

East Lothian Partnership

ACTION NOTE OF THE MEETING OF THE SUSTAINABLE ECONOMY PARTNERSHIP

Wednesday 23 September 2015, 2-4pm, Saltire Rooms 1&2, East Lothian Council, John Muir House, Haddington EH41 3HA.

Partnership Members Present:

Nigel Paul, Chair (NP)
Andrew White, Federation of Small Businesses (Vice Chair) (AW)
Robert Carr, co-opted member
Margot Crosbie, Skills Development Scotland
Ray McCowan, Edinburgh College (RM)
Manuela Calchini, Visit Scotland (MC)
Councillor Norman Hampshire, East Lothian Council (NH)
Angela Leitch, East Lothian Council (AL)
David Leven, Head of Energy and Infrastructure, Scottish Enterprise (DL)
Councillor John McMillan, East Lothian Council (JMCM) (part)
David Milne, Scottish Government (DM)
Gordon Henderson, Federation of Small Businesses (GH)
Mike Pretious, Social Enterprise East Lothian

Others Present:

Douglas Proudfoot, East Lothian Council (DP)
Esther Wilson, East Lothian Council (EW)
Colin Forbes, East Lothian Council (CF)

Partnership Members Apologies:

George Archibald, Mid and East Lothian Chamber of Commerce
Niall Corbett, Scottish Natural Heritage
Councillor Stuart Currie, East Lothian Council
Kenneth Bramham, Job Centre Plus
Frank Beattie, Scottish Enterprise

1. WELCOME/APOLOGIES

NP introduced himself to the Partnership and welcomed Robert Carr and David Milne. Apologies as above.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the SEP of 24 June 2015 were approved.

3. MATTERS ARISING – Action Log

Viridor Project – maximising opportunities - ELC	ELC and Viridor in contact – jobs fair and supply chain events taking place next week. Clear opportunities for future economic growth
Fort Kinnaird Skills and Recruitment Centre – maximising opportunities - ELC	Member of ELC staff on Board. ELC staff resource targeted to support EL residents . Edinburgh College offered to make connections to support.
Mid and East Lothian Chamber of Commerce Mentoring Proposal to ELC - MECoC	Received. EW and GA to meet.
City Region Deal Update - ELC	DP provided an update. Proposition submitted 4 September. AL City Region lead on skills workstream. All partners asked to contribute when requested.

THE EAST LOTHIAN PLAN (SOA 2013) – THIS PARTNERSHIP’S OUTCOMES**4. Draft Performance Report 2014/15 – Outcomes 1, 2 and 3**

EW spoke to the report

Decision on the Recommendation/Action

The SEP members agreed to:

- 2.1 Note progress, scrutinise and give comment on performance on each of the Outcomes
- 2.2 Provide additional information and data in order to finalise the Performance Report, remitting officers to update as required
- 2.3 Approve the performance report in principle for presentation to the East Lothian Partnership on 7 October 2015 (subject to actions below)
- 2.4 Share the Performance Report with your Boards or equivalent and provide feedback to this Partnership

Action:

All to share the Performance Report with Boards or equivalent

MP to provide additional information for 2014/15 achievements RE Social Enterprises Accountable Officer (Tom Shearer) for Outcome 2 to recommend targets in relation to child poverty

EW to include activity in relation to provision of financial products to assist money management in Outcome 2 2015/16 activity

EW to amalgamate paragraphs RE cycling under Outcome 3 2014/15 achievements, include SEPA projects in 2015/16 activity

All to review Performance Framework longer term, taking into account:

Local data from Area Partnerships

Improved comparator information eg. Scotland’s Places network

New data available via UC implementation

Average earnings data

5. Update on Priority Action Areas Outcome 1: East Lothian has a growing and sustainable economy

a. Priority Area 1: Employability

Developing East Lothian's Young Workforce

MC spoke to the report

Decision on the Recommendation/Action

The SEP members agreed to:

2.1 Note the contents of the report

Action

DELYW Partnership to include information in their next report on whether in line with/ahead of/behind timescales/milestones set in action plan

DELYW Partnership to ensure mechanism to identify and target resource at people at risk of negative destination

Construction Skills Event

EW spoke to the paper

Decision on the Recommendation/Action

SEP supportive of event

To consider joint event with Midlothian, given proximity to growth on SE Edinburgh wedge

Future Technologies Academy – should be focus of discussion

Useful to speak to Edinburgh Napier also

b. Priority Area 2: Company Growth

Update from Company Growth Group

EW provided a verbal update from Company Growth Group:

- Group has not met since last meeting.
- SEP need to review remit and identify a Growth Champion to lead group
- Business Week not progressed due to ELC resourcing issues.
- Private sector representation on SEP improved.
- Most significant barrier is how to meet land/property/infrastructure requirements to support growth

Decision on the Recommendation/Action

- Chair to review approach

Business Gateway East Lothian Performance 2014/15

EW spoke to the report

Decision on the Recommendation/Action

- The SEP members agreed to:
- 2.1 Note the contents of the report

2015 Business Base Survey

EW spoke to the report and the outputs were briefly discussed by members.

Decision on the Recommendation/Action

The SEP members agreed to:

2.1 Note the findings of the survey

Action

It was agreed that views from larger businesses in East Lothian needed to be sought. JMM suggested he would be happy to undertake joint visits with other members of the Partnership.

6. Feedback from East Lothian Partnership meetings of 3 March 2015 and 13 May 2015

These were noted.

7. Agenda Items for Future Meetings

Employability and Company Growth
City Deal update

Employability
Report from Developing East Lothian's Young Workforce

Company Growth
Report from Company Growth Group
SE Activity Report
Proposed Local Development Plan

8. A.O.C.B

Rural Economy Collaborative – DP outlined that this group was meeting to consider rural economic growth and suggested that a non-public sector representative from the Collaborative be co-opted onto the SEP.

Decision on the Recommendation/Action

It was agreed that the Collaborative be invited to nominate a non public sector representative to be co-opted onto the SEP.

NEXT MEETING: 16 DECEMBER 2015, 14.00-16.00, ADAM ROOM, JOHN MUIR HOUSE, HADDINGTON