

# North Berwick Coastal Area Partnership

## MINUTES

**Meeting of the North Berwick Coastal Area Partnership  
Tuesday 15<sup>th</sup> March 2016, 7-9pm at Hope Rooms, North Berwick**

**Meeting Chaired by:**

Lesley Kay, Co Chair (LK)

Voting Members present:	Substitute members present
Sue Northrop, Co Chair (SN)	
Cllr. David Berry, Elected Member (DB)	
Cllr. Jim Goodfellow, Elected Member (JG)	
Sheila Sinclair, North Berwick Community Council (SS)	Elma Danks, North Berwick Community Council (ED)
Hilary Smith, North Berwick Community Council (HS)	David Kellock, North Berwick Community Council (DK)
Jeremy Findlay, Gullane Area Community Council (JFi)	
Donald McDonald, Gullane Area Community Council (DM)	
Gordon Gray, Dunpender Community Council (GG)	
Tim Harding, Lime Grove TRA (TH)	
JF, Gullane Primary School Parent Council (JF)	
Graeme Armstrong, NB Community Sports Hub (GA)	
Donald Hay, Aberlady Community Association (DH)	
June Gibberd, Support from the Start (JG)	

**Others in attendance:**

Rachel Wood, East Lothian Special Needs Playscheme (RW)  
 Robin MacEwen, Cycleforth (RM)  
 Claire Parry, NBHS/Active Schools, East Lothian Council (CP)  
 Iain Reid, Sustainable Transport Officer, East Lothian Council (IR)  
 Sandra King, Area Manager, East Lothian Council (SK)  
 Carlyne Murray, Business Support Administrator, East Lothian Council (CM)

**Apologies:**

Niall Bradley, Aberlady Primary School Parent Council (NB)  
 Nicky Fox, NB Community Centre Management Committee (NF)  
 Katie Nevans, Community Development Officer, East Lothian Council (KN)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION/ DECISION
<b>1. Welcome , Introductions and Apologies</b>		
	Apologies received were noted.	
<b>2. Minutes</b>		
	<b>12 January 2016</b> – minutes were approved.	
<b>3. Matters Arising</b>		
	The question of quorum was raised again as tonight's meeting only just met the criteria. S Kerr, Local Community Planning Officer, ELC is preparing a quorum change proposal for the area partnership to consider. JFi suggested that perhaps a reminder to members about their commitment to the area partnership was needed.	<b>LK/SN/SK</b>

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4. Update on the Budget 2015/16	<p>SK's progress report was reviewed with the following additional comments noted –</p> <p><b>Water Fountains</b> – carried forward to next year as not been able to progress as quickly as originally hoped due to health and safety issues with existing fountains.</p> <p><b>Minibus Drivers</b> – carried forward to next year.</p> <p><b>New path from Glasclune Gardens – Rugby Park</b> – work scheduled for end of March, path has been marked out already in preparation.</p> <p><b>Picnic Benches at Recreation Park and Lodge</b> – SK to check with S Pryde re current situation as Friends of the Lodge have not yet been approached re locations.</p> <p><b>Dirleton Toilets</b> – external gardening work has been completed, internal work still to be done.</p> <p>SN provided an update from the Older Peoples Network. Three priorities had been identified: involving the local community for example through supporting good neighbours; Day Centres and Transport. The Network was keen that its work was seen as part of a multi generational approach and not just focused on one part of the community.</p> <p>The Life Changes Trust has funded UPSTREAM – a project on the experiences of people living with dementia using public transport and work is underway to develop more physical and social activities for older people. Both of these will affect the wider population, not just older people. SN also confirmed that Carol Lumsden, NHS has been invited to the Network and a date is being arranged.</p> <p>LK confirmed that the On The Move sub group have built a good working relationship with Amenity Services who have engaged fully and paths identified in the plan are already being worked on. JG asked whether concerns she had regarding safety on the Kingston road from the junction at Fenton Barns should be raised with the area partnership. JFi advised that this should be raised with Gullane Area Community Council.</p> <p>ED raised an issue regarding the use of blue badges with the Day Centre minibuses ie they can't be used. SN suggested this would be a useful topic to address as part of the UPSTREAM project.</p> <p>DH highlighted that the speed reactive sign at Ballencrieff is set for 30mph instead of the sign posted 40mph. IR will take back to his Transportation colleagues.</p> <p>LK commented that it was really good to see projects moving forward despite the area partnership only being involved at this level for the last six months. GG added that credit was due to East Lothian Council for responding as they had. DB suggested that the area partnership provided focused requests and that this had perhaps aided the speed of response. HS asked if the area partnership was taking credit and promoting its involvement in projects. LK confirmed this would also be the purpose of a Communications sub group.</p>	<p style="text-align: center;">IR</p>

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<b>5. Area Plan</b>		
<b>Agree priorities for 2016/17</b>	<p>An updated area plan was tabled for discussion and LK advised that tonight we need to ensure the draft reflects our thinking and that we need to tease out short term priorities for the next financial year with the aim being to put out to the community for consultation however the area plan is an evolving document and can be updated as required. Amendments, decisions etc are noted below:</p> <p><b>Action 1.1</b> – JG updated the meeting on behalf of Support from the Start (SftS). LK asked if there was anything in their submission that the area partnership could fund or influence. JG advised that there was still work required by SftS to prioritise actions etc before they would approach the area partnership. JG added that although take up of the bursary scheme has spread more localised focus is needed to increase referrals being made.</p> <p><b>Action 1.3</b> – It was agreed that the mental wellbeing of young people was a national issue and based on feedback from the North Berwick Area Children &amp; Youth Network this was now a priority. LK noted that while guidance was still awaited regarding the funding criteria for the £100,000 allocated to raise attainment in schools next year it was hoped that some funding could be allocated specifically to this action.</p> <p><b>Action 1.6</b> – RW commented that in Falkirk a community group had approached three developers working locally and worked together to create a sustainable centre for young people.</p> <p><b>Action 1.12</b> – GA advised that the Sports Hub has identified priorities for the area plan and will forward to SK. GA confirmed that the Sports Hub wished to become involved with the NBA Children &amp; Youth Network. JFi asked LK how much interest in the Youth Project is seen from the surrounding villages and was advised that 50% of the attendees were from outside North Berwick. Changes to session times have been in order to accommodate young people attending straight from school prior to travelling home.</p> <p><b>Action 3.10</b> – ED asked about possible support for the North Berwick Day Centre due to the age of the building that now may need maintenance work. LK asked ED to bring this up through the Older People’s Network sub group.</p> <p><b>Action 12</b> – LK confirmed that priorities identified by the On The Move sub group had been incorporated in the area plan. LK reminded the meeting that she is the temporary chair of the On The Move sub group and asked members to think about a permanent chair to take the group forward.</p> <p><b>Action 12.4</b> – TH asked that Cycleforth’s proposal papers be specifically noted within the plan. JFi asked that the action re Gullane Primary be removed.</p>	<p><b>GA</b></p> <p><b>ED</b></p> <p><b>ALL</b></p> <p><b>SK</b></p>

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	<p><b>Action 14.2</b> – North Berwick Community Council (NBCC) are having problems with progressing improvements to town signage due to a large number of outstanding signage work with the Roads department. LK suggested that a signage plan from NBCC could be fed into the area plan to allow the area partnership to influence priorities. JG noted that signage can be held up due to legislation and specifically the decriminalisation of parking enforcement in East Lothian legislation currently being pursued. DB and JG also confirmed that this legislation won't go through parliament until after the election in May and therefore won't be in place this summer.</p> <p>It was agreed that a joint 'On The Move' and Older People's Network meeting would be arranged with UPSTREAM invited to attend.</p> <p>It was agreed that GA's suggestion regarding directional signage to car parking within North Berwick be taken to the OTM sub group.</p> <p><b>Action 14.5</b> – LK asked if anyone has any documentation etc from previous proposals to pedestrianise North Berwick High Street can they please forward these to her. It was agreed that while a scheme of this nature wouldn't be easy to put in place it was a worthwhile project to pursue.</p>	<p style="text-align: center;"><b>DK</b></p> <p style="text-align: center;"><b>CM</b></p> <p style="text-align: center;"><b>LK</b></p>
<b>6. Money allocated for the Queen's 90<sup>th</sup> Birthday Celebrations</b>		
	<p>Only one request for funding has been received so far – a Special Afternoon Tea on 21<sup>st</sup> April 2016 being organised by the Volunteers of the Scottish Seabird Centre in conjunction with the Volunteers of the Coastal Communities Museum.</p> <p>Following discussion it was agreed that the funds should go in part to supporting an action in the area plan. With the deadline for requests being 31<sup>st</sup> March it was agreed that the £1,000 would be split equally between the Support from the Start Bursary scheme and East Lothian Food Bank barring no further requests being received.</p>	<p style="text-align: center;"><b>CM</b></p>
<b>7. AOCB</b>		
	<p>GA asked for details of the sub group meetings, CM to circulate.</p> <p>LK notified the meeting that East Lothian Council Chief Executive, Angela Leitch will be attending the next area partnership meeting on 24<sup>th</sup> May 2016.</p> <p>There was growing interest from the community regarding the North Berwick Trust and perhaps it was timely to establish links. There are projects in the area plan which were thought to be suitable for discussion with the Trust. Working together would be a positive step forward. There were concerns raised by some members present that perhaps the Trust were not yet in a position to talk to local groups/organisations regarding the allocation of funds. It was agreed that the Chairs would approach the North Berwick Trust to agree how we can best take matters forward.</p>	<p style="text-align: center;"><b>CM</b></p> <p style="text-align: center;"><b>LK/SN</b></p>

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	<p>LK asked for volunteers for a communications sub group - HS, JFi and DH put themselves forward. CM to circulate possible dates.</p> <p>LK then reminded the meeting that the Co Chair arrangement with herself and SN had reached the end of the six month trial period and asked whether the area partnership was happy for it to continue. The meeting agreed that the arrangement was working well and were happy for it to continue to the end of the 2 year period.</p> <p>JF encouraged people to attend the local consultation on the proposed housing development at Gullane. It was thought a good idea to establish links with local developers and this would be discussed at our next meeting.</p> <p>The next area partnership meeting is on <b>Tuesday, 24<sup>th</sup> May 2016 in Gullane Recreation Hall</b> (behind the Village Hall), Hall Crescent, Gullane.</p>	<p><b>CM</b></p> <p><b>Apologies to</b> <a href="mailto:nbc-ap@eastlothian.gov.uk">nbc- ap@eastlothian.gov.uk</a></p>