

East Lothian
Integration Joint Board



**MINUTES OF THE MEETING OF THE
EAST LOTHIAN INTEGRATION JOINT BOARD**

**THURSDAY 31 MARCH 2016
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Voting Members Present:

Councillor S Akhtar
Mr M Ash
Councillor S Currie
Councillor J Goodfellow
Councillor D Grant
Mr P Murray

Non-voting Members Present:

Ms M Allan
Dr A Flapan (Items 5 – 7)
Mr D King
Ms A MacDonald (Items 4 – 7)
Mrs M McKay
Mr K Maloney
Mr A Wilson

Officers Present:

Ms C Lumsden
Ms J McCabe
Ms J Ogden-Smith

Clerk:

Ms F Currie

Apologies:

Mr A Joyce
Ms A Meiklejohn
Ms F Duncan
Dr R Fairclough
Mr D Small
Mr E Stark
Dr J Turvill

Declarations of Interest:

None

1. MINUTES OF THE EAST Lothian INTEGRATION JOINT BOARD MEETING OF 25 FEBRUARY 2016 (FOR APPROVAL)

The minutes of the East Lothian Integration Joint Board meeting of 25 February 2016 were approved subject to a minor amendment to Item 6 requested by Keith Maloney.

2. MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 25 FEBRUARY 2016

The following matters arising from the minutes of the meeting of 25 February 2016 were discussed:

Update on Actions Deriving from the Integration Scheme – Mike Ash advised that further discussions had taken place with David Small and work was in progress. An update would be provided to the IJB at its next meeting.

3. CHAIR'S REPORT

The Chair reported that David Small would provide an update at the April meeting on the new management structure for Health & Social Care, including the new Head of Service role.

The Chair advised members that he had attended a very successful Dementia learning event in Haddington that morning. It had been well attended and very instructive with a number of local groups being represented, including the Area Partnerships. He said that the event had demonstrated the commitment that exists within East Lothian to the care of people living with dementia.

Finally, the Chair reminded members that this would be Joanne McCabe's last meeting as she would be leaving the Council in April. On behalf of the members, he thanked Ms McCabe for her significant contribution to the IJB and wished her well for the future.

4. UPDATE ON FINANCIAL ASSURANCE

A report was submitted by the Chief Finance Officer of the IJB to update members on the current position of the financial assurance process for the 2016/17 budget setting process.

David King presented the report summarising the background themes. He also drew to the IJB's attention a matter that was not laid out in his report. He advised members that the Scottish Government have a very clear set of ambitions for the use of the Social Care Fund. The Government wants the fund to support underlying pressures in the Adult Wellbeing budget, addressing the issue of moving to the Living Wage, changes in charging thresholds and also to make resources available for 'additionality'. That being further development and investments to enhance social care services. The proposition from East Lothian Council was developed by the Council and the IJB's Chief Officer (in his role as Director of Social Care) and, as far as is practical, the Council's proposed use of the Fund is reasonable. The Scottish Government have however indicated that they may consider a further 'test' of the use of these funds and, if this happens, Mr King confirmed that he would report that back to the IJB.

He responded to questions from members relating to future pressures on budgets, implementation of the Living Wage, the ability of NHS Lothian to provide a three year

budget forecast, the impact of efficiencies on future budgets and the integration of future budget planning with service design and delivery.

Mr King then advised members that the Audit & Risk Committee had discussed the financial assurance arrangements at its meeting on 23 March 2016 and had made a series of recommendations to the IJB which were contained in the report. He took members through each of the recommendations, expanding on individual statements as required.

In general the members were in agreement with the recommendations; however they noted certain caveats relating to the impact of future Government policy decisions on the Social Care Fund, the provision of further details of efficiency schemes proposed by both the Council and NHS Lothian and arrangements for analysis of financial risk and the effect of any proposed mitigation measures.

Referring to the work of the IJB and the Audit & Risk Committee, Councillor Currie commented that these recommendations were very much a starting point from which to build robust financial assurance processes. He also acknowledged the significant contribution of officers in bringing together these proposals.

The Chair added his thanks to officers and to the members of the Audit & Risk Committee for considering these matters and providing detailed recommendations. He added that it would be important in future years to begin the financial assurance process at a much earlier stage.

Decision

The IJB agreed to:

- (i) note the financial assurance work that had been undertaken to date; and
- (ii) accept the recommendations made by the Audit & Risk Committee at its meeting of 23 March 2016.

5. DIRECTIONS – OPENING 2016/17 PROPOSALS

A report was submitted by the Chief Officer of the IJB to update the position for the issuing of Directions for the Integration Joint Board (IJB) for 2016/17.

Mr King presented the report and tabled copies of the completed Directions for members' information. He summarised the background including the IJB's agreed policy on Directions and the indicative nature of the financial allocation. In seeking members' agreement to delegate authority for issuing Directions on 1 April 2016 on a one-off basis, he confirmed a further update would be provided at the IJB's April meeting.

Mr King and Carol Lumsden responded to a number of questions from members and a short debate followed on a range of matters including the importance of integrating communication and public engagement strategies within the Directions, the high level nature of the Directions and how these related to the outcomes contained within the Strategic Plan.

Several members expressed concern about what they felt was a lack of a clear engagement strategy embedded within the Directions and sought assurances that a further update would be presented to the IJB outlining how this would be taken forward.

The Chair agreed that this was an important issue and that an update would be provided at the next meeting.

Decision

The IJB agreed:

- (i) note the current position on the development of the IJB’s Directions;
- (ii) note that the Directions will flow from the IJB’s agreed Strategic Plan;
- (iii) delegate the authority to issue Directions for 1 April 2016 to the IJB’s Chief Officer on a ‘one-off’ basis only. These Directions will be presented to the IJB at the first meeting in the new financial year and any further Directions will be approved by the IJB prior to issue;
- (iv) ask the Audit & Risk Committee to further scrutinise the process and the Directions and to report their considerations back to the IJB; and
- (v) note the indicative nature of the financial values included in the Directions. These financial values will be revisited after the financial assurance process for 2016/17 is completed.

6. NON VOTING MEMBERSHIP

A report was submitted by the Chief Officer of the IJB to seek members’ agreement to a process for renewing some non-voting members of the IJB.

Mr King presented the report referring to the arrangements for the appointment of non-voting members and summarising the proposals for the extension and reappointment of four positions by May 2016.

Members raised a number of points relating to the role and remit of the Third Sector representative and how these affected the selection process. The Chair agreed to consider these matters against the relevant legislation and to take them into account, where appropriate, during the reappointment process.

Decision

The IJB agreed to the process described in the report and to the continuation of the existing non-voting membership for the meeting on 28 April 2016.

SUMMARY OF PROCEEDINGS

The IJB agreed to note the private minutes of the meeting of the IJB Audit & Risk Committee held on 10 February 2016.

Signed

Councillor Donald Grant
Chair of the East Lothian Integration Joint Board