

# North Berwick Coastal Area Partnership

## Minutes of the North Berwick Coastal Area partnership Meeting Tuesday 30<sup>th</sup> August 2016, 7-9pm at Hope Rooms, North Berwick

### Meeting Chaired by:

Lesley Kay, Co Chair (LK)

Voting Members present:	Substitute members present
Sue Northrop, Co Chair (SN)	
Cllr. Dave Berry, Elected Member (DB)	
Cllr. Jim Goodfellow, Elected Member (JG)	
David Kellock, North Berwick Community Council (DK)	
Hilary Smith, North Berwick Community Council (HS)	Elma Danks, North Berwick Community Council (ED)
Donald McDonald, Gullane Area Community Council (DM)	
Gordon Gray, Dunpender Community Council (GG)	
Tim Harding, Lime Grove TRA (TH)	
Irene Galloway, Law TRA (IG)	
JF, Gullane Primary School Parent Council (JF)	
Alison Clark, Dirleton Primary School Parent Council (AC)	
Ian Watson, NB Area Children & Youth Network (IW)	
Graeme Armstrong, Community Sports Hub (GA)	
Nicky Fox, NB Community Centre Mgmt Committee (NF)	
Donald Hay, Aberlady Community Association (DH)	
June Gibberd, Support from the Start (JG)	

### Others in attendance:

T Baird, Resident (TB)  
 J Baird, Resident (JB)  
 A & M Curtis, Residents (ACu)  
 M Mulgray, Resident (MM)  
 E Wales, Fringe by the Sea (EW)  
 I Anderson, Resident (IA)  
 I Gibson, Resident (IG)  
 B Macnair, North Berwick Community Council (BM)  
 E Clark, Resident (EC)  
 E Mwembo, Resident (EM)  
 Sandra King, Area Manager, East Lothian Council (SK)  
 Carlyne Murray, Business Support Administrator, East Lothian Council (CM)

### Apologies:

Sheila Sinclair, North Berwick Community Council  
 Angela Leitch, Chief Executive, ELC  
 Katie Nevans, Community Development Officer, ELC  
 Sue Cairns, Outreach Officer, EL Tenants & Residents Panel

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION/ DECISION
<b>1. Welcome, Introductions and Apologies</b>		
	LK welcomed everyone to the meeting. There were a number of new people attending and she explained that this was a regular area partnership meeting and not a continuation of the Community Conversation on the 15 <sup>th</sup> August in the Spiegel tent. Apologies received were noted.	
<b>2. Minutes from Previous Meeting</b>		
	<b>28 June 2016</b> – minutes were approved.	
<b>3. Matters Arising</b>		
	<b>Lime Grove, North Berwick</b> LK confirmed that the area partnership had written to Angela Leitch, Chief Executive, ELC and read her reply to those present. Following	

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	<p>discussion it was agreed that the Lime Grove site is a community asset and the Area partnership will write to East Lothian Council and record the community's interest in the property and ask about the criteria to be used in assessing a community request. A sub group will then be set up to take this forward.</p> <p>SK added that an informal site visit at 4pm on Friday 2<sup>nd</sup> Sept has been arranged with the Council's Head of Planning and local Amenity Services Officer. Members are very welcome to attend should they wish.</p>	LK/SN/SK
<b>4. Short-term Priorities</b>		
	<p>SK distributed the list of short term priorities identified at the last 2 area partnership meetings for discussion/approval and noted the task had been challenging as over 200 short term priorities had been identified. Highest ranking and lower ranking from the villages had been listed to try and achieve equity across the ward. SK thanked the sub groups for their hard work identifying the priorities and acknowledged the overwhelming amount of work in front of the area partnership. SK added that in respect of the educational attainment budget there were still meetings to be held with cluster heads. However they had given approval to the Mental Health Pathway. SK advised the Roads and Amenity Services budgets would be spent on the short-term priorities identified. There was a carry forward of £9,825 in the general budget from last financial year.</p> <p>Evaluations forms will be issued shortly to projects funded in the last financial year which would need to be completed and returned to help report on funded projects at the APM.</p> <p>The area partnership then reviewed the priorities list (available online at <a href="http://www.eastlothian.gov.uk/nberwickcoastalap">www.eastlothian.gov.uk/nberwickcoastalap</a> in the '30 August 2016' meeting papers) and approved those identified. SK explained that items with 'ticks' in the relevant budget column may be funded from this financial year but we are awaiting confirmation from Roads and Amenity Services on which ones given the number of short-term priorities identified. Additional comments were recorded as noted below:</p> <ul style="list-style-type: none"> <li>• ED asked that consideration be given to improving access on the path from the car park to the main gate at the Lodge grounds. SK noted the concern and advised that this will be added to the Area Plan for future consideration.</li> <li>• <b>1.8</b> DH advised that the developers building in Aberlady have asked for a 'wish list' from the community and he will be suggesting priorities from the plan.</li> <li>• LK advised that 1 driver had been confirmed for the mini bus driver's licence and asked members to let her know if anyone else was interested.</li> <li>• <b>3.6</b> Older People - £5,000 to be made this financial year to cover the request for audio visual equipment at the Day Centre.</li> <li>• <b>2.7</b> SN advised that the Older People's Network has been in discussions with David Small, the Chief Executive of the new Health &amp; Social Care Partnership. David says that the Partnership is keen to engage with the Area Partnership, on the development of health services. The focus of the network is on health and well being in later years, and that includes taking a long term picture of age and ageing</li> </ul>	<p>SK</p> <p>SK</p> <p>SK</p> <p>DH</p>

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	<p>well in our area. The OP Network is discussing community housing at its next meeting on 22 Sept at 2pm in NBCC. Alison MacDonald, Head of Access and Older People/Chief Nurse, East Lothian Community Health Partnership will attend the following meeting on 17 Oct at 2pm in Hope Rooms. SN also expressed concerns that the oldest, frailest and most socially isolated members of the community need to be included more in discussions about the community. The OP Network will discuss this.</p> <ul style="list-style-type: none"> <li>• <b>6.9 Murals.</b> It was felt that this was a large amount of money to be allocated as it represented over 10% of the general budget. Following discussion it was agreed to leave the amount of £7,000 allocated for the moment as there may be a need to negotiate the repair works to the walls. It was agreed that the mural should be a local community effort and not painted by a professional artist.</li> <li>• <b>1.1 JG</b> gave a brief summary of Support from the Start’s proposal with regard to a family support worker to be funded from the educational attainment budget. Negotiations were underway on who would employ the worker. S Laing, Prestonpans Infant School Head has prepared a paper which highlights the case for early years work and the impact on educational attainment.</li> <li>• <b>14.2 Signage.</b> LK advised that that this was already under discussion with ELC Roads department. SK noted that currently an ELC wide signage strategy was being prepared. The OTM Sub Group had requested directional signage be put in place as soon as possible to highlight locations of car parks. Peter Forsyth, Team Manager, Roads is attending the next OTM sub group meeting on 4<sup>th</sup> October in the Hope Rooms to continue the discussion. Painting arrows and symbols on the roads was suggested as an alternative to additional signposts.</li> <li>• <b>14.5 Feasibility Study.</b> SK and SN have met with ELC Roads department to ensure that the aspirations of the area partnership are reflected in the ELC transport strategy. There have been a number of traffic surveys completed over the years and there is a need now to look at a creative solution. Concern was expressed that feasibility studies have been carried out before and abandoned and whether revisiting these is likely to have a different outcome. SK advised that it may be possible to attract external funding for a Charrette. It was explained that a Charrette is different from a feasibility study. It brings people together using a design process to explore possible design solutions to local issues. The application deadline for Scottish Government funding is mid September and match funding from the partnership was required. The time frame can be structured to allow a long lead in for the area partnership to carry out further consultation before the Charrette is underway. The priority was agreed and the On The Move sub group would take this forward.</li> <li>• <b>9.1 Developers.</b> DB suggested that this priority was unrealistic and could raise expectations that the area partnership could influence planning law. This could cause frustration and raise false hopes. SK suggested that perhaps this needed rewording as there maybe scope to work with developers on aspirations from the community.</li> <li>• <b>2.2 Sports Hub.</b> GA asked members spread the word that the North Berwick Area Community Sports Hub is looking for a new chair. As</li> </ul>	<p style="text-align: center;">JG</p> <p style="text-align: center;">SK</p> <p style="text-align: center;">SK</p>

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	<p>agreed at the previous meeting £1,000 has been approved for a 'Getting into Sport' leaflet and following requests from a number of sports clubs it was agreed to also include banners.</p> <ul style="list-style-type: none"> <li>• <b>16.4</b> It was agreed to make a contribution to the Coastal Communities Museum to support future exhibitions. A suggestion was to showcase local artist Robert Noble's work as 2017 is the centenary of his death.</li> <li>• <b>6.5</b> Water Fountains - SK advised that it wasn't feasible to reinstall the Lion's Head Fountain on Aberlady Green due to health and safety concerns. It was suggested this be a simple tap and an alternative water fountain be installed.</li> </ul> <p>The short-term priorities outlined were approved by the NBC Area partnership. It was acknowledged that more thought be given by the Partnership members on how best to reach parity for the villages and meet the overarching aim of reducing inequalities.</p>	<p><b>GA</b></p> <p><b>SK</b></p>
<p><b>5. Feedback from 'Community Conversation' 15 August</b></p>		
	<p>LK advised that the report from the very successful 'Community Conversation' meeting on the 15<sup>th</sup> August had been distributed to those who had attended and the wider distribution list of the area partnership. There was then discussion as to the next steps to be taken to ensure that the 'conversation' continues. It was agreed that groups who were unable to attend the meeting needed to be reached and included. LK advised that it had been suggested that the conversation was taken into the schools and asked for ideas for other groups. It was agreed that the way forward would need to follow a different format to ensure full involvement and that it needed to be done soon. An 'open day drop in' format was suggested and it was agreed that this would be a good all inclusive way to take the conversation forward without asking for the commitment of attending another meeting. It was then agreed that this format be taken out to the villages as a series of community road shows. It was also suggested that themed meetings with external speakers eg MSPs, Ministers etc invited would attract further interest from the community with the opportunity to ask questions of decision makers and it was agreed to give this further consideration.</p> <p>ACu commented that as new residents in North Berwick they had noted a great deal of interest and care within the community by local people however he was slightly confused being used to parish councils about the connection between the Community Council and the area partnership and why there appeared to be no representation from the local business community. HS explained that community councils are partners in the area partnership but have specific tasks such as consultees in planning decisions and a small budget to support small projects and admin. The Area partnership works across the wider area incorporating many community groups and has a larger budget. The area partnership is not a constituted body but a sum of all the partners who each have a vote. ACu asked how the Area partnership approves budgets as not everyone sitting round the table has a vote. SN answered that the area partnership genuinely works to involve as much of the community in identifying priorities as we can and every member has a responsibility to their own networks/groups. IW added that community councils for example are elected bodies that represent their community. SK noted that the area</p>	<p><b>KN/LK</b></p>

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	<p>partnership is an example of community empowerment and joined up thinking. LK added that the tonight's review of membership (agenda point 7) will address who is represented and any gaps which need to be filled.</p> <p>LK asked that any practical suggestions with regard to next steps would be welcomed and asked everyone to get in touch if they had had further ideas following the discussion this evening.</p>	
<b>6. Formal Adoption of the Area Plan</b>		
	<p>LK explained that while the area partnership has been working on the priorities identified within the Area Plan it hadn't been formally adopted. It was therefore agreed to formally adopt the area plan. The North Berwick Coastal Area Plan and those of the other area partnerships can be viewed here <a href="http://www.eastlothian.gov.uk/areapartnerships">www.eastlothian.gov.uk/areapartnerships</a>.</p>	
<b>7. Review of Membership</b>		
	<p>Following discussion to identify gaps in the area partnership's membership it was agreed to extend invitations to North Berwick Business Association and Sustaining North Berwick. Concern was expressed with regards to increased representation from North Berwick rather than area wide however TB advised that Sustaining North Berwick want to represent the whole area not just North Berwick. It was also agreed to contact other community bodies such as churches and invite them to attend meetings.</p> <p>JF asked that consideration be given to the weighting of priorities if expanding North Berwick centric membership. SN added that the overarching priority is to address inequalities and to look critically at priorities and how these will make a difference to everyone.</p> <p>NF thanked EM for coming along tonight and hoped she would influence other young people to get involved.</p>	<b>LK/SN</b>
<b>8. Annual Public Meeting – 4 October 2016</b>		
	<p>DM asked if the format of this year's annual public meeting would be the same as last year and LK advised that it would differ as the area partnership is reporting back this time. SN added that it would be an opportunity to showcase projects supported/funded by the area partnership.</p> <p>The annual public meeting has now been agreed as <b>Tuesday, 11<sup>th</sup> October 2016 at 7pm at North Berwick High School (Cafe Area)</b> as the proposed date of 4<sup>th</sup> October clashed with the last community council meetings before the election of new councillors.</p> <p>HS advised that the community council nomination process was now open with a closing date of 15<sup>th</sup> September with more information about the process being included the FYI! weekly briefing.</p>	<p style="text-align: center;"><b>Apologies to</b> <a href="mailto:nbc-ap@eastlothian.gov.uk">nbc- ap@eastlothian.gov.uk</a></p> <p style="text-align: center;"><b>CM</b></p>