



MINUTES OF THE MEETING OF THE EAST LOTHIAN INTEGRATION JOINT BOARD

THURSDAY 30 JUNE 2016
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON

Voting Members Present:

Councillor S Akhtar
Mr M Ash
Councillor S Currie
Councillor J Goodfellow
Councillor D Grant
Mr A Joyce
Ms A Meiklejohn

Non-voting Members Present:

Ms F Duncan
Dr R Fairclough
Mr D King
Mrs M McKay
Ms S Saunders
Mr D Small
Mr E Stark
Dr J Turvill
Mr A Wilson
Mr D Harvie
Ms M McNeill

ELC/NHS Officers Present:

Ms J Ogden-Smith
Ms C Lumsden
Ms S Goldsmith
Mr A Milne

Clerk:

Mrs F Stewart

Apologies:

Mr P Murray
Ms A MacDonald
Mr T Miller

Declarations of Interest:

None

1. NON VOTING MEMBERSHIP OF THE EAST LoTHIAN INTEGRATION JOINT BOARD

The Chief Officer had submitted a report asking the Integration Joint Board (IJB) to agree the appointment of non voting members.

Decision

The IJB agreed:

- (i) to the appointment of Marilyn McNeil to represent service users and Danny Harvie to represent the independent sector: and
- (ii) that these appointments should be for 3 years

Both Marilyn McNeil and Danny Harvie were invited to join the meeting and welcomed on to the Board.

2. CODE OF CONDUCT

The Chief Officer had submitted a report asking the IJB to agree the final draft code of conduct.

David Small advised that the final draft code of conduct was based on a template provided by the Scottish Government. The code had been reviewed by the East Lothian Council Legal Services Manager and a number of minor changes made to the previous draft. These changes were outlined in the report.

Decision

The IJB agreed the final draft code of conduct and agreed to submit it to the Scottish Government.

3. MINUTES OF THE MEETING OF THE EAST LoTHIAN INTEGRATION JOINT BOARD OF 26 MAY 2016

David King advised of an amendment to the Decision of Item 7, 2015/16 Annual Accounts Update, as follows.

The IJB agreed that:

- 7 (ii) the draft annual accounts would be accepted by the IJB's Audit and Risk Committee at their meeting on 21 June 2016.

With this amendment, the minutes of the East Lothian Integration Joint Board meeting of 26 May 2016 were approved.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING ON 26 MAY 2016

Community Hospital

David King reported that he had received an offer from NHS Lothian in relation to the revenue gap. Discussions were ongoing and he would update the Board at the August meeting.

Closure of the Royal Bank of Scotland branch, Prestonpans

As requested at the last meeting, the Chair had written to the Royal Bank to advise that concerns had been expressed by IJB members over the closure of the Prestonpans branch. The Chair reported that he had received a reply from the Chief Executive of the Royal Bank and he did not propose to take any further action. The Chair also advised that a motion had been passed at Council on 28 June condemning the closure.

5. CHAIR'S REPORT

The Chair reported that he and Mike Ash had attended a COSLA (Convention of Scottish Local Authorities) meeting in Edinburgh, the third in a series of meetings on the progress of IJB agendas. They had found the meeting interesting and it had provided a useful opportunity for networking. Mike Ash stated that some difficult questions had been put to the Cabinet Secretary for Health on budget matters and there had been much debate. There had also been a presentation by Scottish Government Officials on Health Improvement Scotland.

Councillor Currie stated that a multi-year spending review for Health and Social Care was due to take place in November 2016. He pointed out that it was awkward to have two partners setting budgets at different times and the Chair replied that this issue had been raised indirectly at the meeting and officials made aware of this concern.

6. STRATEGIC PLAN IMPLEMENTATION PROGRAMME

The Chief Officer had submitted a report to provide an update on the work being progressed in East Lothian to support the practical implementation of the IJB's Strategic Plan for adult services.

Carol Lumsden, Transformation and Integration Manager, presented the report. She referred to the IJB's Strategic Plan, approved in February 2016, and stated that the focus was now on the implementation of the Plan. Twenty priority projects with agreed timeframes and lines of accountability were outlined in Appendix 1 to the report. These priorities had been identified based on the Strategic Plan's needs assessment and subsequent gap analysis. Ms Lumsden added that all individual workstreams would be required to implement a robust programme management approach to delivery and the IJB would receive regular updates on progress.

The Chair enquired if the priorities could change and Ms Lumsden replied that the priorities were based on the Strategic Plan. The direction of the Plan was likely to change as part of an organic process and therefore priorities could change.

Mike Ash asked if it would be possible to cross-reference the projects to the directions in the Strategic Plan and Ms Lumsden confirmed that the projects would be cross-referenced. An efficiency programme would also be built in to each project from the start. The Chair added that any issues which arise would be brought to the August meeting.

Margaret McKay referred to Priority 2, EL Carers Strategy, noting that it was a new activity. She stated that carers and service users can become fatigued if the same

issues are put to them and asked if the Carers Strategy, signed in 2013, could be built upon rather than embarking on a new strategy. Ms Lumsden advised that a new strategy had been proposed due to legislative requirements. A draft document had been circulated and further discussion would take place. Mrs McKay also stated that it was imperative actions were monitored following the sign off of the Strategy.

Councillor Currie noted the efficiency savings planned over the next 3 years and asked how it would impact on the Strategic Plan if these efficiencies were not met. David King replied that finances could not be allowed to impact on the delivery of the Plan. Councillor Currie also enquired if, in the interests of good governance, the Strategic Plan would be brought back to the IJB in 12 months in order that the public can be kept informed of progress. Ms Lumsden agreed that the Plan would be brought back and outlined the various working groups which had responsibility for the governance, accountability and risk associated with the Plan. Councillor Currie asked how the Strategic Plan would be signed off and Ms Lumsden explained the key role the IJB played and how it would be reported to the IJB.

Councillor Currie sought clarification on Phase 1 and Phase 2 of Priority 6 (Premises/bed base: Edington, Belhaven, Eskgreen, Abbey...). The Chair provided further information and advised that Phase 1 had just begun. He also advised that bed bases and future needs would be considered as a package of community planning in order to promote independence for older people. Councillor Currie enquired further on resources and finance for Phase 2 and the Chair replied that buildings and capital were not a delegated function of the IJB; this priority would be delivered in partnership with the Health Board and the Council.

Marilyn McNeil asked how more members of the public could be engaged in the consultation process and Ms Lumsden advised that a report on community and participation strategies was due to come to go to the IJB meeting in September.

Councillor Currie stated that it was important to be clear on how decisions relating to the Strategy were made. He also urged vigilance on efficiencies, as the success of the Strategy depended upon budgeted efficiencies being achieved.

Councillor Currie welcomed the report and thanked all those concerned for the work being done to improve the quality of life for residents of East Lothian. He stated that it was evident that progress was being made and he looked forward to the Strategy moving forward.

Decision

The IJB agreed:

- (i) to note that the planning priorities and implementation workplan for the Strategic Plan had been considered and supported by both the Strategic Planning Programme Board and the Strategic Planning Group: and
- (ii) the adoption of the workplan as the blueprint for transformational change in the delivery of health and social care services in East Lothian.

7. EAST LoTHIAN INTEGRATION JOINT BOARD MEETING DATES FOR 2016/17

The Chief Officer had submitted a report to set the dates for meetings of the IJB for 2016/17.

Decision

The IJB approved the dates for meetings of the IJB for 2016/17, as set out in the report, with the exception of Thursday 21 July 2016 which was withdrawn.

SUMMARY OF PROCEEDINGS – EXEMPT INFORMATION

The Integration Joint Board agreed to exclude the public from the following business containing exempt information by virtue of paragraph 5.9.2 of its Standing Orders (the business relates to the commercial interests of any person and confidentiality is required).

East Lothian Community Hospital – Outline Business Case

A report was submitted by the Chief Officer asking the Integration Joint Board (IJB) to note progress and support the Business Case for the East Lothian Community Hospital. The IJB agreed the recommendations contained within the report.

Signed

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Councillor Donald Grant
Chair of the East Lothian Integration Joint Board