

East Lothian
Integration Joint Board



**MINUTES OF THE MEETING OF THE
EAST LOTHIAN INTEGRATION JOINT BOARD**

**THURSDAY 28 APRIL 2016
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Voting Members Present:

Councillor S Akhtar
Mr M Ash
Councillor S Currie
Councillor J Goodfellow
Councillor D Grant
Mr A Joyce
Ms A Meiklejohn
Mr P Murray

Non-voting Members Present:

Ms M Allan
Ms F Duncan
Mr D King
Ms A MacDonald
Mr K Maloney
Mr T Miller
Mr D Small
Mr E Stark
Dr J Turvill

ELC/NHS Officers Present:

Ms L Crozier
Ms C Lumsden
Ms J Ogden-Smith
Ms S Saunders

Clerk:

Ms F Currie

Apologies:

Mrs M McKay

Declarations of Interest:

None

Following permission from the Chair, Maureen Allan raised on behalf of the East Lothian Independent Sector (ELIS) the issue of uplift on care at home rates paid by the Council. She presented a letter which highlighted the concerns of ELIS members and requested a meeting with the IJB.

The Chair indicated that, before the issue could be debated further, clarity should be sought on whether this issue fell within the IJB's responsibilities. Members agreed that David Small should consider and report back on whether this constituted legitimate IJB business.

1. MINUTES OF THE EAST LoTHIAN INTEGRATION JOINT BOARD MEETING OF 31 MARCH 2016 (FOR APPROVAL)

The minutes of the East Lothian Integration Joint Board meeting of 31 March 2016 were approved.

2. MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 31 MARCH 2016

The following matters arising from the minutes of the meeting of 31 March 2016 were discussed:

Audit & Risk Committee – The Chair sought the IJB's agreement to a change of membership on the Audit & Risk Committee. It was proposed that Peter Murray would replace Mike Ash as one of the two NHS representatives on the Committee. The IJB approved the change in membership.

3. CHAIR'S REPORT

The Chair advised members of his attendance at a recent Autism Strategy event. He said that it had been a well-attended and inspiring meeting which had included a number of personal accounts from stakeholders and he looked forward to receiving the formal feedback.

He also reported on his meeting with staff at St Columba's Hospice in Edinburgh who had indicated their willingness to get involved with the work of all four IJBs across Edinburgh and the Lothians.

4. ACTIONS TO BE DELIVERED BY THE PARTNERS ARISING FROM THE INTEGRATION SCHEME

A report was submitted by Chief Officer of the IJB to update members on the actions to be delivered by the IJB's partners (East Lothian Council and NHS Lothian) as laid out in the IJB's integration scheme and to note the current status of these actions.

David King presented the report referring to the detailed review of the Integration Scheme which had been undertaken and those sections that required further action from the partners.

The Members expressed concerns over the lack of progress in certain areas and the implications for the delivery of services and the ability of partners to achieve the required efficiency savings. Mike Ash proposed a change to the report recommendations: that the Chair should write to the Chief Executives of both partners

expressing the IJB's concerns about the lack of progress and asking for a report back on what steps they intend to take to address the gaps. He said that this would be an important step for the IJB in establishing itself in the culture of its partners.

Decision

The IJB agreed:

- (i) To note the content of the paper; and
- (ii) To direct the Chair to write to the partners and ask them to conclude the actions, as detailed, and to report back to the IJB at its June meeting.

5. FINANCIAL STRATEGY – 2016/17 AND BEYOND

A report was submitted by the Chief Finance Officer of the IJB to consider the broad outline and approach to underpin the IJB's financial strategy for the next three financial years.

Mr King presented the report. He summarised the key points and outlined the five broad areas of approach that the IJB was considering to reduce its cost base in line with the reduced resources available. He said that each would require clear actions and a detailed plan to show how the ambitions of the strategic plan could be achieved within the resources now available.

Members debated the issue at length and Mr King responded to a number of questions including how to highlight the key risks to deliverables, how to take a strategic, long-term approach rather than making decisions in isolation and how to review governance structures and embed these in the operational processes in a way that adds value.

Peter Murray said that in order to alter the way in which funding was invested across the sector it was important to encourage partners to get away from a 'silo mentality'. He suggested that a development session for IJB members as a first step.

Councillor Currie emphasised the importance of getting effective governance arrangements in place and in looking at budget-setting over three years rather than one.

Councillor Akhtar welcomed the suggestion of a development session and added that, while work remained to be done, it was important to acknowledge what had already been achieved.

Mr Ash agreed that acknowledging the work already done was very important but he also warned that there needed to be much more of a systems change and it was up to the IJB to decide how things should be done.

Keith Maloney said that the IJB should be engaging with stakeholders and asking them what things would make a difference to them. People should be supported to make an informed and confident contribution to decisions relating to their care.

Ailson Meiklejohn commented on the need to be creative and offer service users choices about their care.

Mr Small advised the members that he and the Chair would be considering some of these issues as topics for potential briefing sessions at IJB meetings over the coming months. He suggested that they begin at the May meeting with a session on tendering of specialist services.

Decision

The IJB agreed:

- (i) To note the contents of the report; and
- (ii) To consider the options and support the approach of the management team.

6. 2016/17 DIRECTIONS - UPDATE

A report was submitted by the Chief Officer of the IJB to update the IJB on the status of its directions to NHS Lothian and East Lothian Council for 2016/17 and to consider the actions to be taken.

Mr King presented the report drawing members' attention to the previous report submitted to the IJB at its meeting of 31 March 2016 which laid out the detail of the directions and delegated authority to the Chief Officer to issue them to the partners. He advised that the IJB required to formally approve these directions and to consider what further actions or amendments might be needed to ensure effective delivery and oversight of services.

Responding to questions from members, Mr Small confirmed that both partners had acknowledged receipt of their IJB directions. Mr King added that a further update would be provided to the IJB on the development of a performance management methodology to monitor delivery of the directions.

Decision

The IJB agreed:

- (i) To formally approve the IJB's initial set of directions for 2016/17; and
- (ii) To note the further actions in development.

Sederunt: Sharon Saunders left the Chamber.

7. MEMBERSHIP OF THE EAST LOTHIAN INTEGRATION JOINT BOARD

A report was submitted by the Chief Officer of the IJB to ask the IJB to agree that the Head of Adult and Children's Services should become a non-voting member of the IJB.

Mr Small presented the report outlining the background and procedural reasons for seeking to include the Head of Adult and Children's Services as a non-voting member of the IJB. He also confirmed that in order to ensure clarity of role professional advisor members of the IJB should be clear when they are speaking in a professional advisory capacity and when in an operational capacity.

Decision

The IJB agreed:

- (i) To the Head of Adult and Children's Service becoming a non-voting member; and
- (ii) To note the need for clarity of role when officers are advising the IJB.

Sederunt: Sharon Saunders returned to the Chamber and joined the meeting.

8. EQUALITY OUTCOMES & MAINSTREAMING REPORTS 2016-2018

A report was submitted by the Chief Officer of the IJB to seek approval for the East Lothian Health & Social Care Partnership's (ELHSCP) Equality Outcomes and Mainstreaming reports 2016 - 2018.

Lesley Crozier presented the report drawing members' attention to the content and purpose of the Equalities Outcomes and Mainstreaming reports and referring to the consequences of any failure to comply with the legislation, including fines and reputational damage. She confirmed that the reports met the legal requirements of the equalities legislation and supported a positive way forward for the East Lothian Health & Social Care Partnership (ELHSCP).

In response to questions from members, Ms Crozier advised that interim reports would be presented to the IJB in advance of the final report in 2018. She commented on the next steps for the drawing up of actions plans and monitoring of outcomes and confirmed that it would be for the IJB to determine what additional actions it wished to identify and include in directions. She also referred to work on information-sharing with a view to identifying the current position in relation to work place conditions to transgender and other groups.

Members also raised the issue of gender equality with the membership of the IJB. Mr Small acknowledged the point and Mr Ash advised that, while balance was not always possible, the IJB had a responsibility to draw this to the attention of the partners.

Decision

The IJB agreed to approve the contents of the Equality Outcomes and Mainstreaming Reports 2016 – 2018.

Signed

Councillor Donald Grant
Chair of the East Lothian Integration Joint Board