

East Lothian Community Justice Partnership

Draft Role, remit and membership of East Lothian's Community Justice Partnership

The East Lothian Community Justice Partnership (referred to in the remainder of this document as 'the CJ Partnership') exists to oversee the planning and delivery of community justice and to promote and strengthen the coordination of services in East Lothian, which will help in the prevention of offending or reoffending. The CJ Partnership working will focus on making the most of the services and resources available, both within East Lothian and in East Lothian communities and in wider partnerships. The CJ Partnership aims to deliver services that are joined-up and responsive to local need in doing so recognising local strengths and areas for improvement.

The initial membership of the CJ Partnership is set out in the relevant legislation (Community Justice Scotland Act 2016). The CJ Partnership will have responsibility for determining its membership beyond the legislative requirements, by requesting and co-opting as determined necessary for the CJ Partnership to discharge its responsibilities effectively on behalf of the East Lothian Partnership.

The CJ Partnership will consist of a minimum of 8, up to a maximum of 15 members. The Partnership Chair will be in place for 18 months (the 18 month period commencing from the first meeting of the Partnership).

The partnership will elect one Deputy Chair, from different stakeholders. The Chair and Deputy Chair will each be from different stakeholders.

What the partnership will aim to do?

Partner organisations and representatives on the CJ Partnership undertake to co-operate locally in the development, implementation and monitoring of Community Justice plans, planning, actions, priorities and resources for East Lothian on behalf of the East Lothian Partnership.

The CJ Partnership will oversee developments related to Community Justice in East Lothian primarily through the Reducing Reoffending Group (RRG) and by implementation of Community Justice Plans.

Partner organisations and representatives on the CJ Partnership undertake to co-operate locally in the development, implementation and monitoring of Community Justice plans, planning, actions, priorities and resources for East Lothian on behalf of the East Lothian Partnership.

Provide effective governance and performance management arrangements locally and report on progress to the East Lothian Partnership and to co-operate with Community Justice Scotland (CJS) on appropriate initiatives and actions

Consider and make recommendations on the allocation of any additional funding that comes into the local authority or any other partner agency in relation to community justice, recognising that decisions sit with the partner organisation receiving the funding. If the partnership through the RRG applies for and receives funding then the RRG will provide recommendations to the Partnership as to allocation of the funding.

Lead on, and encourage local conversations about community justice to support reintegration, reduce stigma and raise awareness of community justice issues.

Promote the streamlining and coordination of activity and exchange of information within and between relevant partner agencies, committees and partnerships to enhance opportunities for wider policy and service development.

To consult with stakeholders in a co-productive way in order to fulfil the aim of improving community involvement and knowledge of Community Justice initiatives.

Participate in, contribute to, and influence the formation of Scottish Government legislation and policy and of Community Justice Scotland or any other policies relevant to Community justice.

Meetings

The CJ Partnership will meet at least four times per year.

In the absence of the CJ Partnership Chair a Deputy Chair will chair the meeting.

A decision can only be valid with a quorum of 5 members plus either the Chair or a Deputy Chair, on a one member one vote basis.

The minutes will be forwarded to the East Lothian Partnership.

Confidentiality

CJ Partnership members agree that any information/documents can be shared and exchanged. The presumption will be that documents are for sharing across the Partners unless marked confidential. The Partnership will also endeavour to make appropriate

arrangements for relevant documents to be available on the web to members of the community, directly or through partner organisations.

Changes

Once agreed, at least two-thirds of members must vote in favour of any changes to this document in the presence of the Chair or a Deputy Chair.

Disputes

CJ Partnership members have a duty to work co-operatively and constructively with each other and collectively to achieve the aims and responsibilities of the Partnership as set out in this document.

In the unlikely event of dispute occurring at the CJ Partnership and not being resolved, the matter will be referred back to the RRG for resolution. If the dispute remains unresolved, it will return to the CJ Partnership and if remaining unresolved after this second meeting, it will be referred to the East Lothian Partnership for discussion and resolution of the issue.