**Meeting of the Haddington & Lammermuir Area Partnership**

**19th January 2017, 7-9pm,**

**Saltire Rooms 1 & 2, John Muir House, Haddington**

**Quorum:-**

10 members

**Meeting Chaired by**:

Craig McLachlan, Chair (CM)

**Members (and substitute members) present:**

Nick Morgan, Gifford Community Council (NM)

Paul Darling, Haddington & District Community Council (PD)

Rosemary Greenhill, Humbie, E&W Saltoun & Bolton Community Council (RG)

Paul Sales, Bolton Steading Tenants & Residents Associations (PSa)

Louise Elder, Knox Academy Parent Council, (LE)

Judith Warren, Haddington Business Association (JW)

Frances Wright, Haddington Community Development Trust (FW)

Brian East, Haddington Community Sports Hub (BE)

Penny Short, Garvald & Morham Community Council (PS)

Brian Baillie, Haddington East TRA (BB)

Beverly Roberts, Bolton Steading Tenants & Residents Association (BR)

Steven Wray, Support from the Start (SW)

Jane Hobbs, Haddington Infant Parent Council, (JH)

Loreen Pardoe, Support from the Start (LP)

**Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)

Lorna Maclennan, Business Support Administrator, ELC (LMAC)

Doug Haig, ELC CLD (Bridge Centre) (DH)

Liz Humphrys, ELC (LH)

Rosina Sansom, Friday Friends (RS)

Dr Linda Fisk, Friday Friends (LF)

Ross Macphail, Haddington Peer Project (RM)

**Apologies received**

Alan Dunton, Haddington East Tenants & Residents Association (AD)

Al Beck, Humbie, E&W Saltoun & Bolton Community Council (AB)

Karen Stevenson, Haddington Community Development Trust (KS)

Ron Pearman, Haddington Community Sports Hub (RP)

Sue Cairns, ELTRP (SC)

Cllr John McMillan Elected Member, ELC (JM)

Phillip White, Garvald & Morham Community Council (PW)

Gill Colston, East Lothian Health Network (GCo) - resigned

|  | **Agenda Item** | **Key discussion points** | **Action** |
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| **1** | **Welcome** | Everyone was welcomed to the meeting by the Chair. The meeting was quorate. |  |
| **2** | **Apologies** | Apologies were noted |  |
| **3** | **Approval of minutes** | The minutes of the last meeting were approved. |  |
| **4** | **Matters Arising** | 1. **New Community Hospital update – Cllr John McMillan**   SG and JM met with Miriam Anderson and Chris Grimshaw, Construction Manager for Morrison Construction to obtain an update on the project. Part of the car park is almost completed and East Fortune House will be demolished at the end of the January. The next meetings will be scheduled to take place before the next Area Partnership meeting on 23/3/17.   1. **Cycle Racks – update – Nick Morgan**   NM gave an update on where the cycle racks would be going. The cycle racks which were being put into Gifford proved problematic and are now to go in a different location, in front of the coffee shop and Public House.  Amisfield Gardens, Haddington have been given a free standing cycle rack which gets around the planning issue. Humbie do not wish cycle racks. BR stated that cycle racks could be erected in Bolton after the Hall upgrade is fully completed.   1. **4 Wishes Exercise update**   There are meetings scheduled to pull all the information together. The final report should be completed in the near future. The report will be circulated and the Area Plan will be updated.   1. **West Saltoun Phone Box**   £2,200 was allocated from within the general budget for this project. Although SG had emailed the contact in Saltoun, with the questions raised at the last meeting i.e. alternative location and alternative supplier, there had been no definitive answer. The community do not have ownership of the phone pox at this present time. RG will let Saltoun representative know the amended date, 1st February, for answers to be given to SG otherwise funding will be withdrawn if no response received   1. **Area Partnership training session**   Arrangements have been made for an Area Partnership training on 2nd March in John Muir House at 7.00pm. CM encouraged members to take this opportunity, as there had been some misunderstandings of the process of the Area Partnership.  CM stated that when around the table, members should remember that they represent the Area Partnership and not individual views especially when making decisions on projects. The discussion and information from the meetings should be taken back to members of the group they represent; a consensus should be reached and thereafter be taken back to the Area Partnership. Everyone has an equal responsibility to make sure that the views of the groups are brought to the Area Partnership.   1. **Roads Signage project update**   CM stated that as the gateway signage project had been discussed and agreed at previous Area Partnership meetings, any concerns raised by Communities over this project and its scope should have been addressed before the Area Partnership took the decision to proceed with the project. It was confirmed that the project would therefore go ahead. The only exception to this will be the signs for Humbie will not now be installed. RG stated that it had been the community she represented that had had an issue and explained their concerns. SG advised that he had received competing views on the signs for Bolton – with one group asking for them and another stating that they were not wanted. Because of these competing views, and the fact that the AP had previously agreed to proceed with their installation, it was stated that the signage for Bolton would still proceed. It was also noted that the request from RG for improved and additional signage as you enter Haddington from the Bolton side had been acknowledged and would be taken forward and included as part of this project. Following representation from Blooming Haddington it was agreed that additional signage reflecting their recent achievements would also be installed on Haddington gateway signage.   1. **Gill Colston – Resignation**   It was noted that Gill Colston has resigned from the Area Partnership and there is no indication that anyone else will replace her. CM stated that the Area Partnership wished to thank GC for all the work she has done on behalf of the Area Partnership. There was a discussion around people/groups that may be able to join the partnership and represent Health and Wellbeing. SG will follow up on the suggestions. **Action SG**   1. **Membership of Area Partnership – members and substitutes**   CM noted that the AP has 6 meetings a year and one Annual Public meeting. CM asked that Organisations and groups represented on the Area Partnership confirm the name of their member(s) and substitute(s) so that the attendance register can be kept up to date. CM asked that members who cannot attend future meeting ensure that the named substitute does. BB asked if a current list of members could be circulated. **Action: LM / All** | **SG**  **LM/ALL** |
| **5** |  | * **Lead A Bright Future – Buddy Bear proposal (circulated & presentation from LABF) (£12,500)** * **Lead a Bright Future – Projects Enterprise programme ((circulated & presentation from LABF) (£13,500)**   A presentation was shown regarding the 2 projects that were being submitted for funding. The presentation gave a flavour of both projects and how the projects can raise attainment and self esteem of children and young people. After the presentation questions were asked especially around the Cluster Area which is different than the Area Partnership Area. It was agreed that additional costs could be added to the proposal to cover all of the schools in the Area Partnership. The Area Partnership agreed to cover the cost of both projects and the additional cost to cover the extra schools.   * **Youth Shelters – Garvald, Gifford and Haddington - Penny Short (paper to be circulated at the meeting) (£6,429.30 approx(**   PS spoke to meeting about the pods. The first one will be going into the park at Garvald. As the community is close they will be able to observe how the pod is looked after. This would be a good pilot. Amenity Services are happy with the plan and will adopt the shelter for ongoing maintenance etc. once it has been built. There were some concerns about anti social behaviour and noise but it was recognised that young people need somewhere to meet. Young people are important in the communities. There are public toilets across from the park and if litter becomes an issue Community Wardens will be asked to come and speak to the Young People. BR stated that it would be good to have one in Bolton. The pods are anti graffiti and come in colours that will be appropriate for their location. CM stated that Amenity Services think these are a good idea and would not take these on if they did not think so. The Area Partnership should have faith in the ELC departments to deliver what we are asking for. Feedback from the Youngsters would be used to review the success of the project. It was noted that the intention is to have the Garvald shelter built by the end of February. If this pilot is successful it is hoped they can be approved for other areas in the Area Partnership.   * **Roads Projects – Nick Morgan**   NM gave an update on projects that could be as parts of the AP Roads Budget spend. These are:  The St. Marys Church path by the river in Haddington – estimated cost £15,000;  1st section of footpath from Gifford to Sandyford Burn – estimated cost £24,000:  The ramp in Gifford – estimated cost £8,000  It was noted that these projects will be funded ,mainly from the AP Roads budget, with £8,350 also being funded from the AP general budget   * **Support from the Start – Loose Parts Play Project (circulated) (£31,000)**   LP gave a brief overview of the project. The application was for funding for £96,000 but this was to be spread over 3 years. After a discussion it was agreed to fund the first year (£31,000) with the proposal to provide additional funding now for the equipment for years 2 and 3. LP / SW to consider submitting a further proposal to cover these additional sums.   * **Haddington Good Memories Dementia Cafe (circulated) (£300)**   This application was for a small amount of money which was granted by the Area Partnership. The application is covered by the Area Plan. BR offered her expertise as this is the field that she specialises in at her work.   * **HETRA Peer Support (circulated) (£700)**   Haddington East Tenants and Residents Association (TRA) identified a gap in provision in Haddington (and across East Lothian) for a drop in resource for people experiencing or having experienced mental health issues. They created a sub group to explore this further and after talking to many people including Stuart Gibb, Area Manager, Christine Chambers, East Lothian Council, MSPs, and the local community the group decided to take some action. The end goal was to create a resource whereby they would have a building of their own to offer a peer support drop in service, a cafe where volunteers can train and offer a variety of dishes, various group work opportunities including, arts, drama, gardening and so on, even creating their own social enterprise. However they were very well aware that this is a very long arduous process and they needed a starting point to evidence the need in service.  It was agreed that a Pilot Peer Support Group would be a good starting point to access the need further and evidence this in a clear monitoring and evaluation process with the help of Action on Depression and volunteers.  It was agreed to fund this project for the sum requested.   * **Friday Friends – Nungate& Haddington Community Centre (circulated) (£2,134)**   The project of moving FF into the N&HCC and to take on the management, bookings and development of the N&HCC is a new venture for FF. As an organisation they will be supplying the services of their Project Administrator to have an office presence at the centre and to be responsible for all the necessary administration that will be required. Their role will be to promote and raise the profile of the centre, hopefully turning it into one of the best centres in East Lothian. Their plan is to enable their service users to find purpose and self-worth as they participate, under supervision, in taking ownership within the project. They want the grant to enable them to provide the necessary equipment etc., to make the centre viable and suitable for purpose.  The money being requested is simply to purchase items necessary for the centre to have everything needed to facilitate its use to the wider community.  It was agreed to fund this project in full and to provide the sum requested.   * **Haddington Business Association – leaflets (circulated)**   There was a discussion around whether this should be funded by the Area Partnership. This item has been held over while more information and advice on the matter. A meeting between JM, KS, JW, CM and SG will be arranged to discuss this matter further. |  |
| **6** | **Budget** | **Amenity Services** – Total spend of £5,132 (this money reduces every month)  **Roads** Total spend of £55K, now fully committed, we have an extra £5K from ‘On the Move’ monies where we match fund.  **Education Attainment** – Total spend of £73,071  **General** - Total spend of £61,659 |  |
| **7** | **Date of Next Meeting** | The next meeting is on 23rd March 2017 in Saltire Room 1 & 2, John Muir House, Haddington |  |

**Contact:- Email:**  [h&l-ap@eastlothian.gov.uk](mailto:h&l-ap@eastlothian.gov.uk) or 01620 827871

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| **Haddington & Lammermuir Area Partnership Meetings for 2017** | |
| Thursday 25 May | Saltire Room 1&2, JMH Haddington |
| Thursday 20 July | Saltire Room 1&2, JMH Haddington |
| Thursday 28 September | Saltire Room 1&2, JMH Haddington |
| Thursday 2nd November | TBC Annual Meeting, JMH Haddington |
| Thursday 23 November | Saltire Room 1&2, JMH Haddington |