



MINUTES OF THE MEETING OF THE EAST LOTHIAN INTEGRATION JOINT BOARD

**THURSDAY 24 SEPTEMBER 2015
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

Voting Members Present:

Councillor S Akhtar
Mr M Ash
Councillor J Goodfellow
Councillor D Grant
Mr A Joyce
Ms A Meiklejohn

Non-voting Members Present:

Ms F Duncan
Dr R Fairclough
Ms A MacDonald
Mr K Maloney
Mrs M McKay
Mr D Small
Mr A Wilson

Officers Present:

Mr D King
Ms C Lumsden
Ms J McCabe
Ms J Ogden-Smith

Visitors Present:

Ms K Aitken
Ms M Robson
Mr I Kerr

Clerk:

Miss F Currie

Apologies:

Councillor S Currie
Professor J Iredale
Ms M Allan
Dr A Flapan
Mr T Miller
Mr E Stark
Dr J Turvil

Declarations of Interest:

None

1. MINUTES OF THE EAST LoTHIAN INTEGRATION JOINT BOARD MEETING OF 27 AUGUST 2015 (FOR APPROVAL)

The minutes of the East Lothian Integration Joint Board meeting of 27 August 2015 were approved.

2. MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 27 AUGUST 2015

The following matters arising from the minutes of the meeting of 27 August 2015 were discussed:

Financial Arrangements for the IJB – David Small, Chief Officer to the IJB, advised that the Section 95 officer had yet to be appointed and therefore the actions which were to be undertaken in advance of this meeting would now be carried forward to the October meeting.

East Lothian Community Hospital – Mr Small reported that the next stage of the process had been approved; however progress with the business case had been affected by issues relating to EU accounting standards which required clarification at national level.

Primary Care Premises Business Cases – Mr Small advised that the Standard Business Case for the extension to Prestonpans Health Centre had been approved and the outline proposals for Cockenzie Health Centre had also been agreed.

Councillor Akhtar asked about publicity, pointing out the importance of keeping local people informed of the proposals for both health centres. Mr Small agreed that this should be considered.

3. CHAIR'S REPORT

The Chair reported on a development event for Chairs/Vice Chairs of Integration Joint Boards hosted by the Scottish Government and CoSLA on 26 August 2015. He attended along with Vice Chair, Mike Ash, and both found the event, and the opportunity to meet with other IJB Chairs and Vice Chairs, extremely helpful. The agenda covered a range of topics including Audit Scotland, performance management, governance and accountability.

Mr Ash commented that during the event Ministers had given their clearest indication yet that IJBs would assume responsibility for Delayed Discharges.

Margaret McKay observed that the induction event for IJB members she attended the previous week had been less well attended than she had expected. However, she had found the event very interesting and the opportunity to exchange views and experiences had been very useful. Mrs McKay asked whether there were plans to publish an analysis of responses from attendees. Kris Aitken, Organisational Development Consultant at NHS Lothian, confirmed that an analysis was being prepared and would be circulated to all attendees. She also indicated that there had been a 50% attendance across all of the sessions and a 'follow up' session was being considered.

4. STRATEGIC PLANNING FRAMEWORK

A report was submitted by the Chief Officer of the IJB providing a summary of the current strategic planning framework and activity within East Lothian. The report identified key strengths and weaknesses and outlined recommendations for a revised planning network to support the principles of the Public Bodies (Joint Working) (Scotland) Act 2014.

Carol Lumsden, Transformation and Integration Manager, NHS Lothian, presented the report drawing members' attention to the appendices which included a working document summarising current planning groups in East Lothian, a proposed draft structure, roles and remits for the new strategic planning groups and details of thematic project teams for key areas such as primary care and housing.

Responding to questions from Keith Maloney, Ms Lumsden advised that the next public consultation for the Strategic Plan would be in December 2015/January 2016 but that an easy-read version of the draft plan would be available for the 'Big Conversation' event on 30 October 2015.

Alison Meiklejohn pointed out the importance of comparing new structures against existing governance arrangements within member organisations to avoid duplication and potential conflicts of interest. Ms Lumsden agreed indicating that a schematic would be drawn up to address this issue and referring Ms Meiklejohn to the paper on performance management which was presented at the IJB's August meeting.

Mrs McKay welcomed the separate focus on carers said it would be helpful if this and other key areas of responsibility had identified 'lead officers'. She asked for an example of the type of issue which might be referred to a thematic project group and questioned the assertion in the report that there would be no financial implications as a result of this work.

Ms Lumsden suggested access to psychological services as a possible topic for a project group and acknowledged that, in the longer term, there would be associated financial implications. Mr Small indicated that lead roles would be assigned to key officers in due course.

Dr Richard Fairclough welcomed the inclusion of a representative from public health as, in his view; this was key area of work for the IJB.

Decision

The IJB agreed:

- i. to note the key findings of the review, including the consultation process with existing planning groups;
- ii. to note that the proposals outlined have been supported by the Strategic Planning Group;
- iii. the proposed new strategic planning framework; and
- iv. to extended membership proposals for the Strategic Planning Group and progress appointments as outlined.

5. APPOINTMENT OF CHIEF FINANCE OFFICER

A report was submitted by the Chief Officer of the IJB providing an update on the proposals for the Section 95 Officer appointment.

Mr Small presented the report advising members that he had hoped to bring forward an appointment for approval at this meeting; however the process was taking longer than expected. He confirmed that a job description had been agreed by East Lothian Council, Midlothian Council and NHS Lothian, and the post had been advertised as a secondment opportunity across the 3 organisations. Interviews would be held in early October and the outcome would be presented to the IJB at its meeting on 29 October 2015.

Decision

The IJB agreed:

- i. to note the process underway; and
- ii. to receive a report on the appointment at the IJB meeting to be held on 29 October 2015.

Signed

Councillor Donald Grant
Chair of the East Lothian Integration Joint Board