**Meeting of the Haddington & Lammermuir Area Partnership**

**18th November 2015, 7-9pm,**

**Gifford Village Hall**

**Quorum:-**

11 members

**Meeting Chaired by**:

Craig McLachlan, Chair (CM)

**Members (and substitute members) present:**

Tom Trotter, Elected Member, ELC (TT)

John McMillan Elected Member, ELC (JM)

Philip White, Garvald and Morham Community Council (PW)

Rosemary Greenhill, Humbie E&W Saltoun and Bolton Community Council (RG)

Gill Colston, East Lothian Health Network (GC)

Ann McCarthy, East Lothian Health Network (AM)

Loreen Pardoe, Support from the Start

Nick Morgan, Gifford Community Council (NM)

Paul Sales, TRA, Bolton Steadings, (PS)

**Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)

Lorna Maclennan, Business Support Administrator, ELC (LMAC)

Doug Haig, Community Development Officer, ELC (DH)

**Apologies received**

Paul Darling, Haddington Community Council (PD)

Frances Wright, Haddington Community Development Trust (FW)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Agenda Item** | **Key discussion points** | **Action** |
| **1** | **Welcome**  | CM welcomed everyone to the meeting |  |
| **2** | **Apologies** | Al Beck, Humbie E&W Saltoun and Bolton Community Council |  |
| **3** | **Approval of minutes** | These could not be approved as meeting was not quorate. Thesewill be taken forward to the next meeting – Minutes of 21/10 – Amend to show John McMillan as present. |  |
| **4** | **Matters arising from 9th****September 2015** | * Town Centre Working Group & Signage

Dealt with under Project Heading |  |
|  |  | * Shared use of the Garvald School Bus

Ian Dalgelish , ELC Service Manager (Transport)has spoken with the operator (Prentice Coaches) and they have confirmed that the vehicles on this school route does not have the facility to take cash or to take the NEC.  ELC have received the information from West Lothian Council who operate a taxi-bus scheme and are assessing whether this is an option.  The main stumbling block will be if the operator has an “Operators Licence” as this reduces the number of companies available within East Lothian who could operate this type of service as part of an “add on” to the school run. SG also spoke to prentice Coaches re issue with Disability Discrimination Act, running as a school charter not required. Taking paying customers bus becomes a”Service” bus and must then be DDA compliant. This would require a larger bus which would not be able to negotiate rounds around the area. | SG |
|  |  | * Funding for Skate Park (Haddington)

This has been completed |  |
|  |  | * Sub-group – Volunteers

There was a discussion around people being able to lead and drive projects with assistance from SG, Area Manager. There were still no volunteers come forward and this will be taken to the next meeting. | All |
|  |  | * Annual Public Meeting – 21/10/15

CM stated that he felt the Annual Public Meeting had gone well, although not a lot of members of the Public attended. As a Partnership we could review how far we have come, where we are going. There was no negative feedback. The report from this meeting will be available in due course  | LMac/SG |
|  |  | * Local Government boundary Commission

SG confirmed that the response was sent to Local Government Boundary Commission | SG/LMac |
| **5** | Area Managers’ Report | Projects**TOWN CENTRE SUB GROUP*** Signage audit – the audit is now complete. During the meeting the previous evening there had been discussion about the signs and that some with need tweaked (i.e. as the location has moved or the place is no longer there)
* Signage repaint - In progress – HAL AP £2,500
* Signage Improvements – ELC Economic Dev / Transportation looking at this
* Improved Town Centre Parking - ELC currently developing a parking strategy which will cover this.
	+ - George Hotel HCDT funding bid unsuccessful
* £30Kfrom SUSTRANS to commission access strategy
* Improved cycle parking – SG to meet with Ian Reid to discuss locations / costs.

**MARKETING HADDINGTON TOWN CENTRE** – and the wider area - using our natural and historic assets * Review done of leaflets – this was to avoid duplication.
* Haddington Town Website – joint work on a single web between HBA & HCDT

**COMMUNITY BROADBAND*** **Met with Zoe Laird, Community Broadband Director on 29/09/15**
* **Agreed joint project -**

Define postcodes to be included – CBS to propose **by end-October*** ELC to review postcodes **by mid-November (NOW)**
* CBS to consult with BT on postcode coverage **by mid-December**
* CBS to consult with BT and commercial suppliers **by end January**
* CBS and ELC to consider project options (aggregate/community led)**by mid February**
 | SG |
|  |  | **More opening times for Young People at the gym:** |  |
|  |  | * sg has had 2 meetings with Craig Lamb, Aubigny Sports Centre Manager, to explore requirement of Young People. He is very keen to try and accommodate but there needs to be clarification of what Yong People require. SG to meet Jenny Duff – Kox Academy PE teacher to explore further.
 | SG |
|  |  |  |  |
|  |  | * **More free use of open pitches** – Craig Lamb advises that free access upsets the paying customer.so not keen to do more
 |  |
|  |  | * **Homework Club** – this is hoped to be held in the Nungate Centre as this is an area where pupils have greater need in terms of attainment. Problems in booking the Centre to do with caretaking, booking, resources/money. Adult Services who operate the building were very keen to assist and currently trying to arrange additional cover every 2nd Wednesday. Knox Academy confirmed arrangements as 1 night a week from August 2016.
 |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | * **Haddington Skate Park**

Viridor has given the funding. HTRA have confirmed they will not lodge objections. Currently with Planning – decision now expected mid February which suits Wheelscape for the build. Fundraising – hoping to have a sponsored cycle, Haddington to Longniddry to raise awareness and funds for the opening. The opening is hoped to be the Haddington Festival week of Friday 3rd June.. Hoping to secure Danny MacAskill plus other for the opening.  |  |
|  |  | * **Athelstaneford Skate Park**

The build is underway, should be completed in the next couple of weeks. |  |
|  |  | * **Installation of Permanent Speed Reactive Sign in East Saltoun**

This was installed in late September and is fully operational |  |
|  |  | * **On the Move**

Consultants (Peter Brett) will have the final reports ready early December, if not before, for each Area Partnership (AP). From there the AP’s can decide what they want to take forward in terms of the seed projects, if they have agreed to match fund.Dunbar and ELAP have decided not to match the funding so ELC are going to follow-up with Smarter Choices (who the funding originally come from) as to whether their share can now be allocated to the other partnerships so this will give them £6K but they will still only need £5K of match funding.  |  |
|  |  | **Support the local community in their efforts to secure a sustainable future for Fletcher hall in Saltoun as a key community facility.*** SG had spoken to Paul Ianetta, ELC Service Mgr, Engineering Services
* ELC reviewing rent paid by Education for hall – market rent
* Will help with maintenance – roof repairs / asbestos / kitchen

There was a discussion around this area. |  |
| **6** | **Budgets** | * ROADS – Budget £50,000; Committed - £47,500; Balance £2,500
* AMENITY SERVICES – Budget £100,000 – Committed NIL – Reducing by approx £8,333 per month – Balance at end of November £33,333
* General – budget £50,000 – Committed £8,663 – Balance £41,337

General fund can be carried over to 16/17 without being committed |  |
| **7** | **Funding Proposals** | 1. SCOTT MARNOCH – KNOX ACADEMY

PROPOSAL CIRCULATED PREVIOUSLYKACA are currently running a Bike Maintenance class which is timetabled within the curriculum (6 periods a week) to pupils participating on the programme. Old bikes are recycled and then put back in to the local community via nurseries, primary schools and charities. This project will support pupils and help achieve a wide range of skills: personal development, life skills, active citizens, commercial and creative skills and preparation for work. KACA have spoken with Edinburgh College who are going to be an external verifier for pupils who will be working towards their City and Guilds in mechanics.Knox Academy is requesting that the Haddington and Lammermuir Area Partnership aid the funding for this project. Total is £8049.99This proposal links to the Area Plan under Strategic Objective 1: PRIORITY 3 - Improving options for sustainable travel across our communities and also Strategic Objective 3: PRIORITY 1 – Supporting our Young People to fulfil their potential within the communityIf approved would leave balance of £33,287 in general fundScott Marnoch was asked to look at options for obtaining bikes. Scott to speak to Mikes Bikes / Belhaven Bikes for prices etc. JMc asked that FABHAD be approached to see if they were will be support/supply bike shelters to the school. Once more information is sought this is to be brought back to a meeting. Need to be clear on who is targeted. Need to measure how many people are benefitting from this money. KACA project will get some money. Open application.1. **Ruts project end report circulated**. HAL AP agreed funding of £400 on 9/9/15. Costs reduced to £275
2. **Garvald school bus** – can it take adult passengers for free? How does this affect the school charter?

**Funding proposals** – rejected requests should still come to the AP. Resend the rejection to AP for mini bus.Should be info to other groups as to how they applySub group to be set up for funding. Have application form – group to agree the criteria. In the interim 2 members to be used to help consider applications until sub group has decided process.**HTCSG** – leaflets to encourage visit to rural area**Speed Pillow** – can we get an accurate price for this. **Paul Sales** - Burns path proposal. This area is very overgrown. It would be nice to see that people could walk it again. Advised to send details / proposal to SGRevenue spend – cannot commit to ongoing costs. Applicants need to be made aware that the funding is one-off. |  |
| **8** | **Review of the Area Plan** | People were given a copy of the Area Plan and were to make comments on improvement. Afterwards there was a discussion.John McMillan suggested:-1 page summary – colour coded – red amber green.3 boxes with single line headings colour coded.Edit out young people – make it more streamlined (John)It was agreed SG and CM to look at the Area Plan | SG & CM |
| **9** | **AOCB** | It was noted that attendance at meeting held outwith Haddington was low and meetings were not always quorate. CM proposed that future meetings be held in Haddington. | LMAC |
| **10** | **Date of Next Meeting** | Meeting dates for the year are as follows:-Thursday 21st January 2016Monday 7th March 2016Tuesday 3rd May 2016Thursday 4th August 2016Thursday 22nd September 2016 (Annual Meeting)Monday 21st November 2016 |  |

**Contact**

**Email:** : h&l-ap@eastlothian.gov.uk or 01620 827871