



NOTICE OF THE MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE

**TUESDAY 22 MARCH 2016, 2.00pm
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Agenda of Business

Apologies

Declarations of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

1. Minutes of the Audit & Governance Committee meeting on 19 January 2016 (for approval) **(pages 1 - 8)**
2. ELC Interim Management Report and Audit Status Summary **(pages 9 - 22)**
Report by KPMG
3. Development Risk Register **(pages 23 - 32)**
Report by the Chief Executive
4. Communities & Partnerships Risk Register **(pages 33 - 40)**
Report by the Chief Executive
5. Council Resources Risk Register **(pages 41 - 52)**
Report by the Chief Executive
6. Annual Work Plan 2015/16 **(pages 53 - 54)**
7. Internal Audit Report – Housing Repairs Shared Costs **(pages 55 - 60)**
Report by the Depute Chief Executive – Resources & People Services
8. Internal Audit Report – Home to School Transport **(pages 61 - 66)**
Report by the Depute Chief Executive – Resources & People Services
9. Internal Audit Report – Payroll **(pages 67 - 74)**
Report by the Depute Chief Executive – Resources & People Services
10. Internal Audit Follow-up Reports **(pages 75 - 78)**
Report by the Depute Chief Executive – Resources & People Services

11. Internal Audit Progress Report 2015/16 (**pages 79 - 86**)
Report by the Depute Chief Executive – Resources & People Services
12. Internal Audit Plan 2016/17 (**pages 87 - 97**)
Report by the Depute Chief Executive – Resources & People Services

**Angela Leitch
Chief Executive
John Muir House
Haddington
14 March 2016**