

East Lothian
Integration Joint Board



**MINUTES OF THE MEETING OF THE
EAST LOTHIAN INTEGRATION JOINT BOARD**

**WEDNESDAY 21 DECEMBER 2016
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Voting Members Present:

Councillor S Akhtar
Councillor S Currie
Councillor Goodfellow
Councillor D Grant
Ms F Ireland
Mr A Joyce
Mr P Murray

Non-voting Members Present:

Ms F Duncan
Dr A Flapan
Mr D King
Mrs M McKay
Ms S Saunders
Mr D Small
Mr E Stark
Dr J Turvill
Mr A Wilson

ELC/NHS Officers Present:

Mr C Briggs
Mr P Currie

Visitors Present:

Mr M Bonnar (MELDAP)

Clerk:

Ms F Currie

Apologies:

Mr M Ash
Dr R Fairclough
Mr D Harvie
Ms A MacDonald
Ms M McNeill

Declarations of Interest:

None

1. MINUTES OF THE MEETING OF THE EAST LoTHIAN INTEGRATION JOINT BOARD OF 24 NOVEMBER 2016

The minutes of the East Lothian Integration Joint Board meeting of 24 November 2016 were approved.

2. MATTERS ARISING FROM THE MINUTES OF THE MEETING ON 24 NOVEMBER 2016

The following matters arising from the minutes of the meeting held on 24 November were discussed:

Cockenzie Medical Centre – David Small advised members that the standard business case had been presented to the Lothian Capital Investment Group and, following some refinement, would be considered at the NHS Lothian Finance & Resources Committee meeting in February 2017.

3. CHAIR'S REPORT

The Chair thanked members for attending what had been a very interesting and worthwhile Primary Care workshop on 24 November 2016. Mr Small explained that the key propositions from this meeting would be used to formulate some of the Directions for 2017/18 and to influence the Lothian-wide discussions on Primary Care. A follow up event would be hosted by Edinburgh in February 2017.

In response to questions, Mr Small indicated that for 2017/18 it would be for IJBs to decide how to spend their share of Primary Care budgets. He added that a workshop on financial matters was being arranged for East Lothian IJB members and that this would take place in January 2017.

4. NHS HEALTHCARE GOVERNANCE COMMITTEE

Fiona Ireland reported back on two meetings of the NHS Healthcare Governance Committee which took place on 27 September and 29 November 2016.

Ms Ireland advised that the East Lothian IJB had presented its proposals for comprehensive reporting arrangements at the September meeting. These were accepted by the Committee with the suggestion that they be used as a template for other IJBs to follow. At the meeting in November, the Committee considered a range of topics including GP sustainability and Child and Adolescent Mental Health Services (CAMHS). The discussion on CAMHS had centred on access to psychological therapies. Ms Ireland advised members that there was huge pressure on this service and an action plan had recently been put in place to reduce waiting times for psychological therapies.

In response to questions, Ms Ireland and Mr Small agreed to look into the possibility of IJB members receiving a copy of the action plan and having access to other papers submitted to the NHS Healthcare Governance Committee.

5. EAST LOTHIAN COUNCIL POLICY & PERFORMANCE REVIEW COMMITTEE AND AUDIT & GOVERNANCE COMMITTEE

Councillor Jim Goodfellow gave members a brief outline of the remits and membership of the Council's scrutiny committees. He advised that the Audit & Governance Committee had recently considered the Children and Adult Services Risk Register and the Policy & Performance Review Committee received performance reports on social work complaints processes and Delayed Discharges.

Councillor Goodfellow added that two reports of relevance to the IJB would be presented at the January meeting of the Audit & Governance Committee: 'Social Work in Scotland (Audit Scotland) and a report from the Council's Internal Audit Manager containing proposals for the sharing of audit reports and information between the Council and the IJB.

6. FINANCIAL ASSURANCE 2016/17

The Chief Finance Officer had submitted a report updating the IJB on financial assurance work for the IJB for 2016/17.

David King presented the report summarising the background and decisions taken to date in respect of financial assurance for 2016/17. He advised that NHS Lothian were predicting a breakeven position for 2016/17 and, if this proved to be the case, they had agreed to underwrite the projected overspend in the health element of the IJB's budgets. He added that East Lothian Council had recently agreed to put an additional £1million into the Adult Wellbeing budget which meant that this budget was also likely to breakeven, although the position remained challenging.

Mr King also referred to the use of Social Care Fund (SCF) monies to fund other budget pressures, including the increased cost of the Living wage, and to provide additionality, some of which had already been done through funding of additional care packages. He suggested that the IJB should continue to move forward with its Partners and avoid placing additional pressures on them during the current financial year.

Mr Small added that the additionality monies given to address delayed discharges were already having an impact with an increase in weekly care hours available to over 65s, a substantial increase in Self Directed Support packages and a continued improvement in the delayed discharge figures.

In response to questions from members, Mr Small said that it was his intention to prepare a review of the impact of additionality monies during the period April 2016 to January 2017 and present this to the IJB in the New Year. He said that this would also tie-in with the planned workshop on finance which was being arranged for January.

Margaret McKay said that it was important for the IJB to be clear about what it meant by 'additionality'. At the moment it seemed to be doing more of the same for good purpose whereas it should really be about change and transforming the way services are provided.

Peter Murray observed that there was often an expectation that such change will generate efficiency savings and when setting budgets for future years the IJB would need to be confident that any proposals were achievable. He also said that significant public engagement was required to ensure that service users understood how they might be affected by any proposed changes.

Councillor Currie agreed, adding that meeting targets for efficiency savings was crucial if the IJB was to deliver on its longer term goal of investing in real additionality and service redesign. He said that the IJB must also be realistic about setting these targets and ensure that appropriate measures are in place to monitor performance and mitigate against the risk of failure, which would not only impact on the current budget year but on future years as well.

Alex Joyce said that the IJB needed to adopt a pragmatic approach. Much of what was being dealt with this year had been inherited from the previous system and it was important now to focus on planning for future years. He welcomed the opportunity to debate financial matters at the workshop in January and also to consider further what the IJB means by 'additionality'.

Councillor Akhtar agreed that the IJB needed to be realistic and to support its Partners. She said that the additional money provided by the Council was hugely significant and that budgets were likely to become even more challenging in future years.

The Chair thanked members for their contributions and acknowledged the challenges ahead. He said that strong financial planning was key and he hoped that the workshop in January would allow members to debate all of the issues and agree a way forward.

Decision

The IJB agreed to:

- (i) Note that NHS Lothian will underwrite the projected overspend in the health element of the IJB's budgets on the basis that NHSiL can break even in 2016/17; and
- (ii) Recognise the financial pressures within the Adult Wellbeing operational budgets and support them as necessary in 2016/17. This on the basis that:
 - a. East Lothian Council underwrite any overspend in the social care element of the IJB budget.
 - b. That in 2017/18 an appropriate element of additionality is delivered from the recurrency of the 2016/17 SCF investments.

7. DELAYED DISCHARGES

The Chief Officer had submitted a report updating the IJB on performance on delayed discharges in East Lothian.

Mr Small presented the report drawing members' attention to the reduction in the number of patients awaiting discharge during the period October – November 2016 and outlining the key factors which supported this improvement. He indicated that the improvement had continued during December but that a spike in numbers was expected during January/February 2017. The situation would continue to be monitored closely and a further update provided to the IJB.

In response to questions from members Mr Small expanded on the reasons for fluctuations in the figures during the census period and the current provision of step down facilities. Dr John Turvill provided background on the Hospital at Home service and its impact on delayed discharges.

Mrs McKay observed that those patients who were moved to step down facilities were still in a hospital setting and the length of time they remained there should also be monitored. She added that often the distinction between care homes and nursing homes could seem quite artificial and it was more important to focus on the provision of comprehensive care.

Councillor Akhtar welcomed the improvement in the figures and said that increasing the numbers of available step down beds would help to continue this positive progress.

Councillor Currie suggested that future reports might include a breakdown of private and public care provision and explanations as to why some facilities were full and others not. He added that only by having facilities which were flexible enough to adapt to changing levels of demand could the IJB hope to fully address the problem of patients remaining in hospital longer than necessary.

Decision

The IJB agreed to note the recent improving trend on performance.

8. DRUGS AND ALCOHOL FUNDING IN EAST LoTHIAN 2016/17

The Chief Officer had submitted a report explaining the work being undertaken to deliver a redesign of drug and alcohol services for East Lothian driven by the 23% reduction in funding ADPs received from the Scottish Government for the financial year 2016/17. The government's position was that as additional funding had been provided to NHS Boards any shortfall should be made up by NHS Boards.

Martin Bonnar presented the report outlining the background and the key issues contained in the report. He responded to a number of questions on the range of facilities available and the consultation taking place with services users and carers.

A lengthy discussion followed in which the members debated the impact of the reduction in funding, the allocation of budgets for different aspects of the service, the implications for future Directions issued by the IJB and how to ensure that the fullest range of support and treatment options remained available to service users within East Lothian.

Councillor Akhtar expressed her concern that this 23% reduction would affect services for some of the most vulnerable people in the county and asked for this to be noted in the minutes.

Decision

The IJB agreed to:

- (i) Note the process agreed by the MELDAP Strategic Group to manage the loss of 23% of the available income for Drugs and Alcohol Services in East Lothian;
- (ii) Note the intention to use MELDAP reserves for East Lothian where appropriate to smooth the transition in making the agreed changes for financial year 2017-18; and
- (iii) Support the redesign process by directing NHS Lothian to:
 - Make available East Lothian's full share of the drug and alcohol funding available to the IJB

- Ask MELDAP to propose a redesigned drug and alcohol service for East Lothian within the available financial envelope designed on a community based, recovery based model for agreement
- Deliver the agreed model.

9. PROGRESS AGAINST 2016-17 DIRECTIONS AND PROPOSED DIRECTIONS FOR 2017-18

The Chief Officer had submitted a report informing the IJB of progress made against the suite of Directions issued to NHS Lothian and East Lothian Council in April 2016 and seeking agreement to the development of 2017-18 Directions for NHS Lothian and East Lothian Council.

Paul Currie presented the report. He advised that the summary of progress covered the period up to the end of the third quarter and he referred members to the table within the report which outlined the achievement against each Direction. He highlighted the Directions that were yet to be achieved and advised that a further progress report would be provided in the New Year. He also referred members to the outline proposals for Directions to be issued in 2017/18. He said that his intention was to prepare more detailed Directions for consideration by the IJB in February and each of these would include the appropriate budgetary information.

Mr King added that the Directions were linked to the budget and the budget must balance at the end of the year. It was therefore important to prepare specific Directions which clearly showed the resources available to achieve the expected outcomes.

Responding to questions from members, Mr King and Mr Currie confirmed that the Directions and reporting on their progress were key aspects of the IJB's wider Performance Management Framework. They also acknowledged the need to build on the current year and consider where things could be done better and how to begin achieving transformational change through redesign of services.

Mrs McKay raised a concern that there appeared to be no proposals for a specific Direction in relation to carers. She noted the current Direction which focused on development of the Strategy for Carers but she said that a further Direction should be added to those for 2017/18 to focus on support for carers. She stated that carers provided more care than all of the health and social care staff put together and it was crucial to recognise their contribution and address their needs. She proposed an amendment to the report recommendations to include an additional Direction focussing on carers.

Mr Small pointed out that the proposals within the report were in the early stages and the detail was yet to be agreed.

Fiona Duncan suggested that community justice might be another addition and she advised members that a presentation was planned for the IJB's January meeting.

Sharon Saunders suggested that future discussions on Directions should also consider that services for the adult population did not just cover the elderly and that there were a wide range of services for vulnerable adults which had a significant impact on budgets. She added that to not do so would be a missed opportunity, particularly in relation to the potential for service redesign.

There was further discussion about how best to address these proposed amendments and additions. Members wanted to ensure that the comments would be reflected not only in the minutes but also in the development of the detailed Directions.

The Chair acknowledged these views and gave a commitment that officers would take into account the proposals put forward by members when drafting the Directions for 2017/18 and reminded members that the IJB would have a further opportunity to debate the detail of the Directions at its February meeting.

Decision

The IJB agreed to:

- (i) Note the progress made against many of the 2016/17 Directions, to note that a number of Directions remain to be delivered and that some of these may not be achieved before the financial year end;
- (ii) Approve the development of new Directions for 2017/18 as proposed in the report; and
- (iii) Agree that those partners delivering the Directions should be required to report on progress as required by the IJB for the purposes of monitoring achievement.

SUMMARY OF PROCEEDINGS – EXEMPT INFORMATION

The Integration Joint Board agreed to exclude the public from the following business containing exempt information by virtue of paragraph 5.9.1 of its Standing Orders (the Integration Joint Board is still in the process of developing proposals or its position on certain matters).

NHS Lothian Hospitals Plan

A report was submitted to update the IJB on the NHS Lothian Hospitals Plan to provide the opportunity for members to discuss the way forward. The IJB agreed to note the contents of the report and that updated proposals would be presented to the IJB in the first quarter of 2017.