



## **NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE**

**TUESDAY 20 JUNE 2017, 10.00am  
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

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### **Agenda of Business**

#### **Apologies**

#### **Declarations of Interest**

*Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.*

1. Election of Depute Convener
2. Guide to Scrutiny and Review – report by the Depute Chief Executive (Partnerships & Community Services) **(pages 1 - 32)**
3. East Lothian Council Interim Audit Report 2016/17 (Audit Scotland) **(pages 33 - 40)**
4. Annual Treasury Management Review 2016/17 – Report by the Depute Chief Executive (Resources & People Services) **(pages 41 - 56)**
5. 2017 Corporate Governance Self-evaluation and Annual Governance Statement – Report by the Chief Executive **(pages 57 - 84)**
6. Local Government in Scotland: Performance and Challenges 2017 (Accounts Commission, March 2017) – Report by the Depute Chief Executive (Partnerships & Community Services) **(pages 85 - 134)**
7. How Councils Work: Roles and Working Relationships in Councils – Are you still getting it right? (Accounts Commission, November 2016) – Report by the Depute Chief Executive (Partnerships & Community Services) **(pages 135 - 166)**
8. Internal Audit Report - Workforce Planning (Secondments and Higher Duties) – Report by the Depute Chief Executive (Resources & People Services) **(pages 167 - 172)**
9. Internal Audit Report: Information Security – Report by the Depute Chief Executive (Resources & People Services) **(pages 173 - 182)**

10. Internal Audit Report - Capital Projects (Payment Certificates) – Report by the Depute Chief Executive (Resources & Peoples Services) **(pages 183 - 188)**
11. Internal Audit Report - Housing Revenue Account – Report by the Depute Chief Executive (Resources & People Services) **(pages 189 - 198)**
12. Annual Internal Audit Report 2016/17 – Report by the Internal Audit Manager **(pages 199 - 202)**
13. Controls Assurance Statement 2016/17 – Report by the Internal Audit Manager **(pages 203 - 206)**
14. Internal Audit Progress Report 2016/17 – Report by the Depute Chief Executive (Resources & People Services) **(pages 207 - 212)**

**Angela Leitch  
Chief Executive  
John Muir House  
Haddington  
12 June 2017**