

Musselburgh Area Partnership

Minutes of the Meeting of the Musselburgh Area Partnership Monday 26 September 2016, 7-9pm Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

Members (and substitute members) present:

Iain Clark, Chair (IC)

Cllr. Stuart Currie, Elected Member (SC)

Cllr. Andrew Forrest, Elected Member (AF)

Cllr. Fraser McAllister, Elected Member (FMc)

Cllr. John McNeil, Elected Member (JMc)

Margaret Stewart, Musselburgh & Inveresk CC (MS)

Irene Tait, Musselburgh & Inveresk CC (IT)

Tanya Morrison, Whitecraig Community Council (TM)

Cathy McArthur, Windsor Park TRA (CMc)

Jeanette Boyd, Windsor Park TRA (JB)

Stuart Thomson, Oldcraighall TRA (ST)

Gaynor Allen, Musselburgh GS Parent Council (GA)

Callum Maguire, Queen Margaret University (CM)

Barry Turner, Musselburgh Conservation Soc. (BT)

Janice MacLeod, Support from the Start (JM)

Others in attendance:

David Dalgleish, CLDS, ELC (DD)

Caroline Davis, CLDS, ELC (CD)

Stuart Baxter, Area Manager, ELC (SB)

Carolyne Murray, Business Support Administrator, ELC (CMu)

Apologies:

Cllr. John Williamson, Elected Member

Sharlene Miller, Musselburgh GS Parent Council

Emma Stewart, Musselburgh Council of Churches

Emma Scarcliffe, Bridges Project

Sue Cairns, Tenants Information Service (SC)

| AGENDA ITEM | KEY DISCUSSION POINTS | ACTION |
|---|--|------------|
| 1. Welcome , Introductions and Apologies | | |
| | Apologies received were noted. | |
| 2. Approval of Minutes | | |
| | 22 August 2016 – minutes were approved, proposed by MS, seconded by JB. | |
| 3. Matters Arising | | |
| | None raised. | |
| 4. Standing Order Business | | |
| | <p>Vice Chair Role No nominations have been received, IC asked members to reconsider stepping forward and feel free to talk to IC beforehand if you wished.</p> <p>Membership Update IC updated members as the current status regarding member organisations that haven't attended area partnership meetings for a while. IC suggested that Musselburgh Grammar Pupil Council be part of a</p> | ALL |

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| | Children & Youth Network sub group rather than attending as voting members. CD added that she had been working with MGS pupil council today and there was certainly pupil interest in being more involved. Both Campie and Stoneyhill Primary School Parent Council's had confirmed their intention to remain as members and details of their nominated representatives is awaited. | CMu |
| 5. Sub Group Reports | | |
| On The Move/Active Travel | IC reported that the OTM sub group have met twice since the area partnership meeting in May and were joined by Jennifer Lothian, Outdoor Access Officer and Iain Reid, Roads Officer – Sustainable Travel, both East Lothian Council at the most recent meeting and they were able to assist with additional information and context regarding the new list of actions. A red/amber/green ratification has been applied to the list and it has been agreed to move forward with the green items to create an action list for this financial year. IC added that the group were hoping to link in with Abellio regarding cycle provision on trains and secure cycle racks at local stations as Abellio have stated that their priorities can change based on community feedback. Another OTM meeting is being arranged. | |
| Budget/Priorities | The Budget/Priorities group have spent a considerable amount of time reviewing the area plan in order to ensure that priorities identified are achievable. SB will present identified short term priorities later in the meeting. | |
| Health & Wellbeing | IC proposed that instead of separate Health & Wellbeing group that a champion be appointed who could cover this remit in the other sub groups being set up. Janice MacLeod has volunteered to take on this role and noted that as the area partnership becomes more active and involved there is a danger of having so many sub groups that members could be out every night and as Health & Wellbeing overarches everything and with her nursing background that she would be able to provide an overarching view. The members agreed with this proposal | |
| Children & Youth Network | It was agreed to set up a Children & Youth Network to work with the priorities that specifically relate to the £100,000 attainment budget. IC added that he would want community policing input to this group too. | |
| Older Peoples Network | CMc agreed to do some initial research into activities available in the area for older people with assistance from SB. Post meeting DD offered his assistance to CMc and stepped down from the On The Move group. | |
| | Members agreed that sufficient sub groups had now been agreed. IC stated that he hoped for the sub groups to the leg work with regards to area partnership priorities in order that the Area Partnership meetings would be focussed and that progress is key if the Area Partnership is to deliver for the community. It was also agreed that the sub groups would be revisited in order to ensure this method of working was successful or not. | |

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| | <p>IC thanked everyone for their input and confirmed the sub group members as –</p> <p>Health & Wellbeing Champion linking to relevant sub groups - JM Children & Youth Network – Parent Council reps, Education Dept reps, JM, GA, MS, SB, Community Police rep and CD. MS added that she has spoken to St David’s RC High School and they would be interested in being represented within the Area Partnership also. IC added that this group would be key regarding the attainment budget. On The Move/Active Travel – IC, S Miller, SC, SB, ST Older People’s Network – CMc, SB, DD Budget/Priorities – GA, ST, IC, SB</p> | |
| 6. Chair’s Report | | |
| | <p>IC advised the members that he has been getting up to speed with the work of the Area Partnership and in future the Chair’s Report will essentially be covered by agenda items.</p> | |
| 7. 2016/17 Budget Priorities | | |
| | <p>SB distributed a list of deliverable priorities identified in the area plan for discussion and approval by members (available online at www.eastlothian.gov.uk/musselburghap in the ‘26 September 2016’ meeting papers). Additional comments were recorded as noted below:</p> <p>Item 5 – Repairs to War Memorial – this project is still ongoing as there have been issues with staff changes at the War Memorial Trust.</p> <p>Item 14 – Improve safety, quality and knowledge of cycling and walking paths – SB is speaking to Fa’side Area Partnership who recently launched a paths leaflet with a view to replicating for the Musselburgh Area.</p> <p>Item 15 – Wallyford Footway repairs – the footpath can’t be repaired until the supporting wall on one side is repaired however it is privately owned. SB is talking to the shop owners to see what help if any they may need to do the repairs and will report back to members.</p> <p>Item 17 – Water ‘fun park’ at Lewisvale Park – match funding will be required to enable this project to go ahead. SB had made a bid to the Community Choices fund in relation to Participatory Budgeting however it had been unsuccessful.</p> <p>Item 36 – Re-launch of Musselburgh.Info website – IC advised he was looking at this and would get a group together to discuss and it may be that the new What’s On site will supersede the need for an additional site.</p> <p>The members approved the priorities for 2016/17.</p> | |
| 8. Area Manager’s Report | | |
| | <p>SB gave a brief update of progress with priorities already identified and comments are noted below –</p> <p>Fisherrow Harbour and Waterfront Area Feasibility Study – The tender had been awarded to Sandra Macrae and the aim was to complete the study before Christmas and SB will report back to the members with timescales.</p> <p>Town Hall – discussions have been held with Neil Wilson regarding a Friday market. N Wilson has been in touch with a firm who organise and run outdoor markets. The initial plan is to hold a market on the 2nd</p> | |

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| | <p>Friday of the month with up to 30 stalls one of which would be available for community groups. Concerns were expressed regarding competition for the surrounding shops but N Wilson and SB are speaking to the businesses in the area to discuss the proposals. It was envisaged that management of the market would be carried out by MarketCraft a professional markets logistics company however depending on the uptake by stall holders the market could generate an income to the Area Partnership for community use. A bid to the regeneration fund is being considered in order to provide electrical points etc for the market.</p> <p>Attainment Budget – SB advised that there had been some delay with regard to proposals for funding from the attainment budget as Fiona Robertson, Head of Education, ELC had requested more information from schools regarding their proposals before moving forward as she had concerns re sustainability long term. She also wished to review them with Area Managers prior to being put in front of the Area Partnership’s for approval. JMc stated that all elected members would speak to F Robertson and stress the importance of moving quickly.</p> <p>MS asked about the caseload of the successful Crossreach programme that was funded by the area partnership last year. If not funded this year who would pick it up? SB advised that the funding given would need to be evaluated and then the partnership could consider again for this year is felt it had been successful.</p> | |
| 9. AOCB | | |
| | <p>Area Partnership Recognition Scheme</p> <p>IC proposed that an Area Partnership Recognition Scheme be created with groups or individuals being recognised for their efforts in the community. IC had been impressed with Wallyford Primary School’s Community Cafe which had featured in the Courier recently and felt that some sort of recognition was appropriate. The award would be a certificate which would promote the Area Partnership as well as recognising efforts being made in the area. IC suggested that the community cafe be the first award and then members can nominate future awards. IC agreed to draft a certificate for review at the next meeting along with suggestions as to the award criteria to ensure fairness.</p> <p>Proposed Local Development Plan (LDP)</p> <p>IC advised the members that a copy of the proposed LDP would be available after Friday 30th Sept in SB’s office at the Brunton Hall should anyone wish to look at it and noted that a response from the Area Partnership would be welcomed by the council. The plan is also available online with a deadline of 7 November 2016 for representations - http://www.eastlothian.gov.uk/info/204/local_development_plan/1777/proposed_local_development_plan</p> <p>IC reminded members that responses are not personal views but those of their respective organisations/groups. It was agreed to hold a special meeting to discuss the LDP on the 24th October 2016. Following discussion it was agreed that the LDP represented the biggest change for Musselburgh ever and that achieving a cohesive agreement from the area partnership would be difficult and that focussing on the impact of the LDP on proposed area partnership priorities would be the best approach.</p> | <p>IC</p> |

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| | <p>Queens 90th Birthday – Patron’s Lunch CMc gave a brief summary of expenditure for the street party organised by Windsor TRA as the area partnership had supported the event through the Patron’s Lunch monies allocated for the Musselburgh area. CMc thanked the Area Partnership for its support.</p> <p>Area Partnership Branding IC raised the issue of acknowledging the work of the Area Partnership that perhaps branding should be introduced for area partnership funded projects. SC suggested that it should be a condition of grant that area partnership support is highlighted. JMc agreed and added that a logo has been created for the Common Good Fund which is now used support has been awarded. The elected members all agreed to support the creation of branding for the partnership.</p> <p>Boundary Commission Following the changes to ward boundaries made by the Boundary Commission JMc advised the meeting that from May 2016 Musselburgh would have 4 councillors whereas at the moment there are 6, and would become one area rather than East and West, Whitecraig and Wallyford are transferring to the Fa’side ward and Pencaitland and Ormiston to the Haddington & Lammermuir ward. Concerns were expressed as to whether the partnership would lose funding due to the changes agreed to ward boundaries. SC commented that the area partnership boundaries were a matter for the Council and that the original match to ward boundaries was convenient at the time. JM asked if the partnership could influence school clusters. However SC advised that cluster areas are not related to the ward boundaries and are entirely a matter for the Council. IC stated that he would write to the Council to ask for clarity.</p> <p>What’s On East Lothian IC reminded everyone of the new www.WhatsonEastLothian.com which had now launched and asked them to start using it. A YouTube video is available to assist with uploading event information (www.youtube.com/watch?v=1rfNzDOKPYA&feature=youtu.be) and any feedback should be emailed to woelfeedback@eastlothian.gov.uk</p> | |
| 10. Date of Next Meeting | | |
| | <p>An extra area partnership meeting was set for Monday 24 October 2016 at 7pm in Training Room 1 at the MECLC to discuss the proposed LDP.</p> <p>The next Area Partnership meeting will be at 7pm on Monday 28th November 2016.</p> | <p>Apologies to be sent to Musselburgh-ap@eastlothian.gov.uk</p> |