

Musselburgh Area Partnership

Minutes of the Meeting of the Musselburgh Area Partnership Monday 11th April 2016, 7-9pm Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

Members (and substitute members) present:

Chris Knights, Chair (CK)
 Cllr. Fraser McAllister, Elected Member (FM)
 Margaret Stewart, Musselburgh & Inveresk CC (MS)
 Irene Tait, Musselburgh & Inveresk CC (IT)
 Cathy McArthur, Windsor Park TRA (CMc)
 Stuart Thomson, Oldcraighall TRA (ST)
 Gaynor Allen, Musselburgh GS Parent Council (GA) Sharlene Miller, Musselburgh GS Parent Council (SM)
 Iain Clark, Pinkie St Peter's PS Parent Council (IC)
 Emma Stewart, Musselburgh Council of Churches (ES)
 Emma Scarcliffe, Bridges Project (ES)
 Barry Turner, Musselburgh Conservation Soc. (BT)
 Janice MacLeod, Support from the Start (JM)

Others in attendance:

David Dalgleish, CLDS, East Lothian Council (DD)
 Anna Potter, Active Schools, ELC (AP)
 Carlyne Murray, Business Support Administrator, East Lothian Council (CMu)

Apologies:

Cllr. John Caldwell, Elected Member
 Cllr. Stuart Currie, Elected Member (SC)
 Cllr. John McNeil, Elected Member (JMc)
 Cllr. John Williamson, Elected Member (JW)
 Tanya Morrison, Whitecraig Community Council
 Jeanette Boyd, Windsor Park TRA (JB)
 Nadine Lowrey, Campie Primary School Parent Council
 Chris Turnbull & Scott Robertson, Musselburgh Community Sports Hub
 Callum Maguire, Queen Margaret University (CM)
 Alan Stevens, Musselburgh Conservation Soc.
 Stuart Baxter, Area Manager, East Lothian Council (SB)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. Welcome , Introductions and Apologies		
	CK welcomed everyone and informed the meeting that it was not quorate and therefore could not formally approve decisions tonight however it was agreed to continue with discussions and then seek formal approval by email. (Confirmed post meeting that only 1 further member would need to approve to authorise decisions made)	CMu
2. Approval of Minutes		
	25 th January 2016 – no amendments from those present, formal approval required by email.	CMu
3. Matters Arising		
Community Police Officers in Schools / What's On App	IC advised that community officers had been reinstated however the Community Engagement Officer (Dougie Smith) for Musselburgh also covers Prestonpans and Tranent and there have already been problems trying to contact him. IC has written to Matt Peden, Area Commander in Haddington to get an update and has asked for feedback from the primary schools also to see how the officers are engaging with the	

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
	<p>schools. IC will update the members as appropriate.</p> <p>IC updated the members with regard to the East Lothian wide 'What's On' working group consisting of members of all six area partnerships. The List has been selected for a trial with them offering the most flexible option for least amount of money. The List will also police the content. Organisations will be able to log in and upload details of activities etc themselves. IC advised that there will be a financial commitment from each area partnership of circa £300 required however SB stated previously that £1000 had already been allocated to websites etc. CK asked the members if they were happy for him to authorise spend which they agreed to. CMu to email absent members for formal approval.</p> <p>CK thanked IC for his work both with the What's On working group and the community police officers.</p>	<p>IC</p> <p>CMu</p>
4. Sub Group Reports		
On The Move	<p>SM advised that the long list of actions provided by Peter Brett Associates and been fully reviewed and had been split into different sub groups. SM noted that it would be difficult to go into detail tonight in SB's absence as his assistance is needed to identify council tasks, costs etc. IC asked if anyone had any comments to pass them to the group. It was agreed that SB needs to assess the list and then priorities can be discussed by the area partnership. CK thanked the sub group and asked members to bear in mind items that may not cost a lot but would make a significant difference to local people etc.</p> <p>DD commented that awareness of the area partnership and its purpose needs to be promoted. CK noted that he has met with Stephanie Kerr, Local Community Planning Officer and SB recently to discuss the People's Voice framework and a programme of information sharing, consultations etc had been agreed and that the Communities Day in June would also help. It was also agreed that all members should help in spreading awareness.</p>	<p>SB</p> <p>CK/SB/ALL</p>
Communities Day	<p>BT advised that actions had been agreed and allocated. Following discussion it was agreed to alter the time of event to 11am til 3pm. CMu has visited the venue and confirmed details. Invites to organisations are ongoing.</p>	<p>BT/CMc/SB/CMu</p>
Reading is Braw	<p>JM reported that the project is going well with more pop up libraries being organised. The lanyards are due this week. JM asked for any suggestions for pop up libraries from members and for donations of books especially children's books. Donations can be handed into libraries and ELC Customer Services at the Brunton Hall and John Muir House in Haddington. CMu agreed to include a continue reminder re pop up dates in the FYI! flyer along with a request for book donations. CMu to arrange suitable 'tweets' too.</p>	<p>CMu</p>
Health & Wellbeing	<p>It was agreed that there will be a need for a Health & Wellbeing sub group and there are consideration actions in the area plan relating to this area. JM added that there was no urgency but the members would need to consider creating one when looking about priorities for the next year.</p>	

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
	CK noted that at the next meeting in May we will be looking at priorities for year 2 and refreshing the plan accordingly and that it would be useful to remind ourselves of the content prior to then. CMu to provide link to area plan online.	CMu
Fisherrow Harbour Feasibility Study	On behalf of the Waterfront Group GA raised concerns regarding the time being taken to issue the brief to tender for the feasibility study. CK noted it was difficult to discuss the groups concerns in SB's absence. CK agreed to talk with SB on his return from holiday as to progress.	CK/SB
5. Chair's Report		
	There were no questions regarding the Chair's Report tabled however CK advised the members that the next meeting in May will be his last and he is returning to parish ministry at Southampton. Members offered their congratulations and agreed that CK would be greatly missed.	
6. Proposed New Members		
	<p>CK formally welcomed Stuart Thomson, Oldcraighall TRA to the area partnership and confirmed that as the member place on the area partnership had been allocated previously there was no need for formal approval tonight by the members.</p> <p>CK advised that two new organisations had requested member places and noted that these organisations would provide an environmental slant to the area partnership which was currently missing. All present agreed to the Friends of Musselburgh Links and Fisherrow Waterfront Group being given voting member places on the area partnership. CK asked CMu to email members for formal approval.</p>	CMu
7. 2016/2017 Budget		
	In SB's absence CMu confirmed that the budget allocation for 2016/17 was the same as the previous financial year. With regard to the additional £100,000 devolved to each area partnership relating to attainment in education guidance is still awaited as to how this money will be allocated. CK asked CMu to circulate to all once this guidance is available.	CMu
8. Update on Local Development Plan (LDP)		
	CK advised that it had been planned for SB to update the members regarding the LDP but this would need to wait on his return. However BT was able to provide a broad overview of the process involved in ELC formally adopting the proposed LDP. There was then lengthy discussion with many concerns being raised the most prevalent of which was Musselburgh's infrastructure and the impact of the proposed housing numbers contained in the LDP. IC added even developments outwith Musselburgh and East Lothian would have an adverse affect as Musselburgh is effectively the gateway. CK asked CMu to keep members up to date with consultation dates etc as they become known and stressed that it was important that member organisations do everything they can to promote local response, feedback etc.	CMu ALL
9. Area Manager's Report		
	There were no questions relating to SB's report. There was a brief	

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
	discussion regarding 'branding' with it being felt that it was important that the communities can identify projects that have been assisted by the Area Partnership. FM commented that the Common Good Fund have designed their own plaque for use with projects aided by them. It was agreed that further discussion would be needed. CMc asked that SB be thanked for his hard work on behalf of the area partnership.	
10. AOCB		
	<p>Musselburgh Grammar School (MGS) GA advised the members that there was a meeting planned for Wednesday 13 April at 7pm in MGS for interested parties with regards to future options for the school. Concerned parents have been asking for answers for quite a while with very little response from ELC. ELC have been invited along to explain the different options that have been considered. Major concerns have been raised by parents of pupils both at MGS and primary schools at the lack of consultation yet a full proposal is being presented to ELC on 26 April. CK added that there is likely to be a variety of views around this table however as the area partnership can't put a view certainly the Chair can make enquiries and members were encouraged to involve their various organisations in responding to such consultations.</p> <p>Queen's 90th Birthday CK advised the meeting that only one application (from CMc, Windsor TRA) had been received however following suggestions from members it was agreed to allocate as follows: £450 – Windsor TRA street party £250 – Reading is Braw purchase of children's books £250 – Musselburgh Riding of the Marches public arts project £50 – Oldcraighall TRA bulb planting (request received post meeting) CK asked CMu to email members for formal approval.</p> <p>Former Tesco Site BT raised concerns regarding the state of the hoardings surrounding the site some of which have fallen down and children are playing inside. GA commented that the Riding of the Marches committee have agreed with Dundas the replacement of the fallen boards and use of the site for parking during the festival. The hoardings will be the location of the public arts project with the intention of moving the boards to different locations in the town once the site is developed. CK added that this situation was a perfect example of how the area partnership provides a means for organisations to share information.</p>	CMu
11. Date of Next Meeting		
	<p>CK confirmed that CMu will email members regarding decisions discussed tonight for formal approval and requested that members reply.</p> <p>The next area partnership meeting will be on Monday 23rd May 2016 at 7pm when priorities for year 2 will be agreed.</p> <p>Post meeting additional approval for decisions noted above was received via email from S Robertson, Musselburgh Community Sports Hub and Cllr John Williamson which satisfied the quorum figure of 50%+1.</p>	CMu Apologies to be sent to Musselburgh-ap@eastlothian.gov.uk