



NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE

**TUESDAY 17 MAY 2016, 10.00am
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Agenda of Business

Apologies

Declarations of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

1. Minutes of the Audit & Governance Committee meeting on 22 March 2016 (for approval) **(pages 1 - 8)**
2. 2016 Corporate Governance Self-evaluation/Annual Governance Statement **(pages 9 - 38)**
Report by the Chief Executive
3. An Overview of Scottish Local Government 2016 (Accounts Commission, March 2016) **(pages 39 - 90)**
Report by the Depute Chief Executive – Partnerships & Community Services
4. Universal Credit **(pages 91 - 94)**
Report by the Depute Chief Executive – Resources & People Services
5. Internal Audit Report – Council Tax **(pages 95 - 100)**
Report by the Depute Chief Executive – Resources & People Services
6. Internal Audit Report – Other Income **(pages 101 - 110)**
Report by the Depute Chief Executive – Resources & People Services
7. Internal Audit Report – Agency Workers **(pages 111 - 118)**
Report by the Depute Chief Executive – Resources & People Services
8. Internal Audit Progress Report 2015/16 **(pages 119 - 126)**
Report by the Depute Chief Executive – Resources & People Services
9. Annual Internal Audit Report 2015/16 **(pages 127 - 130)**
Report by the Internal Audit Manager

10. Controls Assurance Statement 2015/16 (**pages 131 - 134**)
Report by the Internal Audit Manager

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11. Internal Audit Review – New Business Units, Mid Road, Prestonpans (**pages 135 - 148**)
Report by the Depute Chief Executive – Resources & People Services

NOTE: Access to Information

It is anticipated that the Committee will resolve to exclude the public from Item 11 in terms of Paragraph 6 (information relating to the financial or business affairs of any particular person other than the Authority) Schedule 7A of the Local Government (Scotland) Act 1973. The papers for this item are withheld accordingly.

**Angela Leitch
Chief Executive
John Muir House
Haddington
10 May 2016**