

Musselburgh Area Partnership

Minutes of the meeting of the Musselburgh Area Partnership

Monday 22nd June, 7-9pm

Musselburgh East Community Learning Centre, Haddington Road, Musselburgh

Meeting Chaired by: Sharon Saunders, Interim Co-Chair, Head of Children's Well-Being, East Lothian Council (SS).

Members (and substitutes) present

Scott Allan, Wallyford Community Council (SA)
Jan Anderson, Bridges Project (JA)
Iain Clark, Pinkie and St. Peter's Parent Council (IC)
Andy Forrest, Elected Member, East Lothian Council (AF)
Chris Knights, Musselburgh Council of Churches (CK)
Janice MacLeod, Lead Musselburgh Support from the Start (JMac)
Fraser McAlister, Elected Member, East Lothian Council (FM)
Cathie McArthur, Windsor Park TRA (CM)
John McNeill, Elected Member, East Lothian Council (JM)
Margaret Stewart, Musselburgh & Inveresk Community Council (MS)
Emma Stewart, Musselburgh Council of Churches (ES)
Irene Tait, Musselburgh & Inveresk Community Council (IT)
Barry Turner, Musselburgh Conservation Society (BT)

Others in attendance

Darrin Nightingale, Interim Co-Chair, Head of Education, East Lothian Council (DN)
Kaela Scott, Local Community Planning Officer, East Lothian Council (KS)
Stuart Baxter, Area Manager ELC (SB)
Caroline Davis, Community Learning and Development ELC (CD)
Rebecca Spillane, Policy Officer ELC (RS)

Apologies

Stuart Currie, Elected Member, East Lothian Council (SC)
John Williamson, Elected Member, East Lothian Council (JW)
Tanya Morrison, Whitecraig Community Council (TM)
Nadine Lowrey, Campie Primary Parent Council (NL)
Gaynor Allen, Musselburgh Grammar School Parent Council (GA)
Chris Turnbull, Musselburgh Sports Hub (CT)
Sharlene Miller, Stoneyhill Parent Council (SM)

	Key discussion points	Action
<p>1. Welcome and apologies</p>	<p>SS welcomed members to the meeting of the Musselburgh Area Partnership Apologies were noted.</p>	
<p>2. Approval of minutes</p>	<p>The minutes were agreed as accurate. As the meeting began non-quorate they could not be formally approved at that time – however were ratified later in the meeting following further arrivals.</p>	
<p>3. Matters arising</p>	<p>a) Update: Musselburgh High School provision pre-consultation. DN advised members that the consultation would be going live this week and encouraged those with an interest in the topic to respond. The consultation can be found at https://eastlothianconsultations.co.uk/education/secondary-school-provision-in-musselburgh-pre-cons/consult_view The consultation closes on the 31st July 2015.</p> <p>b) Partnership representation on the Arts Project Steering Group An action from the last minute was for SB to follow up having the partnership represented on this group. IT is already a member from the Community Council, and could therefore be a link, but it was agreed that it would be beneficial to have someone actually representing the Partnership MS volunteered. SB to follow up</p> <p>c) Active and Sustainable transport Mini-conference CK and BT are representing the MAP on the steering group for these events and are both involved in appointing the consultants. These key consultation and engagement events will take place in late August / early Sept across the 6 Area Partnership areas.</p>	<p>Action: SB to follow up representation on the Steering Group for MS.</p>

<p>4. Appointment of the Chairperson</p>	<p>SS confirmed to the membership that there had been one nomination for the position of Chairperson – from Chris Knights, a partnership member representing the Musselburgh Council of Churches.</p> <p>KS confirmed the process for appointing the Chair – stating there would still be a need for a formal vote to confirm the Partnership’s approval of Chris taking this role.</p> <p>SS invited Chris to address the meeting to highlight why he had put himself forward for the role. Following this Chris took questions from members.</p> <p>CK then left the room and a ballot paper was distributed to members.</p> <p>Following a count of the ballots, and the voted received in advance of the meeting, there was a clear majority in support of CK becoming the Chair of the Area Partnership.</p> <p>SS announced this result and expressed her delight that Chris had been appointed and would be soon stepping into the role.</p> <p>CK asked that a vote of thanks be noted for SS and DN who have chaired the partnership so effectively up until this point. This was supported by the meeting.</p>	
<p>5. Draft Area Plan</p>	<p>KS reminded members that the draft area Plan had been distributed at the last meeting and that groups had been invited to identify additional actions that had not been already included.</p> <p>SB and KS presented a short paper that extracted key actions from the Area Plan that had been prioritised by the theme workshops for action in 2015/16. (attached as Appendix A)</p> <p>SB talked through the capital projects on page 1 of this using a PowerPoint presentation to highlight the areas under discussion and members discussed the relative merits of each proposed project. (distributed with the minutes)</p> <p>KS then talked the meeting through the priorities identified as ‘community projects’.</p> <p>KS also drew members attention to page 2 which listed some of the wider context / process actions which had also been prioritised and would contribute to the aims of the Partnership.</p> <p>It was acknowledged by all members that there were too many things</p>	<p>Action: All to review the draft plan and send further actions to musselburgh-AP@eastlothian.gov.uk</p>

	<p>on this list to move forward with all at once, despite them all being actions we wanted to see delivered.</p> <p>The rest of the meeting was taken up with discussions to identify some key priorities that members could agree to be taken forward in the short term and to which funding could be allocated. The outcomes of this are listed below (the letter reference refers to the document in Appendix 1)</p> <p>DECISION: The following projects were prioritised to move forward with at present:</p> <p>f) Creation of public area next to the CAB using the unused greenspace to create a seating/waiting area near the bus stop but off the main walkway – est. £12,500 Action: SB to investigate and develop a full and costed project proposal for distribution and final approval</p> <p>b) Shorthope St car park – Resurfacing relining tidying bin area – est. £12,000</p> <p>d) Improvements to the Esk path to make it wheelchair accessible – est. £25,000</p> <p>e) Resurface riverside area at Shorthope Street – est. £6,000 Action: SB to look at these 3 projects as a combined approach to improving this area and confirm costing and timetabling</p> <p>j), k) - Whitecraig greenspace planting – est. £500 Action: SB to liaise with Landscape and Countryside staff regarding the feasibility of this at this time of year to determine the best approach to maximise impact</p> <p>l) – Remove trees from Whitecraig Roundabout and add wildflowers in conjunction with Community sculpture (Excluding Sculpture) - £3000 Action: SB to liaise with Landscape and Countryside staff regarding their existing work at this site and investigate further the school’s plans for a sculpture to see how these projects can complement each other</p> <p>DECISION: It was agreed by the Partnership that they would not commit any further capital funds until the planned streetscape audits in Wallyford and Wimpey had been completed.</p> <p>q) The proposed Lewisvale Park Water Park was discussed. SB reported that further investigation suggested the funding required for this project was much greater than had previously been suggested to the Partnership – probably £100,000 - £120,000.</p>	<p>Action: SB to take forward work on f) b) d) e) j) k) and l) as prioritised projects the partnership is willing to commit funds to at their estimated level</p> <p>Action: SB to further investigate and prepare a report for the Partnership</p>
--	--	---

	<p>There remained however strong interest from the Partnership in looking at this larger project as a key development for the area and SB was asked to continue investigation of the feasibility of the project and report back to a future meeting.</p> <p>r) Attendance Matters programme for primary Schools – a community wide campaign Action: KS to arrange for printing of materials etc for Primary Schools and liaise with the cluster heads to ensure campaign roll-out</p> <p>s) Develop the Attendance Matters Campaign focus on transition to High School</p> <p>u) Extend Support from the Start’s capacity to deliver: PEEP and Bookbug at Home specifically in Whitecraig, Wallyford and Musselburgh East – costed at £8000</p> <p>Discussion within the meeting showed that members felt they did not have enough information regarding this project to proceed with a decision – though there was a general consensus that we needed to make sure we were also delivering on ‘people’ projects</p> <ul style="list-style-type: none"> - JMac noted that ideally they would want to be able to get this programme up and running in September to give it the best chance of successfully piloting and being able to demonstrate impact and seek further funding. Action: Additional information to be circulated with the minute with a view to making a funding decision via email <p>y) a refresh and relaunch of the Musselburgh.info community information website</p> <ul style="list-style-type: none"> - SB explained that similar website initiatives were being looked at in a number of the partnerships and that there was a joint meeting being organised to look at what could be provided across the county to meet some of the community needs. While this was a slightly different community initiative however any progress should be made in the context of these on-going discussion Action: Staff to continue to explore options for re-freshing this site with the expectation from the Partnership that work will proceed – either as part of a larger project or independently. <p>z) Scheduling a ‘Musselburgh Communities Day’ Action: KS to call working-group meeting after the summer to move forward on this project.</p>	<p>Action: KS to reconvene sub-group after the summer to progress these action</p> <p>Action: KS to circulate information and collate vote responses regarding a decision</p> <p>Action: KS to call for a working group</p>
--	--	--

<p>6. Annual Public Meeting</p>	<p>It was agreed by the Partnership that the next scheduled meeting should fulfil the function of the Annual Public Meeting of the Partnership. As such it would</p> <ul style="list-style-type: none"> - Officially be the handover to CK as Chair - Present the work and achievements over the past year to a wider audience - kick-start community consultation on the priorities and actions in the Area Plan. 	<p>Action: KS to bring together a working group over the summer to plan for this meeting</p>
<p>7. Date of next meetings</p>	<p>Next regularly scheduled meetings</p> <ul style="list-style-type: none"> - Monday 24th August, 7-9pm at Musselburgh East Community Learning Centre – Annual Public Meeting - Monday 26th October, 7-9pm at Musselburgh East Community Learning Centre 	

DRAFT

1. CAPITAL PROJECTS

PRIORITY 1	Increasing investment in local infrastructure and facilities
PRIORITY 2	Reducing traffic congestion
PRIORITY 3	Enhancing villages and localities
PRIORITY 5	Ensuring there is the opportunity to make healthy lifestyle choices

Specific projects identified in the Area Plan for 2015/16 that require financial support to be delivered**Town Centre Actions**

a)	Review Musselburgh town centre carparking – install directional and name signage and introduce short stay to increase turnover at some car parks. (MTCS Action 13)	£1,000
b)	Shorthope St car park – Resurfacing relining tidying bin area	£12,000
c)	Bin storage on Newbigging	£1,000
d)	Improvements to the Esk path to make it wheelchair accessible	£25,000
e)	Resurface riverside area at Shorthope Street	£6,000
f)	Creation of public area next to the CAB using the unused greenspace to create a seating/waiting area near the bus stop but off the main walkway	£12,500
g)	Repairs to Gracefield Car Park	£3,000
h)	Stonework repairs to the War memorial - <i>There is a potential to seek additional/ matched funding for this work</i>	£4,200 to £8,500
i)	Stonework and railing repairs to Macbeth Moir statue	£2,800

Whitecraig Actions – coming from the audit

j)	Wild flowers at entrance at roundabout	£200
k)	Bring additional colour to grassed area community bulb planting	£300
l)	Remove trees from Roundabout and add wildflowers in conjunction with Community sculpture (Excluding Sculpture)	£3,000

Active Travel / Physical Activity Investment

m)	Active Travel – behaviour change actions identified through the mini-conferences - <i>Able to bring in an additional £5000 if matched with devolved funds</i>	£5,000
n)	Installing exercise / outdoor gym equipment appropriate for teens / adults at Fisherrow Links - <i>costs based on a similar initiative in Edinburgh</i> - <i>there would be an ability to seek funding for part of the project</i>	c.£34,000 <i>could be part funded</i>
o)	Installing exercise / outdoor gym equipment in Whitecraig Park – suitable for all/different age groups - <i>costs based on a similar outdoor family gym in Glasgow</i> - <i>there would be an ability to seek funding for part of the project</i>	c.£15,000 <i>could be part funded</i>

Greenspace improvements

p)	Environmental improvements to small green spaces in the Windsor park and Pinkie areas – providing colour	£3,000
q)	Lewisvale Park water park - <i>a £100,000 to £120,000 project</i>	<i>could be part funded</i>

The context for this year.....

Prioritised process /development work for 2015/16 that may lead to further actions requiring support

1. **Estate Inspection of Wimpey** Led by - ELC Housing and Area manager
2. **Active and Sustainable travel mini-conferences** – planned for Sept. 2015 Led by - AST Steering group across all APs
3. Regeneration of **Musselburgh Business Association** Led by - Area manager
4. Delivery of Tesco funded Musselburgh **Public Art Project** Led by - ELC Arts Service
5. **Streetscape Audit of Wallyford** village centre and Main St – focusing on the public realm Led by - Area manager
6. Promotion of the potential of the **redeveloped Town Hall Square** to attract more events etc in Musselburgh town centre (MTCS Action 9) Led by - Area manager
7. **Town Hall Options Appraisal and Community Open Day** – planned for Sept.2015 Led by - Musselburgh Museum and Heritage group
8. Development of the **Fisherrow Harbour Management and Development Plan** Led by - ELC Sport and Leisure and Fisherrow Waterfront Group
9. Modelling of Traffic flow and management as part of **Air Quality Improvement Plan** and remedial actions identified (MTCS Actions 11 and 12) Led by - ELC Transportation
10. Additional core path / cycleway networks Led by - Area manager

2. COMMUNITY PROJECTS

- PRIORITY 4 Building an achieving culture
 PRIORITY 5 Ensuring there is the opportunity to make healthy lifestyle choices
 PRIORITY 6 Safe communities
 PRIORITY 7 inclusive and resilient communities

Specific projects identified in the Area Plan for 2015/16 that require financial support to be delivered

r)	Attendance Matters programme for primary Schools – a community wide campaign <ul style="list-style-type: none"> ○ <i>Funds needed for printing and distribution of campaign material</i> 	£1000
s)	Develop the Attendance Matters Campaign focus on transition to High School <ul style="list-style-type: none"> ○ <i>for graphic design and printing</i> 	c. £1000
t)	Increasing the opportunities for young people to achieve accredited awards outside of the school curriculum – a targeted approach through the Sports Hub to see 50 existing youth volunteers receive Youth Achievement Awards. <ul style="list-style-type: none"> ○ <i>Funding for a short term development worker to provide training and support to clubs, and cover registration and materials costs for identified young people</i> 	c. £3500
u)	Extend Support from the Start's capacity to deliver 2 proven programmes: PEEP and Bookbug at Home specifically in Whitecraig, Wallyford and Musselburgh East <ul style="list-style-type: none"> ○ <i>Funding to cover a short term post and materials</i> 	£8000
v)	Musselburgh Achieves Campaign – highlighting the achievements of Musselburgh residents and former Musselburgh School pupils – not only career achievements but also sports, community service, hobbies etc. <i>- while the work of development would be community led and there is a need to allocate Funding to cover production costs of campaign materials – including potentially posters, web profiles, school materials, exhibition materials</i>	c. £5000 - £8000
w)	local delivery of the Growing Confidence secondary school package of training which includes: staff – training, training for young people and Raising Teens with Confidence course for parents and carers <ul style="list-style-type: none"> ○ <i>Funding to train local staff and cover course delivery and materials</i> 	£5000
x)	Develop and promote free and accessible walking activity trails for families e.g. trails with things to do and find – using what already exists whilst developing new interactive routes and linking with active transport initiatives: <ul style="list-style-type: none"> ○ <i>Funding to cover promotion materials and integration with the Go East Lothian app</i> 	c. £6000
y)	A refresh and re-launch of the Musselburgh.info website. <ul style="list-style-type: none"> ○ <i>To fund technical re-fresh, new features and training for local group</i> 	c.£5000
z)	Scheduling a 'Musselburgh Communities Day' <ul style="list-style-type: none"> ○ Bringing together groups and organisations from town and surrounding villages in a large venue ○ Volunteering and networking opportunities 	c. £2000
aa)	Combined 'Get into Sport' leaflet produced by the Musselburgh Community Sports Hub for distribution as part of school induction packs <i>- funding for graphic design, printing and distribution</i>	c. £2000