

---

**EAST LOTHIAN**

**Meeting 27 October 2016 at 10:00am in Council Chambers, Town House, Haddington**

**Licensing (Scotland) Act 2005**

**Personal Licence(s)**

**Applicant**

**Date Received**

**Comments**

3   EMMA SMILLIE  
C/O MACDONALD LICENSING  
LIMITED  
21A RUTLAND SQUARE  
EDINBURGH  
EH1 2BB

18 August 2016

Date 19<sup>th</sup> Sept 2016



**POLICE  
SCOTLAND**

Keeping people safe

Philip Gormley QPM  
Chief Constable

Your Ref: EL1327

Our Ref: J/LIC/3705/HB

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA

Local Area Commander  
The Lothians and Scottish Borders Division  
Haddington Police Station  
39-41 Court Street  
Haddington  
EH41 3AE

Dear Madam,

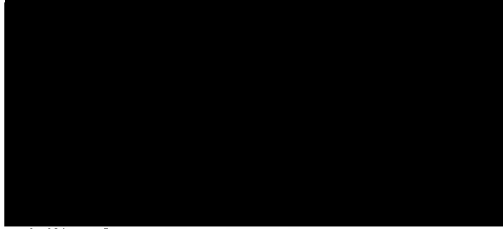
**LICENSING (SCOTLAND) ACT 2005 - APPLICATION FOR THE GRANT OF A  
PERSONAL LICENCE  
EMMA SMILLIE, [REDACTED]**

I refer to the above application and in terms of Section 73(3)(b) of the Licensing (Scotland) Act 2005, I have to advise you that, based upon the information provided to Police Scotland, the applicant has been convicted of the following relevant offence.

Date	Court	Crime/Offence	Disposal
24/01/2011	Livingston High Court	Misuse of Drugs Act 1971 Section 4(3)(B) – Cocaine	Sentence Deferred to 18/02/2011 then Imprisonment 45 Months

I am unable to confirm the existence of any foreign offence in respect of the applicant.

Yours faithfully



Philip Gormley QPM  
Chief Constable

For enquiries please contact the Licensing Department on 01620 826147

EL1327  
 East Lothian PC26/8  
 Licensing Board

**East Lothian Licensing Board**

25 AUG 2018

**Application for a personal licence**

Received

**FIRST APPLICATION/RENEWAL APPLICATION (delete as appropriate)**

Before completing this form please read the guidance notes at the end of the form.  
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets, if necessary. You may wish to keep a copy of the completed form for your records.

<b>1. Your personal details. If relevant please enter details of any previous names or maiden names. Please continue on a separate sheet if necessary. Read note 1</b>	
TITLE (delete as appropriate): <del>Mr</del> <del>Mrs</del> <del>Miss</del> <del>Ms</del> <del>Other</del> (please state)	
Surname	Smillie
Forenames	Emma
Date and Place of Birth	[REDACTED]
NI Number	[REDACTED]
<b>ADDRESS WHERE ORDINARILY RESIDENT (We will use this address to correspond with you unless you complete the separate correspondence box below)</b>	
[REDACTED]	
Post town	Post code
[REDACTED]	[REDACTED]
<b>TELEPHONE NUMBERS</b>	
Daytime	[REDACTED]
Evening	[REDACTED]
Mobile	[REDACTED]
FAX NUMBER	[REDACTED]
E-mail address (if you would prefer us to correspond with you by e-mail)	
[REDACTED]	
Address for correspondence associated with this application (if different to the address above)	
Macdonald Licensing, 21a Rutland Square	
Post town	Post code
Edinburgh	EH1 2BB

<b>2. Your licensing qualification</b>		
<b>Read note 2</b>		<b>Please tick</b>
I hold an accredited qualification	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If you have ticked yes please provide a copy of your qualification with your application.		
<b>3. FIRST APPLICATIONS ONLY</b>		
This section should only be completed if you are submitting your first application to this Licensing Board. If answering Yes to any question please provide details below.		

<b>Note: You may only hold one personal licence at a time</b>		<b>Please tick</b>	
Do you currently hold a personal licence?		Yes	No ✓
Do you currently have any outstanding applications for a personal licence, with this or any other Licensing Board?		Yes	No ✓
Has any personal licence held by you been forfeited in the last 5 years?		Yes	No ✓
Licensing Board			
Licence number			
Date of issue			
Date of expiry			
Any further details			
<b>4. RENEWAL ONLY</b>			
<b>This section should be completed only if you are applying for a renewal of your existing licence</b>			
Your personal licence must accompany your application for a renewal. If you are unable to send your personal licence, you must explain why you cannot do so in the box provided below			
<b>Details of current personal licence</b>			
Licensing Board			
Licence number			
Date of issue			
Date of expiry			
Any further details			
If you cannot provide your personal licence, provide a statement explaining why			
<b>Other personal licence</b>			
<b>Note: You may only hold one personal licence at a time</b>		<b>Please tick</b>	
I confirm that I do not hold any other personal licences other than the one submitted for renewal		Yes	No
<b>5. CHECKLIST</b>			
<b>I have</b>		<b>Please tick yes</b>	
• Enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a person of standing in the community. Read note 3.		✓	
• Enclosed a copy of any licensing qualification I hold		✓	
• Enclosed my current personal licence (renewal only)			

<b>Other personal licence</b>		
<b>Note: You may only hold one personal licence at a time</b>		<b>Please tick</b>
I confirm that I do not hold any other personal licences other than the one submitted for renewal	Yes	No

<b>5. CHECKLIST</b>	
<b>I have</b>	<b>Please tick</b>
<ul style="list-style-type: none"> <li>Enclosed two photographs of myself, one of which is endorsed as a true likeness of me by a person of standing in the community. Read note 3.</li> </ul>	✓
<ul style="list-style-type: none"> <li>Enclosed a copy of any licensing qualification I hold</li> </ul>	✓
<ul style="list-style-type: none"> <li>Enclosed my current personal licence (renewal only)</li> </ul>	
<ul style="list-style-type: none"> <li>Made or enclosed payment of the fee for the application</li> </ul>	✓

<b>6. Previous Convictions</b>
You must provide details below of any conviction for a relevant or foreign offence that is not considered spent under the Rehabilitation of Offenders Act 1974. Please continue on a separate sheet if necessary. If you are declaring that you have no such convictions please write "none". Read note 4.

Offence	Court	Date	Penalty
Missuse of Drugs	Livingston High Court	January 2011	3 years 9 Months

<b>7. Declaration</b>			
<b>The contents of this Application are true to the best of my knowledge and belief</b>			
SIGNATURE (read note 5)	[REDACTED]	DATE	09/08/16

**Scottish Certificate for Personal Licence Holders at SCQF Level 6**

**R352 04**

is awarded to  
**Emma Smillie**

**and was successful in the following 1 module**  
SCQF 6 Licensing for Personal Licence Holders (1 credit) **Pass**



Accreditation

**Credit Rating Body - Scottish Qualifications Authority**

**Exam Date** 10 August 2016

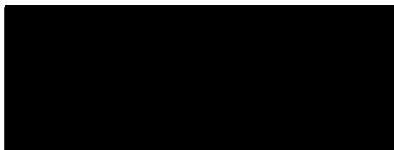
Awarded 10 August 2016  
54D2-QB2C-7NG5-SP9T-62A5

100816/7104-11/072650/RTQ4807/F/240586

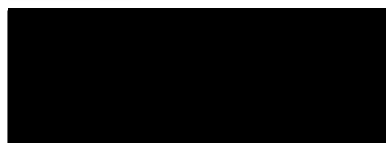
5501787308



scottish credit and  
qualifications framework



**Sir John Armitt, CBE FREng FCGI**  
Chairman  
The City and Guilds of London Institute



**Chris Jones**  
Director-General  
The City and Guilds of London Institute

Awarded by



The City and Guilds  
of London Institute

