extremely challenging, these families require support, and we recognise that charging them is not a long-term solution. There is likely to be a surge in child protection referrals but social work and partner agencies such as police and health struggle to meet demand at present. Finally, the increased demand for parenting support was noted in a climate of austerity and declining support services. We are awaiting the outcome of this bill from the Scottish Government.

The EMPPC recognise the importance of keeping our frontline practitioners informed of national discussions and actions, and will continue to communicate via our regular newsletters and through Lead Officer attendance at Team and Management meetings and Operational Briefing Sessions.

Performance and Quality Indicators

EMPPC strive to support good practice and to ensure, high standards apply to all areas of child protection practice across East Lothian and Midlothian and are in line with national standards and relevant guidance. As part of self-evaluation and ongoing improvement, we have recently reviewed our Performance Indicators across Child Protection in order to ensure we capture relevant data that tells us about the safety of our children. We have revised and are proposing a new set of measures that are more meaningful and specifically linked to improved outcomes, particularly safety for children and their families. These indicators are to be considered by EMPPC and, if approved, implemented within the next year. In the meantime, we continue to analyse data on a quarterly basis and run a programme of evaluation and audit to identify areas of good practice and any areas for ongoing development.

Learning from Case Reviews

The recent SCR publication from Fife Child Protection Committee in respect of Child 'C' highlights a number of key learnings that many Local Authorities from across Scotland will undoubtedly reflect upon and implement. These are:

- Integrated Multi-agency Chronologies focussing on significant events would have identified emerging patterns of risk / harm;
- Professionals should maintain a focus on the needs of the child and not be distracted by demands / needs of the adults;
- Being alert to disguised / false compliance. Repeated cancellations or re-scheduling of appointments should be treated with the same degree of concern as repeated non-attendance;

- Over-reliance on social work involvement or child protection registration as indicators of serious concerns.

EMPPC has considered these findings and has incorporated learning into our existing training such as Level 1 and Level 2 Child Protection.

EMPPC are committed to undertaking Initial and Significant Case Reviews (ICR/SCR). The aim of all reviews is to promote learning across the multi-agency workforce and to ensure all learning is implemented into practice to prevent similar incidents occurring in the future. All key learning from local ICRs / SCRs is incorporated into the East Lothian and Midlothian Child Protection Improvement plans where they are progressed and implemented. The Performance and Quality Improvement sub-group and EMPPC monitor progress of all identified action points from our local reviews.

Improvement Plan

The Child Protection Improvement Plans for East Lothian and Midlothian focus on key areas of improvement that have been identified from Children's Services Inspections, local audit and evaluation and Initial / Significant Case Reviews. The plans are overseen by the Performance and Quality Improvement sub-group to ensure that actions progress and are implemented.

The improvement plans share some outcomes and others are individual to the respective Local Authority. For example, EMPPC is supporting the roll out of e-IRD (Electronic IRD) to improve multi-agency working and more effective and timely sharing of information. This is progressing and is currently at trial stage with leads identified from all key agencies.

Similarly, both East Lothian and Midlothian have outcomes aimed at improving SMART planning for children. There is a planned programme of evaluation commencing in September 2017 to identify areas of good practice and areas for further development. However SMART and effective safety planning is recognised below as an ongoing challenge within the area of child protection work.

Challenges and priorities

Neglect and domestic violence remains high on the agenda of the EMPPC as recognised areas that permeate across all sections of Public Protection and as areas that are extremely prevalent child protection issues across both East Lothian and Midlothian. The Learning and Development Strategy for 2018-2021 outlines plans for ongoing development and staff training in tackling neglect and domestic violence.

EMPPC recognise the importance of effective and SMART safety planning for children and this remains a priority for ongoing evaluation and improvement. Getting safety planning right is a challenge. There have been significant improvements made to Interim Safety Planning due to the ongoing work of the IRD Overview Group and most importantly the continual efforts of operational staff. Level 2 Child Protection Training has been revised and

encourages the multi-agency work force to think about what is effective and SMART safety planning and how each agency can contribute.

“This course has consolidated my Child Protection knowledge. I feel confident contributing to a plan to help keep children safe!”

Quote from attendee at child protection training course

There is a strong recognition across both Local Authorities and our Multi Agency Partners that we need to work alongside families to encourage them to be full participants in plans and decisions that affect them. East Lothian adopted Signs of Safety in 2014 as an approach to support partnership working with families and with an emphasis on safety for children. Development of this approach continues with a focus this year on self-evaluation of implementation progress and staff training, including partner agencies. Midlothian have undergone a complete re-structuring within Children’s Services this past year and have been developing an Outcome focussed assessment, again aimed at improving child and family partnership. To support the service transformation all staff are undertaking training in Motivational Interviewing to upskill the workforce and improve service user engagement with Children’s Services.

The Fife Child Protection Committee SCR report in respect of Child ‘C’ highlights the ongoing challenge of producing Integrated Multi-agency Chronologies in child protection cases that focuses on significant events. The Child Protection Lead Officer is undertaking joint evaluations of integrated chronologies within East Lothian and Midlothian using measures identified as good practice by the Care Inspectorate and we have incorporated an additional measure looking to identify if:

- The chronology / any-emerging patterns are analysed in the summary of the risk assessment report.

The above challenges and priorities are reported on via Quarterly reporting to the Performance and Quality Improvement sub-group and EMPPC who monitor progress and ensure improvements are achieved through clear structures and multi-agency working.

4) Violence Against Women and Girls

EMPPC has adopted the national definition of Violence Against Women and Girls (VAWG) from “Equally Safe: Scotland’s strategy for preventing and eradicating violence against women and girls”, which is:

“Gender Based Violence is a function of gender inequality, and abuse of male power and privilege. It takes the forms of actions that result in physical, sexual and psychological harm or suffering to women and children, or affront to their human dignity, including threats of such acts, coercion or arbitrary deprivation of liberty, whether occurring in public or private life. It is men who predominantly or exclusively carry out such violence, and women who are predominantly the victims of such violence”

VAWG encompasses but is not limited to the following:

- Physical, sexual and psychological violence occurring in the family (including children and young people);
- Sexual harassment, bullying and intimidation in any public or private space, including work;
- Commercial sexual exploitation, including prostitution, pornography and trafficking;
- Child sexual abuse, including familial sexual abuse, child sexual exploitation and online abuse;
- So called ‘honour based’ violence, including dowry related violence, female genital mutilation, forced and child marriages, ‘honour’ crimes.

Key data

Measure		2014/ 15	2015/ 16	2016/ 17
Number of incidents of Domestic Abuse recorded by the Police	East	1,000	903	932
	Mid	1,103	1,116	1,031
Number of victims referred to Domestic Abuse Service Pathway	East	-	69	106
	Mid	-	127	113
Number of victims referred to MARAC	East	173	202	85
	Mid			111
Number of actions to increase safety offered at MARAC	East	539	793	343
	Mid			324

Current Themes

Performance Framework

The Violence Against Women National Network is developing a national Performance Framework covering all aspects of VAWG as set out in Equally Safe, which will be completed in the autumn. Our VAWG Delivery Group participated in the second stage pilot, which has helped to contribute to the national discussion and also to build knowledge of new

performance requirements, as a result we have already changed the way we evaluate the impact of training to include attitudinal change as well as knowledge and skills. This will be the basis for reviewing our local Performance Framework.

Taking forward the National Guidelines for VAWG Partnerships, we carried out a self-evaluation whose findings have informed the review of the VAWG Delivery Group Terms of Reference and the Membership and the updating of the Improvement Plan.

VAWG Services Review

The VAWG Services Review has been a major project for our partnership and engaged a significant amount of resource. It was initiated in April 2016 in recognition of the expansion of VAWG obligations over the last three years which included development of the MARAC function, the Domestic Abuse Referral Pathway and Domestic Abuse Advocacy Service (DAS). Whilst external funding is in place for the majority of DAS, these arrangements are time limited and require 'in kind' contributions.

In response to the lack of sustainability around funding, and the resulting impact on services, a decision was taken by CSOG to initiate a whole systems review of the Violence Against Women and Girls service provision with a view to establishing both co-ordinator roles into the total funding in future.

Of particular value in the review was the wide variety of focus groups from across all agencies, and particularly from service user groups.

A number of improvements were made including the establishment of both the VAWG coordinator post and the MARAC coordinator posts, and a streamlined contract for housing and support services for women and children affected by domestic abuse was awarded to Women's Aid, East and Midlothian, following a successful tender process. This new contract commenced on 1st July 2017. Gaps which were not addressed in the review were identified around prevention work, taking forward a trauma informed approach to services, the significantly increased demand for services, and working with perpetrators.

The outcome of this review was timely in terms of national developments, and puts both East Lothian council and Midlothian council in a strong position to deliver their responsibilities under the Scottish Government strategy, Equally Safe (COSLA 2016), the Violence Against Women and Girls Partnership Guidance, and any future statutory requirements.

Taking forward the recommendations:

- Recruitment is underway for the VAWG and the MARAC Coordinator posts;
- We have begun to address the gaps identified through additional actions in the VAWG and the Learning and Development Improvement Plans, which are mapped to actions in the Community Justice Local Outcome Improvement Plans in both areas.

Gender Based Violence in the Workplace Policy

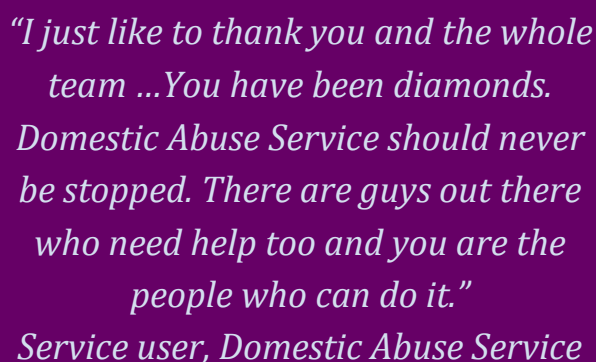
A major new project had been the development of a Gender Based Violence in the Workplace Policy for Midlothian Council and East Lothian Council by a team of staff from both Councils and led by EMPPPO. The policy is about to go through the Integrated Impact Assessment prior to consultation.

VAWG Prevention – first steps

We are developing an overall approach to the prevention of VAWG. In the short term we have worked with East Lothian Council Education Service in the development of the Relationships strand of the Health and Wellbeing Curriculum for Primary schools launched in August 2017; there is a commitment for work to begin on this in Midlothian. We have also integrated questions in the Citizen's Panels in both areas to establish a baseline of knowledge of and attitudes to VAWG.

Working with Perpetrators to change behaviour

We have identified a key gap in working with perpetrators of VAWG as currently the only service is the Caledonian Programme which is court mandated. Partner service providers within the VAWG Delivery Group and the VAWG Services Review have identified the pressing need to work with Perpetrators in order to sustainably improve the safety of women and girls and will also offer men and young men the opportunity to change their behaviour. As a first step we have completed the groundwork and secured funding to introduce the "Safe and Together – with the non-offending parent – Model" across children's services and involving relevant agencies, which we hope to launch early 2018.



*"I just like to thank you and the whole team ...You have been diamonds. Domestic Abuse Service should never be stopped. There are guys out there who need help too and you are the people who can do it."
Service user, Domestic Abuse Service*

Domestic Abuse Service Pathway following a Police Incident / MARAC

In relation to partnership working to improve the safety of victims of Domestic Abuse we have consolidated the "Domestic Abuse Service Pathway following a Police Incident" (now in

its third year) which includes the Multi-Agency Risk Assessment Conference (MARAC) for very high risk victims.

Referrals to the Pathway are increasing as are the numbers of women being supported for Substance Misuse which is often co-occurring with domestic violence and the numbers of women moving on to Routes to Independence (personal development, life skills and employability skills, training, volunteering and employment).

The Pathway's specialist services: domestic abuse advisors, substance misuse and routes to independence are funded mainly through the five-year Big Lottery SMILE Project (Support for Maintain Independent Living Effectively) and the Scottish Government Equally Safe Fund.

*"I am armed with more knowledge now as agencies were involved – Police, EDDACS and DAS. This lessened feelings of isolation and allowed me to recognise that his behaviour was not my fault.... Realised avenues to deal with this which I didn't know before."
Service user, Domestic Abuse Service*

Safe Lives observed both MARACs in spring 2017; the report was generally very positive and highlights areas of good practice, for example:

- Meetings were busy which is a positive reflection of the commitment of the agencies to address domestic abuse and increase victim/survivor safety through multi-agency working;
- Representative demonstrated a very good understanding of the dynamics of domestic abuse and there is clearly a strong working relationship between the IDAA and specialist services and other agencies outwith the MARAC;
- There is a national issue with health professionals non-attendance so it was good to see health professionals at East Lothian MARAC.

The report highlights a number of areas for improvement, which are consistent with the national trend. The improvement points will inform the work of the MARAC Steering Group.

Supporting survivors of Rape and Sexual Assault

Edinburgh Rape Crisis Centre operates two small-scale outreach support services for women and members of the transgender community who have experienced any form of sexual violence, whether recent or historic, including rape, sexual assault, childhood sexual abuse and commercial sexual violence (East Lothian 25 hrs/week and Midlothian 15 hrs/week). Support is provided across a network of locations across East Lothian and Midlothian in collaboration with WAEML, Police Scotland and Mayfield and Easthouses Development Trust. The services supported 52 survivors in East Lothian and 33 survivors in Midlothian and both have a 16 week waiting list. Funding is provided by NHS Lothian and both Councils, the Women's Fund for Scotland and ERCC donations.

"I appreciate all the support you have given me... I feel like I've turned a page, I am moving on and I feel much better about myself."

"S" service user, East Lothian & Midlothian Sexual Abuse Services

ERCC provides separate services for young people aged 12-18 affected by sexual abuse and exploitation through the STAR Project and also a specialist criminal justice advocacy project to support survivors who report to the police or engage with the justice process.

Improvement Plan

The Violence Against Women and Girls Improvement Plan 2015-18 is based on the priorities within the national Equally Safe Strategy and local action identified. The Improvement Plan has recently been updated significantly to take account of completed actions as well as new actions arising from national and local developments, for example:

- The developmental aspect of all the training actions has been completed so these have been transferred to the Learning and Development Action Plan; the active involvement of service users in service development and evaluation has been established;
- New actions were introduced to deliver the national guidelines for VAWG Partnerships e.g. development of the evidence base, introduction of self-assessment, performance framework development;
- New actions were introduced arising from the conclusions of the VAWG Services Review and the self-assessment.

Challenges and priorities

- 1)** Action the learning and recommendations from the VAWG Services Review;
- 2)** Establish the Safe and Together – with the non-offending parent – Model within children’s and criminal justice services;
- 3)** Set out the evidence base and demand for local essential services which support survivors of VAWG (and their children) from a trauma informed model, including Domestic Abuse and Rape and Sexual Assault and achieve sustainable resourcing;
- 4)** Increase referral rates to the Domestic Abuse Referral Pathway / MARAC following a Police Incident through awareness raising and training;
- 5)** Develop and deliver the VAWG Prevention Plan working in partnership with universal public services and third sector services;
- 6)** Develop and deliver a local approach for working with Perpetrators of VAWG;
- 7)** Develop and deliver a local approach to Commercial Sexual Exploitation focussed on prevention and supporting survivors;
- 8)** Develop and deliver a local approach to delivering the Edinburgh and Lothian inter-agency procedures to protect women and girls from Female Genital Mutilation and to preventing Forced Marriage.

5) Offender Management

Key data

As at 31st March 2017 there were 54 registered sex offenders (RSO) being managed under MAPPA in East Lothian and 52 in Midlothian – numbers are not changing significantly year on year. Of these 16 were subject to statutory supervision in East Lothian and 11 in Midlothian – again this is a snapshot from 31st March. In Midlothian there was one person charged with a further offence in each quarter in 2016/17 with the exception of quarter 3. These three charges resulted in the three Initial Case Review's mentioned below (please refer to *Learning from Case Reviews*). One individual was charged with a registration offence in quarter 3 in Midlothian and 2 people over the year were charged with other non-sexual offences.

Current Themes

Multi-agency Public Protection Arrangements (MAPPA) Extension

The MAPPA process was extended to violent offenders in March 2016. Within East Lothian, there have been no violent offenders managed under MAPPA in the community during 2016/17. However, in Midlothian there were several level 3 meetings in late 2016 and early 2017 about an individual who will be managed under the MAPPA extension in the event of release.

Women's Group Work Service – Midlothian Spring Service

The Spring service is relevant to Public Protection due to the number of women attending the service who have experience of childhood abuse and domestic violence. Many of these women are themselves seen as problematic by the Police and other services due to their challenging and sometimes intractable behaviour, often as a result of personality disorder.

The Spring service continues to develop in Midlothian. The Spring Social Worker is full time and over the past year women referred to Spring have had the benefit of a one to one with the worker if required. This often takes place before the woman comes along to Spring but can continue during her attendance.

The Spring service has worked with a one woman theatre company, Breeze Productions, in 2016/17 and Naomi Breeze carried out a number of drama sessions with the Spring women, aimed at building confidence and encouraging self-expression.

In order to support the stability of the service, the Spring Team Leader and Social Worker are shortly to move on to two year contracts.

Women's Group Work Service – East Lothian Connect Service

The Connect Group is based in Prestonpans. Referrals come from a variety of sources including Criminal Justice, Adult Services, Children's Services, Substance Misuse Services,

Midlothian and East Lothian Drugs (MELD), STRiVE and Venture Trust. Workers use the Steeping Stones group work which is cognitive behavioural therapy based, and looks at topics such as understanding our emotions, the impact of offending, solving problems, assertiveness and communication. Afternoon sessions have developed during this year with successful links being made with a variety of community resources. Initially, the majority of referrals came from Criminal Justice workers. However, this has now been surpassed by referrals from other agencies. Consequently, addressing vulnerabilities and improving self-confidence are now major goals within the group.

With regard to the closure of Cornton Vale Prison and subsequent redesign of the custodial estate for female prisoners, the Scottish Government has announced that none of the planned small custodial units will be located in East Lothian or Midlothian.

Learning from Case Reviews

MAPPA Operational Group (MOG)

The MOG meets quarterly and considers all Initial and Significant Case Reviews across the Lothian and Borders area. The Lothian and Borders Strategic Oversight Group then have the final sign off for recommendations resulting from these reviews. There has been an increase in the number of Initial Case Reviews (ICR) as the 2016 MAPPA Guidance changed the parameters for ICRs to include convictions for any sexual offence, whereas previously offences had to be of a certain level of seriousness.

Improvement Plan

Joint Thematic Review

The Improvement Plan for Offender Management was reviewed in 2016/17. The measures in the plan are also being reported to the Public Protection Performance and Quality Improvement sub-group. The MAPPA Co-ordination Unit developed an action plan relating to the areas for development identified in the Joint Thematic Review. This action plan has also now been reviewed and signed off by the Lothian and Borders Strategic Officers Group.

One action in the plan is to ensure that all relevant Criminal Justice Social Workers attend the RMA Risk Practice course. This has been a challenge as there have been long gaps between courses in this national training. However, four members of staff have been booked into upcoming training and this will result in all relevant staff being training in Midlothian. Within East Lothian, there are 2 relatively new qualified workers who have yet to be put forward for this training. It is expected that they will be able to access training either later this year or early 2018.

ViSOR

Access to ViSOR for Criminal Justice Social Work remains an ongoing issue. There have been numerous meetings about this, locally and nationally. In Midlothian all Criminal Justice

Social Workers and team leaders previously trained to use ViSOR are still using it, although at some point they will be 'locked out' as they have not undergone the vetting. There is no date for this happening yet. There is consideration being given to employing a business support worker across East Lothian and Midlothian to input ViSOR data. In Midlothian new adverts for Criminal Justice Social Workers include the requirement for vetting. Meetings have taken place with Human Resources and the Unions but affected workers remain unhappy about the perceived intrusiveness of the vetting process.

The picture in East Lothian is mixed. Half of the team are able to access Visor due to being previously trained in its use. However, the newer members of the team have not been able to access any training. East Lothian CJS have met with HR and the Unions and we have agreed not to proceed with any requirement to be vetted at the enhanced level at this time.

Challenges and priorities

New Structure for Community Justice in Scotland

The new structure for Community Justice came out of the shadow year and was fully established in April 2017. Each local authority was required to submit its first Community Justice Outcomes Improvement Plan to Community Justice Scotland by the end of March 2017. The plans were also made public at this time.

The Chief Executive of Community Justice Scotland attended the Midlothian Community Safety and Justice partnership meeting in March 2017 and an interesting discussion took place about the future of Community Justice in Scotland and the close ties between Community Justice and social justice issues. Karyn McCluskey, Chief Executive visited East Lothian in July 2017 where there was a mix of EL staff and statutory partners round the table. This meeting allowed Karyn to update us on Community Justice Scotland and the vision/challenges we will face as we go forward with the Community Justice agenda. One challenge is to maintain the focus on Community Justice, particularly within services that have not traditionally seen themselves as having a role in this arena. The issue of how to communicate with the public about Community Justice and include local communities in decisions about the priorities for reducing offending and reoffending in their areas is also important. The Communications Plans in both East Lothian and Midlothian are being revised to reflect this better and various options are being progressed, such as meetings with tenants' groups.

MAPPA Operations

The MAPPA Operational Group continues to meet quarterly at Fettes Police Station. This group reviews all ICRs as does the Offender Management Group. There were three MAPPA ICRs in Midlothian in 2016/17. One related to an RSO on a Community Payback Order charged with a further sexual offence, which did not lead to a conviction. The other two were Police only cases and did lead to conviction. One individual was sentenced to three years imprisonment and the other was made the subject of a Community Payback Order. It

was not felt that any of the three cases needed to progress to a Significant Case Review (SCR). This decision was ratified by the Lothian and Borders Strategic Oversight Group.

There have been no ICRs in East Lothian during this time.

A file audit of East Lothian and Midlothian MAPPA cases was carried out on 19th January 2017. The findings from the audit were then discussed at the Offender Management Group.

At the time of writing the first individual to be managed under the MAPPA extension has just been released from prison.

6) Learning and Development

Measure		Q1 2016/ 17	Q2 2016/ 17	Q3 2016/ 17	Q4 2016/ 17
Adult Support and Protection	Number of courses held	7	6	9	7
	Number of attendees	205	169	147	68
Child Protection	Number of courses held	6	3	4	5
	Number of attendees	102	100	76	58
Violence Against Women and Girls	Number of courses held	-	1	1	5
	Number of attendees	-	24	20	76
Public Protection	Number of courses held	-	-	-	1
	Number of attendees	-	-	-	117

For the year 2016/17 the East Lothian and Midlothian Public Protection Office (EMPPO) has organised / co-delivered a total of 62 training events (please refer to [appendix 3](#)) across child protection, violence against women and girls and adult support and protection to ensure the aims of the learning and development strategy are implemented. This is a 43% increase in the number of training courses delivered from last year (2015/16).

The strategy aims to promote:

- A range and variety of approaches: recognising the need to be inclusive and to recognise different systems, styles and staffing requirements;
- A pragmatic approach where the required knowledge is accessed via learning that is relevant, meaningful and accessible, and the content is proportionate to the requirements of the workforce;
- Empowerment: participants will be provided with information,
- guidance and support to meet their own identified learning and development needs;
- To encourage sharing good practice and establishing a common language;
- Quality assurance processes to identify the impact of learning and development and the overall effectiveness of the learning on outcomes for children, adults and their families.

Update from previous annual report (2015/16)

The EMPPC hosted a one-day multi-agency conference to share and explore local learning from Initial and Significant Case Reviews across child protection and adult support and protection. Over 95 professionals from a variety of agencies attended. Shakti was commissioned to deliver 4 cohorts of harmful practices which included female genital mutilation (FGM), forced marriage and honour based violence. A pilot of the sexual exploitation risk assessment framework (SERAF) tool which equips frontline practitioners with the skills and knowledge required has been delivered.

“A very well structured and paced course. Highlighted key areas for consideration. Support material relevant and useful”
Course participant (May 2017)

There has been training on the interaction of the three acts (adult support and protection act, adults with incapacity act and the mental health care and treatment act) and training on assessing the risk of harm and management of risk for adult support and protection. From May 2016 the Public Protection Office has asked training attendees to indicate their knowledge before and after training events via evaluation sheets.

Current Themes

- Training for all public protection sectors will continue to be delivered widely across agencies and revised as necessary giving due consideration to participant feedback and national developments;
- As of 2017 the EMPPC has asked training attendees to indicate the impact from attending training events via evaluation sheets. From 2017/18 the annual report will include data on the level of knowledge prior to attending training and after along with the impact from attending the training;
- A policy paper is in development to explore how the EMPPC can deliver public protection awareness raising for all Council employees across the two local authority areas. There are numerous delivery methods to consider including staff induction, e-learning modules or training for trainers to allow individual departments to co-ordinate and deliver the material. EMPPC will collate the details of those who have completed the training to ensure it is being accessed widely, to seek relevant feedback and to identify any gaps in provision.

National and Local Initiatives

- The Public Protection Learning and Development Co-ordinator and Violence Against Women and Girls Co-ordinator have been supporting

“Enjoyed the input. Good narration and use of examples to illustrate the learning points”
Course participant (December 2016)

the development of the health and wellbeing curriculum for pupils (primary 4 to senior 4);

- Child sexual exploitation awareness sessions have been conducted across East Lothian and Midlothian schools for Head Teachers and Chairs of parent councils;
- The development of the EMPPO Learning and Development Strategy 2018-2021 is underway with the 'golden thread' of trauma informed practice running throughout the training we offer. Our strategy will have one overall strategic goal and six sub goals.

Challenges and priorities

- Streamlining of the training courses we offer due to increased workloads for operational staff;
- Refresher training at various levels for identified staff groups;
- Agreement and dissemination of the EMPPO Learning and Development Strategy 2018-2021, including the overall strategic goal and six sub goals and outcomes;
- Public protection awareness raising for all employees across the two local authority areas;
- Re-establish the online safety working group across both local authorities and include adults at risk of harm as well as children and young people.

Appendix 1

East Lothian and Midlothian Public Protection Committee membership

- Anne Neilson (**Chair**) – Director of Public Protection, NHS Lothian;
- John Peaston (vice-chair) – Detective Chief Inspector, ‘J’ Division, Police Scotland;
- Alison Macdonald – Head of Older People and Access, East Lothian Health and Social Care Partnership;
- Alison White – Head of Adults, Midlothian Health and Social Care Partnership / Midlothian Chief Social Work Officer;
- Allister Short – Head of Primary Care and Older People’s Services, Midlothian Health and Social Care Partnership;
- Andrew Sheridan – Schools Group Manager (ASN), Education, Midlothian Council;
- Charlotte Kirk – Consultant Paediatrician, NHS Lothian;
- Douglas Proudfoot – Head of Service (Development), East Lothian Council;
- Fiona Duncan – Group Service Manager (Statutory Services – Adults), ELHSCP / East Lothian Chief Social Work Officer;
- Fiona Robertson – Head of Education, East Lothian Council;
- Joan Tranent – Head of Children’s Services, Midlothian Council;
- Julie Watson – Operations Manager, Women’s Aid East and Midlothian;
- Kevin Anderson – Head of Customer and Housing Services, Midlothian Council;
- Lesley Siewert – Locality Reporter Manager (Midlothian), Scottish Children’s Reporter Administration;
- Lindsay Logie – Consultant and Lead Paediatrician for Child Protection, NHS Lothian;
- Paul Mulvanny – Locality Reporter Manager (East Lothian), Scottish Children’s Reporter Administration;

- Sharon Saunders – Head of Children and Adult Services, East Lothian Health and Social Care Partnership;
- Steve Gourlay – Group Manager, Scottish Fire and Rescue Service;
- Trish Leddy – Group Service Manager (Rehabilitation and Access), Adult Services, East Lothian Health and Social Care Partnership;
- Anne Thompson – Team Manager, East Lothian and Midlothian Public Protection Office;
- Denice Lilley – Adult Support and Protection Lead Officer, East Lothian and Midlothian Public Protection Office (ex-officio);
- Leigh Taylor – Child Protection Lead Officer, East Lothian and Midlothian Public Protection Office (ex-officio);
- Veronica Campanile – Violence Against Women and Girls Co-ordinator, East Lothian and Midlothian Public Protection Office (ex-officio).

Appendix 2

Financial Year End Budget Report 2016/2017

Staff costs	Projected 2016/17	Actual 2016/17	Projected 2017/18	Projected 2018/19
Public Protection Team Manager	£61,320.00	£64,016.98	£63,832.00	£66,338.00
Child Protection Lead Officer	£59,187.00	£43,982.20	£61,008.00	£61,593.00
Adult Support and Protection Lead Officer	£57,794.00	£59,066.64	£58,365.00	£58,941.00
Training Officer	£46,089.00	£45,050.14	£47,916.00	£49,932.00
Senior Business Support Administrator	£31,705.00	£31,154.63	£32,668.00	£32,794.00
Business Support Administrator	£30,636.00	£31,092.26	£30,943.00	£31,252.00
SWITCH Admin Cover	-	£5,732.45	-	-
Violence Against Women and Girls Co-ordinator	-	-	£47,262.00	£49,329.00
MARAC Co-ordinator	-	-	£21,944.33	£22,757.00
Shortfall in funding for MARAC Co-ordinator	-	-	£3,872.67	£4,279.00
Shortfall in funding for Domestic Abuse Advisor	-	-	£1,947.00	£2,527.00
Total	£286,731.00	£280,095.30	£369,758.00	£379,742.00

Training

Public Protection events & training	£10,000.00	£7,135.36	£6,480.00	£5,744.00
Catering	£250.00	£127.83	£250.00	£250.00
Total	£10,250.00	£7,263.19	£6,730.00	£5,994.00

Office running costs

Stationery (including printing costs)	£1,500.00	£455.49	£700.00	£700.00
Public Protection website	£250.00	£0.00	£250.00	£0.00
Communications (Blackberries)	£1,000.00	£1,148.13	£1,000.00	£1,000.00
Shred-It (Confidential waste)	£400.00	£425.94	£400.00	£400.00
IT equipment and running costs	£2,000.00	£1,021.61	£1,000.00	£1,000.00
Publications (journals, leaflets etc)	£1,000.00	£134.79	£500.00	£500.00
Central support	£3,000.00	-	-	-
Total	£9,150.00	£3,185.96	£3,850.00	£3,600.00

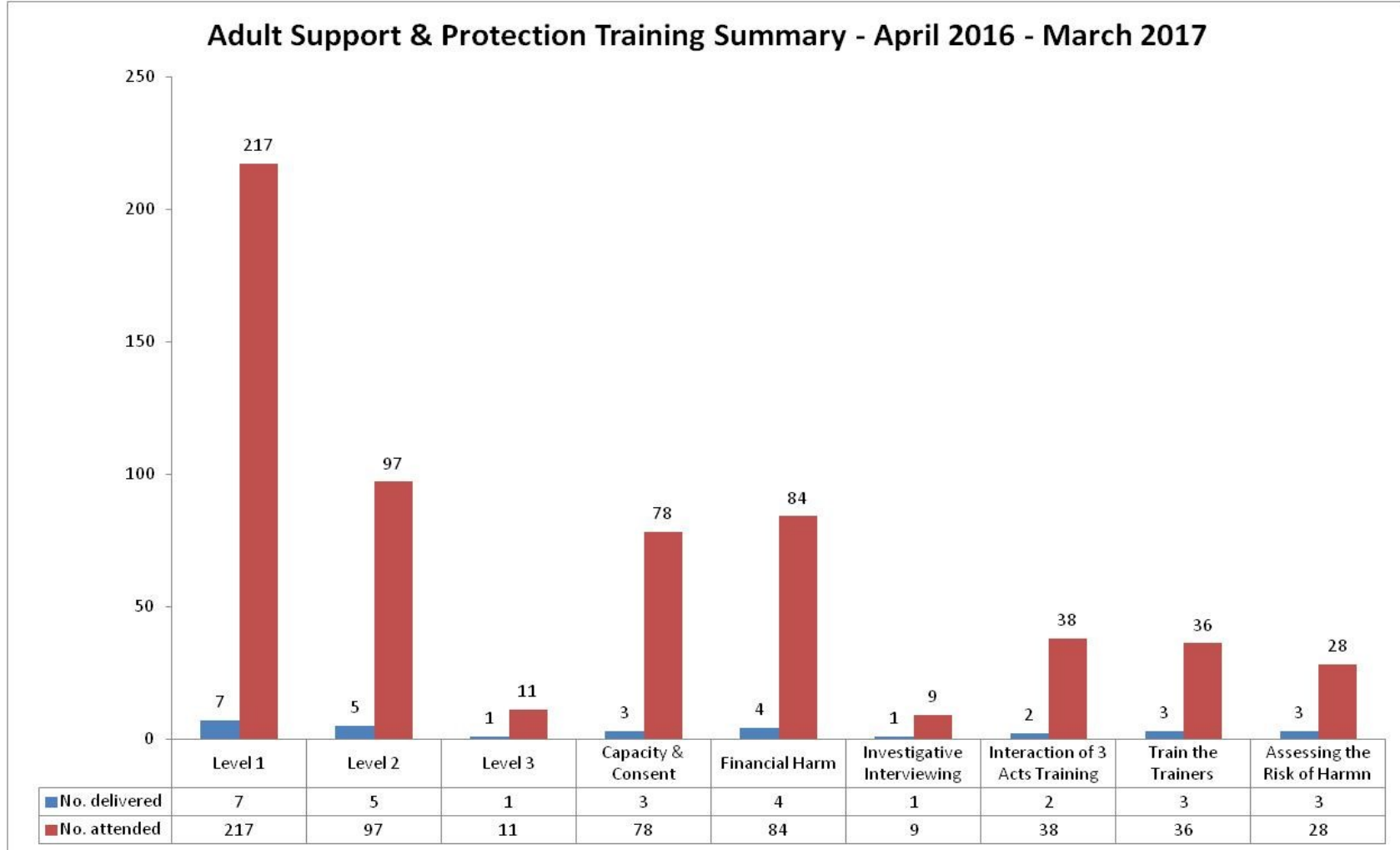
Accommodation and central support

Shared accommodation costs	-	£28,744.00	£17,110.00	£17,110.00
Total	£0.00	£28,744.00	£17,110.00	£17,110.00

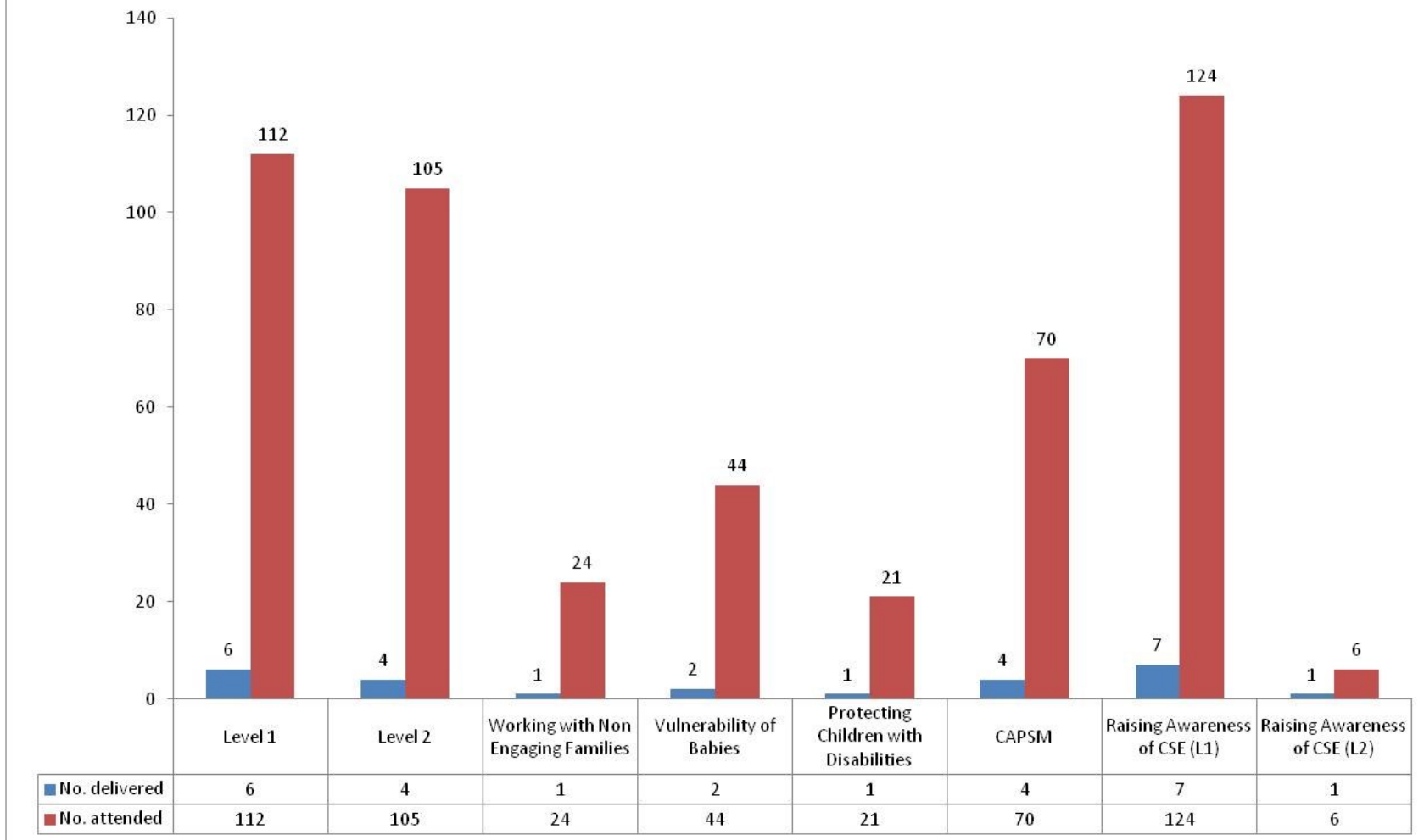
Grand Total £306,131.00 £319,288.45 £397,448.00 £406,446.00

Appendix 3

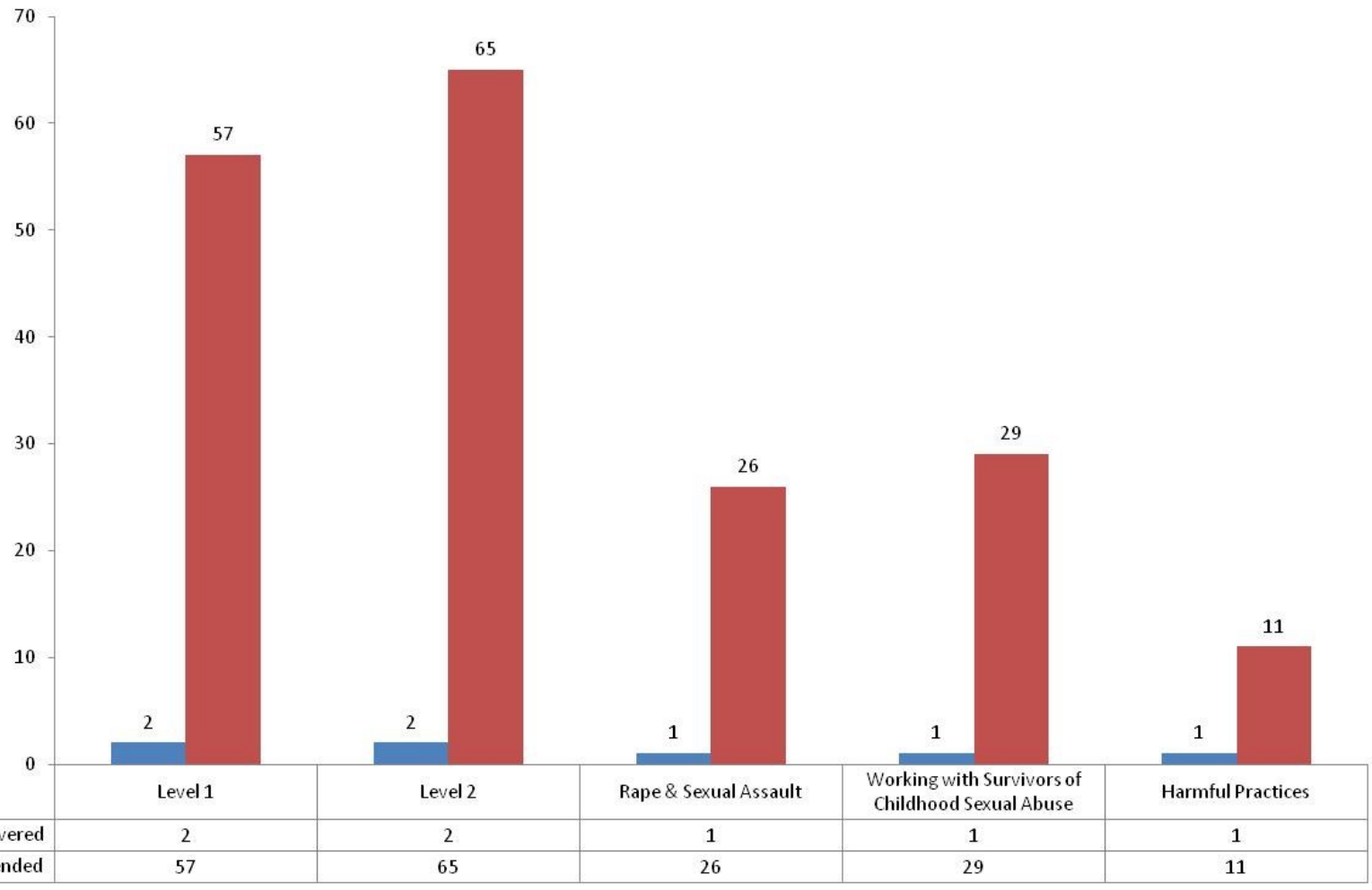
Public Protection Training



Child Protection Training Summary - April 2016 - March 2017



Violence Against Women and Girls Training Summary - April 2016 - March 2017



Appendix 4

East Lothian and Midlothian Public Protection Team Contact Details

- Anne Thompson – Team Manager – athompson2@eastlothian.gcsx.gov.uk / 0131 653 5151;
- Leigh Taylor – Child Protection Lead Officer – ltaylor@eastlothian.gcsx.gov.uk / 0131 653 5155;
- Denice Lilley – Adult Support and Protection Lead Officer – dlilley@eastlothian.gcsx.gov.uk / 0131 653 5158;
- Veronica Campanile – Violence Against Women and Girls Co-ordinator – vcampanile@eastlothian.gcsx.gov.uk / 01620 827 475;
- Alison Porter – Domestic Abuse Advisor – aporter@eastlothian.gcsx.gov.uk / 0131 653 5153;
- Caroline Hall – Domestic Abuse Advisor – chall3@eastlothian.gcsx.gov.uk / 0131 653 5159;
- Lisa Dowie – Domestic Abuse Adviser – ldowie@eastlothian.gcsx.gov.uk / 0131 653 5164
- Mandy Rudden – MARAC Coordinator – arudden@eastlothian.gcsx.gov.uk / 0131 653 5156
- Neil Whettam – Public Protection Learning and Development Co-ordinator – nwhettam1@eastlothian.gcsx.gov.uk / 0131 653 5154;
- Andrew Main – Senior Business Support Administrator – amain@eastlothian.gcsx.gov.uk / 01875 824 093;
- Bernadette Stein – Business Support Administrator – bstein@eastlothian.gcsx.gov.uk / 0131 653 5152;

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