

**REPORT TO:** Cabinet

**MEETING DATE:** 16 January 2018

**BY:** Depute Chief Executive (Resources and People Services)

**SUBJECT:** Budget Development 2018

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**1. PURPOSE**

- 1.1 To present to Cabinet an update on matters affecting development of budgets including the draft budget proposals prepared on behalf of the Administration.

**2. RECOMMENDATIONS**

- 2.1 Cabinet is asked to approve the draft budget proposals as contained within the report appendices noting the intention of the Acting Council Leader to invite further discussion with other political groups via Group Leaders between now and the formal budget setting meeting of Council on 13 February.
- 2.2 To request that any formal amendments to the draft proposals be submitted in accordance with the terms of the Council resolution of 19 December 2017.
- 2.3 To agree that should any further, formal response to the Cabinet Secretary's settlement offer be considered necessary, the Depute Council Leader should do so in consultation with the other Group Leaders.

**3. BACKGROUND**

- 3.1 At meetings of the Council held on 31 October and 19 December 2017, information was provided in relation to the likely forward financial prospects for the Council and a new 5 year Financial Strategy was formally approved.
- 3.2 A new framework governing development of budgets was also approved that would require the Administration to bring forward to Cabinet a

balanced draft budget proposal reflecting the most up to date information on the Local Government Finance Settlement.

3.3 In November, the Council launched a public budget consultation process for General Services that formally closed on 20 December. The process consisted of a combination of 8 Focus Groups and an online survey together which generated feedback from around 1000 individuals, the largest response the Council has ever received. A summary review of the consultation findings is attached as **Appendix 1** to this report. A more comprehensive analysis and review has been prepared and will be lodged in the Members Library Service.

3.4 In accordance with normal practice, a statutory consultation with rent payers has recently been undertaken by the Head of Development. As with the General Fund consultation, the views of more than 1000 respondents have been secured. The summary findings from the consultation process are contained within **Appendix 2**.

### **Local Government Settlement**

3.5 On December 14, the Depute Leader of the Council received written notification from the Cabinet Secretary for Finance of the likely financial settlement it would receive from Scottish Government. This settlement offer is based upon a set of Scottish Government Draft Budget Proposals that have yet to secure formal approval through the Scottish Parliamentary process and are therefore still subject to change. Based upon our best interpretation of the settlement offer at the time of writing, the most significant features are as follows:

#### Local Government Settlement – national position

- One year financial settlement covering 2018/19 only
- Reduction in Revenue Support Grant by £150m (1.4%)
- Additional New Funding Streams of £153m including:
  - £52.2m Early Learning & Childcare the distribution of which is still to be agreed
  - £11m expansion of 600 hours
  - £66m for Health & Social Care
  - £24m for Teachers Pay 2017/18
- ‘Sanction Free’ settlement but with an absolute requirement to:
  - Maintain Pupil Teacher Ratio of 13:7
  - Secure places for all Probationer Teachers who require one
  - Flexibility to increase Council Tax up to a maximum of 3%

- A revised public sector pay policy for those staff covered by this policy. Although the Scottish Government does not actually agree the Local Government pay award, their pay policy does set the potential framework and context for future pay discussions.
- An overall increase in capital funding of just under £90m, all of which relates to an increase in specific capital grants. The commitment to repay the previous reduction in national capital funding of £150m between 2018-2020, has now been confirmed and will be repaid in full in 2019/20. An additional £150m nationally has been agreed to support the significant expansion Early Learning & Childcare, the distribution of which is still to be agreed.
- Charity relief will continue to be applicable to qualifying properties currently occupied by ALEO's, but for any new properties falling within this definition, any charitable relief would be offset by a corresponding reduction in General Resource Grant.

#### Local Government Settlement - East Lothian Council

- Provisional estimated reduction in Revenue Support Grant of £2.044m. This reduction includes the additional funding which we have received for new obligations of £1.7m, including Health & Social Care (£1.2m) and Teachers Pay for 2017/18 (£0.45m), all of which will come with increased expenditure commitments.
  - Figures prepared by the independent Parliamentary research centre (SPICE) signals that East Lothian Council has seen one of the largest decrease in funding across all authorities and is estimated to receive a “like for like” cash and real terms reduction in revenue funding in 2018/19 of 1.6% and 2.4% respectively.
  - Given the wider uncertainty around the local government settlement including; one year financial settlement, greater fiscal flexibility of Scottish Government, wider economic environment and national political uncertainty around support for the Scottish budget; officers have revised the assumptions in relation to Revenue Support Grant funding to reflect ‘flat cash’ for years 2 and 3, adjusting only for certain specific reductions in relation to Loans Charges Support for historic capital investment.
  - Review of pay assumptions currently reflected within the baseline budget in light of the proposed changes to the public sector pay.
  - Taking all of this into consideration, the Council faces a funding gap across the next 3 financial years of £6.5m in 2018/19, rising to £11.8m in 2020/21.
  - In terms of capital, overall the capital grant remains broadly in line with planned assumptions although some grant funding has been provided upfront to support Flooding programmes.
- 3.6 The **DRAFT** settlement includes a requirement for Council Leaders to formally notify the Cabinet Secretary should they not wish to accept the

offer by Friday 26 January 2018. If the settlement package is not accepted, a revised, almost certainly less favourable offer will be made. The Depute Council Leader has submitted an initial response to the Cabinet Secretary that neither accepts nor rejects the settlement offer. His letter does set out a number of areas of concerns including; the level of reduction in Scottish Government Grant, according to the SPICE Report, East Lothian received the 4<sup>th</sup> worst real terms reduction of any mainland council despite facing a prolonged period of unprecedented growth. Despite the offer being a one year settlement, the question has also been asked whether or not there is any scope for flexibility on how the Council Tax cap might be applied across our 3 year budget planning period. In addition, there remain a number of areas within the settlement which officers are still seeking technical detail and clarity on. Subject to the outcome of these responses, and any further clarity received from the Depute Leader's initial response, it is recommended that any decision to reject the settlement offer would require the Depute Council Leader to consult with other Group Leaders.

### **DRAFT Administration Budget Proposals**

- 3.7 Draft revenue and capital budget proposals for both General Services and the Housing Revenue Account have been prepared on behalf of the Administration and are attached within **Appendix 3** (General Services Revenue), **Appendix 4** (General Services Capital) and **Appendix 5** (Housing Revenue Account – Revenue and Capital).
- 3.8 It is important to note that because the Scottish Government's draft national budget will not be finalised until 22 February 2018, there is still a possibility that the settlement offer made to Local Government could change. Reflecting upon the same process last year, political negotiation and intervention resulted in a positive financial adjustment to the proposed grant settlement. Once again, there has been some speculation that something similar may occur for 2018/19 and should this become known between now and the formal budget setting meeting in February, it may be necessary to review some of the specific proposals identified within the Administration Draft budgets, most notably the series of service based reduction targets. Should these target reductions remain part of the Council's formal budget decisions, then it will be necessary for officers to report back to Council in advance of the Financial Year with further detail on how these can be delivered.

### **Next Steps – Budget Amendment Process**

- 3.9 Subject to approval of the draft Administration budget proposals within this report by Cabinet, the framework to manage any budget amendments which may arise between approval and Council budget setting meeting on 13 February was agreed by Council in December and as a reminder is set out below:
- An amendment must be presented to Council in the form of an alternative budget proposal. The amendment must be deemed competent, both in its

ability to be delivered as well as ensuring that it can still deliver a balanced budget.

- Political Group Leaders may during this period work with Finance around any suggested budget changes which may be reflected within any final proposed amendments, with any final amendments to be considered by Council to be submitted through Group Leaders to the Chief Financial Officer (delegated to the Service Manager, Business Finance) **no later than Tuesday 30 January 2018.**

#### **4. POLICY IMPLICATIONS**

- 4.1 The Draft proposals have been prepared in accordance with the new Financial Strategy approved by Council on 19 December 2017.
- 4.2 There are no direct policy implications associated with approval of these draft budget proposals but clearly should they be supported by Council in February, individual elements within the proposals may lead to policy changes.

#### **5. INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subjects contained within this report is currently being progressed through the Integrated Impact Assessment process, the results of which will be made available to elected members prior to the Council budget meeting on 13 February 2018.

#### **6. RESOURCE IMPLICATIONS**

- 6.1 Financial – the proposals contained within this report have been prepared within the context of the Council’s approved Financial Strategy. Although the proposals will have potentially significant financial implications, given this report simply seeks to secure approval of a set of draft budget proposals on behalf of the Administration, there are currently no direct financial implications arising.
- 6.2 Personnel - none at this stage
- 6.3 Other – none at this stage

#### **7. BACKGROUND PAPERS**

- 7.1 Financial Prospects 2018/19 and beyond – Report to Council 31 October 2017
- 7.2 Council Financial Strategy 2018-23 – Report to Council 19 December 2017

- 7.3 Public Budget Consultation – General Services – Members Library Service
- 7.4 Public Budget Consultation – Rent Consultation – Members Library Service
- 7.5 SPICE Briefing on Local Government Finance, Draft Budget 2018-19 and provisional allocations to local authorities can be found per the attached link.  
<https://digitalpublications.parliament.scot/ResearchBriefings/Report/2017/12/18/Local-Government-Finance--Draft-Budget-2018-19-and-provisional-allocations-to-local-authorities>

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<b>DATE</b>	8 January 2018

## Appendix 1 - Summary of Analysis of Budget Consultation Exercises: December 2017

### 1 BACKGROUND

- 1.1 The Council carried out two budget consultation exercises in November and December 2017.
- 1.2 Eight focus groups were held in Musselburgh, Haddington, and Tranent involving a total of 52 participants. An on-line survey, which ran from 24th November until 20th December received 920 responses – 524 residents (57%); 330 council staff (36%); and 66 no answer.
- 1.3 The on-line survey included three questions: ranking top five priorities from a list of 12 services; scoring 15 'hard choice' budget options on a scale of 1 (least acceptable) to 6 (most acceptable); acceptability or unacceptability of Council Tax rises of 5% and 10%.

### 2 RESULTS

- 2.1 'School & Early Years' was the highest ranked service, receiving a composite (average) ranking of 3.4. The next priorities were 'Services to protect children from harm and to support families' (2.2), 'Support for vulnerable adults, including frail / elderly people to allow them to remain in their own home' (1.8), 'Maintenance of roads, pavement and lighting' (1.5) and, 'Waste and recycling services' (1.2). Many respondents commented that they felt all the services listed are priorities and that they found it very hard to choose or rank their top five priorities.
- 2.2 **Appendix 1A** provides a breakdown of how the 15 'hard choices' budget options were scored by the on-line survey respondents shown as the percentage of respondents for each score and an average / mean score for each option.
- 2.3 The analysis of the results of the scoring exercises shows a high level of consistency across the various measures and between the on-line survey and the smaller sample of focus group participants.
- 2.4 The most acceptable budget options across four measures, as shown in **Table 1** below were:
  - Rationalise and review Council assets / office provision
  - Introduce charging for uplifts for bulky items
  - Transfer the management of village halls to the community
  - Review car parking charges
  - Limit the provision of free home to school transport
  - Review taxi card scheme.

**Table 1: Most acceptable budget options**

<b>Budget Options</b>	<b>% Scoring 6</b>	<b>% scoring 4, 5 &amp; 6</b>	<b>Mean score – On-line Survey</b>	<b>Mean score – Focus Groups</b>
Rationalise and review Council assets / office provision	41.7	67.9	4.9	4.9
Introduce charging for uplifts for bulky items	33.3	57.1	4.4	4.5
Transfer the management of village halls to the community	32.8	60.4	4.6	4.6
Review car parking charges	27.7	47.8	4.1	4.4
Limit the provision of free home to school transport	25.1	47.8	3.8	3.8
Review taxi card scheme	20.1	48.5	4.2	n/a

2.5 The least acceptable budget options across four measures, as shown in **Table 2** were:

- Close a school with less than 50% capacity
- Review charges for adult social care
- Review school crossing services
- Review provision of outdoor learning
- Introduce charging for instrumental music tuition.

**Table 2: Least acceptable budget options**

<b>Budget Options</b>	<b>% Scoring 1</b>	<b>% scoring 1, 2 &amp; 3</b>	<b>Mean score – On-line Survey</b>	<b>Mean score – Focus Groups</b>
Close a school with less than 50% capacity	31.7	57.1	2.9	3.5
Review charges for adult social care	27.6	62.5	2.6	2.6
Review school crossing services	22.7	56.0	2.8	2.5
Review provision of outdoor learning	21.0	40.5	2.8	3.6
Introduce charging for instrumental music tuition	17.9	45.9	3.4	4.0



2.6 Three education related options – reviewing provision of outdoor learning, closing a school with less than 50% capacity, and introducing charges for instrument music tuition – were less acceptable in the on-line survey than in the focus groups. This is probably due to the on-line survey respondents including a higher proportion of people in the age range likely to include parents with children at school.

2.7 The on-line survey asked respondents whether they would be prepared to support Council tax increases of 5% or 10%. As is shown in **Table 3**, 60% of respondents stated they would be prepared to support a 5% increase in Council Tax, but only 20% would support a 10% increase. Council staff were more likely to find Council Tax increases acceptable than the general public.

**Table 3: On-line survey respondents views on possible Council Tax increases**

	Prepared to support up to 5% increase			Prepared to support up to 10% increase		
	All	Residents	Staff	All	Residents	Staff
<b>Agree</b>	59.8%	54.4%	67.9%	20.2%	19.1%	22.1%
<b>Disagree</b>	38.5%	44.1%	30.9%	77%	77.8%	76.4%
<b>No answer</b>	1.7%	1.5%	1.2%	2.8%	3%	1.5%

2.8 Comments provided by on-line survey respondents and focus group participants provide some more in depth views on the Council’s budget challenges and possible budget options.

2.9 The main findings from the focus group discussions were:

- Most participants were surprised at the scale of the financial challenges and constraints faced by the Council and many were of the view that the Scottish Government should fully fund its commitments that are delivered through councils and developers should contribute more to the cost of additional services required because of the growth in population.
- There was a fairly strong feeling that the Council generally provides high quality services and does its best with the money available.
- Participants liked the idea of the Council working with communities and the voluntary sector; enabling / empowering communities to do more for themselves and using volunteers – not to replace staff, but to add value.

2.10 There was general acceptance amongst focus group participants that because of the financial challenges it faces the Council will need to:

- Do more with less
- Do things differently; be more entrepreneurial/ commercial; and, provide more services on-line (but provide support for people who cannot access on-line services)
- Work in partnership with community and voluntary groups
- Make the hard choices and be on the front foot making changes, rather than run the risk of reaching a budget crisis situation.

2.11 The focus group discussions around the 'hard choice' budget options showed some fairly nuanced views about the options. Some of these views were also reflected in comments made in the on-line survey. Where there was a strong view against stopping a service there was acceptance that the service could be reviewed to identify savings from better targeting of the service.

2.12 For example, stopping the school crossing patrol service received the lowest level of support from the focus group participants. However, there was support for reviewing the crossing patrol service and possibly withdrawing it from places where there are alternative road safety measures in place such as traffic lights.

2.13 Most focus group participants were not supportive of stopping the garden waste service but there was support for either charging for the service, reducing it to a monthly service or providing it through a social enterprise or voluntary organisation.

2.14 Reviewing and possibly introducing charges for on-street and off-street car parking received similar levels of support from the on-line survey (4.1) and the focus groups (4.4). Many focus group participants mentioned the potential benefits of car park charging in relation to traffic management and the positive impact on local shops if there is better flow of traffic and people can find parking spaces.

2.15 The focus groups and on-line survey provided some additional suggestions for savings and income generation, many of which are already being considered by the Council as part of the Transformation Programme or budget preparation process.

2.16 A more detailed report summarising the responses received from the consultation will be available to access through the Members Library Service.

**Appendix 1: On-Line Survey: 'Hard Choices' Scoring (and focus group mean scores)**

	<b>1 = most unacceptable</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6 = most acceptable</b>	<b>No answer</b>	<b>Mean</b>
Close a rural school with less than 50% capacity	31.7% (292)	11.5% (106)	13.9% (128)	9% (83)	6.5% (60)	15.7% (144)	11.6% (107)	2.9
Review charges for Adult Social Care services	27.6% (254)	18.2% (167)	16.7% (154)	8.4% (77)	4.2% (39)	7.3% (67)	17.6% (162)	2.6
Review of School Crossing Services	22.7% (209)	17% (156)	16.3% (150)	8.9% (82)	7.3% (67)	7.8% (72)	20% (184)	2.8
Review provision of Outdoor Learning	21% (193)	17% (156)	18.5% (170)	8.5% (78)	7.2% (66)	6% (55)	22% (202)	2.8
Introduce charging for Instrumental Music Tuition	17.9% (165)	14.1% (130)	13.9% (128)	10.5% (97)	10.8% (99)	16.9% (155)	15.9% (146)	3.4
Limit provision of free home to school transport	14.6% (134)	11.3% (104)	14.4% (132)	9.5% (87)	9.9% (91)	25.1% (231)	15.3% (141)	3.8
Remove Concessionary Rail Travel Card	11.1% (102)	10.5% (97)	17% (156)	11.6% (107)	9.7% (89)	19.2% (177)	20.9% (192)	3.7
Review the delivery of the Garden Waste collection service	9.8% (90)	11.9% (109)	18.6% (171)	15.9% (146)	11.9% (109)	12.9% (119)	19.1% (176)	3.6
Review of car parking charges	8.7% (80)	7.8% (72)	13.6% (125)	9.6% (88)	10.5% (97)	27.7% (255)	22.1% (203)	4.1

Introduce charging for uplifts for disposal of bulky items	8.4% (77)	6.2% (57)	9.2% (85)	9.8% (90)	14% (129)	33.3% (306)	19.1% (176)	4.4
Reduce Partnership Funding to organisations	7.9% (73)	10.4% (96)	21% (193)	15.5% (143)	10.1% (93)	11.4% (105)	23.6% (217)	3.6
Reduce financial support for public events	4.2% (39)	9.1% (84)	21.5% (198)	15.3% (141)	13.6% (125)	14.4% (132)	21.9 % (201)	3.9
Transfer the management of village halls to the community	3.6% (33)	5.2% (48)	13.3% (122)	10.9% (100)	16.7% (154)	32.8% (302)	17.5% (161)	4.6
Review Taxi Card Scheme	2.5% (23)	6.7% (64)	17.3% (159)	15.2% (140)	13.2% (121)	20.1% (185)	24.8% (228)	4.2
Rationalise & review Council assets / office provision	1.6% (15)	2.6% (24)	10.2% (94)	12% (110)	14.2% (131)	41.7% (384)	17.6% (162)	4.9

## **Appendix 2 – HRA Rent Consultation – Results**

### **1 BACKGROUND**

1.1 The Council has a statutory obligation under the Housing (Scotland) Act 2001 to consult with all tenants when making any proposals to increase rents. In doing so the Council must:

- consult all tenants affected by the proposal, and
- have regard to the views expressed during the consultation exercise.

#### **Consultation Approach**

1.2 With the continued aim of improving on the approach to consulting on rent proposals adopted in previous years, the Council undertook to continue to work with and agree a robust approach in conjunction with East Lothian Tenants & Residents Panel (ELTRP).

1.3 The longstanding Project Group comprising of Council staff from Community Housing, Revenues and Finance, the Cabinet Spokesperson for Housing & Community Wellbeing, as well as members of ELTRP reconvened in August 2017 to discuss and agree the approach for the consultation on the 2018/19 proposed increase.

#### **1.4 The Project Group:**

- designed, agreed and implemented the consultation approach for the rent proposals, which gave tenants the opportunity to complete a consultation questionnaire to give their views on the rent consultation and proposed rent increase. It was agreed that tenants would also have the opportunity to complete their questionnaire online. They could comment in other ways too i.e. via free phone, email or by writing in.
- designed a customer friendly consultation letter, which included key information to tenants on what their rent pays for and also on a proposal to consider a potential rent increase of 5% and:
- agreed the timeline for the consultation.

1.5 All of the above measures continue to build upon similar successful exercises over the last few years.

#### **Consultation Outcome**

1.6 The vast majority of the feedback was received through the questionnaire, 11 of which were completed online, the same amount of online returns as in the previous year.

1.7 A total of 1,052 completed questionnaires (including 3 responses from local Tenants and Residents Associations) were received. This represents

a return rate of 12.44% of all letters issued (compared to a 13% return rate last year). ELTRP also responded by providing a written report with their feedback.

1.8 The results of all the feedback received from tenants who completed the consultation questionnaire are shown below.

- 95% of those who responded were happy with the level of consultation and information they get about the annual rent increase (93% in previous year)
- 91% said that they think the rent they pay is good value for money (same percentage as previous year)
- 79% said they think the Council are proposing a fair increase of 5% (77% in previous year)
- 94% agree with the Council's commitment to build new houses to help address the housing shortage in East Lothian (93% in previous year)
- 98% agree that the Council should continue to modernise its existing stock (e.g. new kitchens/bathrooms/rewiring/improving energy efficiency/major structural work) (same percentage as previous year).

1.9 We also asked tenants if they agree that their rent should pay for the following key areas:

- service delivery (e.g. repairs/housing management) **94%**
- modernisation and maintenance of council houses **96%**
- delivery of new affordable houses **80%**
- energy efficiency measures **83%**

98 tenants made a comment as we asked them what they thought was missing and some respondents gave emphasis to particular areas. For example, 15 said energy efficiency, 22 said modernisation and 11 made reference to new affordable housing. Other general comments were about the funding of new housing and allocations.

1.10 East Lothian Tenants and Residents Panel made a written response to the consultation after holding a consultation event in November 2017 to inform ELC tenants and gather views regarding the potential rent increase.

1.11 ELTRP reported that the majority of the 40 delegates attending the event:

- were happy with the consultation and information they receive through the rent consultation process
- who took part in the session thought the rent they paid was good value for money

- who took part did not think 5% was a fair increase. Those tenants who thought it unfair were concerned that the increase was not in line with inflation and pensions
- believed in the council's commitment to build new affordable housing as this is much needed
- thought investment in current stock was important
- agreed that their rent money should be used to pay for the following key services areas: **service delivery, delivery of new affordable homes and energy efficiency measures.**

1.12 A number of suggestions were made for future improvements to the consultation process and these will be considered and worked through with the project group.

1.13 A summary of all the responses received from tenants who completed the questionnaire will be available to access through the Members Library Service.





## Budget 2018-2021

	2018/19 Budget			2019/20 Budget			2020/21 Budget		
	2017/18 Base Budget £'000	Changes £'000	Total Budget £'000	2018/19 Base Budget £'000	Changes £'000	Total Budget £'000	2019/20 Base Budget £'000	Changes £'000	Total Budget £'000
<b>CORPORATE INCOME</b>									
Revenue Support Grant	(166,852)	2,044	(164,808)	(164,808)	1,213	(163,595)	(163,595)	-	(163,595)
National Non-domestic Rates Grant									
Specific Grants	(3,137)	-	(3,137)	(3,137)	-	(3,137)	(3,137)	-	(3,137)
Council Tax	(54,318)	(2,372)	(56,690)	(56,690)	(2,905)	(59,595)	(59,595)	(3,103)	(62,698)
Social Care Fund	(6,240)	-	(6,240)	(6,240)	-	(6,240)	(6,240)	-	(6,240)
Renewable Energy/Loan Interest	(71)	-	(71)	(71)	-	(71)	(71)	-	(71)
Transfer to/(from) Reserves	(2,530)	390	(2,140)	(2,140)	2,140	-	-	-	-
Transfer to/(from) HRA Surpluses	(995)	995	-	-	-	-	-	-	-
<b>EXPENDITURE LIMIT</b>	<b>(234,143)</b>	<b>1,057</b>	<b>(233,086)</b>	<b>(233,086)</b>	<b>448</b>	<b>(232,638)</b>	<b>(232,638)</b>	<b>(3,103)</b>	<b>(235,741)</b>
<b>LESS CORPORATE COMMITMENTS</b>									
Valuation Board Requisition	647	-	647	647	(13)	634	634	(6)	628
Council Tax Reduction Scheme	5,000	-	5,000	5,000	-	5,000	5,000	-	5,000
Asset Management	(4,345)	-	(4,345)	(4,345)	-	(4,345)	(4,345)	-	(4,345)
Debt Charges	19,116	813	19,929	19,929	741	20,670	20,670	743	21,413
Transformational Change Programme / New ways of working	-	(600)	(600)	(600)	(600)	(1,200)	(1,200)	(300)	(1,500)
Staffing / Vacancy Management	-	(575)	(575)	(575)	(575)	(1,150)	(1,150)	-	(1,150)
Pension Deficit	503	-	503	503	-	503	503	-	503
External Audit	280	-	280	280	-	280	280	-	280
Criminal Justice Social Work Funding	1,135	-	1,135	1,135	-	1,135	1,135	-	1,135
Apprenticeship Levy	503	5	508	508	10	518	518	10	528
Housing Benefit Loss/Discretionary Payments	1,380	-	1,380	1,380	-	1,380	1,380	-	1,380
	24,219	(357)	23,862	23,862	(437)	23,425	23,425	447	23,872
<b>FUNDING FOR COUNCIL SERVICES</b>	<b>(209,924)</b>	<b>700</b>	<b>(209,224)</b>	<b>(209,224)</b>	<b>11</b>	<b>(209,213)</b>	<b>(209,213)</b>	<b>(2,656)</b>	<b>(211,869)</b>
<b>SERVICE PLANNED EXPENDITURE</b>									
<b>Resources &amp; People Services</b>									
Pre-school Education & Childcare	6,675	(395)	6,280	6,280	(342)	5,938	5,938	(16)	5,922
Additional Support for Learning	7,992	(415)	7,577	7,577	69	7,646	7,646	60	7,706
Schools - Primary	35,706	404	36,110	36,110	1,024	37,134	37,134	1,040	38,174
Schools - Secondary	38,114	514	38,628	38,628	974	39,602	39,602	1,047	40,649
Schools Support Services	2,185	(111)	2,074	2,074	(44)	2,030	2,030	15	2,045
Financial Services	1,608	18	1,626	1,626	36	1,662	1,662	37	1,699
Revenues & Benefits	1,893	(53)	1,840	1,840	(110)	1,730	1,730	50	1,780
IT Services	1,950	29	1,979	1,979	32	2,011	2,011	23	2,034
Legal & Procurement	520	10	530	530	16	546	546	14	560
Human Resources & Payroll	1,287	198	1,485	1,485	(261)	1,224	1,224	26	1,250
Licensing, Admin & Democratic Services	3,601	(130)	3,471	3,471	76	3,547	3,547	62	3,609
<b>Sub-total</b>	<b>101,531</b>	<b>69</b>	<b>101,600</b>	<b>101,600</b>	<b>1,470</b>	<b>103,070</b>	<b>103,070</b>	<b>2,358</b>	<b>105,428</b>
<b>Health &amp; Social Care Partnership</b>									
Adult Wellbeing	49,632	478	50,110	50,110	(1,049)	49,061	49,061	(119)	48,942
Children's Wellbeing	13,350	107	13,457	13,457	138	13,595	13,595	78	13,673
<b>Sub-total</b>	<b>62,982</b>	<b>585</b>	<b>63,567</b>	<b>63,567</b>	<b>(911)</b>	<b>62,656</b>	<b>62,656</b>	<b>(41)</b>	<b>62,615</b>

ADMINISRTATION - DRAFT BUDGET

Budget 2018-2021

	2018/19 Budget			2019/20 Budget			2020/21 Budget		
	2017/18 Base Budget £'000	Changes £'000	Total Budget £'000	2018/19 Base Budget £'000	Changes £'000	Total Budget £'000	2019/20 Base Budget £'000	Changes £'000	Total Budget £'000
<b>Partnerships &amp; Community Services</b>									
Planning	1,149	13	1,162	1,162	11	1,173	1,173	38	1,211
Economic Development & Strategic Investment	3,129	(93)	3,036	3,036	(115)	2,921	2,921	(217)	2,704
Asset Planning & Engineering	2,229	82	2,311	2,311	105	2,416	2,416	99	2,515
Property Maintenance Trading Activity	(713)	(50)	(763)	(763)	(50)	(813)	(813)	(50)	(863)
Facility Support Services	3,467	(186)	3,281	3,281	92	3,373	3,373	42	3,415
Facility Trading Activity	(124)	(30)	(154)	(154)	-	(154)	(154)	-	(154)
Landscape & Countryside Management	4,938	(186)	4,752	4,752	2	4,754	4,754	81	4,835
Roads Network & Flood Protection	4,466	(46)	4,420	4,420	33	4,453	4,453	16	4,469
Roads Trading Activity	(777)	29	(748)	(748)	22	(726)	(726)	23	(703)
Transportation	1,353	(206)	1,147	1,147	(27)	1,120	1,120	21	1,141
Waste Services	7,440	(235)	7,205	7,205	155	7,360	7,360	174	7,534
Healthy Living	3,621	(143)	3,478	3,478	(113)	3,365	3,365	24	3,389
Community Housing	2,078	(126)	1,952	1,952	16	1,968	1,968	9	1,977
Corporate Policy & Improvement	939	25	964	964	(26)	938	938	23	961
Community & Area Partnerships	8,419	(68)	8,351	8,351	(501)	7,850	7,850	(33)	7,817
Arts Development	677	2	679	679	(59)	620	620	11	631
Customer Services Group	3,120	(136)	2,984	2,984	(115)	2,869	2,869	78	2,947
<b>Sub-total</b>	<b>45,411</b>	<b>(1,354)</b>	<b>44,057</b>	<b>44,057</b>	<b>(570)</b>	<b>43,487</b>	<b>43,487</b>	<b>339</b>	<b>43,826</b>
<b>TOTAL SERVICE EXPENDITURE</b>	<b>209,924</b>	<b>(700)</b>	<b>209,224</b>	<b>209,224</b>	<b>(11)</b>	<b>209,213</b>	<b>209,213</b>	<b>2,656</b>	<b>211,869</b>
			-			-			-
Band D Council Tax									
<b>% increase / (decrease) in Band D</b>			<b>3.0%</b>			<b>3.0%</b>			<b>3.0%</b>

# ADMINISTRATION DRAFT BUDGET

## BUDGET CHANGES

Description	2018/19			2019/20			2020/21		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
<b>CORPORATE INCOME</b>									
<b>Revenue Support Grant (RSG)/Non Domestic Rates (NDR)</b>									
Assumed General Change in RSG/NDR	2,044	-	2,044	1,213	-	1,213	-	-	-
Change in RSG awarded by Scottish Government	-	-	-	-	-	-	-	-	-
Anticipated funding still to be confirmed	-	-	-	-	-	-	-	-	-
	2,044	-	2,044	1,213	-	1,213	-	-	-
<b>Council Tax</b>									
Total change in number of chargeable properties	(2,372)	-	(2,372)	(2,905)	-	(2,905)	(3,103)	-	(3,103)
Incorporating additional properties and increase in Council Tax by 3% per annum	(2,372)	-	(2,372)	(2,905)	-	(2,905)	(3,103)	-	(3,103)
<b>Transfer to/(from) Reserves</b>									
General Fund Balances	390	-	390	2,140	-	2,140	-	-	-
Use of Planned Reserves	390	-	390	2,140	-	2,140	-	-	-
<b>Transfer to/(from) HRA Surpluses</b>									
HRA Surplus Transfer	995	-	995	-	-	-	-	-	-
Change in use of HRA balances	995	-	995	-	-	-	-	-	-
<b>CORPORATE COMMITMENTS</b>									
<b>Valuation Joint Board</b>									
Expected reduction in requisition from Lothian Joint Board in line with RSG reductions	-	-	-	-	(13)	(13)	-	(6)	(6)
	-	-	-	-	(13)	(13)	-	(6)	(6)
<b>Vacancy Management</b>									
Efficiency generated through enhanced vacancy management / review of staffing	-	(575)	(575)	-	(575)	(575)	-	-	-
	-	(575)	(575)	-	(575)	(575)	-	-	-
<b>Transformational Change</b>									
Efficiencies generated through a programme of transformational change / new ways of working & exploring further options for partnership working	-	(600)	(600)	-	(600)	(600)	-	(100)	(100)
Income Generation / Commercialisation	-	-	-	-	-	-	-	(200)	(200)
Exploring new opportunities for the Council to generate new income and maximise existing income and explore more opportunities for the Council to become more	-	(600)	(600)	-	(600)	(600)	-	(300)	(300)
<b>Debt Charges</b>									
Interest and Principal repayments	813	-	813	741	-	741	743	-	743
Reflecting the annual cost of historic and new capital projects	813	-	813	741	-	741	743	-	743
<b>Apprenticeship Levy</b>									
Increase linked to assumed pay increases	5	-	5	10	-	10	10	-	10
	5	-	5	10	-	10	10	-	10
<b>RESOURCES AND PEOPLE SERVICES</b>									
<b>Pre-School Education &amp; Childcare</b>									
Increases in Pay Costs	14	-	14	12	-	12	12	-	12
Effect of assumed pay increase.	14	-	14	12	-	12	12	-	12
Buysmart Reviews	-	(5)	(5)	-	(5)	(5)	-	-	-
Review of Framework spend across all areas	-	(5)	(5)	-	(5)	(5)	-	-	-
Increase in LGPS Contribution Rates	1	-	1	1	-	1	1	-	1
Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020	1	-	1	1	-	1	1	-	1
Review of Nursery Staffing Provision	-	(200)	(200)	-	(350)	(350)	-	-	-
Review of wider nursery staffing provision	-	(200)	(200)	-	(350)	(350)	-	-	-
Review of Early years partnership projects	-	(38)	(38)	-	-	-	-	-	-
Review of wider partnership funding	-	(38)	(38)	-	-	-	-	-	-
Service Reduction	-	(92)	(92)	-	-	-	-	(29)	(29)

# ADMINISTRATION DRAFT BUDGET

## BUDGET CHANGES

Description	2018/19			2019/20			2020/21		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Wrap Around Care <i>Review of Wrap Around care in Dunbar and Tranent</i>	-	(40)	(40)	-	-	-	-	-	-
Review of Workforce Training Provision <i>Review current provision of workforce training working with Partner Providers</i>	-	(35)	(35)	-	-	-	-	-	-
	15	(410)	(395)	13	(355)	(342)	13	(29)	(16)
<b>Additional Support for Learning</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	26	-	26	22	-	22	22	-	22
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(4)	(4)	-	(4)	(4)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	1	-	1	1	-	1	1	-	1
Review of family support workers <i>Service review of family support workers</i>	-	(126)	(126)	-	-	-	-	-	-
Therapeutic Services <i>Review of Therapeutic Services</i>	-	(200)	(200)	-	-	-	-	-	-
ASL Provision - Meadowpark <i>Revenue costs associated with capital redurbishment at Meadowpark</i>	-	-	-	150	-	150	75	-	75
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(112)	(112)	-	-	-	-	(38)	(38)
Review of ASL provision <i>Review of ASL provision including transportation review</i>	-	-	-	-	(100)	(100)	-	-	-
	27	(442)	(415)	173	(104)	69	98	(38)	60
<b>Schools - Primary</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	856	-	856	708	-	708	727	-	727
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(10)	(10)	-	(10)	(10)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	16	-	16	17	-	17	17	-	17
Increase in NDR charges <i>Increase in poundage rates from April 2018</i>	54	-	54	20	-	20	20	-	20
Instrumental Music <i>Introduce charging for instrumental music tuition</i>	-	(240)	(240)	-	(117)	(117)	-	-	-
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	70	-	70	63	-	63	64	-	64
Budget simplification <i>Permanent budget transfer to remove annual Finance/Education internal recharge</i>	(16)	-	(16)	-	-	-	-	-	-

# ADMINISTRATION DRAFT BUDGET

## BUDGET CHANGES

Description	2018/19			2019/20			2020/21		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<b>Primary</b>									
Primary pupil roll increase <i>Estimated financial effect of the expected increase in the Primary Roll up to 9315 by September 2020 in line with updated projections</i>	191	-	191	191	-	191	299	-	299
Additional IT Costs <i>Installation of primary circuits to improve speeds</i>	90	-	90	-	-	-	-	-	-
Expansion of School Estate <i>Additional revenue costs of primary school extensions and new builds</i>	112	-	112	164	-	164	99	-	99
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(707)	(707)	-	-	-	-	(186)	(186)
School Meals <i>Increase in cost of school meals</i>	-	(12)	(12)	-	(12)	(12)	-	-	-
	1,373	(969)	404	1,163	(139)	1,024	1,226	(186)	1,040
<b>Schools - Secondary</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	637	-	637	529	-	529	543	-	543
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(10)	(10)	-	(10)	(10)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	12	-	12	13	-	13	13	-	13
Increase in NDR charges <i>Increase in poundage rates from April 2018</i>	6	-	6	15	-	15	15	-	15
PPP Contract <i>Increase in PPP contract charges for Education facilities</i>	234	-	234	270	-	270	279	-	279
Winter Leavers <i>Reduce the budget to reflect winter leavers</i>	-	(38)	(38)	-	(17)	(17)	-	-	-
PE Specialists <i>Review the provision of PE specialist</i>	-	(20)	(20)	-	(12)	(12)	-	-	-
School Based Technicians <i>Service Review of School Based Technician Services</i>	-	(31)	(31)	-	(16)	(16)	-	-	-
School Meals <i>Increase cost of secondary school meals</i>	-	(4)	(4)	-	-	-	-	-	-
Secondary School Extensions <i>Additional costs relating to planned extensions to Secondary schools</i>	50	-	50	-	-	-	-	-	-
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	33	-	33	26	-	26	27	-	27
Additional IT Costs <i>Wide area links to support improving the Senior Phase</i>	30	-	30	-	-	-	-	-	-
Improving options in the Senior Phase across the Authority <i>Use of IT to enhance/support delivery of curriculum in the senior phase (S4-S6). Subject to changes in Scottish Government policy re teacher/pupil ratio</i>	-	-	-	-	(160)	(160)	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(570)	(570)	-	-	-	-	(198)	(198)
Increase in school roll <i>Increase in secondary school roll up to 6206 by September 2020 in line with updated projections</i>	185	-	185	336	-	336	368	-	368
	1,187	(673)	514	1,189	(215)	974	1,245	(198)	1,047
<b>Schools Support Services</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	26	-	26	22	-	22	22	-	22
Additional Support to Schools <i>Review provision of additional support to schools</i>	-	(80)	(80)	-	(40)	(40)	-	-	-
Scholar Contract <i>Review of contract</i>	-	-	-	-	(12)	(12)	-	-	-
Curriculum for Excellence <i>Reduce Curriculum for Excellence</i>	-	(26)	(26)	-	(14)	(14)	-	-	-
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
Service Reduction	-	(31)	(31)	-	-	-	-	(10)	(10)

# ADMINISTRATION DRAFT BUDGET

## BUDGET CHANGES

Description	2018/19			2019/20			2020/21		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	3	-	3	3	-	3	3	-	3
	29	(140)	(111)	25	(69)	(44)	25	(10)	15
<b>Financial Services</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	46	-	46	37	-	37	38	-	38
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	6	-	6	7	-	7	7	-	7
Income Generation <i>Review recharge to Trusts</i>	-	(5)	(5)	-	(5)	(5)	-	-	-
Budget simplification <i>Permanent budget transfer to remove annual Finance/Education internal recharge</i>	16	-	16	-	-	-	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(24)	(24)	-	-	-	-	(8)	(8)
Upgrade to GP to ensure Microsoft compatibility <i>Upgrade of Great Plains to ensure compatibility with upgraded MS Office</i>	(18)	-	(18)	-	-	-	-	-	-
	50	(32)	18	44	(8)	36	45	(8)	37
<b>Revenues &amp; Benefits</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	59	-	59	49	-	49	50	-	50
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	9	-	9	9	-	9	9	-	9
Service Review in Council Tax Team <i>Deletion of vacant hours in Council Tax Team</i>	-	(15)	(15)	-	-	-	-	-	-
Printing costs <i>Reduction in printing costs secured via new procurement framework</i>	-	(10)	(10)	-	-	-	-	-	-
Council Tax & spending leaflet <i>Stop printing leaflet</i>	-	(4)	(4)	-	-	-	-	-	-
Service Review Benefits & Assessments <i>Service review within the Benefits &amp; Assessments team</i>	-	(44)	(44)	-	(105)	(105)	-	-	-
Verification Software <i>Termination of contract for Risk Based Verification Software</i>	-	(10)	(10)	-	-	-	-	-	-
Council Tax e-billing <i>Migration to e-billing of Council Tax</i>	-	(8)	(8)	-	-	-	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(27)	(27)	-	-	-	-	(9)	(9)
Investment to mitigate the loss of DWP Admin Subsidy <i>Additional investment to mitigate the loss of DWP Admin Subsidy</i>	-	-	-	-	(60)	(60)	-	-	-
	68	(121)	(53)	58	(168)	(110)	59	(9)	50
<b>Information Technology</b>									
Increases in Pay Costs <i>Effect of assumed pay increase</i>	42	-	42	35	-	35	36	-	36
Service Review <i>Service review within IT Service</i>	-	(40)	(40)	-	-	-	-	-	-
Sale of IT equipment <i>Sale of IT equipment following IT refresh programme</i>	-	-	-	-	(10)	(10)	-	(10)	(10)
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	6	-	6	7	-	7	7	-	7

# ADMINISTRATION DRAFT BUDGET

## BUDGET CHANGES

Description	2018/19			2019/20			2020/21		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<b>Service Reduction</b> <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(29)	(29)	-	-	-	-	(10)	(10)
<b>New IT System Costs</b> <i>Cost of implementing new Education Network and second internet pipe</i>	50	-	50	-	-	-	-	-	-
	98	(69)	29	42	(10)	32	43	(20)	23
<b>Legal &amp; Procurement</b>									
<b>Increases in Pay Costs</b> <i>Effect of assumed pay increase</i>	16	-	16	13	-	13	14	-	14
<b>Service Reduction</b> <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(8)	(8)	-	-	-	-	(3)	(3)
<b>Increase in LGPS Contribution Rates</b> <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	2	-	2	3	-	3	3	-	3
	18	(8)	10	16	-	16	17	(3)	14
<b>Human Resources &amp; Payroll</b>									
<b>Increases in Pay Costs</b> <i>Effect of assumed pay increase.</i>	32	-	32	27	-	27	27	-	27
<b>E-recruitment charges</b> <i>Increase in e-recruitment charges from £100 to £125</i>	-	(10)	(10)	-	-	-	-	-	-
<b>Review of discretionary budgets</b> <i>Review of discretionary operational budgets</i>	-	(4)	(4)	-	-	-	-	-	-
<b>Service Review</b> <i>Service review in HR</i>	-	-	-	-	(130)	(130)	-	-	-
<b>Buysmart Reviews</b> <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
<b>Increase in LGPS Contribution Rates</b> <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	5	-	5	5	-	5	5	-	5
<b>Service Reduction</b> <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(22)	(22)	-	-	-	-	(6)	(6)
<b>New IT System Costs</b> <i>Cost of implementing new HR and payroll system</i>	200	-	200	(160)	-	(160)	-	-	-
	237	(39)	198	(128)	(133)	(261)	32	(6)	26
<b>Licensing, Admin &amp; Democratic Services</b>									
<b>Increases in Pay Costs</b> <i>Effect of assumed pay increase.</i>	94	-	94	79	-	79	80	-	80
<b>Service Review</b> <i>Service Review within Governance &amp; Compliance Service</i>	-	(50)	(50)	-	-	-	-	-	-
<b>Buysmart Reviews</b> <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
<b>Service Reduction</b> <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(51)	(51)	-	-	-	-	(18)	(18)
<b>Cost of Local Government Elections</b> <i>Cost of supporting Local Government elections in May 2017</i>	(120)	-	(120)	-	-	-	-	-	-
	(26)	(104)	(130)	79	(3)	76	80	(18)	62
<b>HEALTH &amp; SOCIAL CARE PARTNERSHIP</b>									
<b>Adult Wellbeing</b>									
<b>Increases in Pay Costs</b> <i>Effect of assumed pay increase.</i>	369	-	369	309	-	309	316	-	316
<b>Buysmart Reviews</b> <i>Review of Framework spend across all areas</i>	-	(4)	(4)	-	(4)	(4)	-	-	-
<b>Increase in LGPS Contribution Rates</b> <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	57	-	57	59	-	59	60	-	60

# ADMINISTRATION DRAFT BUDGET

## BUDGET CHANGES

Description	2018/19			2019/20			2020/21		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<b>Adult Community Services</b>									
<i>Review and redesign Adult community services including resource centres &amp; community networks and support</i>	-	-	-	-	(223)	(223)	-	(75)	(75)
Reduction in operational supplies budgets <i>Reduction in funding for all operational budgets</i>	-	(45)	(45)	-	-	-	-	-	-
Service Charges <i>Introduction of new charging for Adult Services</i>	-	(358)	(358)	-	(358)	(358)	-	(200)	(200)
Older People Services <i>Redesign Older People Care Home services in line with strategy</i>	-	-	-	-	(500)	(500)	-	-	-
Additional investment - Health & Social Care <i>To deliver a wide range of priorities including; Living Wage, Sleepovers and Carers Act obligations</i>	1,237	-	1,237	-	-	-	-	-	-
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	21	-	21	18	-	18	18	-	18
National Care Home Contract <i>Expected increase in NCHC</i>	203	-	203	-	-	-	-	-	-
Budget simplification <i>Permanent budget transfer to remove annual Adult Wellbeing/Healthy Living internal recharge</i>	(9)	-	(9)	-	-	-	-	-	-
Budget simplification <i>Permanent budget transfer to remove annual Adult Wellbeing/Community Housing internal recharge</i>	70	-	70	-	-	-	-	-	-
Day Centre Funding/Registration <i>Strategic Development of the service</i>	25	-	25	-	-	-	-	-	-
Integration of Health and Social Care <i>Including; review, redesign and retender of commissioning services and delivering models of care; savings and efficiencies generated through joint working and review of charaina policv</i>	-	(350)	(350)	-	(350)	(350)	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(738)	(738)	-	-	-	-	(238)	(238)
	1,973	(1,495)	478	386	(1,435)	(1,049)	394	(513)	(119)
<b>Children's Wellbeing</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	169	-	169	142	-	142	145	-	145
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(4)	(4)	-	(4)	(4)	-	-	-
Budget simplification <i>Permanent budget transfer to remove annual Children's Wellbeing/Community Housing internal recharge</i>	46	-	46	-	-	-	-	-	-
Residential Placement <i>Sell one residential placement at Lothian Villa</i>	-	(156)	(156)	-	-	-	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(198)	(198)	-	-	-	-	(67)	(67)
Additional Investment <i>Additional investment designed to support a range of pressures including existing demographic and services pressures and the delivery of new legislative requirements</i>	250	-	250	-	-	-	-	-	-
	465	(358)	107	142	(4)	138	145	(67)	78
<b>PARTNERSHIPS &amp; COMMUNITY SERVICES</b>									
<b>Planning</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	42	-	42	37	-	37	37	-	37
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	7	-	7	7	-	7	7	-	7
Archaeology Services	-	(10)	(10)	-	(10)	(10)	-	-	-



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	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<i>Provision of pre-application engagement and commercial focus for promoting service</i>									
Budget simplification	(6)	-	(6)	-	-	-	-	-	-
<i>Permanent budget transfer to remove annual Landscape &amp; Countryside/Planning internal recharge</i>									
Service Reduction	-	(17)	(17)	-	-	-	-	(6)	(6)
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Planning Fees	-	-	-	-	(20)	(20)	-	-	-
<i>Increase in fees</i>									
	43	(30)	13	44	(33)	11	44	(6)	38
<b>Economic Development &amp; Strategic Investment</b>									
Increases in Pay Costs	46	-	46	39	-	39	39	-	39
<i>Effect of assumed pay increase.</i>									
Buysmart Reviews	-	(3)	(3)	-	(3)	(3)	-	-	-
<i>Review of Framework spend across all areas</i>									
Tourism Events	-	(50)	(50)	-	(125)	(125)	-	-	-
<i>Rationalisation of financial support provided for Tourism events</i>									
Trade Show Participation	-	(5)	(5)	-	-	-	-	-	-
<i>Cease Trade Show Participation</i>									
HEEPS	-	-	-	-	-	-	-	(50)	(50)
<i>Develop in-house capacity to deliver HEEPS</i>									
Service Review	-	(43)	(43)	-	(33)	(33)	-	-	-
<i>Service review within East Lothian Works</i>									
Business Support Grant	-	-	-	-	-	-	-	(100)	(100)
<i>Reduce Business support grant</i>									
Graduate Funding	-	-	-	-	-	-	-	(100)	(100)
<i>Removal of funding provided to support Graduates</i>									
Service Reduction	-	(45)	(45)	-	-	-	-	(13)	(13)
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Increase in LGPS Contribution Rates	7	-	7	7	-	7	7	-	7
<i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>									
	53	(146)	(93)	46	(161)	(115)	46	(263)	(217)
<b>Asset Planning &amp; Engineering</b>									
Increases in Pay Costs	72	-	72	60	-	60	62	-	62
<i>Effect of assumed pay increase.</i>									
Schedule of Rates	25	-	25	21	-	21	21	-	21
<i>Impact of increased pay costs on Schedule of Rates for property</i>									
Buysmart Reviews	-	(3)	(3)	-	(3)	(3)	-	-	-
<i>Review of Framework spend across all areas</i>									
Increase in LGPS Contribution Rates	11	-	11	11	-	11	12	-	12
<i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>									
Increase in Building Warrant fees	-	(20)	(20)	-	-	-	-	-	-
<i>Increase in fees following increase in statutory charges</i>									
Service Reduction	-	(34)	(34)	-	-	-	-	(12)	(12)
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Increase in NDR charges	31	-	31	16	-	16	16	-	16
<i>Increase in poundage rates from April 2018</i>									
	139	(57)	82	108	(3)	105	111	(12)	99
<b>Property Maintenance Trading</b>									

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	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<b>Efficient Workforce Management/Property Services Service Review</b> <i>Group savings target to be met from service redesign, strict management of vacancy staffing, agency costs and increased productivity</i>	-	(30)	(30)	-	(30)	(30)	-	(30)	(30)
<b>Income Generation - new opportunities</b> <i>Explore new opportunities for income maximisation</i>		(20)	(20)		(20)	(20)		(20)	(20)
	-	(50)	(50)	-	(50)	(50)	-	(50)	(50)
<b>Facility Support Services</b>									
<b>Increases in Pay Costs</b> <i>Effect of assumed pay increase.</i>	42	-	42	36	-	36	37	-	37
<b>Buysmart Reviews</b> <i>Review of Framework spend across all areas</i>		(3)	(3)		(3)	(3)			
<b>Increase in NDR charges</b> <i>Increase in poundage rates from April 2018</i>	-	-	-	22	-	22	22	-	22
<b>Rent Increase</b> <i>Increased annual rent for Randall House from October 2018</i>	37	-	37	37	-	37	-	-	-
<b>Mailroom</b> <i>Review of mailroom provision</i>	-	(60)	(60)	-	-	-	-	-	-
<b>Review of facilities support in schools</b> <i>Including the review of hours</i>	-	(28)	(28)	-	-	-	-	-	-
<b>Service Reduction</b> <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(48)	(48)	-	-	-	-	(17)	(17)
<b>Public Conveniences</b> <i>Review of public convenience provision</i>	-	(126)	(126)	-	-	-	-	-	-
	79	(265)	(186)	95	(3)	92	59	(17)	42
<b>Facility Trading</b>									
<b>Void Cleaning</b> <i>Increase in void cleaning</i>	-	(10)	(10)	-	-	-	-	-	-
<b>LETS</b> <i>Increasing current LET charges to ensure as a min full cost recovery and in line with national benchmarking</i>	-	(20)	(20)	-	-	-	-	-	-
	-	(30)	(30)	-	-	-	-	-	-
<b>Landscape &amp; Countryside Management</b>									
<b>Increases in Pay Costs</b> <i>Effect of assumed pay increase.</i>	124	-	124	104	-	104	106	-	106
<b>Buysmart Reviews</b> <i>Review of Framework spend across all areas</i>	-	(5)	(5)	-	(5)	(5)	-	-	-
<b>Increase in LGPS Contribution Rates</b> <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	18	-	18	19	-	19	19	-	19
<b>Service Review</b> <i>Service review of Sports, Countryside, Leisure &amp; Amenity Services</i>	-	(220)	(220)	-	(96)	(96)	-	-	-
<b>Income Generation - new opportunities</b> <i>Explore new opportunities for income maximisation</i>	-	(20)	(20)	-	(20)	(20)	-	(20)	(20)
<b>Budget simplification</b> <i>Permanent budget transfer to remove annual Landscape &amp; Countryside/Customer Services internal recharge</i>	(19)	-	(19)	-	-	-	-	-	-
<b>Service Reduction</b> <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(70)	(70)	-	-	-	-	(24)	(24)
<b>Budget simplification</b> <i>Permanent budget transfer to remove annual Landscape &amp; Countryside/Planning internal recharge</i>	6	-	6	-	-	-	-	-	-
	129	(315)	(186)	123	(121)	2	125	(44)	81
<b>Roads Network</b>									
<b>Increases in Pay Costs</b> <i>Effect of assumed pay increase.</i>	37	-	37	31	-	31	32	-	32
<b>Buysmart Reviews</b> <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
<b>Increase in LGPS Contribution Rates</b> <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	5	-	5	5	-	5	6	-	6

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Description	2018/19			2019/20			2020/21		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<b>Service Reduction</b> <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(65)	(65)	-	-	-	-	(22)	(22)
Footpath maintenance Team <i>Increase footpath maintenance for Housing Revenue Account</i>	-	(20)	(20)	-	-	-	-	-	-
	42	(88)	(46)	36	(3)	33	38	(22)	16
<b>Roads Trading</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	42	-	42	35	-	35	36	-	36
Income Generation - new opportunities <i>Explore new opportunities for income maximisation</i>	-	(20)	(20)	-	(20)	(20)	-	(20)	(20)
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	7	-	7	7	-	7	7	-	7
	49	(20)	29	42	(20)	22	43	(20)	23
<b>Transportation &amp; Flood Protection</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	27	-	27	22	-	22	23	-	23
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
Concessionary Rail Travel <i>Removal of concessionary rail travel</i>	-	(182)	(182)	-	-	-	-	-	-
Council Fleet <i>Review use of Council Fleet</i>	-	-	-	-	(50)	(50)	-	-	-
Fleet Management System <i>Replace existing Fleet Management System</i>	-	(15)	(15)	-	-	-	-	-	-
Pool Cars <i>Review the use of Council Pool Cars</i>	-	(20)	(20)	-	-	-	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(17)	(17)	-	-	-	-	(6)	(6)
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	4	-	4	4	-	4	4	-	4
	31	(237)	(206)	26	(53)	(27)	27	(6)	21
<b>Waste Services</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	60	-	60	50	-	50	51	-	51
Waste Disposal <i>Closure of Macmerry Civic Amenity Site</i>	-	(25)	(25)	-	-	-	-	-	-
Fleet Reduction <i>Removal of one 26tn RTV</i>	-	(18)	(18)	-	-	-	-	-	-
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(5)	(5)	-	(5)	(5)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	9	-	9	10	-	10	10	-	10
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(106)	(106)	-	-	-	-	(37)	(37)
Waste Disposal <i>Contract savings due to less waste to landfill</i>	-	(150)	(150)	100	-	100	150	-	150
	69	(304)	(235)	160	(5)	155	211	(37)	174
<b>Healthy Living</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	28	-	28	23	-	23	24	-	24
Buysmart Reviews	-	(3)	(3)	-	(3)	(3)	-	-	-

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Still to be updated									
<b>Review of Framework spend across all areas</b>									
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	4	-	4	4	-	4	4	-	4
Increase in NDR charges <i>Increase in poundage rates from April 2017</i>	6	-	6	2	-	2	2	-	2
PPP Contract <i>Increase in PPP contract charges for Mercat Gait above assessed inflation rate</i>	14	-	14	11	-	11	11	-	11
Budget simplification <i>Permanent budget transfer to remove annual Adult Wellbeing/Healthy Living internal recharge</i>	9	-	9	-	-	-	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(51)	(51)	-	-	-	-	(17)	(17)
Enjoy Contract Payments <i>Reduction in contract payment to Enjoy</i>	-	(150)	(150)	-	(150)	(150)	-	-	-
	61	(204)	(143)	40	(153)	(113)	41	(17)	24
<b>Community Housing</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	19	-	19	16	-	16	16	-	16
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	3	-	3	3	-	3	3	-	3
Budget simplification <i>Permanent budget transfer to remove annual Adult Wellbeing/Community Housing internal recharge</i>	(70)	-	(70)	-	-	-	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(29)	(29)	-	-	-	-	(10)	(10)
Budget simplification <i>Permanent budget transfer to remove annual Children's Wellbeing/Community Housing internal recharge</i>	(46)	-	(46)	-	-	-	-	-	-
	(94)	(32)	(126)	19	(3)	16	19	(10)	9
<b>Corporate Policy &amp; Improvement</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	27	-	27	23	-	23	24	-	24
New Funding <i>British Sign Language</i>	11	-	11	-	-	-	-	-	-
Service Review <i>Service review of corporate policy &amp; development staff</i>	-	-	-	-	(50)	(50)	-	-	-
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(3)	(3)	-	(3)	(3)	-	-	-
Service Reduction <i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>	-	(14)	(14)	-	-	-	-	(5)	(5)
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	4	-	4	4	-	4	4	-	4
	42	(17)	25	27	(53)	(26)	28	(5)	23
<b>Community &amp; Area Partnerships</b>									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	87	-	87	72	-	72	74	-	74
Buysmart Reviews <i>Review of Framework spend across all areas</i>	-	(5)	(5)	-	(5)	(5)	-	-	-
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>	13	-	13	13	-	13	13	-	13
PPP Contract	7	-	7	8	-	8	9	-	9

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	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Still to be updated									
<b>Increase in PPP contract charges for Community Learning Centre/Musselburgh East Community Association.</b>									
Facility Services Charges	13	-	13	11	-	11	11	-	11
<i>Increases in Facilities Charges in line with salary increases</i>									
New Whitecraig Community Centre	-	-	-	40	-	40	-	-	-
<i>Additional revenue costs relating to new Community Centre</i>									
Village Halls	-	-	-	-	(140)	(140)	-	-	-
<i>Transfer ownership of Village Halls to Community</i>									
Service Review	-	(60)	(60)	-	(200)	(200)	-	-	-
<i>Service review of Community Learning &amp; Development</i>									
Service Reduction	-	(123)	(123)	-	-	-	-	(38)	(38)
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Partnership Funding	-	-	-	-	-	-	-	(102)	(102)
<i>Review and reduction of partnership funding grants</i>									
Local Area Management	-	-	-	(300)	-	(300)	-	-	-
<i>Working in partnership with schools to deliver enhanced working between schools and communities</i>									
	120	(188)	(68)	(156)	(345)	(501)	107	(140)	(33)
<b>Arts Development</b>									
Increases in Pay Costs	14	-	14	12	-	12	12	-	12
<i>Effect of assumed pay increase.</i>									
Brunton Theatre Trust	-	-	-	-	(70)	(70)	-	-	-
<i>Reduce contract payment by 15%</i>									
Buysmart Reviews	-	(3)	(3)	-	(3)	(3)	-	-	-
<i>Review of Framework spend across all areas</i>									
Service Reduction	-	(11)	(11)	-	-	-	-	(3)	(3)
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Increase in LGPS Contribution Rates	2	-	2	2	-	2	2	-	2
<i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>									
	16	(14)	2	14	(73)	(59)	14	(3)	11
<b>Customer Services</b>									
Increases in Pay Costs	87	-	87	72	-	72	74	-	74
<i>Effect of assumed pay increase.</i>									
Buysmart Reviews	-	(3)	(3)	-	(3)	(3)	-	-	-
<i>Review of Framework spend across all areas</i>									
Increase in income	-	(213)	(213)	-	(72)	(72)	-	-	-
<i>Increase in charges for Community Alarms</i>									
Increase in LGPS Contribution Rates	14	-	14	14	-	14	14	-	14
<i>Increase in contribution rates, 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>									
Library Books	-	-	-	-	(50)	(50)	-	-	-
<i>Reduce purchase of Library Books</i>									
Review of Customer Services	-	-	-	-	(80)	(80)	-	-	-
<i>Explore options for shared services</i>									
Facility Services Charges	4	-	4	4	-	4	4	-	4
<i>Increases in Facilities Charges in line with salary increases</i>									
Service Reduction	-	(44)	(44)	-	-	-	-	(14)	(14)
<i>Service reduction subject to the finalisation of the Local Government Finance settlement</i>									
Budget simplification	19	-	19	-	-	-	-	-	-
<i>Permanent budget transfer to remove annual Landscape &amp; Countryside/Customer Services internal recharge</i>									
	124	(260)	(136)	90	(205)	(115)	92	(14)	78
	6,417	(7,117)	(700)	3,916	(3,927)	(11)	4,427	(1,771)	2,656



## General Fund

<b>Capital Budget 2018/19 to 2022/23</b>	<b>2018/19 incl c/f £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>
Residential Care Homes Provision, Esk Green/Abbey subject to Older People Review	0	0	1,000	0	0
Replacement Pathways Centre	0	925	0	0	0
Property Renewals	1,000	1,000	1,000	1,000	1,000
Capital Plan Fees/Internal Recharges	1,604	1,604	1,604	1,604	1,604
Prestongrange Museum	0	0	0	0	485
Port Seton Sports Hall	994	17	0	0	0
Whitecraig Community Centre	1,453	22	0	0	0
Community Intervention	200	200	200	200	0
Support for Business / Town Centre Regeneration	1,430	502	282	185	580
Dunbar Grammar	5,207	140	0	0	0
Dunbar - Lochend Campus/Additional Classrooms	44	0	0	0	0
Dunbar - Lochend Campus LDP	0	0	100	1,779	927
Dunbar - John Muir Campus	0	90	922	439	19
East Linton Primary	0	60	898	15	0
North Berwick High School Extension	3,400	3,188	1,150	92	0
Aberlady	0	435	354	11	0
Gullane	50	1,559	861	35	0
Law Primary School	471	37	0	0	0
Haddington IS	0	0	0	0	20
Meadowpark (former Haddington IS)	432	7	0	0	0
Letham Primary (temp prov'n Kings Meadow)	0	0	0	0	0

## General Fund

<b>Capital Budget 2018/19 to 2022/23</b>	<b>2018/19 incl c/f £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>
Letham Primary - New Build	180	4,603	4,093	136	0
Ross High School Extension	150	4,321	4,226	133	0
Ormiston Primary	35	0	0	0	0
Elphinstone PS	0	20	439	11	0
Macmerry PS Extension	0	0	0	50	750
Pencaitland Pr (to be profiled)	0	0	0	10	709
East Saltoun School/Community Hall	0	400	0	0	0
Prestonpans Infant School (phase 2)	0	473	414	13	0
Red School Prestonpans	10	0	0	0	0
Longniddry - LDP	0	0	0	0	30
cockenzie (hosting blindwells)	0	0	25	0	0
Preston Lodge (phase 1)	0	0	0	150	1,759
Blindwells Primary	0	0	0	695	7,769
St Gabriels PS	0	0	100	25	0
Wallyford PS	12,633	300	0	0	0
Pinkie St Peter's PS Extension / Levenhall nursery replacement	30	794	1,400	1,076	30
Whitecraig Extension	20	250	3,535	1,450	75
Craighall Primary	0	240	3,360	7,453	2,017
Musselburgh Additional Secondary Education Provision	2,200	600	7,214	17,655	5,438
Current Musselburgh Grammar - Facilities upgrade	0	25	450	25	0
Replacement Vehicles	1,350	1,350	1,350	1,350	1,350
Synthetic pitches	150	50	0	0	0



## General Fund

<b>Capital Budget 2018/19 to 2022/23</b>	<b>2018/19 incl c/f £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>
Pavilions - incl. Ormiston Pavilion & Pitch	10	0	0	0	0
Sports Centres - refurbishment & equipment	200	200	200	200	200
Sports & Recreation Interventions - S75 incl. Mains Farm	720	15	0	0	0
IT Program (corporate and schools)	2,000	2,000	2,000	2,000	2,000
Core Path Plan Implementation	50	50	50	50	0
Polson Park restoration	138	0	0	0	0
Amenties - Machinery & Equipment - replacement	100	100	100	0	0
Waste - Machinery & Equipment - replacement	40	40	40	40	0
Cemeteries - Extensions/Allotments	487	0	0	0	0
Coastal Car Parks/Toilets	11	150	0	0	0
Coastal Protection/Flood - various projects including East Beach Dunbar	1,270	3,470	4,870	7,639	282
Cycling Walking Safer Streets (Ring-fenced grant funded)	151	150	151	151	0
East Linton Rail Stop/Infrastructure	0	0	0	1,068	500
Roads	5,500	5,500	5,500	5,500	5,500
Roads LDP Projects	282	341	0	2,009	2,307
Parking Improvements / North Berwick phase 1	642	150	150	150	0
Purchase of New Bins/Food Waste Collection	90	100	100	100	0
Improved Community Access - Brunton Hall	10	620	800	20	0
New ways of working - Court Accom	1,260	200	0	0	0
New ways of working	200	200	200	200	200
Meadowmill operational Depot	957	15	0	0	0
Accelerating Growth - Enabling Infrastructure - see tab	1,600	3,200	11,323	11,098	11,741

## General Fund

<b>Capital Budget 2018/19 to 2022/23</b>	<b>2018/19 incl c/f £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>
Haddington Corn Exchange	50	750	0	0	0
Inveresk Mills	150	0	0	0	0
<b>Gross Expenditure</b>	<b>48,961</b>	<b>40,463</b>	<b>60,461</b>	<b>65,817</b>	<b>47,292</b>
<b>Total Income</b>	<b>-26,954</b>	<b>-30,787</b>	<b>-40,473</b>	<b>-40,093</b>	<b>-46,853</b>
<b>Net Expenditure</b>	<b>22,007</b>	<b>9,676</b>	<b>19,988</b>	<b>25,724</b>	<b>439</b>

## ADMINISTRATION - HRA BUDGET PROPOSALS 2018/19-2022/23

	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget	2022/23 Budget
<b>Rent Increase</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>
<b>BUDGET</b>						
	£000	£000	£000	£000	£000	£000
<b>Income</b>						
House Rents	(27,517)	(28,384)	(30,660)	(33,344)	(36,164)	(38,642)
Garage Rents	(537)	(606)	(634)	(664)	(695)	(728)
Services/Service Charges	(549)	(577)	(606)	(636)	(666)	(698)
Other Income	(136)	(137)	(138)	(139)	(140)	(142)
Interest	(51)	(25)	(26)	(26)	(26)	(25)
<b>Total Income</b>	<b>(28,790)</b>	<b>(29,729)</b>	<b>(32,064)</b>	<b>(34,809)</b>	<b>(37,691)</b>	<b>(40,235)</b>
<b>Expenditure</b>						
Employee Costs	3,099	3,133	3,175	3,218	3,250	3,282
Repair Costs	8,738	8,909	9,087	9,269	9,451	9,568
Void Rents (Incl Garage Void)	673	711	756	810	864	920
Bad Debt Provision	767	810	873	947	1,021	1,098
Operating Payments	1,228	1,078	1,078	1,078	1,078	1,078
Transfer Payments	584	534	534	534	534	534
Internal Recharges	2,564	2,590	2,616	2,642	2,668	2,694
Debt Charges	9,515	10,157	11,302	12,857	14,499	16,282
<b>Total Expenditure</b>	<b>27,168</b>	<b>27,922</b>	<b>29,421</b>	<b>31,355</b>	<b>33,365</b>	<b>35,456</b>
<b>Management of Balances</b>						
Opening (Surplus) / Deficit	(2,962)	(1,090)	(1,197)	(1,240)	(1,195)	(1,121)
Capital from current revenue	2,500	1,700	2,600	3,500	4,400	4,900
(Surplus)/ Deficit for Year	(1,622)	(1,807)	(2,643)	(3,454)	(4,326)	(4,779)
Transfer to General Services	995	-	-	-	-	-
<b>Closing (Surplus) / Deficit</b>	<b>(1,090)</b>	<b>(1,197)</b>	<b>(1,240)</b>	<b>(1,195)</b>	<b>(1,121)</b>	<b>(1,000)</b>
<b>Capital Expenditure</b>						
Modernisation/Extensions	11,297	11,297	11,998	12,118	12,239	12,239
New Affordable and Council Housing	10,120	11,010	23,575	19,470	22,490	16,320
Housing Opportunities Fund	0	0	0	0	1,000	3,000
Fees	1,254	1,288	1,322	1,358	1,395	1,410
Mortgage to Rent	750	769	788	808	828	849
<b>Total</b>	<b>23,421</b>	<b>24,364</b>	<b>37,683</b>	<b>33,754</b>	<b>37,952</b>	<b>33,818</b>
<b>Debt to Income</b>	<b>-33.0%</b>	<b>-34.2%</b>	<b>-35.2%</b>	<b>-36.9%</b>	<b>-38.5%</b>	<b>-40.5%</b>

<b>Cumulative spend 2018/19 to 2022/23</b>
59,891
92,865
4,000
6,773
4,041
<b>167,570</b>

**ADMINISTRATION - HRA BUDGET PROPOSALS 2018-2023**

	2018/19	2019/20	2020/21	2021/22
	£000	£000	£000	£000
<b>HRA Income</b>				
<b>House Rents</b>				
Rent income adjustments relating to rent increases, house building and RTB sales	(867)	(2,276)	(2,684)	(2,820)
<i>Changes as result of RTB sales and rent increases</i>				
<b>Garage Rents</b>				
Rent income adjustments relating to rent increases	(69)	(28)	(30)	(31)
<i>Changes as result of rent inceases</i>				
<b>Service Charges</b>				
Income adjustments relating to service charge adjustments	(28)	(29)	(30)	(30)
<i>Changes as result of recharge adjustments</i>				
<b>Other Income</b>				
Homeless Rents	(1)	(1)	(1)	(1)
<b>Interest</b>				
Interest on accumulated balances	26	(1)	-	-
<i>Internal interest received</i>				
<b>TOTAL</b>	<b>(939)</b>	<b>(2,335)</b>	<b>(2,745)</b>	<b>(2,882)</b>
<b>HRA Expenditure</b>				
<b>Staffing</b>				
General Inflation Increase	23	31	32	32
<i>Increase in line with assessed inflation rate</i>				
Increase in LGPS Contribution Rates	11	11	11	-
<i>Increase in contribution rates from 20.4% to 20.9% from April 2018, 21.4% from April 2019 and 21.9% from April 2020</i>				
	34	42	43	32
<b>Repairs</b>				
General Inflation Increase	171	178	182	182
<i>Increase in line with assessed inflation rate</i>				
	171	178	182	182
<b>Void Rents</b>				
Rent adjustments relating to RTB sales and rent increases	38	45	54	54
<i>Changes as result of RTB sales and rent inceases</i>				
	38	45	54	54

**ADMINISTRATION - HRA BUDGET PROPOSALS 2018-2023**

	2018/19	2019/20	2020/21	2021/22
	£000	£000	£000	£000
<b>Bad Debts</b>				
Rent adjustments relating to RTB sales and rent increases <i>Changes as result of RTB sales and rent inceases</i>	43	63	74	74
	43	63	74	74
<b>Operating Expenses</b>				
Low cost home ownership <i>Consultant cost to explore new models to support low cost home ownership</i>	(150)	-	-	-
	(150)	-	-	-
<b>Transfer payments</b>				
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	(50)	-	-	-
	(50)	-	-	-
<b>Internal Recharges</b>				
General Inflation Increase <i>Increase in line with assessed inflation rate</i>	26	26	26	26
Increase in staffing levels to mitigate impact of rent arrears	-	-	-	-
	26	26	26	26
<b>Debt Charges</b>				
Debt Charges <i>In year changes in debt repayments</i>	642	1,145	1,555	1,642
	642	1,145	1,555	1,642
<b>Transfer to General Services</b>				
Change in transfer to General Services	(995)	-	-	-
<b>TOTAL</b>	(1,180)	(836)	(811)	(872)