

Members' Library Service Request Form

Date of Document	31/03/17
Originator	Bryan Davies
Originator's Ref (if any)	
Document Title	Revisions to Non-Residential Charges for 2017/18

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Additional information:

Authorised By	David Small
Designation	Dir. Health and Social Care
Date	31/03/17

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Library Reference	69/17
Date Received	18/05/17
Bulletin	May17

REPORT TO: Members' Library Service

MEETING DATE:

BY: Director (Health & Social Care Partnership)

SUBJECT: Revisions to Non-Residential Charges for 2017/18

1 PURPOSE

- 1.1 The purpose of this report is to make revisions to existing charges for Non-Residential Social Care Services. These revisions are required to fulfil the Administration's budget commitment to generate an additional £25,000 from charges in 2017/18. These revisions have been made under delegated powers in accordance with the Council's Scheme of Delegation.

2 RECOMMENDATIONS

- 2.1 Members are asked to note the revised charges for Non-Residential Social Care Services.

3 BACKGROUND

- 3.1 The Administration budget for 2017/18 was approved on 21 February 2016. This contained a commitment to increase existing charges for non-residential social care services that would generate £25,000 income in the financial year.
- 3.2 A Charging Working Group comprising of representatives of service users, carers and representing organisations working alongside Council Officers has been meeting and working on developing a new Charging Policy which will bring the previous policy up to date and ensure that it is compliant with COSLA guidance on charging for non-residential care services.
- 3.3 It should be noted that the proposed 3% uplift on three existing charges coincides with an increase in the Charging Threshold from 16.5% to 25% which will in turn protect more of a person's income from any means testing for eligibility to pay charges.

- 3.4 The following revisions to existing charges are being made under delegated powers. These changes will be communicated to affected service users at the earliest opportunity giving appropriate 28 days notice of the change and implemented thereafter.

Service	Existing Charge (£)2016/17	Revised Charge (£) 2017/18	% uplift	Estimated Income (£)
Self funding rates for residential care (weekly)	576.80	594.10	3%	19,796
Frozen meals	2.90	3.00	3%	6,354
Care at Home	12.88	13.27	3%	8,509
TOTAL				34,659

4 POLICY IMPLICATIONS

- 4.1 These changes are in line with the commitment within the Administration's 2017/18 budget approved on 21 February 2017.

5 EQUALITIES IMPACT ASSESSMENT

- 5.1 An Equality Impact Assessment will be carried out to assess and minimise impact.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – These changes will generate £34,659 full year income in a full financial year with part year realisation in 2017/18 although that part year realisation still being in line with the approved Administration budget target.
- 6.2 Personnel - None
- 6.3 Other - None

7 BACKGROUND PAPERS

7.1 None

AUTHOR'S NAME	Bryan Davies
DESIGNATION	Group Service Manager Planning & Performance
CONTACT INFO	bdavies@eastlothian.gov.uk
DATE	31/03/2017

Integrated Impact Assessment Form

Promoting Equality, Human Rights and Sustainability



Integrated Impact Assessment Form

Promoting Equality, Human Rights and Sustainability

Title of Policy/ Proposal	Uplift of Charges for Social Care 2017-18
Completion Date	03/05/2017
Completed by	Steve Cairns, Strategy Officer, East Lothian Health and Social Care Partnership
Lead officer	Bryan Davies, Group Service Manager, Planning and Performance, East Lothian Health and Social Care Partnership

Type of Initiative:

- Policy/Strategy
- Programme/Plan
- Project
- Service
- Function
- Other
- New or Proposed
- Changing/Updated
- Review or existing

1. Briefly describe the policy/proposal you are assessing.

Set out a clear understanding of the purpose of the policy being developed or reviewed (e.g. objectives, aims) including the context within which it will operate.

The purpose of the report is to make revisions to existing charges for Social Care Services.

2. What will change as a result of this policy?

These revisions are required to fulfil the East Lothian Health and Social Partnership budget commitment to generate an additional £25,000 from charges in 2017/18. These revisions have been made under delegated powers in accordance with the Council's Scheme of Delegation. The revisions within this report covers the charges made to people who receive residential care where it is self-funded for the weekly rate, those who receive frozen meals and Care at Home services.

3. Do I need to undertake an Integrated Impact Assessment?

High Relevance	Yes/no
1. The policy/proposal has consequences for or affects people	Yes
2. The policy/proposal has potential to make a significant impact on equality	No
3. The policy/ proposal has the potential to make a significant impact on the economy and the delivery of economic outcomes	No
4. The policy/proposal is likely to have a significant environmental impact	No
Low Relevance	
5. The policy/proposal has little relevance to equality	
6. The policy/proposal has negligible impact on the economy	
7. The policy/proposal has no/ minimal impact on the environment	
If you have identified low relevance please give a brief description of your reasoning here and send it to your Head of Service to record.	

If you have answered yes to 1, 2, or 3 above, please proceed to complete the Integrated Impact Assessment.

If you have identified that your project will have a significant environmental impact (4), you will need to consider whether you need to complete a Strategic Environmental Assessment.

4. What information/data/consultation have you used to inform the policy to date?

Evidence	Comments: what does the evidence tell you?
Data on populations in need	Joint Strategic Needs Assessment – Strategic Plan for Health and Social Care 2016-2019, East Lothian Health and Social Care Partnership.
Data on service uptake/access	Strategic Plan for Health and Social Care 2016-2019, East Lothian Health and Social Care Partnership. Report on Self-directed Support January 2016 (East

	Lothian, Adult Wellbeing Internal Report).
Data on quality/outcomes	N/A – new charges not yet in place
Research/literature evidence	COSLA National Strategy and Guidance. Charges Applying to Non-Residential Social Care Services 2017/18. COSLA Non-residential Charging Guidance Survey 2016.
Service user experience information	N/A
Consultation and involvement findings	A Charging Working Group comprising of representatives of service users, carers and representing organisations working alongside Council Officers has been meeting and working on developing a new Charging Policy which will bring the previous policy up to date and ensure that it is compliant with COSLA guidance on charging for non-residential care services.
Good practice guidelines	N/A
Other (please specify)	None
Is any further information required? How will you gather this?	N/A

5. How does the policy meet the different needs of groups in the community?

	Issues identified and how the strategy addresses these
Equality Groups <ul style="list-style-type: none"> • Older people, people in the middle years, • Young people and children 	<p>The report aims to be transparent so that people who receive care services know how much they are paying for the services they receive. This follows the principles set out in a number of documents including the</p>

<ul style="list-style-type: none"> • Women, men and transgender people (includes issues relating to pregnancy and maternity) • Disabled people (includes physical disability, learning disability, sensory impairment, long-term medical conditions, mental health problems) • Minority ethnic people (includes Gypsy/Travellers, migrant workers, non-English speakers) • Refugees and asylum seekers • People with different religions or beliefs (includes people with no religion or belief) • Lesbian, gay, bisexual and heterosexual people • People who are unmarried, married or in a civil partnership 	<p>COSLA National Strategy & Guidance for Non-residential charges and Charging for Residential Accommodation</p> <p>Guidance is anticipated that the application and use of financial tools such as tapers, tariffs and disregards will minimise potential financial impact to those receiving care services.</p> <p>As part of the financial assessment process, those accessing care services are given the opportunity to be able to identify and maximise their income.</p> <p>The ability to appeal against contributions, where those receiving care services feel they are contributing unfairly.</p>
<p>Those vulnerable to falling into poverty</p> <ul style="list-style-type: none"> • Unemployed • People on benefits • Single Parents and vulnerable families • Pensioners • Looked after children • Those leaving care settings (including children and young people and those with illness) • Homeless people • Carers (including young carers) • Those involved in the community justice system • Those living in the most deprived communities (bottom 20% SIMD areas) • People misusing services 	<p>Appeals and complaints process for those receiving care services who feel that they are contributing unfairly are in place.</p>

<ul style="list-style-type: none"> • People with low literacy/numeracy • Others e.g. veterans, students 	
Geographical communities <ul style="list-style-type: none"> • Rural/ semi rural communities • Urban Communities • Coastal communities 	Uplifts to the charges noted are applied across all geographical areas.

6. Are there any other factors which will affect the way this policy impacts on the community or staff groups?

None

7. Is any part of this policy/ service to be carried out wholly or partly by contractors?

If yes, how have you included equality and human rights considerations into the contract?

We ensure that equality and human rights are considered in all contracts. This is currently being reviewed by East Lothian Council Procurement Team.

8. Have you considered how you will communicate information about this policy or policy change to those affected e.g. to those with hearing loss, speech impairment or English as a second language?

These changes will be communicated to affected service users at the earliest opportunity giving appropriate notice of the change and implemented thereafter.

We provide communications in alternative formats if required at a cost to the service not the client/customer. Information on this is available at the end of this document

9. Please consider how your policy will impact on each of the following?

Objectives	Comments
Equality and Human rights	
Promotes / advances equality of opportunity e.g. improves access to and quality of services, status	The Charging Policy for Non-Residential Social Care 2017/18 identifies issues with regards to equality and highlights areas that need to be addressed going forward.
Promotes good relations within and between people with protected characteristics and	N/A

tackles harassment	
Promotes participation, inclusion, dignity and self control over decisions	Impact unknown at present.
Builds family support networks, resilience and community capacity	Impact unknown at this time
Reduces crime and fear of crime	No
Promotes healthier lifestyles including <ul style="list-style-type: none"> • diet and nutrition, • sexual health, • substance misuse • Exercise and physical activity. • Lifeskills 	N/A
Environmental	
Reduce greenhouse gas (GHG) emissions in East Lothian (including carbon management)	N/A
Plan for future climate change	
Pollution: air/ water/ soil/ noise	
Protect coastal and inland waters	
Enhance biodiversity	
Encourage resource efficiency (energy, water, materials and minerals)	
Public Safety: Minimise waste generation/ infection control/ accidental injury /fire risk	
Reduce need to travel / promote sustainable forms or transport	
Improves the physical environment e.g. housing quality,	

public and green space	
Economic	
Maximises income and /or reduces income inequality	N/A
Helps young people into positive destinations	
Supports local business	
Helps people to access jobs (both paid and unpaid)	
Improving literacy and numeracy	
Improves working conditions, including equal pay	
Improves local employment opportunities	N/A

10. Action Plan

Identified negative impact	Mitigating circumstances	Mitigating actions	Timeline	Responsible person
Data on quality/outcomes	Charging Uplifts not yet implemented	Identify processes to provide data	April 2018	Bryan Davies
Equality and human rights.	Review of equality and human rights in all contracts currently being reviewed by East Lothian Council Procurement Team	Monitor progress	April 2018	Steve Cairns

11. Sign off by Head of Service

Name

Date



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Urdu

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Punjabi

ਈسٹ لੋڈੀਅਨ کੌਂਸਲ ਭੁਗਾਡੀ ਜ਼ਬਾਨ ਵਿਚ ਸੌਖੇ ਢੰਗ ਵਾਲੀ ਜਾਣਕਾਰੀ ਪ੍ਰਦਾਨ ਕਰ ਸਕਦੀ ਹੈ। ਕੌਂਸਲ ਦੇ ਕੰਮ ਕਾਰ ਵਾਸਤੇ ਅਸੀਂ ਇੰਟਰਪਰੀਟਰ ਵੀ ਪ੍ਰਦਾਨ ਕਰ ਸਕਦੇ ਹਾਂ। ਹੋਰ ਜਾਣਕਾਰੀ ਲੈਣ ਲਈ ਕਿਰਪਾ ਕਰਕੇ ਇਸ ਨੰਬਰ ਤੇ ਭਾਲ-ਮੇਲ ਕਰੋ: **01620 827199**

Polish

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Chinese

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Bosnian

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Albanian

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