

*Note: this report replaces the version issued on Monday 4 September 2017*

**REPORT TO:** East Lothian Council

**MEETING DATE:** 12 September 2017

**BY:** Depute Chief Executive – Resources and People Services

**SUBJECT:** Appointment of Depute Leader of the Council

---

## **1 PURPOSE**

- 1.1 To appoint a Depute Leader of the Council, to put suitable arrangements in place to ensure business continuity for the Council in the absence of the Council Leader, and to arrange substitution for the Council Leader on outside bodies.

## **2 RECOMMENDATIONS**

- 2.1 To appoint a Depute Leader of the Council;
- 2.2 To authorise the Depute Leader of the Council to undertake the role of Leader and to substitute for the Leader in the Leader's absence in connection with all Council business including attendance at all meetings of the Council, Cabinet, committees and sub-committees;
- 2.3 To approve the nomination of a Councillor to replace Councillor Innes on the Planning Committee; and
- 2.4 To approve the appointment of appropriate replacement Councillors to substitute for and represent the Leader at meetings of all associated committees and outside bodies to which the Leader is appointed.

## **3 BACKGROUND**

- 3.1 The Leader of the Council is currently unable to undertake his full range of official duties due to ill health. There is at this time no Depute Leader of the Council and it is therefore proposed that the Council should appoint an existing Councillor to undertake the role of Depute Leader of the Council with immediate effect.
- 3.2 The Council is asked to authorise the Depute Leader of the Council to undertake the role and all the duties and responsibilities of the Leader in

the Leader's absence. Those duties and responsibilities will include representing the Leader at all the meetings of the Council, Cabinet and any committees and sub-committees while the Leader is unable to attend. As regards the Planning Committee, it is proposed to appoint a Councillor to replace Councillor Innes.

- 3.3 The Leader of the Council is currently appointed to the associated committee and outside bodies listed in Appendix 1 to this Report. The Council is asked to identify appropriate replacement Councillors to substitute for and represent the Leader on those outside bodies while the Leader is unable to attend.

#### **4 POLICY IMPLICATIONS**

- 4.1 None

#### **5 INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

#### **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – None. Although anticipated that the position will be filled by a Senior Councillor, the role of Depute Leader of the Council does not attract additional remuneration.
- 6.2 Personnel - None
- 6.3 Other - None

#### **7 BACKGROUND PAPERS**

- 7.1 None

<b>AUTHOR'S NAME</b>	Kirstie MacNeill
<b>DESIGNATION</b>	Service Manager – Licensing, Administration and Democratic Services
<b>CONTACT INFO</b>	01620 827164 kmacneill@eastlothian.gov.uk
<b>DATE</b>	6 September 2017

## **Appendix 1**

1. COSLA Convention
2. COSLA Leaders' Meeting
3. East Lothian Investments Ltd
4. East Lothian Land Ltd
5. Pennypit Community Development Trust
6. Musselburgh Joint Racing Committee