

ADMINISTRATION BUDGET PROPOSALS

2017/18 – 2019/20

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Budget 2017-2020

	2017/18 Budget			2018/19 Budget			2019/20 Budget		
	2016/17 Base Budget £'000	Changes £'000	Total Budget £'000	2017/18 Base Budget £'000	Changes £'000	Total Budget £'000	2018/19 Base Budget £'000	Changes £'000	Total Budget £'000
CORPORATE INCOME									
Revenue Support Grant	(169,013)	2,905	(166,108)	(166,108)	1,575	(164,533)	(164,533)	1,213	(163,320)
National Non-domestic Rates Grant	-	(2,705)	(2,705)	(2,705)	-	(2,705)	(2,705)	-	(2,705)
Specific Grants	(49,039)	(2,982)	(52,021)	(52,021)	-	(52,021)	(52,021)	-	(52,021)
Council Tax (change in multipliers)	-	(739)	(739)	(739)	(894)	(1,633)	(1,633)	(894)	(2,527)
Council Tax (additional properties)	-	(1,558)	(1,558)	(1,558)	(1,688)	(3,246)	(3,246)	(1,791)	(5,038)
Council Tax (additional income from % increase)	(4,370)	(1,870)	(6,240)	(6,240)	-	(6,240)	(6,240)	-	(6,240)
Social Care Fund	(71)	-	(71)	(71)	-	(71)	(71)	-	(71)
Renewable Energy/Loan Interest	(3,000)	470	(2,530)	(2,530)	390	(2,140)	(2,140)	2,140	-
Transfer to/(from) Reserves	(1,495)	500	(995)	(995)	995	-	-	-	-
Transfer to/(from) HRA Surpluses									
EXPENDITURE LIMIT	(226,988)	(5,979)	(232,967)	(232,967)	378	(232,589)	(232,589)	668	(231,922)
LESS CORPORATE COMMITMENTS									
Valuation Board Requisition	669	(22)	647	647	20	667	667	-	667
Council Tax Reduction Scheme	5,490	(490)	5,000	5,000	-	5,000	5,000	-	5,000
Asset Management	(4,517)	172	(4,345)	(4,345)	-	(4,345)	(4,345)	-	(4,345)
Debt Charges	18,672	444	19,116	19,116	763	19,879	19,879	805	20,684
Transformational Change Programme / New ways of working	-	-	-	-	(1,100)	(1,100)	(1,100)	(1,300)	(2,400)
Staffing / Vacancy Management	-	(700)	(700)	(700)	(575)	(1,275)	(1,275)	(575)	(1,850)
Pension Deficit	503	-	503	503	-	503	503	-	503
External Audit	280	-	280	280	-	280	280	-	280
Pupil Equity Fund (ring-fenced to Head Teachers)	-	1,570	1,570	1,570	-	1,570	1,570	-	1,570
Criminal Justice Social Work Funding	-	1,135	1,135	1,135	-	1,135	1,135	-	1,135
Apprenticeship Levy	-	503	503	503	-	503	503	-	503
Housing Benefit Loss/Discretionary Payments	898	132	1,030	1,030	-	1,030	1,030	-	1,030
	21,995	2,744	24,739	24,739	(892)	23,847	23,847	(1,070)	22,777
FUNDING FOR COUNCIL SERVICES	(204,993)	(3,235)	(208,228)	(208,228)	(514)	(208,742)	(208,742)	(402)	(209,145)
SERVICE PLANNED EXPENDITURE									
Resources & People Services									
Pre-school Education & Childcare	6,379	(16)	6,363	6,363	6	6,369	6,369	6	6,375
Additional Support for Learning	8,016	6	8,022	8,022	(286)	7,736	7,736	(186)	7,550
Schools - Primary	33,969	513	34,482	34,482	622	35,104	35,104	643	35,747
School - Secondary	37,432	490	37,922	37,922	594	38,516	38,516	689	39,205
Schools Support Services	2,188	29	2,217	2,217	14	2,231	2,231	14	2,245
Financial Services	1,555	20	1,575	1,575	6	1,581	1,581	25	1,606
Revenues & Benefits	1,759	142	1,901	1,901	24	1,925	1,925	(28)	1,897
IT Services	1,755	203	1,958	1,958	23	1,981	1,981	24	2,005
Legal & Procurement	566	(44)	522	522	9	531	531	9	540
Human Resources & Payroll	1,282	(1)	1,281	1,281	18	1,299	1,299	19	1,318
Licensing, Admin & Democratic Services	3,269	134	3,403	3,403	(70)	3,333	3,333	50	3,383
Sub-total	98,170	1,476	99,646	99,646	960	100,606	100,606	1,265	101,871
Health & Social Care Partnership									
Adult Wellbeing	47,743	1,853	49,596	49,596	(540)	49,056	49,056	(562)	48,494
Children's Wellbeing	13,096	328	13,424	13,424	(105)	13,319	13,319	(304)	13,015
Sub-total	60,839	2,181	63,020	63,020	(645)	62,375	62,375	(866)	61,509

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Budget 2017-2020

Partnerships & Community Services

	2017/18 Budget			2018/19 Budget			2019/20 Budget		
	2016/17 Base Budget £'000	Changes £'000	Total Budget £'000	2017/18 Base Budget £'000	Changes £'000	Total Budget £'000	2018/19 Base Budget £'000	Changes £'000	Total Budget £'000
Planning	2,310	(8)	2,302	2,302	18	2,320	2,320	18	2,338
Economic Development & Strategic Investment	3,124	9	3,133	3,133	(25)	3,108	3,108	25	3,133
Asset Planning & Engineering	2,291	(62)	2,229	2,229	21	2,250	2,250	21	2,271
Property Maintenance Trading Activity	(663)	(50)	(713)	(713)	(50)	(763)	(763)	(50)	(813)
Facility Support Services	3,518	(31)	3,487	3,487	(63)	3,424	3,424	64	3,488
Facility Trading Activity	(102)	(22)	(124)	(124)	-	(124)	(124)	-	(124)
Landscape & Countryside Management	4,697	3	4,700	4,700	74	4,774	4,774	74	4,848
Roads Network	4,647	(31)	4,616	4,616	21	4,637	4,637	21	4,658
Roads Trading Activity	(734)	21	(713)	(713)	(22)	(735)	(735)	(21)	(756)
Transportation & Flood Protection	1,532	8	1,540	1,540	11	1,551	1,551	11	1,562
Waste Services	7,574	(84)	7,490	7,490	134	7,624	7,624	35	7,659
Healthy Living	3,849	(228)	3,621	3,621	(24)	3,597	3,597	(23)	3,574
Community Housing	1,641	2	1,643	1,643	11	1,654	1,654	11	1,665
Corporate Policy & Improvement	1,320	12	1,332	1,332	(8)	1,324	1,324	16	1,340
Community & Area Partnerships	7,215	7	7,222	7,222	42	7,264	7,264	(257)	7,007
Arts Development	671	6	677	677	8	685	685	8	693
Customer Services Group	3,094	26	3,120	3,120	51	3,171	3,171	51	3,222
Sub-total	45,984	(422)	45,562	45,562	199	45,761	45,761	4	45,765

TOTAL SERVICE EXPENDITURE

204,993 3,235 208,228 208,228 514 208,742 208,742 403 209,145

Band D Council Tax

1,117.62

% increase / (decrease) in Band D

1,151.15

1185.68 *

1221.26 *

* Indicative based on estimated Council Tax increase of 3%

3.0%

3.0%

3.0%

Band	Band D Multiplier	Impact of Multiplier Change	Impact of Council Tax Increase	% Increase	2017/18 Council Tax
A	240/360	0.00	22.35	3.00%	767.43
B	280/360	0.00	26.08	3.00%	895.34
C	320/360	0.00	29.80	3.00%	1,023.24
D	360/360	0.00	33.53	3.00%	1,151.15
E	473/360	102.45	44.05	10.73%	1,512.48
F	585/360	201.79	54.49	15.88%	1,870.62
G	705/360	325.97	65.66	21.03%	2,254.33
H	882/360	502.93	82.14	26.18%	2,820.31

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2017/18			2018/19			2019/20		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
CORPORATE INCOME									
Revenue Support Grant (RSG)/Non Domestic Rates (NDR)									
Assumed General Change in RSG/NDR	4,604	-	4,604	1,575	-	1,575	1,213	-	1,213
Change in RSG awarded by Scottish Government	-	(1,699)	(1,699)	-	-	-	-	-	-
Anticipated funding still to be confirmed	-	-	-	-	-	-	-	-	-
	4,604	(1,699)	2,905	1,575	-	1,575	1,213	-	1,213
Specific Grants									
Specific Grants received from Scottish Government	-	(1,570)	(1,570)	-	-	-	-	-	-
Pupil Equity Fund	-	(1,135)	(1,135)	-	-	-	-	-	-
Criminal Justice Social Work Fund	-	-	-	-	-	-	-	-	-
	-	(2,705)	(2,705)	-	-	-	-	-	-
Council Tax									
Total change in number of chargeable properties	(5,199)	-	(5,199)	(2,582)	-	(2,582)	(2,685)	-	(2,685)
Incorporating additional properties, change in council tax multiplier and increase in Council Tax by 3% per annum	-	(80)	(80)	-	-	-	-	-	-
Removal of Council Tax 2nd homes Discount	-	-	-	-	-	-	-	-	-
Removal of council tax discount policy	-	-	-	-	-	-	-	-	-
	(5,199)	(80)	(5,279)	(2,582)	-	(2,582)	(2,685)	-	(2,685)
Social Care Fund									
Income from NHS Lothian/IJB to support investment in social care	-	(1,870)	(1,870)	-	-	-	-	-	-
	-	(1,870)	(1,870)	-	-	-	-	-	-
Transfer to/(from) Reserves									
General Fund Balances	470	-	470	390	-	390	2,140	-	2,140
Use of Planned Reserves	470	-	470	390	-	390	2,140	-	2,140
Transfer to/(from) HRA Surpluses									
HRA Surplus Transfer	500	-	500	995	-	995	-	-	-
Change in use of HRA balances	500	-	500	995	-	995	-	-	-
	500	-	500	995	-	995	-	-	-
CORPORATE COMMITMENTS									
Valuation Joint Board									
Reduction in requisition from Lothian Joint Board incorporating use of VJB reserves in year 1	-	(22)	(22)	20	-	20	-	-	-
	-	(22)	(22)	20	-	20	-	-	-
Council Tax Reduction Scheme									
Total scheme funding	-	(490)	(490)	-	-	-	-	-	-
Ongoing Costs	-	(490)	(490)	-	-	-	-	-	-
Asset Management									
Accounting Entries - asset management	172	-	172	-	-	-	-	-	-
	172	-	172	-	-	-	-	-	-
Vacancy Management									
Efficiency generated through enhanced vacancy management / review of staffing	-	(700)	(700)	-	(575)	(575)	-	(575)	(575)
	-	(700)	(700)	-	(575)	(575)	-	(575)	(575)
Transformational Change									
Efficiencies generated through a programme of transformational change / new ways of working	-	-	-	-	(1,100)	(1,100)	-	(1,300)	(1,300)
	-	-	-	-	(1,100)	(1,100)	-	(1,300)	(1,300)
Debt Charges									
Interest and Principal repayments	444	-	444	763	-	763	805	-	805
Reflecting the annual cost of historic and new capital projects	444	-	444	763	-	763	805	-	805

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Pupil Equity Fund									
Specific grant to be paid directly to schools to increase attainment <i>Income from Scottish Government</i>	1,570	-	1,570	-	-	-	-	-	-
	1,570	-	1,570	-	-	-	-	-	-
Criminal Justice Social Work Funding									
Specific grant previously funded by CJA's to be passed to Adult Wellbeing <i>Income from Scottish Government</i>	1,135	-	1,135	-	-	-	-	-	-
	1,135	-	1,135	-	-	-	-	-	-
Apprenticeship Levy									
Estimated cost of 0.5% Apprenticeship Levy on Council paybill from April 2017	503	-	503	-	-	-	-	-	-
	503	-	503	-	-	-	-	-	-
Housing Benefit Loss									
Commitment to fund discretionary Housing Benefit services	132	-	132	-	-	-	-	-	-
	132	-	132	-	-	-	-	-	-
RESOURCES AND PEOPLE SERVICES									
Pre-School Education & Childcare									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	5	-	5	5	-	5	5	-	5
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	1	-	1	1	-	1
Review of Workforce Training Provision <i>Review current provision of workforce training working with Partner Providers</i>	-	(15)	(15)	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(6)	(6)	-	-	-	-	-	-
	5	(21)	(16)	6	-	6	6	-	6
Additional Support for Learning									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	12	-	12	12	-	12	12	-	12
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	2	-	2	2	-	2
External Residential Placements <i>External Provision Long-term planning Review</i>	-	-	-	-	(200)	(200)	-	(100)	(100)
Review of ASL provision <i>Review of ASL provision including transportation review</i>	-	-	-	-	(100)	(100)	-	(100)	(100)
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(6)	(6)	-	-	-	-	-	-
	12	(6)	6	14	(300)	(286)	14	(200)	(186)
Schools - Primary									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	330	-	330	333	-	333	337	-	337
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	19	-	19	19	-	19
Increase in NDR charges <i>Reflecting reconfiguration of existing NDR base and increase in poundage rates beyond April 2017</i>	47	-	47	-	-	-	-	-	-
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	33	-	33	33	-	33	33	-	33
Living Wage <i>Effect of £8.53 minimum hourly rate on Facilities Charges</i>	19	-	19	-	-	-	-	-	-

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	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Primary pupil roll increase <i>Estimated financial effect of the expected increase in the Primary Roll up to 9784 by September 2019 in line with updated LDP projections</i>	216	-	216	249	-	249	266	-	266
School Meals <i>Reduction in annual contract charge for delivering school meals</i>	-	(100)	(100)	-	-	-	-	-	-
School Meals <i>Increase in cost of school meals</i>	-	-	-	-	(12)	(12)	-	(12)	(12)
Standardised Assessment <i>Review of assessments in primary and secondary school</i>	-	(32)	(32)	-	-	-	-	-	-
	645	(132)	513	634	(12)	622	655	(12)	643
Schools - Secondary									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	254	-	254	255	-	255	259	-	259
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	12	-	12	12	-	12
Living Wage <i>Effect of £8.53 minimum hourly rate on Facilities Charges</i>	2	-	2	-	-	-	-	-	-
Increase in NDR charges <i>Increase in poundage rates from April 2017</i>	15	-	15	-	-	-	-	-	-
Standardised Assessment <i>Review of assessments in primary and secondary school</i>	-	(5)	(5)	-	-	-	-	-	-
PPP Contract <i>Increase in PPP contract charges for Education facilities</i>	95	-	95	225	-	225	248	-	248
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	6	-	6	6	-	6	6	-	6
Improving options in the Senior Phase across the Authority <i>Use of IT to enhance/support delivery of curriculum in the senior phase (S4-S6). Subject to changes in Scottish Government policy re teacher/pupil ratio</i>	-	-	-	-	(107)	(107)	(53)	-	(53)
Increase in school roll <i>Increase in secondary school roll up to 6462 by September 2019 in line with updated LDP projections</i>	148	-	148	203	-	203	217	-	217
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(25)	(25)	-	-	-	-	-	-
	520	(30)	490	701	(107)	594	689	-	689
Schools Support Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	11	-	11	11	-	11	11	-	11
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	3	-	3	3	-	3
Revenue costs associated with the Construction Academy <i>Revenue costs associated with Construction Academy from August 2016</i>	33	-	33	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(15)	(15)	-	-	-	-	-	-
	44	(15)	29	14	-	14	14	-	14
Financial Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	16	-	16	17	-	17	18	-	18
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	7	-	7	7	-	7
Upgrade to GP to ensure Microsoft compatibility <i>Upgrade of Great Plains to ensure compatibility with upgraded MS Office</i>	18	-	18	(18)	-	(18)	-	-	-

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Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(14)	(14)	-	-	-	-	-	-
	34	(14)	20	6	-	6	25	-	25
Revenues & Benefits									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	24	-	24	24	-	24	24	-	24
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	8	-	8	8	-	8
Scottish Welfare Fund <i>Additional funding per RSG to support Scottish Welfare Fund</i>	77	-	77	-	-	-	-	-	-
Mitigation of Rent Arrears <i>Additional staffing to mitigate the impact of rent arrears arising from UC</i>	100	-	100	-	-	-	-	-	-
Mitigation of Rent Arrears (income) <i>Income from HRA to support mitigation of rent arrears</i>	-	(100)	(100)	-	-	-	-	-	-
Council Tax e-billing <i>Migration to e-billing of Council Tax</i>	-	(9)	(9)	-	(8)	(8)	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(10)	(10)	-	-	-	-	-	-
Investment to mitigate the loss of DWP Admin Subsidy <i>Additional investment to mitigate the loss of DWP Admin Subsidy</i>	60	-	60	-	-	-	-	(60)	(60)
	261	(119)	142	32	(8)	24	32	(60)	(28)
Information Technology									
Increase in Pay Costs <i>Effect of assumed pay increase</i>	17	-	17	17	-	17	18	-	18
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	6	-	6	6	-	6
Change in Licence Agreement to support Microsoft Office <i>Current Microsoft licence agreement ends in 2017</i>	200	-	200	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(14)	(14)	-	-	-	-	-	-
	217	(14)	203	23	-	23	24	-	24
Legal & Procurement									
Increase in Pay Costs <i>Effect of assumed pay increase</i>	6	-	6	6	-	6	6	-	6
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	3	-	3	3	-	3
Income Generation <i>Additional income generated through recharge of staff time</i>	-	(45)	(45)	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(5)	(5)	-	-	-	-	-	-
	6	(50)	(44)	9	-	9	9	-	9
Human Resources & Payroll									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	13	-	13	13	-	13	14	-	14
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	5	-	5	5	-	5

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Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(14)	(14)	-	-	-	-	-	-
	13	(14)	(1)	18	-	18	19	-	19
Licensing, Admin & Democratic Services									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	36	-	36	37	-	37	37	-	37
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	13	-	13	13	-	13
Cost of Local Government Elections <i>Cost of supporting Local Government elections in May 2017</i>	120	-	120	(120)	-	(120)	-	-	-
Licensing Fees <i>Increase in Civic Government application fee charges</i>	-	(2)	(2)	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(20)	(20)	-	-	-	-	-	-
	156	(22)	134	(70)	-	(70)	50	-	50
HEALTH & SOCIAL CARE PARTNERSHIP									
Adult Wellbeing									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	145	-	145	150	-	150	152	-	152
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	53	-	53	54	-	54
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	7	-	7	7	-	7	7	-	7
Living Wage <i>Reflecting increase in Living Wage to £8.53 for Facilities Management charges</i>	11	-	11	-	-	-	-	-	-
Criminal Justice <i>Additional Expenditure to match Offender Services funding</i>	162	-	162	-	-	-	-	-	-
Criminal Justice Social Work Funding <i>CJA Funding through Offender Services Budget from April 2017</i>	-	(162)	(162)	-	-	-	-	-	-
Additional Investment - social care <i>Additional Social Care Fund investment</i>	1,870	-	1,870	-	-	-	-	-	-
Day Centre Funding/Registration <i>Strategic Development of the service</i>	25	-	25	25	-	25	-	-	-
Integration of Health and Social Care <i>Including; review, redesign and retender of commissioning services and delivering models of care; savings and efficiencies generated through joint working and review of charina policy</i>	-	(60)	(60)	-	(700)	(700)	-	(700)	(700)
Service Charges <i>Increase in existing charges & review of new charges</i>	-	(25)	(25)	-	(25)	(25)	-	(25)	(25)
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(20)	(20)	-	-	-	-	-	-
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of vacancy staffing and agency costs.</i>	-	(100)	(100)	-	(50)	(50)	-	(50)	(50)
	2,220	(367)	1,853	235	(775)	(540)	213	(775)	(562)
Children's Wellbeing									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	69	-	69	70	-	70	71	-	71
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	25	-	25	25	-	25

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2017/18			2018/19			2019/20		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(37)	(37)	-	-	-	-	-	-
Student Placement <i>Increase in number of student placements</i>	-	(4)	(4)	-	-	-	-	-	-
External Placements <i>External Provision Long-term Care Planning Review</i>	-	-	-	-	(200)	(200)	-	(100)	(100)
Additional Investment <i>Additional investment designed to support a range of pressures including existing demographic and services pressures and the delivery of new legislative requirements</i>	300	-	300	-	-	-	-	(300)	(300)
	369	(41)	328	95	(200)	(105)	96	(400)	(304)
PARTNERSHIPS & COMMUNITY SERVICES									
Planning									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	27	-	27	28	-	28	28	-	28
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	10	-	10	10	-	10
Planning Fees <i>Increase in fees</i>	-	(35)	(35)	-	(20)	(20)	-	(20)	(20)
	27	(35)	(8)	38	(20)	18	38	(20)	18
Economic Development & Strategic Investment									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	18	-	18	19	-	19	19	-	19
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	6	-	6	6	-	6
Review of Haddington Community Development Trust Funding <i>Review funding investment in line with Council decision to support 3 year interim funding</i>	-	-	-	-	(50)	(50)	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(9)	(9)	-	-	-	-	-	-
	18	(9)	9	25	(50)	(25)	25	-	25
Asset Planning & Engineering									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	15	-	15	15	-	15	15	-	15
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	6	-	6	6	-	6
EDF Energy <i>Rental Income costs from EDF</i>	-	(40)	(40)	-	-	-	-	-	-
Increase in rents for Industrial Rents <i>Rents will increase in line with rent reviews/Increase to match existing actual income</i>	-	(20)	(20)	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(17)	(17)	-	-	-	-	-	-
	15	(77)	(62)	21	-	21	21	-	21
Property Maintenance Trading									
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(50)	(50)	-	-	-	-	-	-

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2017/18			2018/19			2019/20		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Efficient Workforce Management/Property Services Service Review <i>Group savings target to be met from service redesign, strict management of vacancy staffing, agency costs and increased productivity</i>	-	-	-	-	(50)	(50)	-	(50)	(50)
	-	(50)	(50)	-	(50)	(50)	-	(50)	(50)
Facility Support Services									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	16	-	16	16	-	16	17	-	17
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	10	-	10	10	-	10
Increase in NDR charges <i>Increase in poundage rates from April 2017</i>	11	-	11	-	-	-	-	-	-
Living Wage <i>Effect of £8.53 minimum hourly rate on Shared Accommodation/Public Convenience budgets</i>	9	-	9	-	-	-	-	-	-
Rent Increase <i>Increased annual rent for Randall House from October 2018</i>	-	-	-	37	-	37	37	-	37
Asset Management Service Movement <i>Accounting adjustments</i>	(46)	-	(46)	-	-	-	-	-	-
Public Conveniences <i>Review of public convenience provision</i>	-	-	-	-	(126)	(126)	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(21)	(21)	-	-	-	-	-	-
	(10)	(21)	(31)	63	(126)	(63)	64	-	64
Facility Trading									
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(22)	(22)	-	-	-	-	-	-
	-	(22)	(22)	-	-	-	-	-	-
Landscape & Countryside Management									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	54	-	54	55	-	55	55	-	55
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	19	-	19	19	-	19
Additional income <i>Increase fees and charges</i>	-	(30)	(30)	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(21)	(21)	-	-	-	-	-	-
	54	(51)	3	74	-	74	74	-	74
Roads Network									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	15	-	15	16	-	16	16	-	16
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	5	-	5	5	-	5
Roads Lighting <i>Savings associated with replacement of lanterns with LED units</i>	-	(15)	(15)	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(31)	(31)	-	-	-	-	-	-
	15	(46)	(31)	21	-	21	21	-	21
Roads Trading									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	21	-	21	21	-	21	22	-	22

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2017/18			2018/19			2019/20		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	7	-	7	7	-	7
Efficient Workforce Management <i>Group savings target to be met from service redesign, strict management of vacancy staffing, agency costs and increased productivity</i>	-	-	-	-	(50)	(50)	-	(50)	(50)
	21	-	21	28	(50)	(22)	29	(50)	(21)
Transportation & Flood Protection									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	8	-	8	8	-	8	8	-	8
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	3	-	3	3	-	3
	8	-	8	11	-	11	11	-	11
Waste Services									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	25	-	25	25	-	25	26	-	26
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	9	-	9	9	-	9
Increase in NDR charges <i>Increase in poundage rates from April 2017</i>	1	-	1	-	-	-	-	-	-
Income Generation <i>Increase in Trade Waste Charges</i>	-	(10)	(10)	-	-	-	-	-	-
Waste Disposal <i>Contract savings due to less waste to landfill</i>	-	(100)	(100)	100	-	100	-	-	-
	26	(110)	(84)	134	-	134	35	-	35
Healthy Living									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	12	-	12	12	-	12	12	-	12
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	4	-	4	4	-	4
Increase in NDR charges <i>Increase in poundage rates from April 2017</i>	1	-	1	-	-	-	-	-	-
PPP Contract <i>Increase in PPP contract charges for Mercatit Gait above assessed inflation rate</i>	4	-	4	10	-	10	11	-	11
Asset Management Service Movement <i>Accounting adjustments</i>	(126)	-	(126)	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(24)	(24)	-	-	-	-	-	-
Enjoy Contract Payments <i>Reduction in contract payment to Enjoy</i>	-	(95)	(95)	-	(50)	(50)	-	(50)	(50)
	(109)	(119)	(228)	26	(50)	(24)	27	(50)	(23)
Community Housing									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	8	-	8	8	-	8	8	-	8
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	3	-	3	3	-	3
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(6)	(6)	-	-	-	-	-	-
	8	(6)	2	11	-	11	11	-	11
Corporate Policy & Improvement									
Increase in Pay Costs <i>Effect of assumed pay increase.</i>	12	-	12	12	-	12	12	-	12

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

BUDGET CHANGES

Description	2017/18			2018/19			2019/20		
	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000	Budget Change £000	Efficiency Measures/Savings/Increased Income £000	Total Change £000
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	4	-	4	4	-	4
Living Publication <i>Review to on-line provision Living Publication</i>	-	-	-	-	(24)	(24)	-	-	-
	12	-	12	16	(24)	(8)	16	-	16
Community & Area Partnerships									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	24	-	24	24	-	24	24	-	24
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	6	-	6	6	-	6
PPP Contract <i>Increase in PPP contract charges for Community Learning Centre/Musselburgh East Community Association.</i>	-	-	-	7	-	7	8	-	8
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	5	-	5	5	-	5	5	-	5
Increase in NDR charges <i>Increase in poundage rates from April 2017</i>	1	-	1	-	-	-	-	-	-
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(23)	(23)	-	-	-	-	-	-
Local Area Management <i>Working in partnership with schools to deliver enhanced working between schools and communities</i>	-	-	-	-	-	-	(300)	-	(300)
	30	(23)	7	42	-	42	(257)	-	(257)
Arts Development									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	6	-	6	6	-	6	6	-	6
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	2	-	2	2	-	2
	6	-	6	8	-	8	8	-	8
Customer Services									
Increases in Pay Costs <i>Effect of assumed pay increase.</i>	35	-	35	36	-	36	36	-	36
Increase in LGPS Contribution Rates <i>Increase in contribution rates, 20.4% to 20.9% from April 2018 and to 21.4% from April 2019</i>	-	-	-	13	-	13	13	-	13
Facility Services Charges <i>Increases in Facilities Charges in line with salary increases</i>	1	-	1	2	-	2	2	-	2
Buy Smart Reviews <i>Buy Smart Review of supplies & services - leading to either reduced purchasing, ensuring contracts set up and used or buying to an alternative standard.</i>	-	(10)	(10)	-	-	-	-	-	-
	36	(10)	26	51	-	51	51	-	51
	4,659	(1,424)	3,235	2,286	(1,772)	514	2,020	(1,617)	403

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Gross General Fund Capital Spend	Estimated spend	3 year Cummulative			
	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2017/18 - 2019/20 £'000
Crookston Care Home	170	0	0	0	0
Residential Care Homes Provision, Esk Green/Abbey subject to Older People Review	0	0	0	1,000	1,000
Haddington Town House - Steeple Work	60	0	0	0	0
Torness Strategic Coordination Centre	50	0	0	0	0
Replacement Pathways	0	0	0	925	925
Herdman Flat	0	200	0	0	200
Property Renewals	900	900	900	900	2,700
Capital Plan Fees/Internal Recharges	1,370	1,604	1,604	1,604	4,812
Prestongrange Museum	0	140	500	500	1,140
Port Seton Sports Hall	50	1,080	20	0	1,100
Whitecraig Community Centre	10	1,082	20	0	1,102
North Berwick Museum - refurbishment	10	0	0	0	0
Community Intervention	0	500	200	200	900
Support for Business - Mid Road Industrial Estate	6	16	0	0	16
Gateside Employment Land	0	400	850	200	1,450
Town Centre Re-Generation/Growing our Economy	130	398	312	160	870
Support for Business / Town Centre Regeneration	130	798	1,162	360	2,320
Dunbar Grammar	294	6,645	3,296	0	9,941
Dunbar Grammar	0	0	0	60	60
Dunbar - Lochend Campus/Additional Classrooms	554	36	0	0	36
West Barns Primary	0	0	20	284	304
North Berwick High School Extension	0	850	2,600	3,188	6,638
Aberlady	0	435	354	11	800
Gullane	0	0	100	1,409	1,509
Law Primary School	1,800	5,079	2,468	37	7,584
Letham Primary (temp prov'n Kings Meadow)	0	131	0	0	131
Letham Primary	50	500	2,000	6,387	8,887
Ross High School Extension	0	615	5,826	2,274	8,715
Ormiston Primary	0	45	750	420	1,215
Windygoul PS - Permanent Additional Classrooms	352	0	0	0	0
Windygoul PS	0	0	1,480	4,137	5,617
Elphinstone	0	20	200	200	420
Longniddry	0	0	0	30	30
Prestonpans Infant School (Early years strategy)	385	0	0	0	0
Prestonpans Infant School (phase 2)	0	25	448	414	887
Red School Prestonpans	50	514	10	0	524
Musselburgh Additional Secondary Education Provision	0	550	3,400	10,900	14,850
Current MG - Facilities upgrade	0	0	0	25	25
Wallyford PS - Temp Units	0	0	0	0	0
Wallyford PS	500	9,500	9,050	440	18,990
Pinkie St Peter's PS Extension	211	3	0	0	3
Pinkie St Peter's PS Extension / Levenhall nursery replacement	0	0	100	2,140	2,240

ADMINISTRATION - GENERAL SERVICES BUDGET PROPOSALS

Gross General Fund Capital Spend	Estimated spend	3 year Cummulative			
	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2017/18 - 2019/20 £'000
Whitecraig Extension	0	0	240	3,700	3,940
Craighall Primary	0	0	240	3,360	3,600
Secondary School Communication Provision	371	0	0	0	0
Replacement Vehicles	1,850	1,350	1,350	1,350	4,050
Synthetic pitches	98	75	75	75	225
Pavilions	679	0	0	0	0
Sports Centres - refurbishment & equipment	200	200	200	200	600
IT Program (corporate and schools)	1,375	1,500	2,000	2,000	5,500
IT - Elected members	0	25	0	0	25
Core Path Plan Implementation	191	50	50	50	150
Polson Park restoration	0	0	13	150	163
Machinery & Equipment - replacement	40	40	140	140	320
Cemeteries - Extensions/Allotments	0	897	30	0	927
Coastal Car Parks/Toilets	0	150	150	150	450
Coastal Protection/Flood - various projects including East Beach Dunbar	95	950	1,495	5,270	7,715
Promenade Improvements - Fisherrow	0	1	0	0	1
Pencaitland Footpaths	60	0	0	0	0
Cycling Walking Safer Streets (Ring-fenced grant funded)	112	151	151	150	452
East Linton Rail Stop/Infrastructure	93	500	500	500	1,500
Roads	5,400	5,250	5,500	5,500	16,250
Parking Improvements / North Berwick phase 1	0	992	150	150	1,292
Purchase of New Bins/Food Waste Collection	141	90	90	100	280
Improved Community Access - Brunton Hall	0	50	1,200	200	1,450
Replacement of CRM Project	0	225	0	0	225
Construction Academy	280	15	0	0	15
Replacement of Corporate booking system NWOW	0	32	0	0	32
New ways of working (court Accommodation)	172	972	300	200	1,472
Carberry Landfill Gas management	250	0	0	0	0
Prestonpans Shared Facility	20	0	0	0	0
Meadowmill operational Depot	0	1,000	0	0	1,000
Accelerating Growth - Enabling Infrastructure	0	1,600	700	7,500	9,800
Haddington Corn Exchange	0	50	400	400	850
Town Centre Toilets re-furbishment/New Provision	0	100	100	100	300
East Saltoun School/Community Hall	0	400	0	0	400
Gross Expenditure	18,379	47,933	51,582	69,090	168,605