

# East Lothian Partnership

## **ACTION NOTE OF THE MEETING OF THE SUSTAINABLE ECONOMY PARTNERSHIP**

**Thursday 14 January 2016, 10.00-12.00, Adam Room, East Lothian Council, John Muir House, Haddington EH41 3HA.**

---

### **Partnership Members Present:**

Nigel Paul, Chair (NP)  
George Archibald, Mid and East Lothian Chamber of Commerce  
Robert Carr, co-opted member  
Manuela Calchini, Visit Scotland (MC)  
Councillor Norman Hampshire, East Lothian Council (NH)  
Angela Leitch, East Lothian Council (AL)  
Councillor John McMillan, East Lothian Council (JMCM) (part)  
Mike Pretious, Social Enterprise East Lothian  
Jonathan Wilson, Scottish Enterprise

### **Others Present:**

Frank Beattie, Scottish Enterprise (FB)  
Douglas Proudfoot, East Lothian Council (DP)  
Colin Forbes, East Lothian Council (CF)  
Esther Wilson, East Lothian Council (EW)

### **Partnership Members Apologies:**

Kenneth Bramham, Job Centre Plus  
Frank Beattie, Scottish Enterprise  
Niall Corbett, Scottish Natural Heritage  
Margot Crosbie, Skills Development Scotland  
Councillor Stuart Currie, East Lothian Council  
Kenneth Bramham, Job Centre Plus  
Frank Beattie, Scottish Enterprise  
Phil Ford, Skills Development Scotland  
Gordon Henderson, Federation of Small Businesses (GH)  
Ray McCowan, Edinburgh College (RM)  
Linda Prattis, Job Centre Plus  
Andrew White, Federation of Small Businesses (Vice Chair) (AW)

## **1. WELCOME/APOLOGIES**

NP welcomed Partnership members to the meeting and apologies were noted. It was agreed that agenda item 4b would be moved to the first item to be considered under agenda item 4 as the presenter of the related paper, Colin Forbes, has to leave at 11.00.

## 2. MINUTES OF THE PREVIOUS MEETING

The minutes of the SEP of 23 September 2015 were agreed as an accurate record.

## 3. MATTERS ARISING – Action Log

EW and GA to meet RE mentoring proposal	Staff from Mid and East Chamber of Commerce and EL Works are in discussion
<p>Performance Report 2014/15 Outcomes 1-3</p> <ul style="list-style-type: none"> <li>-All to share with Boards or equivalent</li> <li>-MP to provide additional information RE social enterprises</li> <li>-Accountable Officer for Outcome 2 to recommend targets in relation to child poverty</li> <li>-EW to include activity in relation to provision of financial products to assist money management in Outcome 2 in 2015/16</li> <li>-EW to amalgamate paragraphs RE cycling</li> <li>-All to review Performance Framework long term incorporating:             <ul style="list-style-type: none"> <li>▪ Local data from Area Partnerships</li> <li>▪ Improved comparator information</li> <li>▪ New data available via UC implementation</li> <li>▪ Average earnings data</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Final version circulated 17/12/15</li> <li>- Additional information re social enterprises included by EW</li> <li>- Not possible to set – translated to action point</li>   <li>- Completed</li>   <li>- Long term action around development of performance framework - EW</li>   <li>- Discussion took place around connection between quality of public service provision, the economy and productivity. Connection between early years development/support and skills development. Report/discussion to be facilitated around this issue later this year.</li> </ul>
Construction Skills Event	<p>EW provided an overview of activities taking place following on from 'Call To Action' paper presented at 23 Sep meeting:</p> <ul style="list-style-type: none"> <li>- ELC Minor Works Construction Framework meet the Buyer Event</li> <li>- Industry Engagement Breakfast</li> <li>- Apprenticeship Week</li> <li>- SME Roadshow</li> <li>- Launch of Construction Academy</li> <li>- Careers events</li> <li>- Tranent Conservation Area Scheme investment</li> <li>- Development of shared apprenticeship model</li> </ul> <p>Importance of understanding context – ie what is shortfall and putting in place clear objectives for activities and evaluation</p>

	methods to measure success emphasised by Partnership
Views from larger business to be sought. JMM happy to undertake joint visits with other members of the Partnership	RC and NP advised they would be happy to be involved in this.
Rural Economy Collaborative to be invited to nominate a non public sector representative for the SEP	Invite issued but no response as yet.

## THE EAST LOTHIAN PLAN (SOA 2013) – THIS PARTNERSHIP’S OUTCOMES

### 4. Update on Priority Action Areas Outcome 1: East Lothian has a growing and sustainable economy

#### b. Priority Area 1: Employability

##### Report from Developing East Lothian’s Young Workforce Group

CF spoke to the report

It was noted that the ELP had agreed an action at their meeting on 7 October for the DELYW Group regarding clear communication of the range of further education options open to young people and their families in East Lothian

#### Decision on the Recommendation/Action

The SEP members agreed to:

- Acknowledge the work ongoing in relation to evaluating progress of Developing East Lothian’s Young Workforce noting that workplans and actions to date are broadly in line with or ahead of timescales/milestones set in the DYW action plan including mechanisms to identify and target resource at people at risk of a negative destination
- Note that work is currently in progress to enable a more comprehensive summary evaluation of DYW progress to date to be brought forward to the next SEP meeting on 16<sup>th</sup> March
- Task the DELYW Group to address the ELP action as part of the broader work on implementation of Developing the Young Workforce

#### Action

- Report incorporating a comprehensive summary evaluation of DYW progress to date to be brought forward to next meeting of Partnership on 16<sup>th</sup> March

#### a. Priority Areas 1 (Employability) and 2 (Company Growth)

**City Deal Update** – DP provided an update on the Edinburgh and South East Scotland City Deal Proposition. Key areas as follows:

- Revised proposition submitted to both Governments, 18 December 2015 and continuing refinement thereof
- Infrastructure Fund – unlocking of traditional barriers to growth.
- Other workstreams include Skills and Innovation (EL leading through AL), Low Carbon, Digital and Housing

- How can private sector engage in process - difficult due to confidential nature of proposition and commercial sensitivities
- Engagement with key agencies and resulting collaboration has been very beneficial and encouraging

NP noted the importance and complexity of the governance aspect of any Deal. Several members had attended a presentation to the Edinburgh CoC by Andrew Kerr, CEX of City of Edinburgh Council

**Decision on the Recommendation/Action**

SEP members supportive of principle of Edinburgh and South East Scotland City Region Deal

**Action:**

DP to report progress to next meeting.

**b. Major Projects Update**

EW spoke to the report.

**Cockenzie**

EW advised that ITT had not yet been issued but that this was imminent.

GA asked how requests could be made to be included in the masterplanning process.

EW advised a stakeholder mapping process was to be undertaken which should capture all stakeholders.

**QMU Innovation Hub**

NP planning to visit. Steve Scott to be asked to present the QMU proposal to the SEP.

**Viridor Energy Recovery Facility**

NP queried how we are measuring success and how successful the meet the buyer and job fair events were

**Decision on the Recommendation/Action**

**Action:**

Steve Scott to be asked to present QMU proposal to the SEP – NP to determine best meeting  
Viridor follow up data - EW

**c. Priority Area 2: Company Growth**

East Lothian Local Development Plan – Delivery of Employment Land and Premises

EW spoke to the report

There was a general discussion regarding the challenges of making employment land effective, the cost of servicing sites and the challenges of economic viability. There was a sense that local knowledge was key to delivering positive outcomes in this area. Several members intimated their interest in working in detail on this issue – Cllr Hampshire, Jonathan Wilson, Robert Carr (making links to others who may be able to provide advice in legal and financial areas) and locally, Malcolm Gilles would be a good contact.

**Decision on the Recommendation/Action**

The SEP members agreed to:

- Note the key employment policy and land-use allocations of the Proposed Local Development Plan
- Establish a group to report back mid-year (June) which considers specific examples of economic land which has not been developed and the key issues and potential solutions

**6. Feedback from East Lothian Partnership meetings of 7 October 2015 and 13 May 2015**

These were noted.

**7. Agenda Items for Future Meetings**

Those highlighted were agreed as agenda items for the next meeting

*Employability and Company Growth*

City Region Deal update

Major Projects

Scottish Rural Parliament Action Plan and Scottish Government Responses

*Employability*

Report from Developing East Lothian's Young Workforce

*Company Growth*

SE Activity Report

Food and Drink Business Improvement District

*Climate Change*

Climate Change Report

**8. A.O.C.B**

NP initiated a discussion around the schedule of meetings for the year, given the number of call offs for the long-standing meeting scheduled in December last year which had to be postponed due to the number of apologies received. A discussion was held as to whether to retain a meeting in December or to reschedule this as standard to January or to drop to 3 meetings per year. It was decided that a December meeting should be retained but that this should be brought forward by one week.

**Decision on the recommendation/action**

SEP members confirmed the following meeting schedule for the remainder of 2016:

- Wednesday 16<sup>th</sup> March 2016, 14.00-16.00, Saltire Rooms, John Muir House, Haddington
- Wednesday 15<sup>th</sup> June 2016, 14.00-16.00, Adam Room, John Muir House, Haddington
- Wednesday 21<sup>st</sup> September 2016, 14.00-16.00, Saltire Rooms, John Muir House, Haddington
- Wednesday 7<sup>th</sup> December 2016, 14.00-16.00, venue TBC

**NEXT MEETING: 16 MARCH 2016, 14.00-16.00, SALTIRE ROOMS, JOHN MUIR HOUSE, HADDINGTON**