

Members' Library Service Request Form

Date of Document	27/07/17
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Document Title	Proposed Electrical Rewire at Loretto Primary School

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Authorised By	Ray Montgomery
Designation	Head of Infrastructure
Date	27/07/17

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Head of Infrastructure

SUBJECT: Proposed Electrical Re-wire at
Loretto Primary School, Musselburgh

1 PURPOSE

- 1.1 To note the decision to award the contract for the Proposed Electrical Re-wire at Loretto Primary School, Musselburgh to Messrs Cablecom Electrical Ltd

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Head of Infrastructure to accept Messrs Cablecom Electrical Ltd's tender amounting to £28,441.74 after checking, and noting that it is open for consideration until 12th September 2017 for the Proposed Electrical Re-wire at Loretto Primary School, Musselburgh.

3 BACKGROUND

- 3.1 The Council's Engineering Services have identified the need for the essential upgrade of electrical switch gear and associated wiring at Loretto Primary School. The Council therefore intend to appoint, through competitive tendering, a specialist electrical contractor to carry out the required works.
- 3.2 Tender Documents were issued to 3Nr selected contractors via the Public Contract Scotland Quick Quote Facility, and the following offers were duly received. Arthur McKay declined our invitation to tender.

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	Cablecom, Edinburgh	£28,441.74	£28,441.74	<u>£28,441.74</u>
2	AKD, Edinburgh	£41,161.55	£41,161.55	
3	Arthur McKay	Declined	-	

3.3 As indicated at 3.2 Messrs Cablecom Electrical Ltd's tender amounting to £28,441.74 after detailed checking is the lowest offer submitted and has been competitively priced throughout.

3.4 Messrs Cablecom have indicated that they intend to use the following subcontractors:-

Joiner - John A Smith, Athelstaneford

The Contract is prepared on a firm price basis in terms of the JCT Minor Works Building Contract for Use in Scotland (2011 Edition) incorporating Amendment 1 issued March 2015, issued by the Scottish Building Contract Committee, and the Contractor has undertaken to complete the works within 6 weeks from the date of commencement.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 Messrs Cablecom have been made aware of the Council's CBIP requirements. The Council's Community Benefits Co-ordinator will contact the Contractor to agree a suitable level of CBIP for this contract.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well-being of equalities groups and an Equalities Impact Assessment is not required.

6 POLICY IMPLICATIONS

6.1 None.

7 RESOURCE IMPLICATIONS

- 7.1 Financial – The total project expenditure will not exceed £28,441.74 and has been approved by the Budget Holder.

The costs will be met from the Councils Schools Revenue budget for 2017/2018 and 2018/2019.

The major element of the expenditure (£27,731.00) will be in financial year 2017/18 with the remaining retention (3711.00) being in 2018/19.

- 7.2 Personnel – None.

- 7.3 Other – None.

8 BACKGROUND PAPERS

- 8.1 None

AUTHOR'S NAME	Ray Montgomery
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