

**REPORT TO:** East Lothian Integration Joint Board

**MEETING DATE:** 29 October 2015

**BY:** Chief Officer

**SUBJECT:** Proxies (For Voting Members)

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## **1 PURPOSE**

- 1.1 This report asks the East Lothian Integration Joint Board (IJB) to note the position with regard to proxies for voting members.

## **2 RECOMMENDATIONS**

- 2.1 The IJB is recommended to:
- 2.2 Note the position with regard to proxies for voting members.

## **3 BACKGROUND**

- 3.1 The standing orders of East Lothian IJB include the following section on proxies. Standing Order 1.6:

*If a voting member is unable to attend a meeting of the Integration Joint Board, the relevant constituent authority is to use its best endeavours to arrange for a suitably experienced substitute, who is either a councillor, or as the case may be, a member of the health board. The substitute voting member may vote on decisions put to that meeting, but may not preside over the meeting. If a non-voting member is unable to attend a meeting of the Integration Joint Board, that member may arrange for a suitably experienced substitute to attend the meeting subject to prior agreement with the Chair.*

- 3.2 It is proposed that if a Council member is unable to attend, the responsibility for identifying a proxy should lie with the leader of the administration if the absence is an administration member and with the leader of the opposition if the absence is a member of the opposition.

3.3 It is proposed that if an NHS Board member is unable to attend the responsibility for identifying a proxy should lie with the Chair or Vice Chair of the IJB, whichever is an NHS Board member.

3.4 Non voting members are asked to note the opportunity to have a substitute by prior agreement with the Chair.

#### **4 POLICY IMPLICATIONS**

4.1 The recommendations in this paper implement national legislation and regulations on the establishment on IJBs.

#### **5 EQUALITIES IMPLICATIONS**

5.1 There are no implications for equalities.

#### **6 RESOURCE IMPLICATIONS**

6.1 There are no resource implications of this paper.

#### **7 BACKGROUND PAPERS**

7.1 None

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