

# Musselburgh Area Partnership

## Minutes of the Meeting of the Musselburgh Area Partnership Monday 6 February 2017, 7-9pm Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

### Members (and substitute members) present:

Iain Clark, Chair (IC)  
 Cllr. Andrew Forrest, Elected Member (AF)  
 Margaret Stewart, Musselburgh & Inveresk CC (MS)  
 Irene Tait, Musselburgh & Inveresk CC (IT)  
 Alister Hadden, Wallyford CC (AH)  
 Tanya Morrison, Whitecraig Community Council (TM)  
 Cathie McArthur, Windsor Park TRA (CMc)  
 Stuart Thomson, Oldcraighall TRA (ST)  
 Gaynor Allen, Musselburgh GS Parent Council (GA)  
 Vivien Struthers, Stoneyhill PS Parent Council (VS)  
 Emma Stewart, Musselburgh Council of Churches (ES)  
 Callum Maguire, Queen Margaret University (CM)  
 Barry Turner, Musselburgh Conservation Soc. (BT)  
 Janice MacLeod, Support from the Start (JM)  
 Veronica Noone, Fisherrow Waterfront Group (VN)

### Others in attendance:

David Dalgleish, CLDS, ELC (DD)  
 Sandra Macrae, Campbell Macrae Assoc (SM)  
 Stuart Baxter, Area Manager, ELC (SB)  
 Carlyne Murray, Business Support Administrator, ELC (CMu)

### Apologies:

Cllr. Stuart Currie, Elected Member (SC)  
 Cllr. John Caldwell, Elected Member (JC)  
 Cllr. Fraser McAllister, Elected Member (FMc)  
 Cllr. John Williamson, Elected Member (JW)  
 Cllr. John McNeil, Elected Member (JMc)  
 Jeanette Boyd, Windsor Park TRA (JB)  
 Jason Rose, Friends of Musselburgh Links (JR)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
<b>1. Welcome , Introductions and Apologies</b>		
	Apologies received were noted.	
<b>2. Approval of Minutes – 28 November 2016</b>		
	Approved.	
<b>3. Matters Arising</b>		
	<p><b>Boundary Commission</b> – IC advised that his query re boundary areas for the Area Partnership had received a reply and that for the moment there would be no change and the member makeup would remain.</p> <p><b>Communities Day</b> – IC had asked for notification of dates to avoid for 2017's Communities Day. 10 June was identified as the Gala Day and should be avoided. It was agreed that around the same time as in 2016 would be suitable, IC stated that it was his intention for the Communications sub group to move this forward.</p> <p><b>Experimental Data (Schools)</b> – IC had written to Fiona Robertson, Head of Education, seeking clarification of the data published and received a reply much in the same vein as the original letter. However it was</p>	<b>ALL</b>

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	<p>conceded that the information had been distributed incorrectly as some schools had issued paper copies and only the electronic distribution would have included the links within the document which aided understanding. IC was advised that this will be considered and corrected for future distribution.</p> <p>The new representative from Stoneyhill Primary School Parent Council, Vivien Struthers, was welcomed to the meeting. VS will also be joining the Children &amp; Young People sub group.</p>	
<b>4. Fisherrow Harbour &amp; Waterfront Feasibility Study Executive Overview – Campbell Macrae Assoc.</b>		
	<p>Sandra Macrae of Campbell Macrae Associates attended the meeting to give an executive overview of the draft final report. The draft report was presented to interested stakeholders on 2 February 2017 and copy can be found here –  <a href="http://www.eastlothian.gov.uk/meetings/meeting/6022/east_lothian_partnership-musselburgh_area_partnership">http://www.eastlothian.gov.uk/meetings/meeting/6022/east_lothian_partnership-musselburgh_area_partnership</a></p> <p>SM advised that the proposed action plan included in the summary will change and evolve and there is no commitment to any projects in it apart from some that are already underway. SM added that the costs associated with the action plan would be mostly capital with very few revenue costs/projects on the list.</p> <p>SB confirmed that next actions wouldn't be considered until the full report was available and a management group in place so the Area Partnership can work with them to identify areas for support. The conversation regarding the format of a new management group has started.</p> <p>GA thanked SM on behalf of VN and the Waterfront Group for a comprehensive piece of work with lots to move forward with, however ELC have come out of the report badly and the Area Partnership should keep an eye on the situation and ensure that ELC step up. GA also felt that the harbour and waterfront area should be included in the Town Centre redevelopment strategy and the group were keen that the heritage of the area should be a key feature which perhaps they hadn't communicated very clearly to SM. VN asked what the process, next stages were and whether comments were still be sought. SB commented that there would always be varying views on the content of the report and if anything was obviously wrong or inaccurate and information not taken into account then SM would ensure changes were made.</p> <p>IC thanked SM for her time this evening and added that the 'large' document presented last Thursday will be circulated, hopefully in the next 2 weeks and a separate meeting arranged to discuss, the presentation tonight was an overview only as the Area Partnership had funded the feasibility report and need to ensure actions are taken forward properly.</p>	
<b>5. Sub Groups</b>		
<b>On The Move/Active Travel</b>	IC has invited Esmund Sage, Cycling UK ( <a href="mailto:esmond.sage@cyclinguk.org">esmond.sage@cyclinguk.org</a> ) to the next meeting on 20 February 2017 and is awaiting a response to his invitation to Abellio Scotrail.	

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<p><b>Children &amp; Young People</b></p>	<p>The First 1001 Days Family Worker had been appointed with 28 applications being received and 8 interviewed. Kim Bradie will take up her post on the 13 February 2017.</p> <p>The next meeting of the C&amp;YP sub group (to which everyone is welcome) will be on Wednesday 8 February at 4.15pm in SB's office in the Brunton Hall and Stephen Wray will be giving an overview of EDI which is hoped will help the sub group to inform the area partnership regarding priorities.</p> <p>JM asked the members for their vote on each of the funding applications, a criteria checklist for each had been circulated prior to the meeting –  <b>Venturing Out/Pinkie St Peters Funding Application £6,210</b> – to engage, inspire and empower pupils through outdoor education Pinkie St Peters adopting a whole year group approach - approved.  <b>Wallyford Community Centre Funding Application £5,000</b> – Community Learning and Development to run a high quality calendar of activities of universal and targeted family learning events - approved.  <b>Musselburgh Grammar Funding Application £5,450</b> – purchase of software, to trial and invest in effective interventions programmes and resources for literacy/reading and accessible technology to enhance the provision - approved.</p> <p>IC added that it needs to be ensured that the Area Partnership is recognised for its support. SB to send a letter/email confirming allocation of funding to each applicant. IC thanked the sub group for their pre-evaluation of applications enabling positive projects to be presented for Area Partnership approval.</p> <p>VS asked how the Area Partnership supported projects are fed back into the community. IC replied that this would be part of the remit of the Communications Sub Group and would probably be along the lines of press releases, branding etc.</p>	
<p><b>Senior Citizens Network</b></p>	<p>CMc updated the members on progress of the new Senior Citizens Network, the last meeting was held on 27 January 2017 with Sue Northrop of Dementia Friendly, Heather Cameron of CHANGES and Janice Andrews, Council of Churches now attending. The sub group are currently identifying 3 initiatives/wishes for them to progress eg isolated older people – flyer in pharmacy deliveries, Health &amp; Wellbeing Passport – promotion of use. The next meeting is on 10 March at 10.30 in the MECLC. CMc and DD would like to get young people involved also and GA agreed to discuss with Musselburgh Grammar School Parent Council re linking into 5<sup>th</sup> and 6<sup>th</sup> years community work.  IC thanked CMc and DD for their efforts.</p>	<p><b>GA</b></p>
<p><b>6. Chair's Report</b></p>		
	<p><b>Friday Market</b> – 2 have been held so far and while January didn't have as many traders the market on 10 February has 30 booked so far. Positive feedback has been received from both stall holders and surrounding shops too.</p> <p><b>Musselburgh Police Station</b> – IC photographed the station front and wrote to Police Scotland to ask what would be required to get the frontage cleaned, the response was a duplicate of the statement in the Courier. IC will rewrite.</p> <p><b>Pop Up Shop Consultation Results</b> – the results of the pop up</p>	<p><b>IC</b></p>

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	<p>consultation will be fed into the next Budget/Priorities meeting where consideration will be given to Area Plan content.</p> <p><b>Lewisvale Park</b> – Results of the public survey were distributed to members and will feature in SB’s report. The survey results can also be found here –  <a href="http://www.eastlothian.gov.uk/meetings/meeting/6022/east_lothian_partnership-musselburgh_area_partnership">http://www.eastlothian.gov.uk/meetings/meeting/6022/east_lothian_partnership-musselburgh_area_partnership</a></p> <p><b>Business Association</b> – an inaugural meeting was held in November 2016 with the next meeting being scheduled at the moment. The Area Partnership is offering support to get the group established and then running themselves so won’t be long term.</p> <p><b>Area Manager Meetings</b> – IC is having weekly meetings with SB and regular meetings with Amenity Services re their work in the Musselburgh area.</p> <p><b>Musselburgh.Info Website</b> – Money has been set aside in the Area Partnership budget and IC has contacted the creator of the site to gain access from an administration perspective. It was agreed that something up to date, easy to maintain and with a promotional slant was required. There was discussion around the assistance that perhaps students at QMU could provide. CM advised that website design was a gap in subjects offered by QMU however media and film studies students have already worked on various projects within the community however any help needed would need to be discussed with the students in September with the aim of work commencing from January (term 2). IC and CM to discuss further under remit of the Communications sub group. IC suggested that members look at the recent town website launched by the Haddington Community Development Trust –  <a href="http://www.haddington.org.uk">www.haddington.org.uk</a></p> <p><b>WOEL</b> – all Musselburgh Area Partnerships meetings are now listed on ‘What’s On East Lothian’, IC encouraged member organisations to make use of the page as it is a one stop shop for events covering the whole of East Lothian.</p> <p><b>Vice Chair</b> – the post is still vacant, IC asked that everyone please consider the role as it is important for the Area Partnership’s resilience, the role is not an arduous one and IC is very happy to speak to anyone who may be interested.</p> <p><b>Membership/Standing Orders</b>  The Area Partnership’s standing orders were distributed to members with a proposed amendment at point 5 regarding ‘named member’ and ‘named substitute’ – IC proposed that the phrase be added reading as follows:  <i>“Member organisations may authorise a proxy in advance for that meeting only.”</i></p> <p>IC recommended that the members agree to the amendment as the change would allow additional flexibility for meetings and the decisions that need to be made at them while still maintaining auditable decision making. The members approved the amendment. CMu will publish amended version.</p>	<p><b>IC/SB/CMu</b></p> <p><b>IC/CM</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>CMu</b></p>
<b>7. Area Manager’s Report</b>		
	<p><b>CAB/High Street Bus Stop</b> – work should commence w/b 13 March.</p> <p><b>Car Park Signage</b> – signs are being ordered next week.</p> <p><b>Bin Storage Newbigging</b> – in hand aiming to finish by end March.</p> <p><b>Friday Market</b> – planning permission for 5 years has been granted for markets on the 2<sup>nd</sup> and 4<sup>th</sup> Fridays in the month. If the markets continue</p>	

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	<p>to be successful then running them twice a month will be done. A licence is in place for this year.</p> <p><b>Path Audit</b> – this has started aiming to finish by end March. The audit will be looking at signage, condition, work required so that expenditure can be allocated accordingly. GO PRO footage will also be taken and posted online for information and it is hoped to produce a paths leaflet also.</p> <p><b>Wallyford Footpath Repairs</b> – SB is working with Cllr Forrest re repairing the wall. The developer currently building there has a remit to repair part of that path and SB is now talking with them to combine efforts, hopeful there will be an end of March finish. AH offered to speak to Barry Angus who is currently undertaking ground works at the development. AH also asked for consideration to be given to an extension of this pathway, recently through the wood was completed through the communities payback scheme.</p> <p><b>Cycling Project</b> – the work at Mall Avenue to widen the footpath to allow shared use has paused until SB can discuss works with ELC Tree Officer due to concerns re root damage to the trees along the area.</p> <p><b>Public Arts Project</b> – the archer is manufactured and all that is awaited is the agreed site. There are 3 proposed locations and SB is going back to the sub group to establish preferred option. IC commented that as the Archer is the start of a trail too it needs to be in a prominent position.</p> <p><b>Lewisvale Park</b> – over 700 responses were received for the survey conducted in the summer and copies were distributed to members (also available on the Area Partnership meeting papers webpage – link above). As a bid for funding to the Scottish Government was unsuccessful it had been agreed to renovate the existing play park and pictures of equipment options are available tonight. The water park option will be revisited but will be a much larger project with the need to source additional funding sources.</p> <p>AH expressed Wallyford Community Council’s appreciation of the Area Partnership’s support in keeping Wallyford and Whitecraig members within this area. SB advised that there had been a number of conversations and elected members had also supported the choice. SB thanked AH and TM for their support for the status quo and that this had supported his conversations with the Chief Exec also.</p> <p>IC thanked SB for his report.</p>	
<b>8. AOCB</b>		
	<p><b>Scottish Government Consultation – proposed changes to the planning system</b> – BT advised members that the Scot Gov has published draft proposals re changes to the planning system which are dramatic and far reaching. The consultation period for these proposals ends on 4 April link noted below:</p> <p><a href="https://consult.scotland.gov.uk/planning-architecture/a-consultation-on-the-future-of-planning/">https://consult.scotland.gov.uk/planning-architecture/a-consultation-on-the-future-of-planning/</a></p> <p>BT added that he wasn’t suggesting that the Area Partnership make representation but felt that the changes would have some bearing on Area Partnership work. The Musselburgh Conservation Society is working in conjunction with HADAS and local MSPs to pool their response, however the proposals are exciting and he feels there would be a role for the Area Partnership but perhaps across all 6 Area Partnerships as the opportunity exists to work with the Scot Gov to take the proposals forward. It was generally agreed by members that this would be a</p>	

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	<p>positive opportunity for the partnership. SB to discuss with the other Area Managers and that a Chair's meeting was also being organised. SB undertook to feed back views to BT. In the meantime BT has prepared a summary document which he will forward to CMu for onward distribution to members.</p> <p><b>The Hollies</b> – IC raised the recent East Lothian Courier article regarding the Hollies and concerns re closure of the unit within the centre. It was agreed by members that issues of this nature were important for the Area Partnership to be abreast of. IC and SB will meet to discuss maintaining links.</p>	<p><b>SB/BT/CMu</b></p> <p><b>IC/SB</b></p>
<b>9. 2017 Meeting Dates</b>		
	<p>IC closed the meeting by thanking everyone for their input this evening.</p> <p>Area Partnership meetings for 2017 are as follows:</p> <ul style="list-style-type: none"> <li>• 27 March 2017</li> <li>• 12 June 2017</li> <li>• 21 August 2017 – Annual Public Meeting</li> <li>• 2 October 2017</li> <li>• 4 December 2017</li> </ul>	<p>Apologies to be sent to <a href="mailto:Musselburgh-ap@eastlothian.gov.uk">Musselburgh-ap@eastlothian.gov.uk</a></p>